



Criminal Justice Information System

Governing Board Meeting

Voting Tally – August 4, 2016

Title **CT: Chief Hosting Pilot Expansion Proposal**

Description Vote to host additional Police Departments on the CT: CHIEF RMS within the CJIS environment based on the attached schedule

Governing Board Member	Yes	No	Abstain
Melody Currey, Commissioner, Department of Administrative Services			
<i>Mark Raymond, Chief Information Officer (Designee)</i>	✓		
Kevin Kane, Esq., Chief State’s Attorney			
<i>John Russotto, Esq., Deputy Chief State’s Atty. (Designee)</i>	✓		
Scott Semple, Commissioner, Department of Correction			
<i>Cheryl Cepelak, Deputy Commissioner (Designee)</i>			
<i>Dave Maiga, Director, Offender Classification & Population Management (Designee)</i>	✓		
Dora Schriro, Commissioner, Dept. of Emergency Services & Public Protection	✓		
<i>Brian Clonan, Chief Information Technology Officer (Proxy)</i>			
<i>Antoinette Webster, Esq., Staff Attorney 3 (Designee)</i>			
Michael Bzdyra, Commissioner, Department of Motor Vehicles			
<i>George White, Division Chief, Driver Regulation Division (Designee)</i>			
<i>Cindy Zuerblis, Division Manager, (Designee)</i>	✓		
Carleton Giles, Chairperson, Board of Pardons & Paroles			
<i>Richard Sparaco, Executive Director, Board of Pardons and Paroles (Designee)</i>			
James Cetran, Chief, CT Police Chiefs Association	✓		
<i>Marc Montminy, Chief (Designee)</i>			
<i>Richard Mulhall, Chief (Designee)</i>			
Susan Story, Esq., Chief Public Defender			
<i>Brian Carlow, Esq., Deputy Chief Public Defender (Designee)</i>	✓		
Natasha M. Pierre, Esq., State Victim Advocate			
<i>Hakima Bey-Coon, Esq., Staff Attorney (Designee)</i>	✓		
Total	8	0	0

Under Secretary Lawlor made a move to approve. Commissioner Schriro seconded the move.

The vote was unanimous in favor. None opposed. None abstained.



CT: CHIEF PILOT SUMMARY

Police Department: Wethersfield PD

Pilot Date: May 2, 2016 thru July 30, 2016

Pilot Summary:

The Records Management System (RMS), CT: Chief owned by CRCOG, is hosted in the CJIS environment as a centralized RMS. The strategic direction of this is to have as much arrest information centralized for sharing arrest information among other law enforcement agencies within the State of CT. This also introduces a significant cost savings for software and hardware to the municipalities.

The pilot consisted of the following:

- Hosting the centralized RMS Application
- Creation of a staging environment for server upgrades and enhancement testing of new versions of the application
- A backup plan for the RMS data
- An operational agreement with BEST for day to day support of the network

Wethersfield PD Summary Statement – Chief James Cetran

The concept of sharing police information between police departments and other criminal justice agencies is long overdue. Given the current critical issues confronting the country, our criminal justice systems can no longer wait to improve information sharing. As the Wethersfield Chief of Police, I was pleased to have my department take part in the pilot program between CJIS and DAS/Best that supported the Capital Region's CT: Chief data sharing project – a project backed by CPCA.

Since the Pilot Program's commencement earlier this year, we managed to create the centralized system, install the software, adjust hardware, train our staff and develop a symbiotic relationship with our State partners to achieve a working system. We leveraged the local software, State hardware and the Public Safety Data Network (PSDN) to keep costs to a minimum while maximizing the existing data system.

A number of trained Wethersfield officers and civilians are inputting data on a daily basis. The system between the State and WPD worked as anticipated and we are gratified to see the cooperation between agencies. This has been a great example of State and local cooperation that will result in an improved criminal justice system. I am very pleased with this pilot and its results.

The system has functioned properly between the State and my department since it became operational and, no unanticipated costs or unexpected problems occurred at either level. Now is the time to add departments so true information sharing can take place. I support expanding the Pilot to include the remaining 9 CT: Chief’s project member departments to prove that this system will be the model for future criminal justice data sharing. This certainly will result in improved safety for both our citizens and officers.

Estimated Environment Needs and Actuals:

	Allocated	Actuals	
Primary Storage	2TB	90GB	
Backup Storage	2TB	90GB	Backups are done in Groton and Springfield

Resource Hours for One Time Setup and Production Day-to-Day Support

	Annual Allocated Hours	Actual Hours
CJIS Environment Setup <i>(1 time setup)</i>	0	106
CJIS Production Support	200	0
BEST Environment Setup <i>(1 time setup)</i>	0	24
BEST Production Support	0	0
DESPP Environment Setup <i>(1 time setup)</i>	0	15
DESPP Production Support	0	0

Note: The actual hours shown above are a onetime set of hours to build and set up the CT: Chief environment. To date, no day- to-day production support time has been needed by CJIS, BEST or DESPP. Since CJIS has estimated 10% of a person’s time to support this environment, it has been stable enough for three months with zero (0) support time needed by the state resources.

Next Steps:

- Seek the Governing Board Approval to move forward with additional PDs
 - Based on the schedule above with an understanding that the PD’s identified could be switched around if that particular PD is not ready
- Summarize and document the support needed to add an additional PD
- Work with CRCOG on support and funding for a true hot/warm site for Disaster Recovery
- Determine a process for a charge back to Police Departments for storage and support on an annual basis based on the Governing Board approved CT: Chief strategy document



CT: CHIEF EXPANSION

Requested By: Central Region Counsel of Government (CRCOG)

Request Date: August 4, 2016

CT: Chief Expansion of the Centralized RMS

At the June 24th CJIS Subcommittee's meeting, a CJIS staff update advised that the Wethersfield CT: Chief's Records Management System was a success, and no unforeseen costs or issues from either the State or local side of the project occurred. Following a short discussion, Mark Raymond asked for a verbal vote to support returning the project to the full CJIS Governing board, and requesting that the Pilot be expanded to include the remaining 9 departments; the vote was unanimous.

Subsequently, the CT: Chief's group has been reviewing the status of each of the member agencies to determine its readiness in the process of moving forward. The draft implementation schedule of what we would like to see occur over the next 17 months was developed as follows:

Currently Installed:

Wethersfield Police Department

September 2016 – December 2016

New Britain Police Department – full RMS

Enfield Police Department – full RMS

Plainville Police Department – full RMS

Manchester Police Department – CRASH application only

January 2017 – April 2017

East Hartford Police Department – full RMS

South Windsor Police Department – full RMS

Orange Police Department – CRASH application only

Remainder of 2017

Bridgeport Police Department – full RMS

Hartford Police Department – full RMS

This is a tentative schedule as departments may change due to local hardware, software, coordination issues with state partners and training issues. This is an exciting time for the CT Chief's RMS Project Team and software partner, KT International. As we have demonstrated, we have fully supported CJIS goals and objectives and have been a steadfast partner in the development of CISS. We look forward to expanding the Pilot to a functional centralized records management system.