



# Criminal Justice Information System Governing Board Meeting

January 24, 2019

# Agenda

- Welcome
- CJIS Governing Board Goals and Objectives
- CISS Project Update
- CJIS Budget / Funding
- CISS Project Success Factors
- Other Business



# Summary

- Transition to new Administration – impact on CJIS Governing Board
- CJIS Governing Board Strategic Goals Summary
- CJIS Team available for CISS Demonstrations
- High Level Achievements



# Technology Vision

**The Governor's 2012 vision for technology provided the foundation upon which CJIS is working. This vision was predicated on:**

- Implementation of efficient, modern business processes that result in cost-effective delivery of services
- Open & transparent engagement with State citizens
- Accurate and timely data for policy making, service delivery & results evaluation
- A secure and cost effective IT infrastructure, including greater use of shared services and applications wherever possible
- Easily accessible services for all constituents

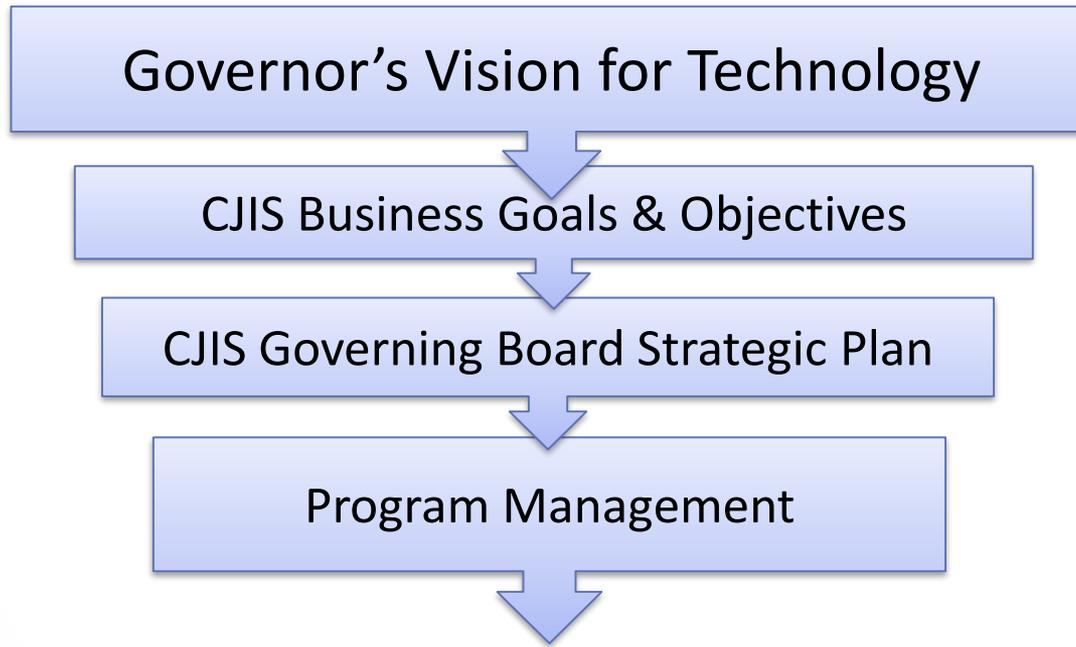


# CJIS Goals & Objectives

- Provide each agency the IT autonomy to achieve their business goals
- Optimize existing IT investments & infrastructure within CJIS partner agencies
- Develop a universal adaptor-type (dial tone) service so that CJIS agencies can connect to Information Sharing system easily
- Create a security model that meets State and Federal standards
- Provide services that are “boringly predictable”
- Use the “Forced Multiplier” to help leverage existing resources to “Do a lot more with a lot less”
- Responsive to stakeholders: “Information any way you want it”



# CJIS Program Approach



# CJIS Project Update

## Phase I Release Status

Release	Week Ends	Week #		Feb-19					Mar-19					Apr-19				May-2019					Jun-2019			Jul-2019			
		204	205	206	207	208	209	210	211	212	213	214	215	216	217	218	219	220	221	222	223	224	225	226	227	228	229		
		1/18	1/25	2/1	2/8	2/15	2/22	3/1	3/8	####	3/22	3/29	4/5	4/12	4/19	4/26	5/3	5/10	5/17	5/24	5/31	6/7	6/14	6/21	6/28	7/5	7/12		
9	S8 - DMV Vehicles (Dev Complete 6/7)	Defect Remediation	Regression Testing	Source System Build Promotion	"PRODUCTION READY"																								
	S8 - DMV Drivers (Dev Complete 6/11)																												
	S9 - SOR (DESPP) (Dev Complete 6/15)																												
	S14 - Wanted File (DESPP) (Dev Com 6/18)																												
	S10 - CMIS (JUD) (WSDL Ready 6/21)																												
	P3 - Portal/UI/Notification/DQM																												
	P5 -Portal/UI/Reporting/Agency Security																												
5	ECM Search/Retrieval	UAT				UAT	UAT	UAT	UAT	UAT	UAT	UAT	UAT	Regression Testing	MultiVue Build Promotion	"PRODUCTION READY"													
	RMS Search/Retrieval (DEV complete 6/21)																												
	MultiView UAT Testing																												
11	WF2a - UAR	Regression Testing	"PRODUCTION BUILD PROMOTION"	"PRODUCTION READY"																									
	WF2b - Misdemeanors																												
	WF4a - Post Arrest																												
	WF4b - Arraignment																												
	WF4c - Disposition																												
	WF4d - Post Judgment																												
	Agency Response Message (CJIS Only)																												



**Delivery dates contingent on timely defect resolution.**

# RMS Development Status

						Dec-18				Jan-19				Feb-19				Mar-19				Apr-19				May-19							
Week #		194	195	196	197	198	199	200	201	202	203	204	205	206	207	208	209	210	211	212	213	214	215	216	217	218	219	220	221	222	223		
Release	Week Ends	11/9	11/16	11/23	11/30	12/7	12/14	12/21	12/28	1/4	1/11	1/18	1/25	2/1	2/8	2/15	2/22	3/1	3/8	3/15	3/22	3/29	4/5	4/12	4/19	4/26	5/3	5/10	5/17	5/24	5/31		
RMS Deployment	NexGen	[Grey bar]																															
	Level I	Level I Connectivity Testing				Full End to End Testing								"PRODUCTION READY"				[Grey bar]															
	Level II	UAT	UAT	UAT	UAT	UAT	UAT	UAT	UAT	UAT	UAT	UAT	Level II (Arrest Package)				Full End to End Testing								"PRODUCTION READY"								
	Accucom	[Grey bar]																															
	Level II	[Grey bar]										Level II (Arrest Package)				Full End to End Testing								"PRODUCTION READY"									
	Others	[Grey bar]																															

**Production dates are contingent on RMS Vendor ability to deliver new application enhancements.**



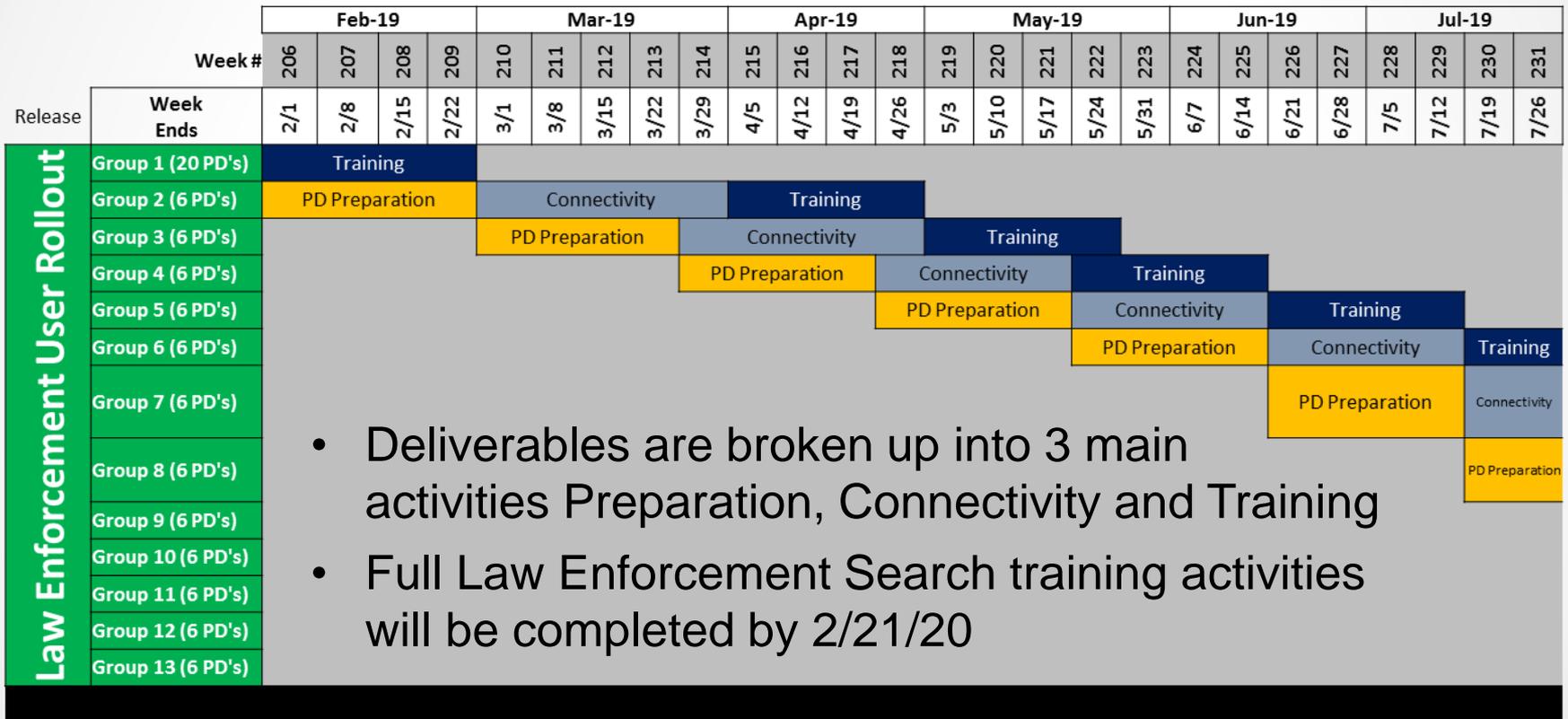
# GA Rollout Plan

		Mar-19					Apr-19				May-19				Jun-19				Jul-19				Aug-19						
Week #		210	211	212	213	214	215	216	217	218	219	220	221	222	223	224	225	226	227	228	229	230	231	232	233	234	235	236	
Release	Week Ends	3/1	3/8	3/15	3/22	3/29	4/5	4/12	4/19	4/26	5/3	5/10	5/17	5/24	5/31	6/7	6/14	6/21	6/28	7/5	7/12	7/19	7/26	8/2	8/9	8/16	8/23	8/30	
GA Rollout & State Agency Search User Training	GA-1	CISS Search Training and Workflow Change Preparation												Deployment															
	GA-2									CISS Search Training and Workflow Change Preparation												Deployment							
	GA-3																	CISS Search Training and Workflow Change Preparation											
	GA-4																												
	GA-5																												
	GA-6																												
	GA-7																												
	GA-8																												
	GA-9																												
	GA-10																												
	GA-11																												
	GA-12																												

- Completion of Workflow by 1/2/2020
- State Agency Search User training will occur during GA Rollout
- GA Rollout dates are contingent on timelines for completion of Agency case management systems.



# Law Enforcement CISS Search User Rollout

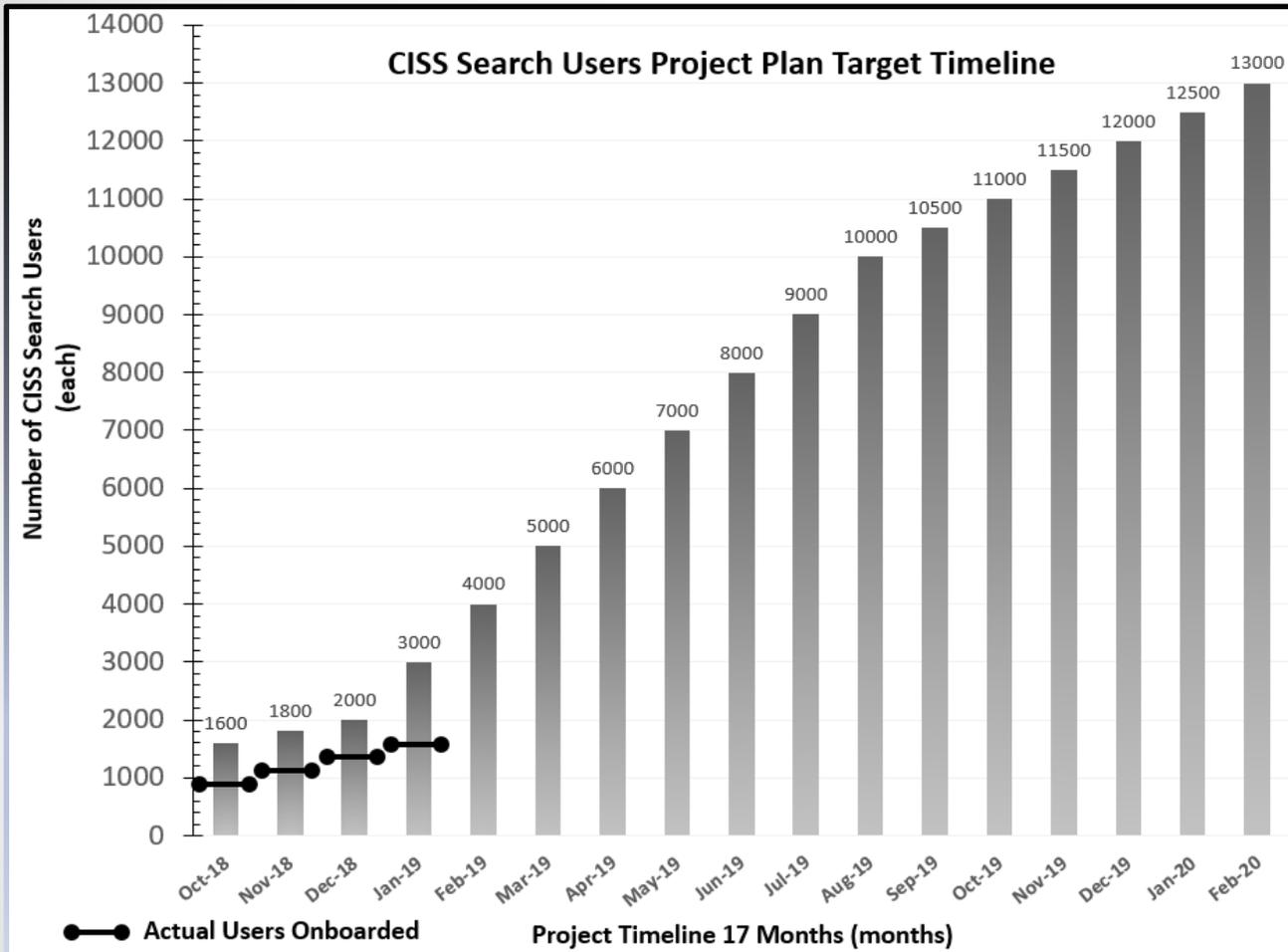


- Deliverables are broken up into 3 main activities Preparation, Connectivity and Training
- Full Law Enforcement Search training activities will be completed by 2/21/20

- Law Enforcement Search User Rollout dates are contingent on timely completion of CISS Search User Training and Connectivity to CISS.



# 13,000 User Onboarding Plan

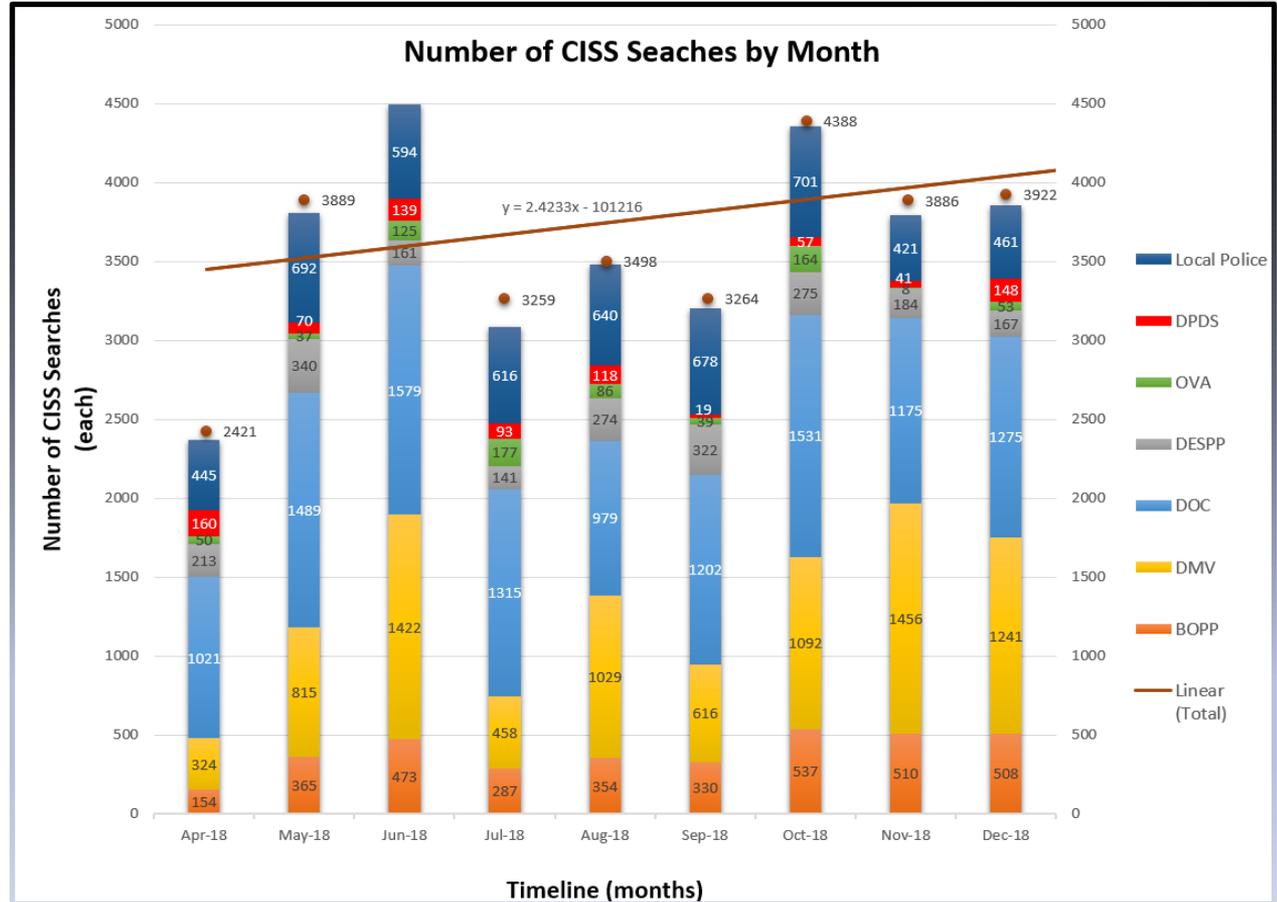


- Plan for two dedicated CJIS teams
- Both CBT and classroom Instructor-Led Training available
- CJIS is performing visits to lead working sessions at PDs
  - Command Staff
  - CISS Demo
  - Training Plan
  - Network Plan
- Regularly scheduled training classes at convenient locations
- Risks & Issues
  - Staffing up
  - Funding
  - PD Command Staff commitment



# CISS Usage - Searches

- Yr-over-Yr usage has approximately doubled
- The Agencies that advanced far enough to make CISS a standard component of their workflow are the heaviest users
- Two (2) PDs recently made CISS Search a mandatory first step for Police Dispatchers
- Two Usage Examples
  - Farmington
  - Brookfield



# CISS Search User Certification Training Ramp Up

- Instructor Led Training\*
  - Set Schedule & More Locations
- Regular Communications on Upcoming Training Classes
- Three Training Sessions at Central Location
  - “New” All-in-One Onboarding Process
  - Police Departments are able to credit 4 Hours of POST Training out of the new year’s training hours allotment
- Automated CUAR





## CJIS Academy CISS Search User

### 2018–2019 Instructor Led Training Schedule

\*Live Classroom Instructor Led CISS Search Training is for P. O. S. T. (Police Officer Standards & Training) Certification Credit Hours Only. Online Computer Based Training is available for all other CISS Search Users. More dates and locations for CISS Search Training to be announced.

Date	Rotation	Time	Address	Classroom
11/14/2018	2nd Wednesday	9:00 AM - 1:00 PM	99 East River Dr. East Hartford, CT 06108	Conference Room #702
12/19/2018	3rd Wednesday	8:00 AM - 12:00 PM	55 Farmington Ave. Hartford, CT 06105	1st Floor Conference Room 1006
1/16/2019	3rd Wednesday	8:00 AM - 12:00 PM	55 Farmington Ave. Hartford, CT 06105	1st Floor Conference Room 1006
2/20/2019	3rd Wednesday	8:00 AM - 12:00 PM	55 Farmington Ave. Hartford, CT 06105	1st Floor Conference Room 1006
3/20/2019	3rd Wednesday	8:00 AM - 12:00 PM	55 Farmington Ave. Hartford, CT 06105	1st Floor Conference Room 1006
4/17/2019	3rd Wednesday	8:00 AM - 12:00 PM	55 Farmington Ave. Hartford, CT 06105	1st Floor Conference Room 1006
5/15/2019	3rd Wednesday	8:00 AM - 12:00 PM	55 Farmington Ave. Hartford, CT 06105	1st Floor Conference Room 1006
6/19/2019	3rd Wednesday	8:00 AM - 12:00 PM	55 Farmington Ave. Hartford, CT 06105	1st Floor Conference Room 1006
7/17/2019	3rd Wednesday	8:00 AM - 12:00 PM	55 Farmington Ave. Hartford, CT 06105	1st Floor Conference Room 1006
8/21/2019	3rd Wednesday	8:00 AM - 12:00 PM	55 Farmington Ave. Hartford, CT 06105	1st Floor Conference Room 1006
9/18/2019	3rd Wednesday	8:00 AM - 12:00 PM	55 Farmington Ave. Hartford, CT 06105	1st Floor Conference Room 1006
10/16/2019	3rd Wednesday	8:00 AM - 12:00 PM	55 Farmington Ave. Hartford, CT 06105	1st Floor Conference Room 1006
11/20/2019	3rd Wednesday	8:00 AM - 12:00 PM	55 Farmington Ave. Hartford, CT 06105	1st Floor Conference Room 1006
12/18/2019	3rd Wednesday	8:00 AM - 12:00 PM	55 Farmington Ave. Hartford, CT 06105	1st Floor Conference Room 1006

**CISS SEARCH TRAINING OPTIONS**

CJIS Academy offers monthly Instructor Led Training Classes, Computer-Based Training online and On-Site Training options for CISS Search User Certification. For more information contact the CJIS Help Desk!

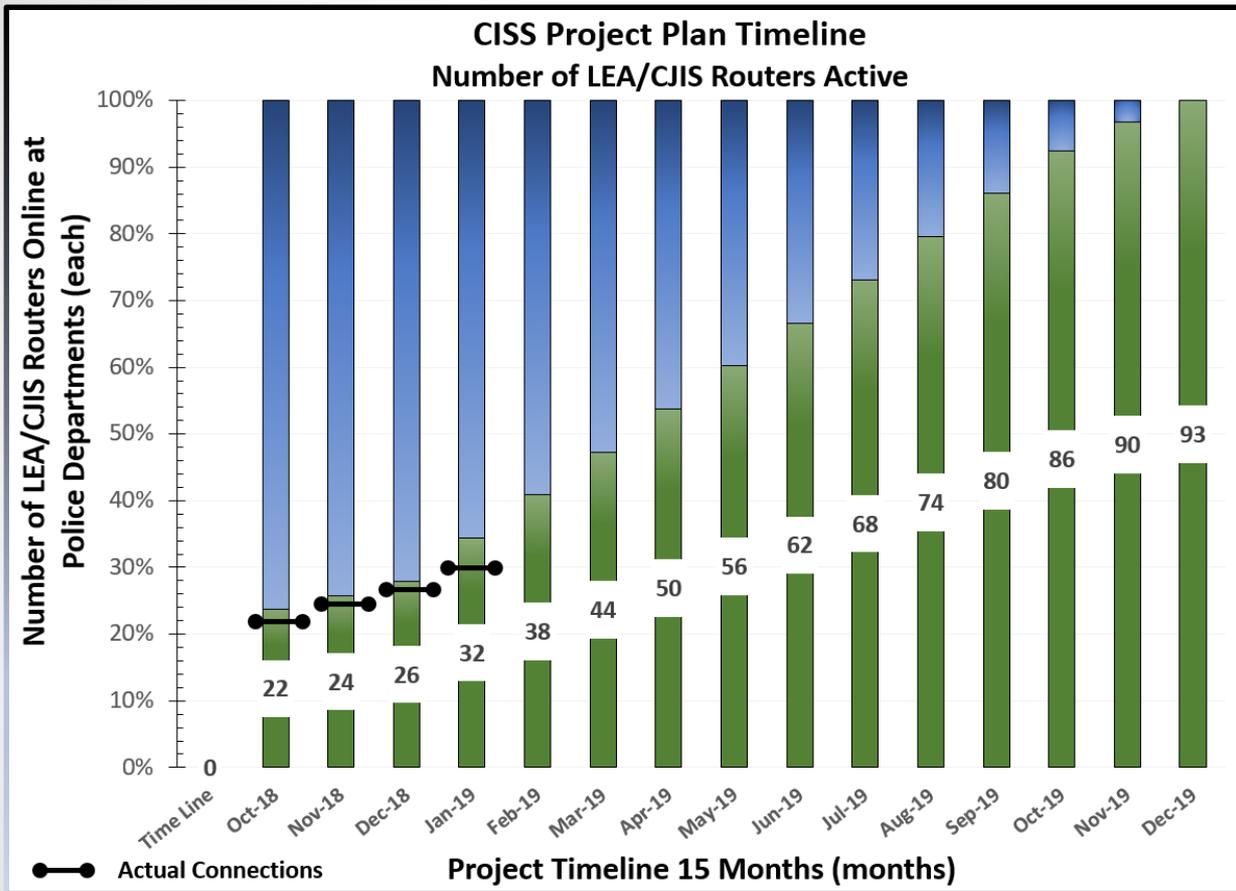
EMAIL: [cjis.helpdesk@ct.gov](mailto:cjis.helpdesk@ct.gov) PHONE: (860) 622-2000

Live phone support\* is currently available on weekdays, Monday through Friday, 8:00 am to 4:30 pm.

\*For all non-urgent support issues, request assistance through the CJIS Help Desk [email](#).

*\*Additional Dates and Locations to be announced.*

# Router Connectivity Plan



- Two dedicated CJIS Field Teams
- New Trainer/Public Safety Liaison
- Partnership with CPCA, DESPP, DAS-BEST
- CJIS technical resources
  - CJIS Network Tiger Team member at DAS-BEST
  - SonicWall created a custom “canned” firewall solution for PD LAN Network solution <\$500
- JAG Grant



# CISS Phase 1 Project Closeout

## Project Closeout with Conduent (Vendor)

### ➤ Checklist Key Items

- Complete all Releases, Test and Deploy to Production
- Requirements Traceability Matrix (RTM)
- Key Performance Parameters (KPPs) project has met the goals established
- Code Defect Resolution under warranty
- Approved Stakeholder Change Request
- Knowledge Transfer from Vendor to CJIS with Documentation
- Administrative Legal and Financial Obligations
- Phase 1 Closure Report



# CJIS Initiatives for 2019/2020

- Complete Release 11, 5 and 9 as planned and Close Project with Conduent
- Deploy 13,000 CISS Search Users with Training and Access
- Implementation and Integration of CISS Electronic Workflows with CJIS Agencies
- Complete RMS Vendor Connectivity to CISS
- Develop and integrate new information exchanges requested by CJIS Agencies and completion of remaining Exchanges for CISS Workflows
- Implement required CISS hardware and software upgrades
- Establish the CISS User Group
- Explore e-Government for Criminal Justice Community



# Key CJIS Initiatives Target Dates

		Oct-18	Nov-18	Dec-18	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Nov-19		
Release	Month																	
Phase II	CISS Hardware Refresh	[Active]												[Completed]				
	Sharepoint Updgrade	[Completed]						[Active]									[Completed]	
	Security Applet	[Completed]					[Active]										[Completed]	
	Conduent Phase I Defects	[Completed]		[Active]								[Completed]						
	RFP Contract in Place Complete	[Active]						[Completed]										
	Multiview Upgrade	[Completed]							[Active]									[Completed]
	DCI Data Exchange	[Completed]					[Active]						[Completed]					
	Phase I Change Controls	[Completed]					[Active]											



# CISS Scope Completion & Deployment Phase

## Key Success Factors

### ➤ **Secure CJIS Funding**

- Bond Fund Request \$8.9M - CISS Deployment
- Inmate Phone Revenue and General Funds - Operational Support
- General Fund

### ➤ **CISS Operational Support**

- State Employees
- RFP Vendor
- Consultants

### ➤ **Partnership with Stakeholders/RMS/CJIS for Detail Plan and Execution**

- Configure remaining PD and DESPP routers for CISS Connectivity
- Deploy 13K CISS Search Users
- Deploy CISS Workflow from RMS to CJIS Agencies

### ➤ **Identify and close gaps required by stakeholders for CISS Deployment**

- Required Information Exchanges for Workflows
- Stakeholder Change Requests based on usage feedback

### ➤ **Score Card - Envisioned Tangible and Intangible Benefits**

### ➤ **CISS User Group (Business Intelligence)**

### ➤ **Stability in Leadership and strong Governing Board Support**



# CISS RISK(S) ASSESSMENT

**Potential Impact**

- (5) Very High
- (4) High
- (3) Medium
- (2) Low
- (1) Minimum

**Likelihood**

- (5) Almost Certain
- (4) Highly Likely
- (3) Somewhat Likely
- (2) Unlikely
- (1) Remote

**Potential Impact**

**Likelihood**

**Overall Status**

**Risk #**

5

3

15



3

4

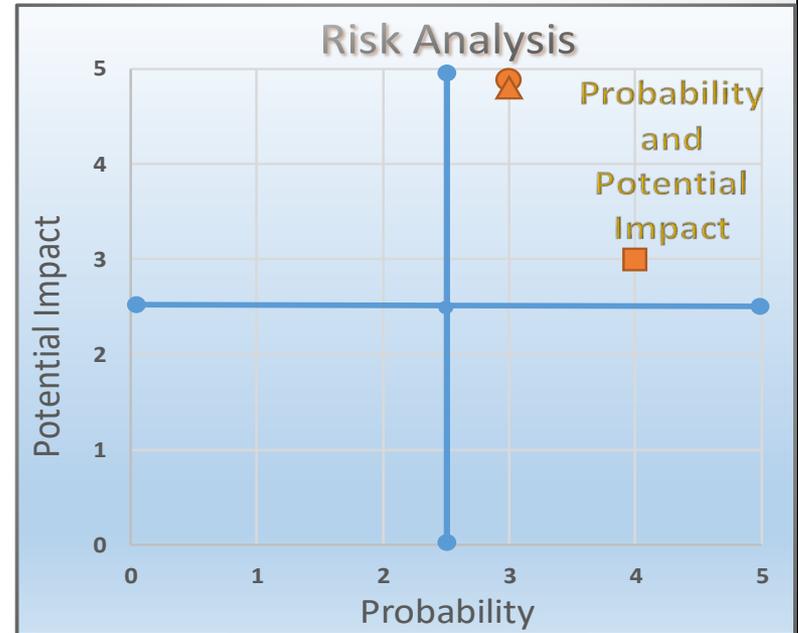
12



5

3

15



**#1 RMS Vendor Participation -**

If all arrest information in the State does not pass through CISS, the existing workflows will need to co-exist with the new CISS workflows; thus, causing significant additional work for stakeholders.

**#2 Stakeholder Support -**

Current Agency state budgets available to CJIS stakeholder agencies do not include funding for resources to implement the CISS application. Additionally, retirements of key personnel at stakeholder agencies are not always backfilled and therefore compound this risk.

**#3 Funding for CISS Deployment -**

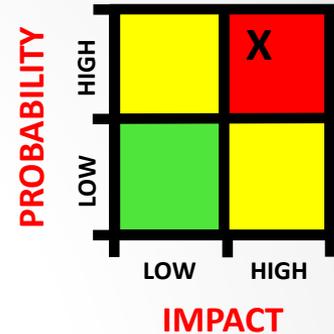
There is a risk that the requested \$8.9M in bond funds to complete the deployment of CISS Search and CJIS Agencies Workflow integration will not be available by August 2019 or at all.



# CISS Project Risks Mitigation

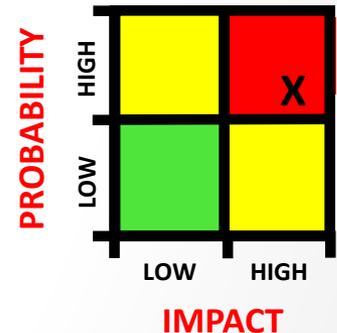
## #1 RMS Vendor Participation Mitigation

- Contract largest RMS vendors with CISS to get 90%+ arrest information in the state
- Support Law Enforcement Agencies (LEAs) to migrate to RMS vendors connected to CISS
- CISS Connectivity as required Standards in CT Contracts and add in new legislation.
- Provide solution(s) for LEAs with non-CISS connected RMS to get arrest Info to CISS



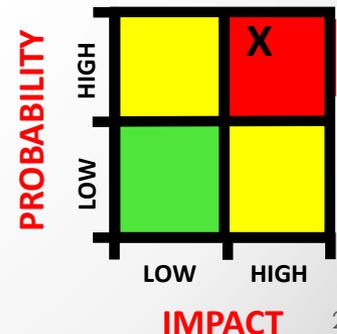
## #2 Stakeholder Support Mitigation

- Tiger Teams - CJIS will continue to provide technical and logistical support to Agencies for CISS implementation.



## #3 Funding for CISS Deployment Mitigation

- CJIS will continue to work with OPM and CJIS Management for approvals of the requested \$8.9 M to complete the deployment of CISS state-wide as planned.



# CISS Project Update

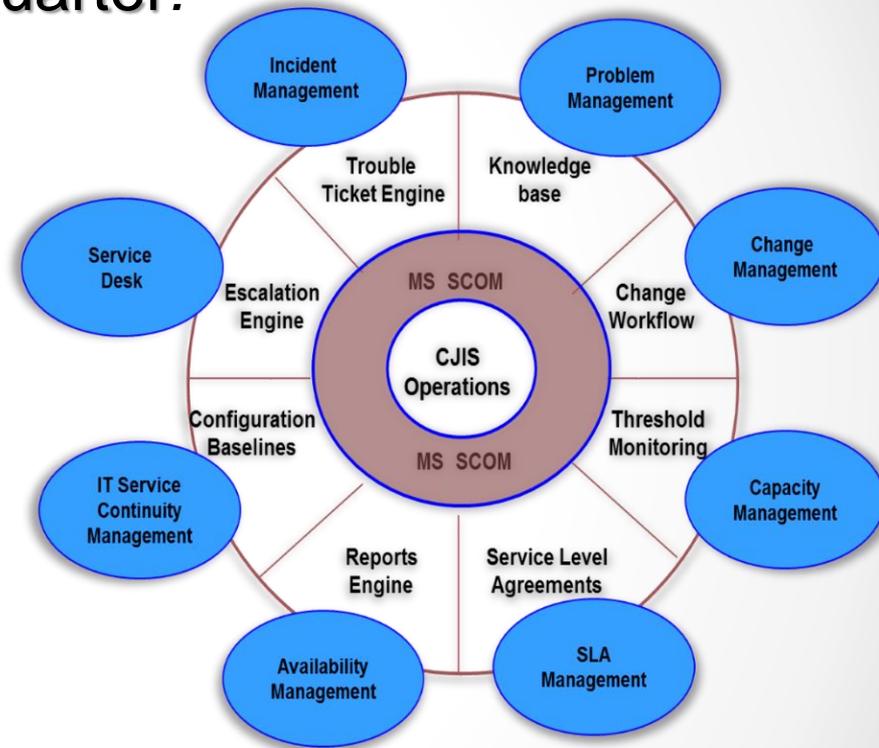
<b>CISS PHASE-1 BOND FUND BUDGET SUMMARY TO 12/31/18</b>		
<b>FUNDING</b>		<b>TOTALS</b>
Bond Funds Provided from 2011 to 2018 Inclusive	\$ 60,920,000	
<b>CISS Budget Commitment*</b>		<b>\$60,920,000</b>
<b>CISS BOND EXPENDITURES</b>		
<b>BUDGETED FISCAL YEAR</b>		
FY 2012 - FY 2019 Inclusive	\$ 55,925,452	
<b>Total CISS Expenses from Bond Fund</b>	<b>\$ 55,925,452</b>	
<b>CISS EXPECTED FUTURE BOND EXPENDITURES FROM 10/01/18 TO DATE 08/31/19</b>		
<b>Phase 1:</b>		
Consultant Labor**	\$ 1,226,018	
Xerox Contract Remaining Costs	\$ 1,768,530	
RMS Vendor Connectivity Budget	\$ 900,000	
CISS Budget for Hardware Infrastructure Completion	\$ 1,100,000	
<b>Total Future Expected Cost</b>	<b>\$ 4,994,548</b>	
<b>*Total Expected Costs for CISS Phase -1***</b>		<b>\$60,920,000</b>
<b>Expected Bond Funds Remaining for CISS Phase-2</b>		<b>\$0</b>
<b>Note:</b>		
* Bond funds received to date.		
** The Consulting Labor costs to complete the work are greater than the available funds. CJIS will revise financial plans and work with OPM to help close the gaps until the Bond funds requested are available.		
*** Planned 18 state positions not filled and budgeted to be paid from inmate phone revenues. <u>An MOU to use the Inmate Phone Revenue budget for CJIS Operation Support is in progress.</u> Consultants are used instead of state employees who are paid from bond funds.		



# CJIS Operational Support DevOps\* Based Processes

## Accomplishments from Last Quarter:

- Started 2nd purchase of hardware for planned offsite disaster recovery and capacity.
- CJIS Code Development Team supporting CJIS Code.
- Selected Vendor for maintenance and support contract to be finalized in first quarter of 2019.
- Secure funding to maintain key consultants that built CISS code.
- MS System Center automatic monitoring of CISS System health real time with alerts.
- RMS Vendor SOPs



\* <https://www.scaledagileframework.com/devops/>

# CJIS Integrated Program Management

## CISS Implementation of Integrated Projects Timeline



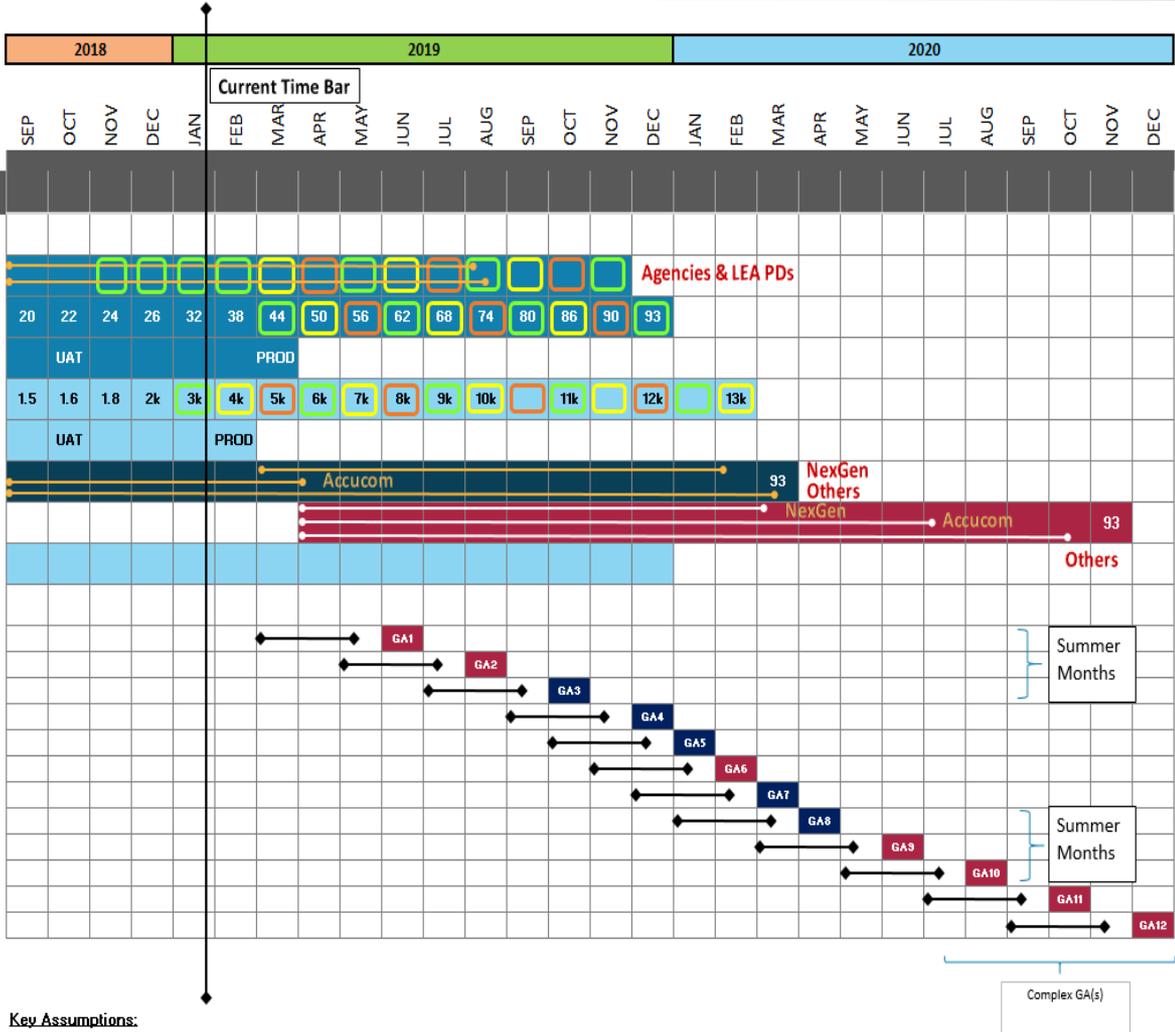
Project Current Date: 11/24/2019  
Overall Elapsed Months: 28

Milestone Description	Category	Objective	Progress	Start	No. Days
<b>CISS Project</b>					
Agency Preparation Communications and DEMO	On Track	93 PDs and Agencies	37%	9/1/2018	450
CJIS/LEA PD Routers	On Track	93 PDs	28%	9/1/2018	480
CISS Search Release 5 and 9 In UAT and In Production	On Track	Programming Release	96%		
User Onboarding / Search Training	Low Risk	13,000 Users	12%	9/1/2018	540
CISS Workflow Release 11 In UAT and In Production	On Track	Programming Release	95%	9/1/2018	
RMS Level 1 PDs (Early Arrest)	Med Risk	93 PDs	12%	9/1/2018	570
RMS Level 2 PDs (Arrest Paperwork)	High Risk	93 PDs	0%	3/1/2019	630
CISS Change Requests, Info Exchanges, Hardware Refresh	Low Risk	Infrastructure, CISS CRs, Info Exchange	0%	9/1/2018	480
<b>GA Implementation</b>					
GA-Location-1	Milestone	GA-17 Potential First Go-Live	0%	6/1/2019	30
GA-Location-2	Milestone		0%	8/1/2019	30
GA-Location-3	Milestone		0%	10/1/2019	30
GA-Location-4	Milestone		0%	12/1/2019	30
GA-Location-5	Milestone		0%	1/1/2020	30
GA-Location-6	Milestone		0%	2/1/2020	30
GA-Location-7	Milestone		0%	3/1/2020	30
GA-Location-8	Milestone		0%	4/1/2020	30
GA-Location-9	Milestone		0%	6/1/2020	30
GA-Location-10	Milestone		0%	8/1/2020	30
GA-Location-11	Milestone		0%	10/1/2020	30
GA-Location-12	Milestone		0%	12/1/2020	30

Preparation Time Total 360

On Track
Low Risk - Schedule Adherence
Med Risk - Schedule Adherence
High Risk - Schedule Adherence

% Complete	
Team 1 - Deployment GROUP of 6 PDs	1
Team 2 - Deployment GROUP of 6 PDs	2
Team 3 - Deployment GROUP of 6 PDs	3



### Key Assumptions:

12/1/18 - Two (2) Additional Field Team Members to perform Local PD Training and Introduction and CISS DEMO

1/1/19 - Current Technical Router person will be able to focus near 100% of time to work at the PD sites

GA-Deployment effort at each can be significantly be improved if dove-tailed with Judicial's deployment of the new Criminal Justice System

# CISS Planned Tangible Benefits Score Card



Exchanging Agencies	Document	Estimated Annual Value	Exchange Number
Court Operations – Law	Disposition Abstract	1,620,000	4.48.52
Judge – Law	Arrest Warrant	1,023,047	2.21.01
Law – Prosecution	Affidavit for Arrest Warrant	796,912	1.01.15
Law – Law	Incident Report	631,800	11.01.25
Law – State Repository	Family Violence Report	628,560	16.03.07
Prosecution – Law	Request for Supplemental Information	499,350	1.14.53
Court Operations – Law	Seized Property Form	411,328	9.97.01
Law – Pretrial Services	Conditions of Release	393,864	1.01.25
Court Operations – Probation	Sentencing Order	392,137	6.76.17
Law – Law	Location Incident History	308,813	13.01.25
Prosecution – DPD	Information	308,361	1.14.05
Law – BOPP	Arrest Reports	303,104	7.54.19
Law – Probation	Incident Report	298,373	1.01.11
Court Operations – DOC	Continuance Mittimus	280,969	4.45.09
Law – DPD	Arrest Reports	265,024	11.03.03
Court Operations – DPD	Docket	242,308	4.46.05
Prosecution – DOC	Arrest Reports	224,544	6.76.31
BOPP – Prosecution	Notice of Parole Hearing	214,885	8.37.05
Law – Court Operations	Arrest Reports	200,117	1.03.09
DMV – Prosecution	Driver and Vehicle Status	166,695	1.02.06
Court Operations – DOC	Continuance Mittimus	163,898	4.48.71
Law – BOPP	Incident Report	140,400	1.01.13
Prosecution – Court Operations	Uniform Arrest Report/ Citation Packet	128,485	1.14.02
		<b>\$15,500,287</b>	



Score Card data as reported by MTG Management Consultants in their Legislative Executive Summary Report dated March 8, 2010, [Plan for the Design and Implementation of a Criminal Justice Information System](#).

# CJIS Governing Board 2019 Meeting Schedule

## Next Meeting

Thursday, April 25, 2019

1:30 PM – 3:30 PM

**All meetings are held at:  
Division of Criminal Justice**

**Training Center - Office of the Chief State's Attorney  
300 Corporate Place  
Rocky Hill, CT 06067**

## 2019 Meeting Schedule

Thursday, January 24, 2019

1:30 PM – 3:30 PM

Thursday, April 25, 2019

1:30 PM – 3:30 PM

Thursday, July 25, 2019

1:30 PM – 3:30 PM

Thursday, October 24, 2019

1:30 PM – 3:30 PM

