

CT WAP QUALITY CONTROL INSPECTION REPORT (QCI- QWP)

NOTE: The Following Report shall be utilized in conjunction with the site-specific NEAT, MHEA audit and Client Completion Reports produced by The Weatherization Assistant 8.9 software while conducting any and all (QCI) Quality Control Inspections on each DOE WAP unit reported as a "completed unit" in accordance with DOE WPN 15-4, The CT WAP Quality Work Plan requirements, CT WAP Weatherization Field Guide , CT WAP Operations and Training Manual and the current year State Plan/Master File.

Client Information

Client ID:

Name:

Address:

Local Agency Auditor:

Local Agency QCI:

State QCI:

Inspection Date:

Inspection Score:

Agency Information

Name:

Address:

One*									
Two**									
Three***									

*One star *is awarded for any missed opportunity or single installed measure deficiency.*

*Two stars ** are awarded for any single Health and Safety missed opportunity or deficiency in addressing Health and Safety issues found at the site.*

*Three Stars *** are awarded for any combination of deficiencies found to require immediate corrective actions.*

Inspection Status

Passed Complete Date:

Failed Re-Inspection Required:

Corrective Action Issued Date:

Corrective Action Issued By:

(QCI-QWP)

Note: All Corrective Actions shall be identified and referenced as follows:

Auditor missed opportunity:

Data Collection error or omission:

Recommended Measure number:

Work Order:

Work Order error or omission:

Note: Each Corrective Action Order shall provide specific locations, notes, comments, photos as necessary to achieve best outcomes.

Note: All Corrective Action Orders shall be reviewed by the local Agency Weatherization Coordinator, prior to assignment.

Note: Copies of all corrective Actions are to be kept in the client file for administrative review.

Note: All Standard Corrective Action Orders generated by either State or Local QCI shall be produced within 5 working days of the QCI Inspection event and have a completion deadline not to exceed 30 days from the date of issuance.

Note: Any and all "Urgent" Health and Safety Related Corrective Action shall be generated immediately following QCI Inspection and requires immediate response as necessary to ensure the Health and Safety of all building occupants. Notification of completion is required immediately upon completion to both State and Local agency Program Management.