



# Criminal Justice Information System Governing Board Meeting

October 25, 2018



# Agenda

- CISS Project Update
- CJIS Budget / Funding
- CISS Project Success Factors



# Summary

## Achievements & Action Items

- Phase 1 Scope Completion
- Release Schedule & User Rollout
- Risk Management
- CJIS Initiatives 2019 & Beyond
- Training Schedules
- CJIS Website Launch



# CJIS Website Launch

The screenshot shows a web browser window displaying the Connecticut State Criminal Justice Information System website. The browser's address bar shows the URL <https://portal.ct.gov/cjis>. The page header includes the Connecticut State Website logo and a search bar. The main banner features the Connecticut State Criminal Justice Information System logo and the text "Connecticut State Criminal Justice Information System". Below the banner, the breadcrumb trail reads "CT.GOV HOME / CRIMINAL JUSTICE INFORMATION SYSTEM". On the left side, there is a navigation menu with the following items: "Governing Board", "Publications", "Applications and Services", "Training and Support", and a search box labeled "Search Criminal Justice Information System by Keyword". On the right side, the "Most Popular Services" section lists: "Next Governing Board Meeting", "The Connecticut CJIS Governing Board", and "The Connecticut Information Sharing System - CISS".



# CJIS Project Update

## Phase I Release Status

Release	Week Ends	Oct-18		Nov-18					Dec-18				Jan-19				Feb-19			Mar-19				
		191	192	193	194	195	196	197	198	199	200	201	202	203	204	205	206	207	208	209	210	211	212	
		10/19	10/26	11/2	11/9	11/16	11/23	11/30	12/7	12/14	12/21	12/28	1/4	1/11	1/18	1/25	2/1	2/8	2/15	2/22	3/1	3/8	3/15	
9	S8 - DMV Vehicles	Build Promotion to UAT System Testing to Run Concurrently in the SysTest Environment		User Acceptance Testing					SOURCE SYSTEM BUILD PROMOTION		PRODUCTION READY				Conduent Contract Complete									
	S8 - DMV Drivers																							
	S9- SOR (DESPP)																							
	S14 - Wanted File (DESPP)																							
	S10 - CMIS (JUD)																							
	P3 - Portal/UI																							
	P5 -Portal/UI/Reporting																							
5	ECM Search/Retrieval												SS BP			MV BP			MV BP			PRODUCTION READY		
	RMS Search/Retrieval																							
	MultiView UAT Testing																							
11	WF2a - UAR	Disposition and Case Update Feeds Enabled from CRMVS		User Acceptance Testing					PRODUCTION BUILD		Production Ready				Conduent Contract Complete									
	WF2b - Misdemeanors																							
	WF4a - Post Arrest																							
	WF4b - Arraignment																							
	WF4c - Disposition																							
	WF4d - Post Judgment																							
	Agency Response Message																							



- Delivery dates contingent on timely defect resolution.

# RMS Development Status

						Dec-18				Jan-19				Feb-19				Mar-19				Apr-19				May-19							
Week #		194	195	196	197	198	199	200	201	202	203	204	205	206	207	208	209	210	211	212	213	214	215	216	217	218	219	220	221	222	223		
Release	Week Ends	11/9	11/16	11/23	11/30	12/7	12/14	12/21	12/28	1/4	1/11	1/18	1/25	2/1	2/8	2/15	2/22	3/1	3/8	3/15	3/22	3/29	4/5	4/12	4/19	4/26	5/3	5/10	5/17	5/24	5/31		
<b>RMS Deployment</b>	NexGen																																
	Level I	Level I Connectivity Testing				Full End to End Testing								"PRODUCTION READY"																			
	Level II	UAT	UAT	UAT	UAT	UAT	UAT	UAT	UAT	UAT	UAT	UAT	Level II (Arrest Package)				Full End to End Testing								"PRODUCTION READY"								
	Accucom																																
	Level III											Level II (Arrest Package)				Full End to End Testing								"PRODUCTION READY"									
Others																																	



- Production dates are contingent on RMS Vendor ability to deliver new application enhancements.

# GA Rollout Plan

Release	Week #	Mar-19					Apr-19				May-19					Jun-19				Jul-19			Aug-19											
		210	211	212	213	214	215	216	217	218	219	220	221	222	223	224	225	226	227	228	229	230	231	232	233	234	235	236						
		3/1	3/8	3/15	3/22	3/29	4/5	4/12	4/19	4/26	5/3	5/10	5/17	5/24	5/31	6/7	6/14	6/21	6/28	7/5	7/12	7/19	7/26	8/2	8/9	8/16	8/23	8/30						
GA Rollout & State Agency Search User Training	GA-1	CISS Search Training and Workflow Change Preparation											Deployment																					
	GA-2												CISS Search Training and Workflow Change Preparation								Deployment													
	GA-3																							CISS Search Training and Workflow Change Preparation										
	GA-4																																	
	GA-5																																	
	GA-6																																	
	GA-7																																	
	GA-8																																	
	GA-9																																	
	GA-10																																	
	GA-11																																	
	GA-12																																	

- Completion of Workflow by 1/2/2020
- State Agency Search User training will occur during GA Rollout

- GA Rollout dates are contingent on timelines for completion of Agency case management systems.



# Law Enforcement Search User Rollout

		Feb-19				Mar-19					Apr-19				May-19				Jun-19			Jul-19																		
Week #		206	207	208	209	210	211	212	213	214	215	216	217	218	219	220	221	222	223	224	225	226	227	228	229	230	231													
Release	Week Ends	2/1	2/8	2/15	2/22	3/1	3/8	3/15	3/22	3/29	4/5	4/12	4/19	4/26	5/3	5/10	5/17	5/24	5/31	6/7	6/14	6/21	6/28	7/5	7/12	7/19	7/26													
Law Enforcement User Rollout	Group 1 (20 PD's)	Training																																						
	Group 2 (6 PD's)	PD Preparation				Connectivity					Training																													
	Group 3 (6 PD's)					PD Preparation				Connectivity				Training																										
	Group 4 (6 PD's)									PD Preparation			Connectivity			Training																								
	Group 5 (6 PD's)													PD Preparation		Connectivity		Training																						
	Group 6 (6 PD's)																	PD Preparation		Connectivity		Training																		
	Group 7 (6 PD's)																					PD Preparation		Connectivity		Training														
	Group 8 (6 PD's)																									PD Preparation														
	Group 9 (6 PD's)																																							
	Group 10 (6 PD's)																																							
	Group 11 (6 PD's)																																							
	Group 12 (6 PD's)																																							
	Group 13 (6 PD's)																																							

- Deliverables are broken up into 3 main activities Preparation, Connectivity and Training
- Full Law Enforcement Search training activities will be completed by 2/21/20



- Law Enforcement Search User Rollout dates are contingent on timely completion of CISS Search User Training and Connectivity to CISS.

# Scope Completion

Week #	191	192	193	194	195	196	197	198	199	200	201	202	203	204	205	206	207	208	209	210	211	212	213	214	215
Week Ends	10/19	10/26	11/2	11/9	11/16	11/23	11/30	12/7	12/14	12/21	12/28	1/4	1/11	1/18	1/25	2/1	2/8	2/15	2/22	3/1	3/8	3/15	3/22	3/29	4/5
CISS Hardware Refresh	[Blue bar]																								
Sharepoint Upgrade	[Grey bar]											[Blue bar]													[Grey bar]
Security Applet	[Grey bar]							[Blue bar]																	[Grey bar]
Conduent Phase I Defects	[Grey bar]		[Blue bar]													[Grey bar]									
RFP Contract	[Blue bar]															[Grey bar]									
Multiview Upgrade	[Grey bar]																								[Blue bar]
DCJ Data Exchange	[Grey bar]		[Blue bar]																						[Grey bar]
Phase I Change Controls	[Grey bar]															[Blue bar]									



- CISS Hardware Refresh - scheduled for completion on 9/27/19
- Multiview Upgrade - scheduled for completion on 9/27/19
- Phase I Change Controls - scheduled for completion on 12/29/19
- Over 500 Data Exchanges - will be reviewed with stakeholders for Implementation Schedule and Scope Completion

# CISS Phase 1



# CISS Phase 1 Project Closeout

## Project Closeout with Conduent (Vendor)

### ➤ Checklist Key Items

- Complete all Releases, Test and Deploy to Production
- Requirements Traceability Matrix (RTM)
- Key Performance Parameters (KPPs) project has met the goals established
- Code Defect Resolution under warranty
- Approved Stakeholder Change Request
- Knowledge Transfer from Vendor to CJIS with Documentation
- Administrative Legal and Financial Obligations
- Phase 1 Closure Report



# CISS Scope Completion & Deployment Phase

## Key Success Factors

- Secure CJIS Funding
  - Bond Fund Request \$8.9M - CISS Deployment
  - Inmate Phone Revenue and General Funds - Operational Support
- CISS Operational Support :
  - State Employees
  - RFP Vendor
  - Consultants
- Partnership with Stakeholders/RMS/CJIS for detail plan and execution:
  - Configure remaining PD and DESPP routers for CISS Connectivity
  - Deploy 13K CISS Search Users
  - Deploy CISS Workflow from RMS to CJIS Agencies
- Identify and close any gaps required by stakeholders for CISS Deployment
  - Required Information Exchanges for Workflows
  - Stakeholder Change Requests based on usage feedback
- Score Card - Envisioned Tangible and Intangible Benefits
- Stability in Leadership and strong Governing Board Support for Project



# CISS Project Update

<b>CISS PHASE-1 BOND FUND BUDGET SUMMARY TO 09/30/18</b>		
<b>FUNDING</b>		<b>TOTALS</b>
Bond Funds Provided from 2011 to 2018 Inclusive	\$ 60,920,000	
<b>CISS Budget Commitment*</b>		<b>\$60,920,000</b>
<b>CISS BOND EXPENDITURES</b>		
<b>BUDGETED FISCAL YEAR</b>		
FY 2012 - FY 2019 Inclusive	\$ 54,395,452	
<b>Total CISS Expenses from Bond Fund</b>	<b>\$ 54,395,452</b>	
<b>CISS EXPECTED FUTURE BOND EXPENDITURES FROM 10/01/18 TO DATE 08/31/19</b>		
<u>Phase 1:</u>		
Consultant Labor**	\$ 2,756,018	
Xerox Contract Remaining Costs	\$ 1,768,530	
RMS Vendor Connectivity Budget	\$ 900,000	
CISS Budget for Hardware Infrastructure Completion	\$ 1,100,000	
<b>Total Future Expected Cost</b>	<b>\$ 6,524,548</b>	
<b>*Total Expected Costs for CISS Phase -1***</b>		<b>\$60,920,000</b>
<b>Expected Bond Funds Remaining for CISS Phase-2</b>		<b>\$0</b>
<b>Note:</b>		
* Bond funds received to date.		
** The Consulting Labor costs to complete the work are greater than the available funds. CJIS will revise financial plans and work with OPM to help close the gaps until the Bond funds requested are available.		
*** Planned 18 state positions not filled and budgeted to be paid from inmate phone revenues. Consultants are used instead of state employees who are paid from bond funds.		

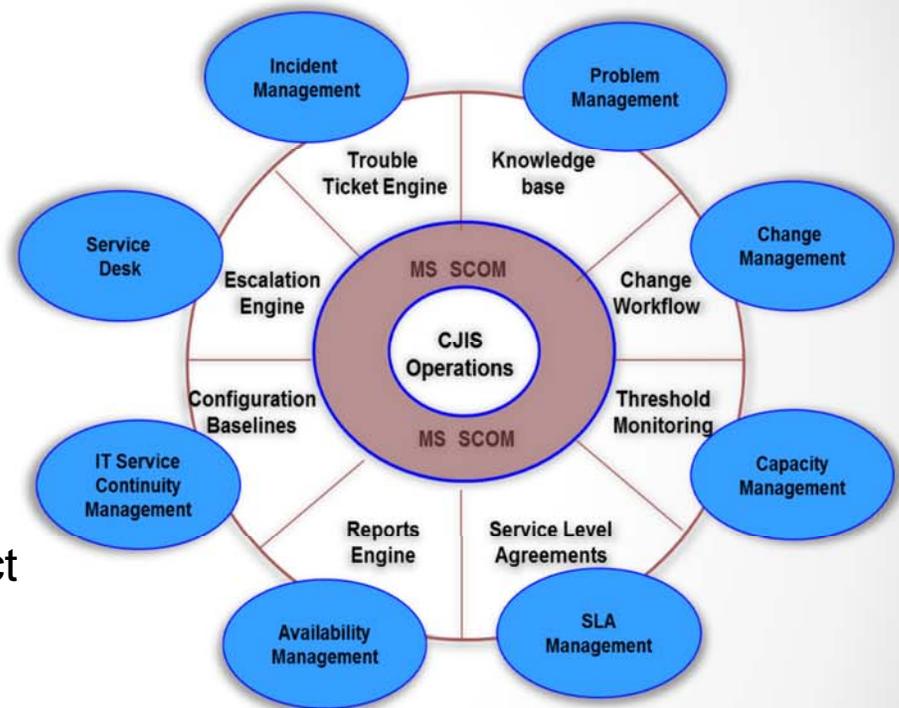


# CJIS Operational Support

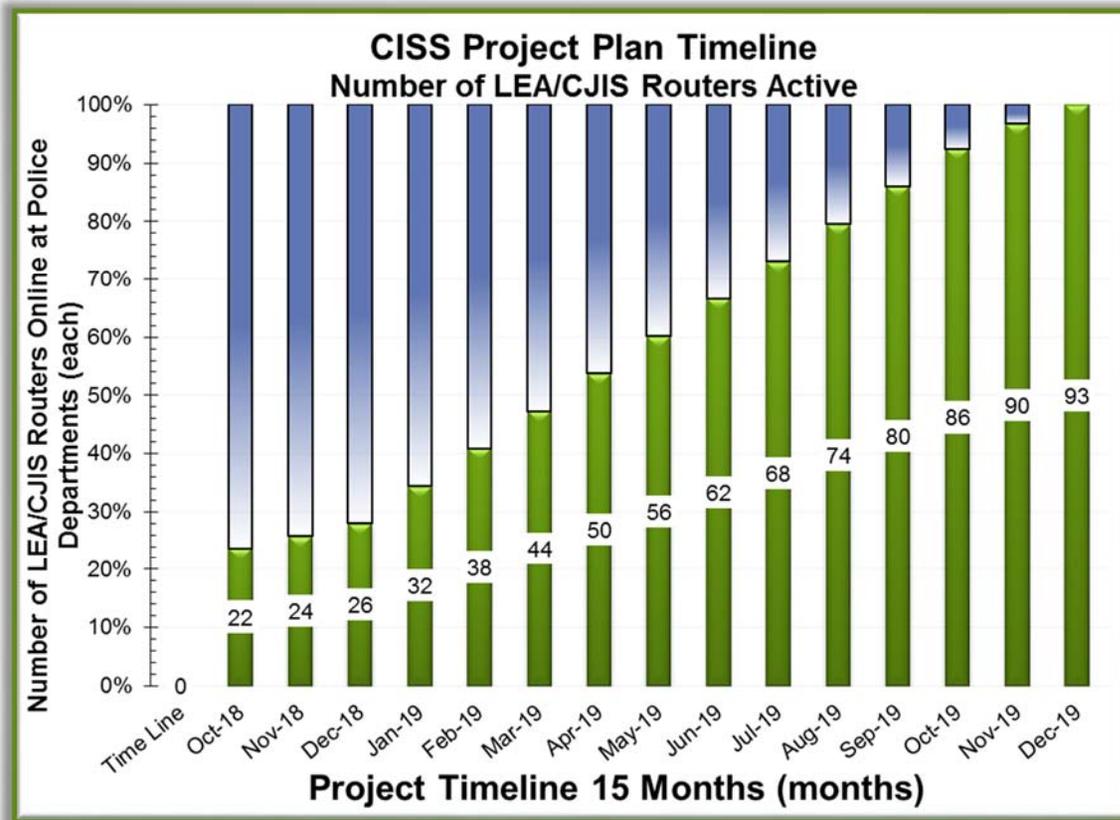
## DevOps Based Processes

### Accomplishments from Last Quarter:

- Installation and configuration of hardware purchased for planned offsite disaster recovery.
- Working to hire state positions
- RFP Vendor Maintenance and support close to finalizing contract
- Secure funding to maintain key consultants that built CISS code
- MS System Center automatic monitoring of CISS System health real time with alerts



# Router Connectivity Plan

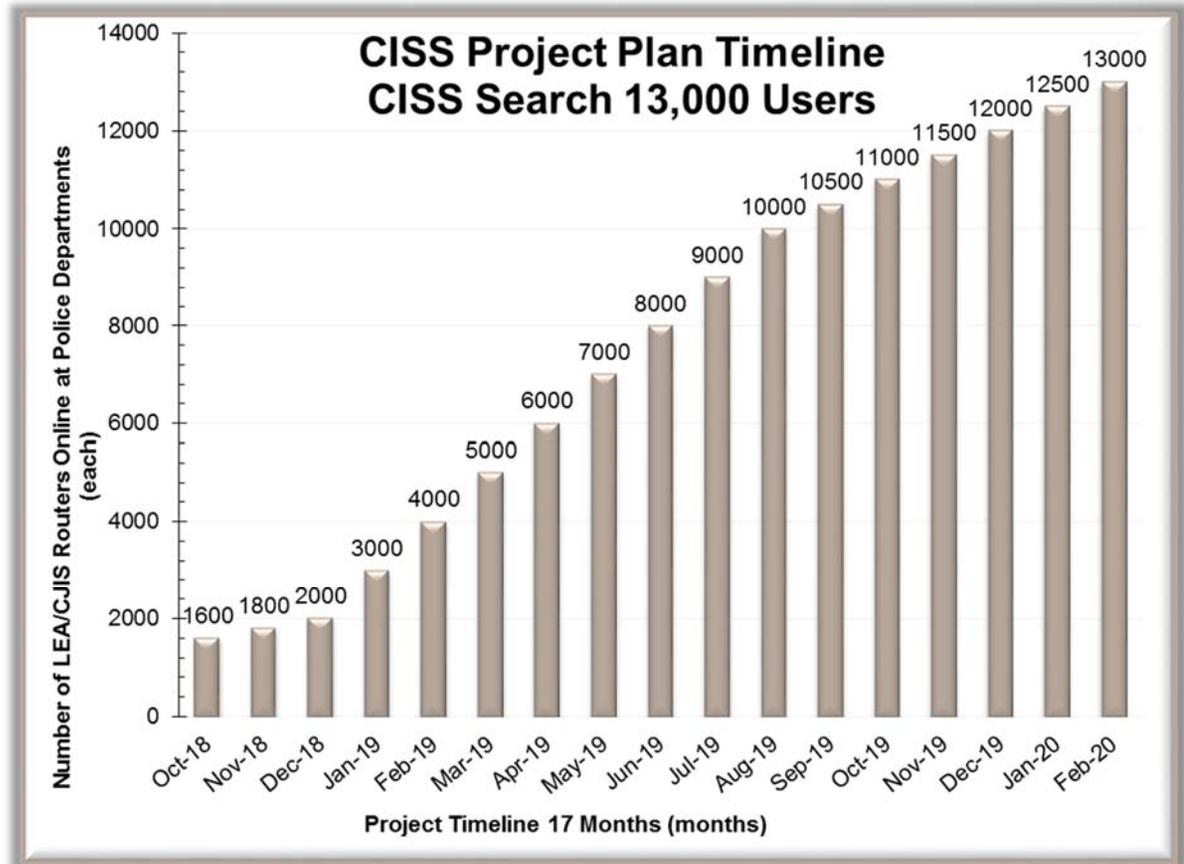


- Grant for new routers
- Plan for two dedicated CJIS teams
- Partnership with CPCA, DESPP, DAS-BEST
- CJIS technical resources



# 13,000 User Onboarding Plan

- Plan for two dedicated CJIS teams
- Both CBT and classroom training available
- Live demos of CISS to PDs and Agencies
- Two daily training classes



# CISS Search User Certification Training Ramp Up

- Instructor Led Training\*
  - Set Schedule & More Locations
- Regular Communications on Upcoming Training Classes
- Automated CUAR



## CJIS Academy

### CISS Search User



#### 2018-2019 Instructor Led Training Schedule

\*Live Classroom Instructor Led CISS Search Training is for P.O.S.T. (Police Officer Standards & Training) Certification Credit Hours Only. Online Computer Based Training is available for all other CISS Search Users. More dates and locations for CISS Search Training to be announced.

Date	Rotation	Time	Address	Classroom
11/14/2018	2nd Wednesday	9:00 AM - 1:00 PM	99 East River Dr. East Hartford, CT 06108	Conference Room #702
12/19/2018	3rd Wednesday	8:00 AM - 12:00 PM	55 Farmington Ave. Hartford, CT 06105	1st Floor Conference Room 1006
1/16/2019	3rd Wednesday	8:00 AM - 12:00 PM	55 Farmington Ave. Hartford, CT 06105	1st Floor Conference Room 1006
2/20/2019	3rd Wednesday	8:00 AM - 12:00 PM	55 Farmington Ave. Hartford, CT 06105	1st Floor Conference Room 1006
3/20/2019	3rd Wednesday	8:00 AM - 12:00 PM	55 Farmington Ave. Hartford, CT 06105	1st Floor Conference Room 1006
4/17/2019	3rd Wednesday	8:00 AM - 12:00 PM	55 Farmington Ave. Hartford, CT 06105	1st Floor Conference Room 1006
5/15/2019	3rd Wednesday	8:00 AM - 12:00 PM	55 Farmington Ave. Hartford, CT 06105	1st Floor Conference Room 1006
6/19/2019	3rd Wednesday	8:00 AM - 12:00 PM	55 Farmington Ave. Hartford, CT 06105	1st Floor Conference Room 1006
7/17/2019	3rd Wednesday	8:00 AM - 12:00 PM	55 Farmington Ave. Hartford, CT 06105	1st Floor Conference Room 1006
8/21/2019	3rd Wednesday	8:00 AM - 12:00 PM	55 Farmington Ave. Hartford, CT 06105	1st Floor Conference Room 1006
9/18/2019	3rd Wednesday	8:00 AM - 12:00 PM	55 Farmington Ave. Hartford, CT 06105	1st Floor Conference Room 1006
10/16/2019	3rd Wednesday	8:00 AM - 12:00 PM	55 Farmington Ave. Hartford, CT 06105	1st Floor Conference Room 1006
11/20/2019	3rd Wednesday	8:00 AM - 12:00 PM	55 Farmington Ave. Hartford, CT 06105	1st Floor Conference Room 1006
12/18/2019	3rd Wednesday	8:00 AM - 12:00 PM	55 Farmington Ave. Hartford, CT 06105	1st Floor Conference Room 1006

#### CISS SEARCH TRAINING OPTIONS

CIIS Academy offers monthly Instructor Led Training Classes, Computer-Based Training online and On-Site Training options for CISS Search User Certification. For more information contact the CJIS Help Desk!

EMAIL: [cjis.helpdesk@ct.gov](mailto:cjis.helpdesk@ct.gov) PHONE: (860) 622-2000

Live phone support\* is currently available on weekdays, Monday through Friday, 8:00 am to 4:30 pm.

\*For all non-urgent support issues, request assistance through the CJIS Help Desk [email](mailto:cjis.helpdesk@ct.gov).

*\*Additional Dates and Locations to be announced.*

# CISS Search Usage Statistics

Reporting Period – April 1, 2018 to Sept. 30, 2018

## DOC

April 1, 2018 to Sept. 30, 2018



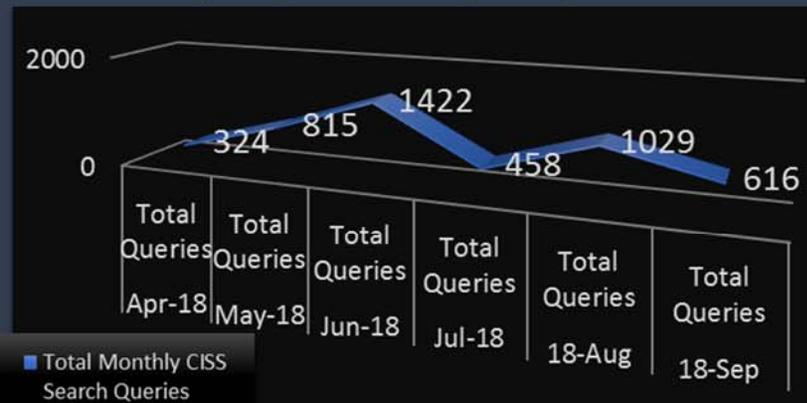
## DESPP

April 1, 2018 to Sept. 30, 2018



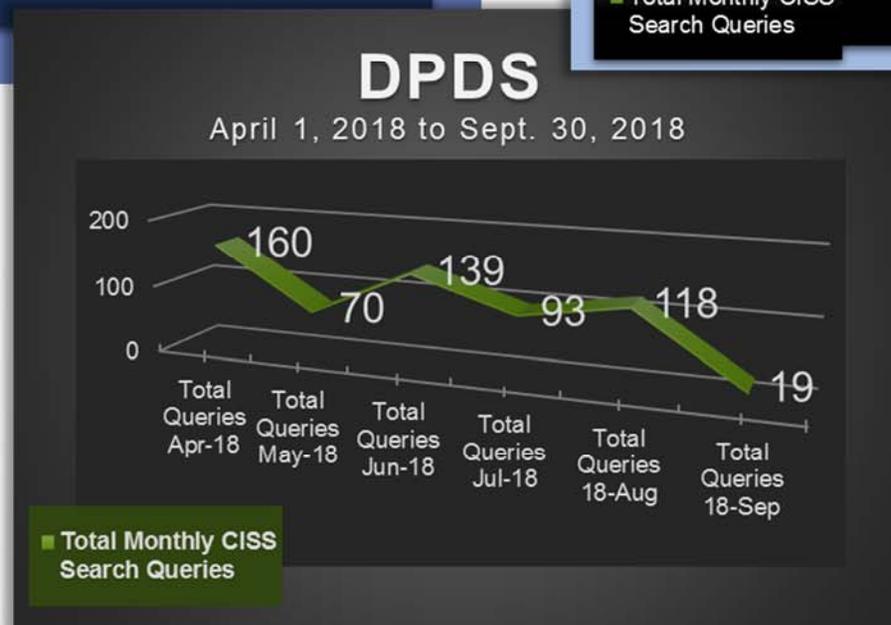
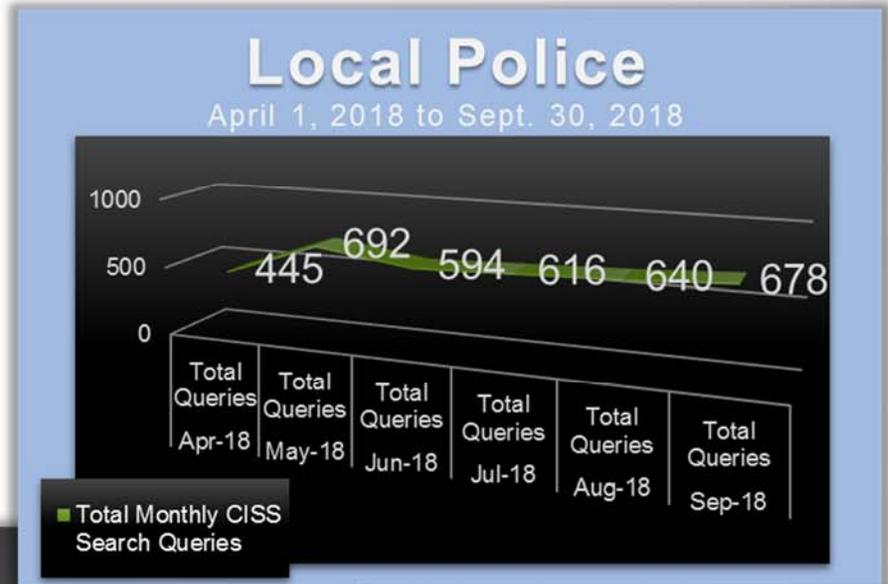
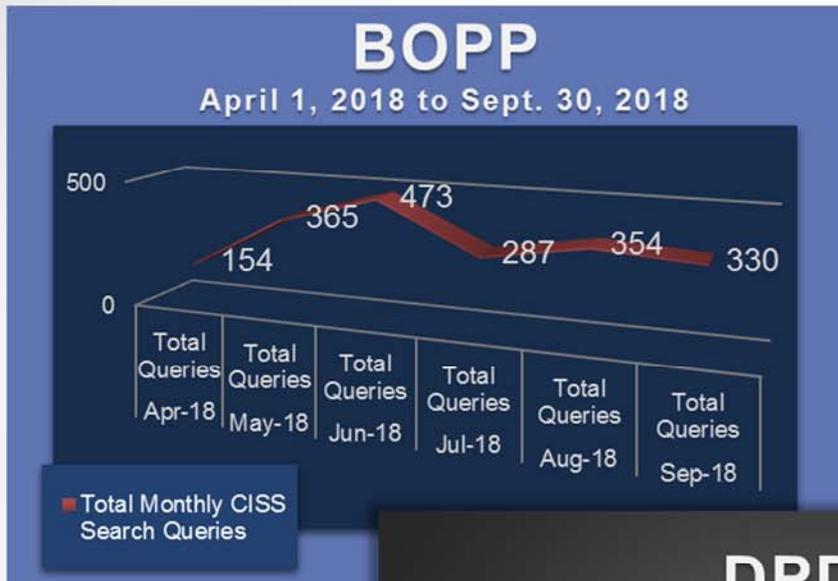
## DMV

April 1, 2018 to Sept. 30, 2018



# CISS Search Usage Statistics

Reporting Period – April 1, 2018 to Sept. 30, 2018



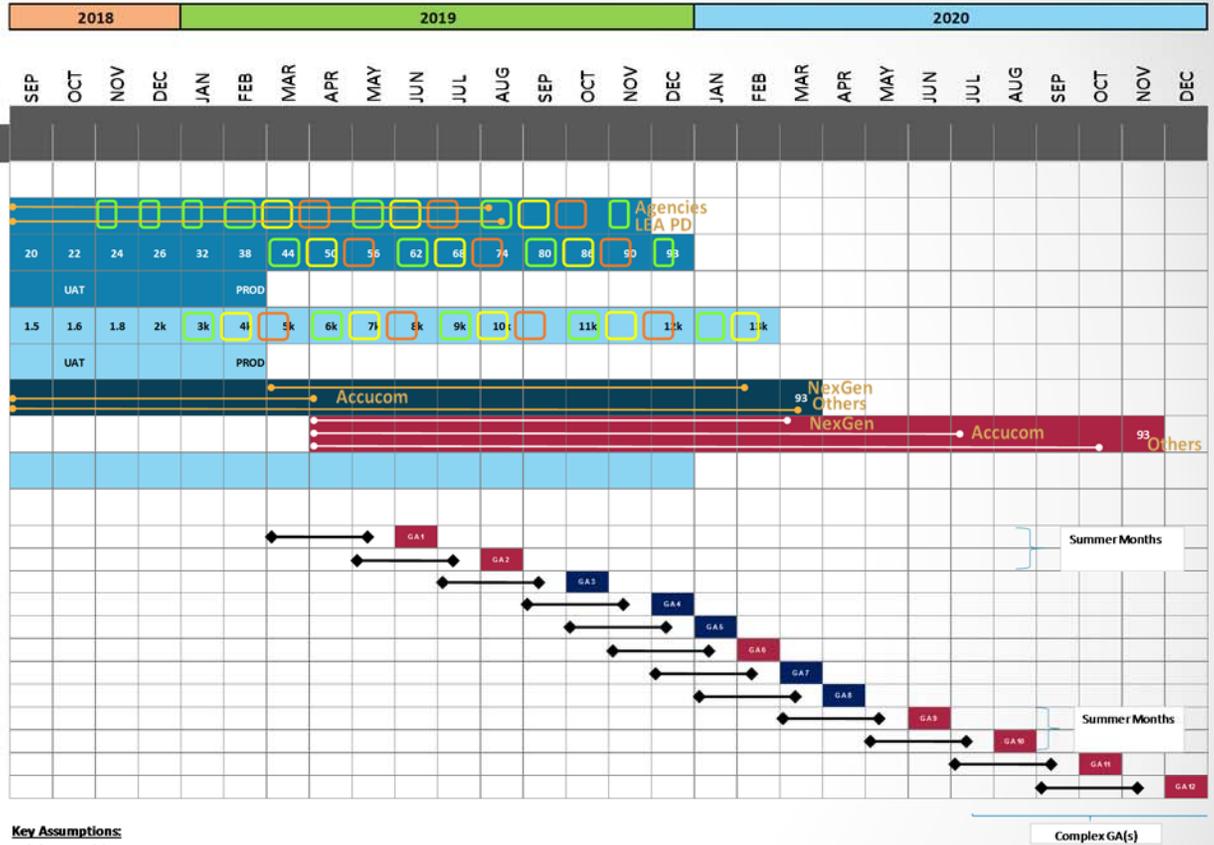
# CJIS Program Management

## CISS Implementation of Integrated Projects Timeline



Project Current Date: **10/1/2018**  
 Overall Elapsed Months: **28**

Milestone Description	Category	Objective	Progress	Start	No. Days
<b>CISS Project</b>					
Agency Preparation Communications and DEMO	On Track	93 PDs and Agencies	30%	9/1/2018	450
CJIS/LEA PD Routers	On Track	93 PDs	22%	9/1/2018	480
CISS Search Release 5 and 9 In UAT and In Production	On Track	Programming Release	95%		
User Onboarding / Search Training	Low Risk	13,000 Users	12%	9/1/2018	540
CISS Workflow Release 11 In UAT and In Production		Programming Release	80%		
RMS Level 1 PDs (Early Arrest)	Med Risk	93 PDs	12%	9/1/2018	570
RMS Level 2 PDs (Arrest Paperwork)	High Risk	93 PDs	0%	3/1/2019	630
CISS Change Requests, Info Exchanges, Hardware Refresh	Low Risk	Infrastructure, CISS CRs, Info Exchange	0%	9/1/2018	480
<b>GA Implementation</b>					
GA-1	Milestone		0%	6/1/2019	30
GA-2	Milestone		0%	8/1/2019	30
GA-3	Milestone		0%	10/1/2019	30
GA-4	Milestone		0%	12/1/2019	30
GA-5	Milestone		0%	1/1/2020	30
GA-6	Milestone		0%	2/1/2020	30
GA-7	Milestone		0%	3/1/2020	30
GA-8	Milestone		0%	4/1/2020	30
GA-9	Milestone		0%	6/1/2020	30
GA-10	Milestone		0%	8/1/2020	30
GA-11	Milestone		0%	10/1/2020	30
GA-12	Milestone		0%	12/1/2020	30



- On Track
- Low Risk
- Med Risk
- High Risk

Preparation Time	% Complete
Team 1 - Deployment GROUP of 6 PDs	1
Team 2 - Deployment GROUP of 6 PDs	2
Team 3 - Deployment GROUP of 6 PDs	3

**Key Assumptions:**

12/1/18 - Two (2) Additional Field Team Members to perform Local PD Training and Introduction and CISS DEMO

1/1/19 - Current Technical Router person will be able to focus near 100% of time to work at the PD sites

GA-Deployment effort at each can be significantly be improved if dove-tailed with Judicial's deployment of the new Criminal Justice System



# CISS Planned Tangible Benefits Score Card



Exchanging Agencies	Document	Estimated Annual Value	Exchange Number
Court Operations – Law	Disposition Abstract	1,620,000	4.48.52
Judge – Law	Arrest Warrant	1,023,047	2.21.01
Law – Prosecution	Affidavit for Arrest Warrant	796,912	1.01.15
Law – Law	Incident Report	631,800	11.01.25
Law – State Repository	Family Violence Report	628,560	16.03.07
Prosecution – Law	Request for Supplemental Information	499,350	1.14.53
Court Operations – Law	Seized Property Form	411,328	9.97.01
Law – Pretrial Services	Conditions of Release	393,864	1.01.25
Court Operations – Probation	Sentencing Order	392,137	6.76.17
Law – Law	Location Incident History	308,813	13.01.25
Prosecution – DPD	Information	308,361	1.14.05
Law – BOPP	Arrest Reports	303,104	7.54.19
Law – Probation	Incident Report	298,373	1.01.11
Court Operations – DOC	Continuance Mittimus	280,969	4.45.09
Law – DPD	Arrest Reports	265,024	11.03.03
Court Operations – DPD	Docket	242,308	4.46.05
Prosecution – DOC	Arrest Reports	224,544	6.76.31
BOPP – Prosecution	Notice of Parole Hearing	214,885	8.37.05
Law – Court Operations	Arrest Reports	200,117	1.03.09
DMV – Prosecution	Driver and Vehicle Status	166,695	1.02.06
Court Operations – DOC	Continuance Mittimus	163,898	4.48.71
Law – BOPP	Incident Report	140,400	1.01.13
Prosecution – Court Operations	Uniform Arrest Report/ Citation Packet	128,485	1.14.02
		<b>\$15,500,287</b>	



Score Card data as reported by MTG Management Consultants in their Legislative Executive Summary Report dated March 8, 2010, [Plan for the Design and Implementation of a Criminal Justice Information System](#).

# 2019 Meeting Schedule

## Next Meeting

- Thursday, January 24, 2019
  - 1:30 PM – 3:30 PM

**All meetings are held at:**  
**Division of Criminal Justice**  
Training Center - Office of the Chief State's Attorney  
**300 Corporate Place**  
**Rocky Hill, CT 06067**

## 2019 Meeting Schedule

Thursday, January 24, 2019

1:30 PM – 3:30 PM

Thursday, April 25, 2019

1:30 PM – 3:30 PM

Thursday, July 25, 2019

1:30 PM – 3:30 PM

Thursday, October 24, 2019

1:30 PM – 3:30 PM

