Parking Lot — Questions & Answers for Stakeholders

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ID #	Category	Open/close dates	Submitted by/source	Question or Issue	Information/Updates	Status — open, pending, in process, resolved	If open or actionable, target quarter?
1	Interfaces	August 2012	Dennis Gaige, IV&V	I am currently upgrading my system. What system (the old or the new) should I plan for interfacing to CISS?	The current system should be planned to interface with CISS. We will plan for new systems as they are implemented.	Resolved	
2	Interfaces	August 2012	Dennis Gaige, IV&V	Will CISS replace the COLLECT system?	No. COLLECT performs a unique set of functions for law enforcement that will not be duplicated by CISS. However, CISS may enhance the information that is available to the law enforcement officer.	Resolved	
3	Useability	August 2012	Dennis Gaige, IV&V	When receiving emails from CJIS team, there is often a reference to a document on the SharePoint site. Is there an easier way for me to identify which document is referenced?	SharePoint is being used to store CISS project documentation. A link can be provided directly to a specific document or to a folder on the SharePoint site. Please contact Nance McCauley for SharePoint help or login credentials.	Resolved	
4	Security	August 2012	Dennis Gaige, IV&V	Who will control the security credentials for a document or set of information?	The *data owner* of the information will control who can access any piece of information or document within CISS based on statutes or business practice. Simple answer: The owner of the information will control access to any and all information or documents within CISS. Again, the restriction to information/documents will be set by the owning agency and are required to be identified by agency policy or legislation. This control is typically set by the agency's business staff. The owner of the information will provide the governance for access to any of their information or documents	Resolved	
5	Content Management	August 2012	Dennis Gaige, IV&V	If the CISS FileNet solution going to act as a document repository for the CISS Community? Will an agency (with proper credentials) be able to search FileNet and retrieve documents for viewing and printing?	Generally speaking, FileNet will be used by CISS as an Electronic Content Manager. What content will be available to who will depend upon agency and individual user authorizations (as defined in their individual claims).	Resolved	
6	Content Management	August 2012	Various; topic of discussion in CISS status mtg	Will CISS keep documents beyond the defined records retention policies of the owner agency? There are examples where it would be valuable to view documents (and data) after the retention period.	The retention and deletion of criminal justice documents in CISS will continue to be governed by state statutes and the policies of the various agencies (within state-mandated guidelines). Each agency should determine the retention periods for its own data and documents within CISS based on statutes or business practice. Administrative Committee members will discuss this subject with the appropriate people in their respective agencies to determine the position of that agency and discuss at the January 17, 2013 meeting.	Pending	
7	Content Management	August 2012	Various; topic of discussion in	The "delete process" in CISS — how will that work?	See above.	Pending	
8	Communication	August 2012	Dennis Gaige, IV&V	Will there be memorandum of understandings between CISS and the Stakeholders?	CISS does not plan on having MOUs with stakeholders, but individual stakeholder agencies may develop MOUs amongst themselves.	Resolved	
9	Communication	August 2012	Dennis Gaige, IV&V	If there are costs associated with my agency interfacing with CISS, who will fund these costs?	The interface will be built by the CISS team.	Resolved	
10	Interfaces	August 2012	Dennis Gaige, IV&V	Are there resources available to assist an agency in interfacing with CISS?	The interface will be built by the CISS team.	Resolved	
11	Testing	August 2012	Various	How will CISS be tested? Will the stakeholders be involved in User Acceptance testing?	Yes, we need stakeholders to participate in User Acceptance Testing based on the release functionality.	Resolved	
12	Communication	August 2012	Various; topic of discussion in CISS status mtg	What is the mechanism for raising concerns and issues with CISS direction and work products? Is there a method for documenting a decision (as it relates to a concern)?	Issues and concerns can be submitted to the CJIS team or shared during the IV&V interviews. Concerns, issues and questions will be documented in the Parking Lot along with decisions and shared with the CJIS community.	Resolved	

13	Communication	August 2012	Dennis Gaige, IV&V	Will the stakeholders have input into the user interface design?	Business stakeholder input was solicited for the Wave 0 Version 1 CISS login, search and results screens; meeting was conducted with business stakeholders to review the feedback and consolidate results. The consolidated results were provided to Xerox; Xerox indicated which items could be included with Wave 0 Version 1; remaining results will be included in future releases. This approach will continue to be used going forward.	Resolved	
14	Security	August 2012	Dennis Gaige, IV&V	With so many entry points into the system and so many administrators, it seems that there is potential for data owners to lose control of the data (who accessed it who used it). How will CISS ensure that only the users authorized to view and use the information will have access?	There is only one entry point into CISS for searching which is via the Search Portal. Access to the Search Portal is restricted to authentication of the user which is audited and logged. The Search Portal allows users to select a simple or structured search and allows them to refine their search results as necessary. The only other method of entry into or out of CISS is via IEs and these are restricted, contain only data/documents and are limited to system-to-system interaction. There are no other methods of entry into CISS or the data contained within. In terms of general security standards, CISS will employ FIPS 140-2 (Federal Information Processing Standard) the computer security and encryption standards used by the CIA and FBI. Although there is security, defined by the data owner and executed with the CISS environment, there is always potential for abuse; for instance, a user giving information to unauthorized	In process	
15	Security	August 2012	Dennis Gaige, IV&V	I have a highly secure and sensitive document that will be included in CISS. Who will be allowed to view this document in CISS?	The simple answer is that CISS will implement the same security restrictions that are now used for any documents — paper or electronic. Documents included in the Information Exchanges (IEs) will be assigned claims based on the policies or legislative constraints of the agency that owns that information. Only those individual with claims that match the level set by the agency will be allowed to view documents/information. The first building block of the CISS system is the user sign-on and authentication process. The system will be programmed to authenticate users when they log-in, and once logged in, will only allow users to access information for	In process	
16	Interfaces	August 2012		I currently have interfaces built with OBTS as well as other agency systems. Will I be able to utilize these interfaces to interface with CISS?		Open	1Q2013
17	Sys Admin	August 2012		Is there a job description that details Agency System Administrator?	The job description and expectations of System Administrators have been drafted and will be finalized in the first half of 2013.	Open	2Q2013
18	Performance/ Policy	August 2012		Is there a plan for high availability for CISS? Is there a plan for disaster recovery for CISS?	A comprehensive security policy for CISS has been drafted and is currently being reviewed by the Technology and Administrative Committees. After their review and comment, it will go to the CJIS Governing Board for approval.	In process	1Q2013
19	Content Management			Some of the documents cannot be printed without tracking who prints the document and where it is printed. How will I know someone printed my document? Will I be able to notify the person (agency) to destroy the printed version?	The answer to the second part of the question is that data owners will be able to notify all CISS users that particular data should be destroyed. Compliance with established statute, policy, and rules will be up to agency system administrators. The details of the mechanisms through which CISS will do this are in process.	In process	1Q2013
20	Interfaces			I am targeted to receive information in a data exchange. What will I be expected to do with the information that is sent to me (or my agency)?		Open	1Q2013
21	Security	9/1/2012	Terry Walker, et al in Judicial	What is going to happen with field governance?		Open	1Q2013
22	Interfaces	9/5/2012	Discussed in meeting with judicial	Question about the "method and frequency of crawling" for Wave 1 was put in the parking lot as it requires more discussion -- frequency, speed, how vital or relevant particular data is to particular community members.		Open	1Q2013

23	Security	9/6/2012	Terry Walker, et al in Judicial	How is CJIS going to assign IDs to access CISS for the first wave; are you going to somehow convert all of the OBTS IDs? Are you only displaying data available to the general public or are you somehow assigning these IDs the proper level of security?		Open	1Q2013
24	Security	11/14/2012	Darryl Hayes, DESPP	At a higher level, who is going to establish what the GFIPM claims are and when that will happen?	Phil Conen (Xerox) said: 1) data owners will make the specific decisions. 2) there will be approx 10-15 different GFIPM claims used system-wide in CISS. Note: there is a catalog of claims defined by nationwide criminal justice community.	In process	
25	Content Management/ security	11/14/2012	Terry Walker, et al in Judicial	We are concerned about how the many and varied agency business rules concerning data (sharing, access, viewing,…) will be maintained and synchronized. The tool that has been mentioned is "XACML Light" – this has been described to me as a "distributed external authorization policy infrastructure" or a separate infrastructure that administers, reports on and enforces access policy.	The CISS technical team will address this as we move forward	In process	
26	Interfaces	Nov-12	various; discussed at CISS status mtgs	RMS vendor interface, RMS vendor certification, etc. -- how will all this work?		In process	1Q2013

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