

**Moisture/Mold Assessment Action Plan Steps:**

<p><b>1. You find moisture and/or mold during your initial walk-through audit. Can it be controlled/eliminated? Can you be sure that the weatherization measures won't exacerbate the problem?</b></p>	
<p style="text-align: center;"><b>Yes. Proceed to question 2</b></p>	<p style="text-align: center;"><b>No.</b></p>
<p><b>2. Can the moisture or mold be controlled or eliminated? Is the moisture/mold problem minimal? Can YOU do the work to eliminate the problems and can the cost be paid out of the H&amp;S budget?</b></p>	<p style="text-align: center;"><b>WALK AWAY</b></p> <p>No audit or weatherization can be done.</p>
<p style="text-align: center;"><b>Yes. Proceed to question 3</b></p>	<p style="text-align: center;"><b>No.</b></p> <p>Inform the client in writing. Specify why the audit and work can't be done, including the hazards. Both you and the client sign the letter. File the letter.</p>
<p><b>3. Is it safe to use the blower door?</b></p>	<p style="text-align: center;"><b>DEFER</b></p>
<p><b>Yes.</b> Complete the energy audit, including the blower door test at low pressure. Proceed to weatherize, including the approved H&amp;S measures.</p>	<p style="text-align: center;"><b>No.</b></p> <p>No audit or work can be done until the problems are remediated.</p>
<p><b>If it is difficult to determine how to address the problem, DEFER or WALK AWAY, or REFER to a vendor for a moisture investigation or remediation quote. Review with your Monitor who will guide the next step</b></p>	<p>Audit without the blower door. Remediate the problem under H&amp;S. Return and do the blower door test. Continue.</p> <p>Inform the client of the next steps in writing using the Notice of Postponement Form. Both you and the client get copies of the form.</p> <p>If and when (within 60 days) the uncontrolled moisture conditions have been resolved, the audit and weatherization can be done.</p> <p>Verify remediation before continuing with the audit and the weatherization.</p>