

Connecticut Weatherization Assistance Program for Low-Income Persons Intake Form

Household qualifies for Connecticut Weatherization Assistance program for Low-Income Persons (CTWAP) YES NO

Household was referred to the Utility Home Energy Solutions Income Eligible (HES-IE) YES NO

Contact Information

Applicant Name: _____

Address: _____

City: _____

Zip Code: _____

Phone Number: _____

Place a check to correctly answer each question. Please attach a printed copy or print screen capture of each verification asked for to fill in this intake sheet to be used as backup if necessary.

YES NO

Is the Applicant Currently on energy assistance?

Please provide the following as back up from Captain Software:

Energy Assistance Case Number: _____

Income Amount Used: _____

Dates of Qualification: _____

Print the full Energy Application and Award Letter

YES NO

Does the applicant fall into a priority group?

YES NO

Vulnerable (State Reason): _____

YES NO

Elderly (# and Age(s)): _____

YES NO

Young Children (# and Age(s)): _____

YES NO

Disabled (# and Ages): _____

YES NO

Occupants (# and Ages): _____

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YES NO

High Energy Use (Annual Heating Cost): _____

YES NO

High Energy Burden (% of income spent on Energy): _____

YES NO

Has the applicant received any CTWAP services since September 30 1994?

Checked CTWAP Log

Checked CSG Log

Checked SHE Software System

Checked Weatherization Express

YES NO

Is the home in foreclosure or mediation (<http://civilinquiry.jud.ct.gov/partysearch.aspx>)?

YES NO

Is the home listed for sale (Realtor.com)?

YES NO

Able to verify ownership and good standings with the town Assessor's Office

YES NO

Has HES-IE been previously performed? Last CT# _____

If the Home qualifies please proceed with the following:

- Log the client name on the CT WAP Lead Sheet

Your Signature below indicates that you have provided a thorough check of information above and verified all information to determine proper eligibility for the Connecticut Weatherization Assistance Program for Low-Income Persons.

Weatherization Program Specialist Signature

Date