



**Connecticut Department of
Energy & Environmental Protection**
Bureau of Materials Management & Compliance Assurance
Waste Engineering & Enforcement Division

**Notification of Change to DEEP-Approved Municipal E-Waste Plan for
Municipal Collection and Contact Information**

Complete this notification form and submit to DEEP whenever there is a change in:

- 1) A town's e-waste collection information, including dates, times and types of collections;
- 2) The municipal website address for town recycling information; or
- 3) Municipal contact information.

Information submitted using this form will be available to the public and used to update the [DEEP website](#).

Note: Any other changes including adding or removing any e-waste drop off locations, types of municipal outreach or other program information previously approved by the DEEP must be described in a request for modification on DEEP's [Municipal E-Waste Recycling Plan](#) form [DEP-E-WASTE-APP-001]. Such changes will need to be approved by DEEP prior to being implemented by the town.

E-Waste Drop-Off Information:

Municipality	
Facility Name <i>(i.e. Transfer station, Recycling Center, Town Garage, etc.)</i>	
Street Number and Name	
Town/City Where Collection Takes Place	
Days and Times Residents Can Drop-Off Electronics <i>(i.e. Monday-Friday: 7:00 a.m. - 3:00 p.m.; Saturday 8:00 a.m. - 12:00 p.m.) Or for one-day collections: (i.e. Sat, Mar 10, 2018: 8:00 a.m. - 1:00 p.m.) Sat, Sept 8, 2018: 8:00 a.m. - 1:00 p.m.)</i>	
Website Address for Town Recycling Information <i>(Web page with most complete information for all types of recyclables in your town)</i>	

Municipal Contact Information:

Name	
Title	
Phone	
E-mail	

Your Contact Information: (For DEEP internal use only. Will not be placed on website)

Name	
Title	
Phone	
E-mail	

Submit this completed form by email to: Lena.Tan@ct.gov.