



Connecticut Department of
 Energy & Environmental Protection
 Bureau of Air Management
 Engineering & Enforcement Division

Intent to Test (ITT) Form for CEMS Relative Accuracy Test Audit

CPPU USE ONLY	
App No.:	_____
Doc No.:	_____
Program: AIRENF - Air Enforcement Source Emissions Group (No Application Fee)	
Intent to Test No:	_____

Please duplicate and complete Part IV – Part IX of this ITT form for each individual piece of equipment to be tested, attach to Page 1 of this ITT Form and the certification page. For compliance emissions testing, please submit an *“ITT Form for Compliance Emissions Testing.”*

If this Form is for a Non-Standard Test Protocol then please also complete Part XII of this Form and attach the test protocol. SEM will only issue a formal approval or rejection letter for Non-Standard Test Protocols.

<input type="checkbox"/> Standard Test Protocol (STP)	<input type="checkbox"/> Non-Standard Test Protocol (NSTP)
If Non-Standard, State the Reason ¹ :	

Part I: Company Information				
Company Name:	_____			
Company Address:	_____			
Site/Premises Name <i>(If Different than Above):</i>	_____			
Site/Premises Street Address <i>(Equipment Location):</i>	_____			
City/Town:	State:	Zip Code:	_____	
Contact Person:	Cell Phone:		_____	
Contact Person Title:	E-mail:		_____	
Contact Person Business Phone:	_____			

Part II: Emissions Test Contractor Information			
Name of Consulting or Testing Firm:	_____		
Project Manager Name:	E-mail:	_____	
Project Manager Business Phone:	Cell Phone:	_____	
For sources subject to 40 CFR Part 75: RATA, Appendix E NOx testing, or low mass emission testing; will the test be performed as required by an air emission testing body that certifies conformance with ASTM method D 7036?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not applicable		

¹ Reference the SEM Test Guidelines v.2 to differentiate between Standard and Non-Standard Test Protocols

f) Minimum Frequency for RATA:	<input type="checkbox"/> Annual RATA (Every 4 Calendar Quarters) <input type="checkbox"/> Every 4 Operating Quarters (Part 75 Only) <input type="checkbox"/> Every 2 Operating Quarters (Part 75 Only) <input type="checkbox"/> Other (For CEMS RATAs beyond 8 calendar quarters, provide accumulated operating hours demonstrating the CEMS is within its 720 hour grace period – can be done via EPA’s ECMPS)
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Part VI: Equipment Information & Applicable Regulatory Test Requirements (State and Federal)	
a) Have there been any changes in any CEMS analyzer make or model?	<input type="checkbox"/> Yes <input type="checkbox"/> No
b) Have there been any changes in sampling location? If yes, please describe and explain	<input type="checkbox"/> Yes <input type="checkbox"/> No Describe:
c) Have there been any changes in sampling system design? If yes, please explain	<input type="checkbox"/> Yes <input type="checkbox"/> No Explanation:
d) Has the CEMS plan been updated to address items above or identified compliance issues?	<input type="checkbox"/> Yes <input type="checkbox"/> No Explanation:

Part IX: ITT & Gas Stream Sampling Information

Duplicate this page as needed for *each* piece of equipment tested and attach to Form. For a pollutant that has multiple emissions limits, use a separate row for each limit. Compliance must be demonstrated in the units of each applicable short term emission limit.

Part IX: ITT & Gas Stream Sampling Information

ITT No.: Equipment Name: License No.: Equipment No.:

Parameter (Pollutant, Diluent, Flow)	Test Method & PS	Number of Sampling Points	Sampling Duration: Minutes per Sampling Point	Total Duration of Sampling Run	Number of Sampling Runs	Other Information

Part X: Certification

The applicant and the individual(s) responsible for preparing this ITT Form must sign this part. If the applicant is the preparer, please mark "N/A" in the spaces provided for the preparer. ITT Forms will be considered incomplete unless all required signatures are provided.

Part X: Certification	
<p>"I have personally examined and am familiar with the information submitted in this document and all attachments thereto, and I certify that based on reasonable investigation, including my inquiry of the individuals responsible for obtaining the information, the submitted information is true, accurate and complete to the best of my knowledge and belief.</p> <p>I understand that a false statement in the submitted information may be punishable as a criminal offense, in accordance with section 22a-6 of the General Statutes, pursuant to section 53a-157b of the General Statutes, and in accordance with any other applicable statute.</p> <p>I certify that this ITT Form is on complete and accurate forms as prescribed by the Commissioner without alteration of the text."</p>	
Authorized Signature	Date
Name of Signatory (Print or Type)	Title
Signature of Test Contractor	Date
Name of Test Contractor (Print or Type)	Title

Part XI: Electronic Submission (Required) of Form and Test Report

Completed ITT Form and all supporting documents must be submitted electronically to:

DEEP.SEM@ct.gov or via the FTP site (<https://sft.ct.gov>).

For help with the forms, please contact DEEP.StackTestQ@ct.gov.

Attachment 1
Non-Standard Test Protocol
(ITT Form Addendum)

Complete and Submit Part XII of this ITT Form

Part XII: Non-Standard Test Protocol

a) Will this be an initial certification RATA for newly constructed/started-up equipment?

Yes No

Note: If "Yes", attach a detailed CEMS Monitoring Plan as an Attachment to Part XII of this ITT Form

b) Will a substitute method be used in lieu of an EPA approved test method that isn't explicitly allowed for by a regulatory test driver?

Yes No

To be deemed a minor² change to a test method, the changes must be one that:

1. Does not affect the stringency of the emission limitation or standard (i.e., no emission limit or standard relaxation);
2. Has no national significance (e.g., the change will not affect the applicable regulation's implementation for other sources in the affected category); and
3. The minor change to the methodology produces test results equal to or greater than what would be produced utilizing the specified reference method.

Please List a brief description of each exception below and justification for such:

² Minor change to EPA Test Methods are defined in 40 CFR Section 63.90 and the National Stack Test Guidelines.

Attachment 2

(Protocol – For Non-Standard Test Protocols Only)

Refer to Section 4 of the SEM Test Guidelines Version 2.0 for Protocol Requirements

Attachment 3
(CEMS Monitoring Plan)