

# SEM's New Forms & Guidelines Update

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Cinda Lautenschlegar

Source Emissions Monitoring



Connecticut Department of Energy and Environmental Protection

# Reminder - Forms and Guidelines

## 1. Forms and Test Guidelines available via –

a) DEEP SEM website:

[www.ct.gov/deep/stacktesting](http://www.ct.gov/deep/stacktesting)

a) Upon request: [DEEP.StackTestQ@ct.gov](mailto:DEEP.StackTestQ@ct.gov)

## 2. Compliance Certification forms are required with all Test/RATA reports (not all test contractors may be aware of this)



# Non-Standard Test Protocols

Category broadened to include:

1. CAM Test Plans
2. Testing required pursuant to a Field Enforcement site inspection;

Required to be sent at least 60-days in advance of a proposed test date



# What's With All the E-Mail Inboxes?!

1. [DEEP.SEM@ct.gov](mailto:DEEP.SEM@ct.gov): Compliance Emissions, RATA, and CAM test reports;
2. [DEEP.semupload@ct.gov](mailto:DEEP.semupload@ct.gov): For oversized test reports only (for FTP site)
3. [DEEP.QAQCReports@ct.gov](mailto:DEEP.QAQCReports@ct.gov): For CGA/COMS/Linearity quarterly reports  
[Other reports such as CEMS & COMS Quarterly Summary Reports; EEDR should be sent to: [DEEP.CACU@ct.gov](mailto:DEEP.CACU@ct.gov)];
4. [DEEP.StackTestQ@ct.gov](mailto:DEEP.StackTestQ@ct.gov): For questions regarding the forms, Test Guidelines v.2, and general inquiries



# Importance of ITT Follow-Up

Sources are *required* to follow-up with [DEEP.SEM@ct.gov](mailto:DEEP.SEM@ct.gov) to ensure that the proposed date has been finalized;

1. To ensure that the protocol has been approved;
2. To ensure that the DEEP is provided ample opportunity to audit the test program;
3. To protect the integrity of the test program; and
4. To benefit from the presence of an auditor who can identify any potential test program deficiencies while onsite.



# Where Can I Get Help?

Email: [DEEP.StackTestQ@CT.gov](mailto:DEEP.StackTestQ@CT.gov)

