

# Scheduler Functionality



State of Connecticut Governor Dannel P. Malloy

Department of ENERGY & ENVIRONMENTAL PROTECTION

Welcome William Foreman! [Log Out] 0 Unpaid Filings 17 Unread Messages

**eFiling System** Save As Draft

Home > Boating & Fishing Permits > Inland Fishing Tournament Registration > Date & Location

Overview **Form Info** Attach Submit Pay

**Pending and Approved Events for:** ?  
Date: Saturday, 10/18/2014

Note: Regardless of the information listed here, you may still request an additional event or start a new date/waterbody/access point search.  
If the table is blank, there are no pending or approved events for the search criteria entered.

Select a row to display additional information for that event.

Date	Waterbody	Access Point	Event Type	Start & End Time	Parking Spaces Allocated
Saturday, October 18, 2014	Pachaug Pond	State Launch	Inland Fishing Tournament Derby	8:00 AM-2:00 PM	10/40
Saturday, October 18, 2014	Gardner Lake	State Launch	Inland Fishing Tournament Derby	7:00 AM-3:00 PM	20/54
Saturday, October 18, 2014	Candlewood Lake	Squantz Cove	Inland Fishing Tournament Derby	7:00 AM-3:00 PM	37/100
Saturday, October 18, 2014	Candlewood Lake	Lattins Cove	Inland Fishing Tournament Derby	7:00 AM-3:00 PM	14/100
Saturday, October 18, 2014	Bantam Lake	State Launch	Inland Fishing Tournament Derby	7:00 AM-3:00 PM	8/20

Registration Status: Pending Approval, Saturday, October 18, 2014, Gardner Lake.

Start New Search Refine Search Criteria

Filing No. 2.238  
Step 2.1.2 of 2.2 | Date & Location Save and Continue

The scheduler lets you see what events are pending or approved for a specific date, waterbody, and/or access point (boat launch).

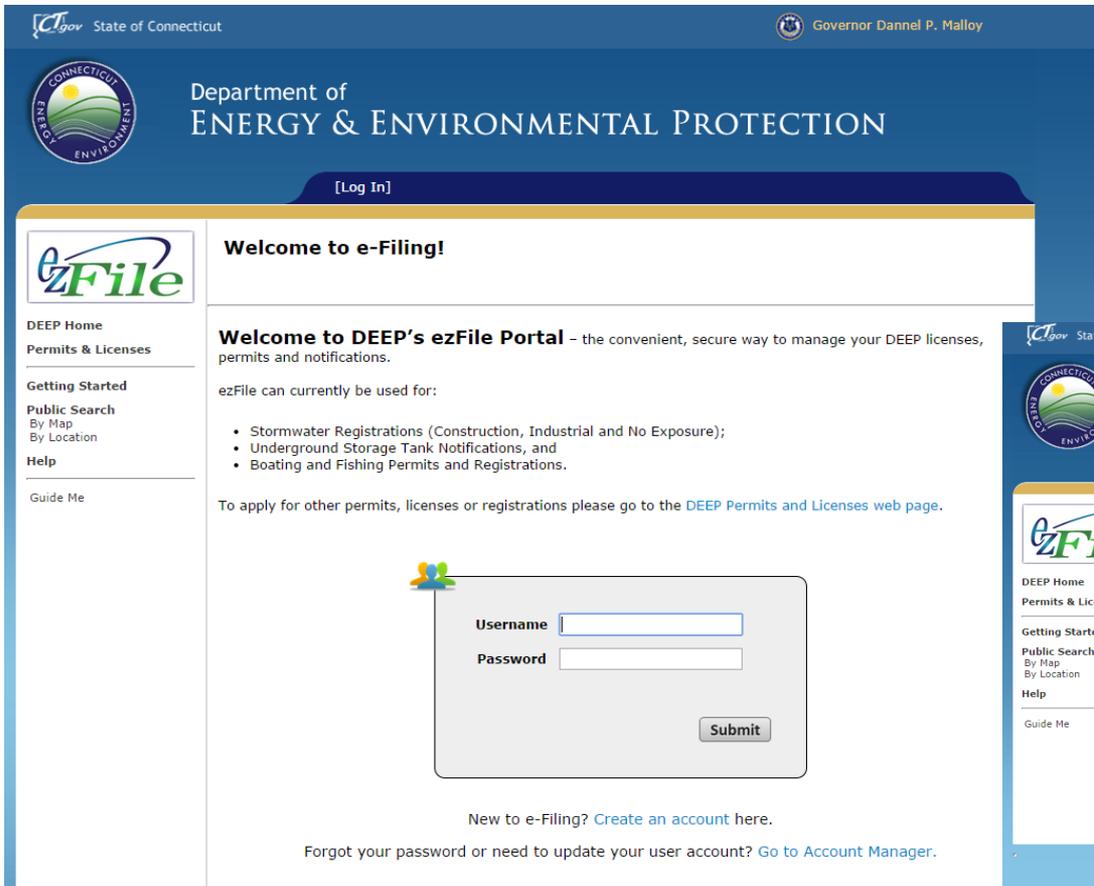
You can then continue with your application or change the date, waterbody, or access point.

# Scheduler Functionality

## How to Search



1. Log Into Your ezFile Account
  - a. Enter user Name & Password
  - b. Answer one Security Question



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Department of ENERGY & ENVIRONMENTAL PROTECTION

[Log In]

**Welcome to e-Filing!**

**Welcome to DEEP's ezFile Portal** – the convenient, secure way to manage your DEEP licenses, permits and notifications.

ezFile can currently be used for:

- Stormwater Registrations (Construction, Industrial and No Exposure);
- Underground Storage Tank Notifications, and
- Boating and Fishing Permits and Registrations.

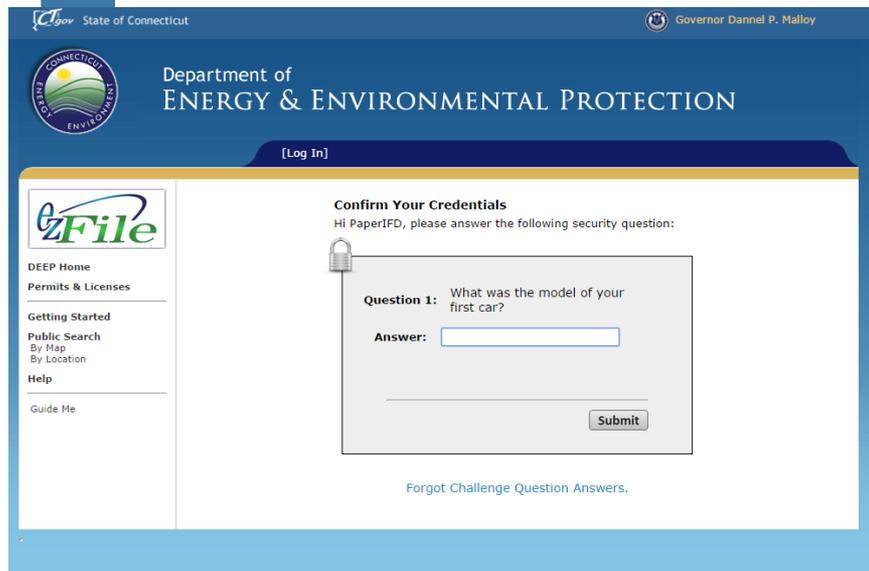
To apply for other permits, licenses or registrations please go to the [DEEP Permits and Licenses web page](#).

**Username**

**Password**

New to e-Filing? [Create an account here](#).

Forgot your password or need to update your user account? [Go to Account Manager](#).



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[Log In]

**Confirm Your Credentials**

Hi Paper!FD, please answer the following security question:

**Question 1:** What was the model of your first car?

**Answer:**

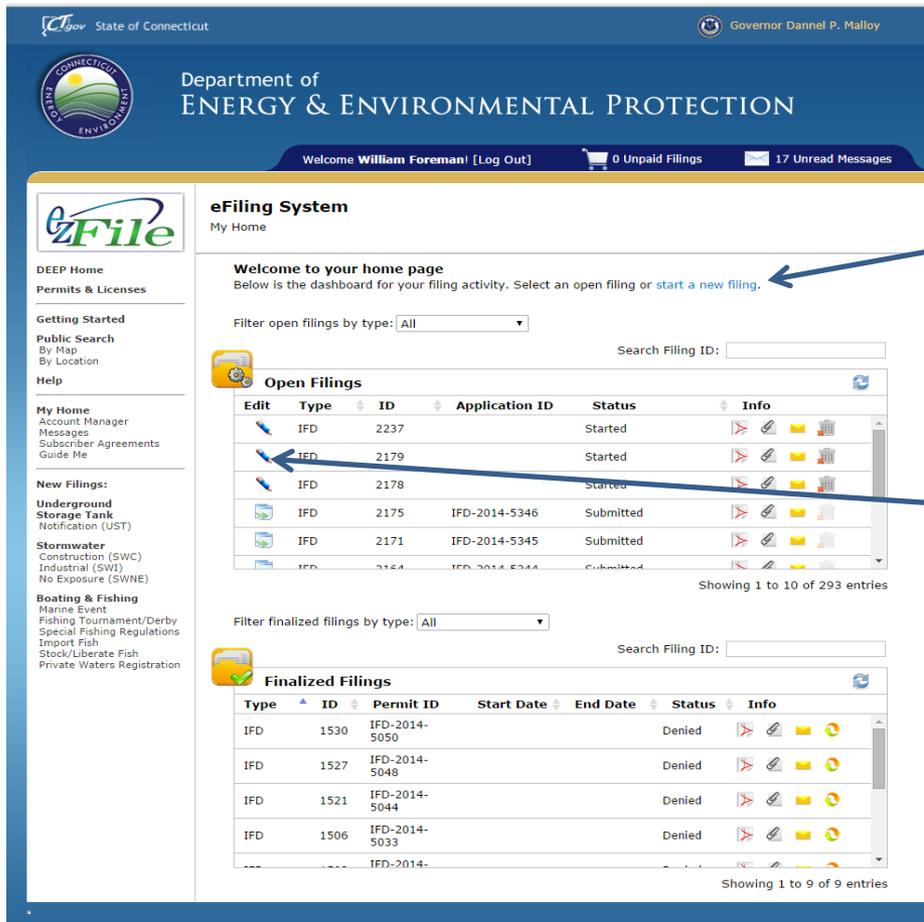
[Forgot Challenge Question Answers.](#)

# Scheduler Functionality

## How to Search



2. From “Your Home” page, access a filing or start a new filing.



**eFiling System**  
My Home

Welcome to your home page  
Below is the dashboard for your filing activity. Select an open filing or [start a new filing](#).

Filter open filings by type:  Search Filing ID:

**Open Filings**

Edit	Type	ID	Application ID	Status	Info
	IFD	2237		Started	
	IFD	2179		Started	
	IFD	2178		Started	
	IFD	2175	IFD-2014-5346	Submitted	
	IFD	2171	IFD-2014-5345	Submitted	
	IFD	2164	IFD-2014-5344	Submitted	

Showing 1 to 10 of 293 entries

Filter finalized filings by type:  Search Filing ID:

**Finalized Filings**

Type	ID	Permit ID	Start Date	End Date	Status	Info
IFD	1530	IFD-2014-5050			Denied	
IFD	1527	IFD-2014-5048			Denied	
IFD	1521	IFD-2014-5044			Denied	
IFD	1506	IFD-2014-5033			Denied	
IFD	...	IFD-2014-...			...	...

Showing 1 to 9 of 9 entries

Start a new filing

Use an existing open filing

# Scheduler Functionality

## How to Search



3. Skip this page by selecting “next”

4. Skip this page by selecting “next”



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Department of ENERGY & ENVIRONMENTAL PROTECTION

Welcome William Foreman! [Log Out] 0 Unpaid Filings 17 Unread Messages

**eFiling System**  
Home > Fishing Tournament Registration > Overview

Overview Form Info Attach Submit Pay

Select the permit(s) you wish to apply for:

Permit Type	Yes	No	I Don't Know
Freshwater Fishing Derby or Tournament Permit.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Marine Fishing Tournament Derby Permit.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Group Fishing License available via the DEEP on-line sportsmen system.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

**Depending upon the type of event, you may need one or more of the following in addition to your fishing derby or tournament application.**

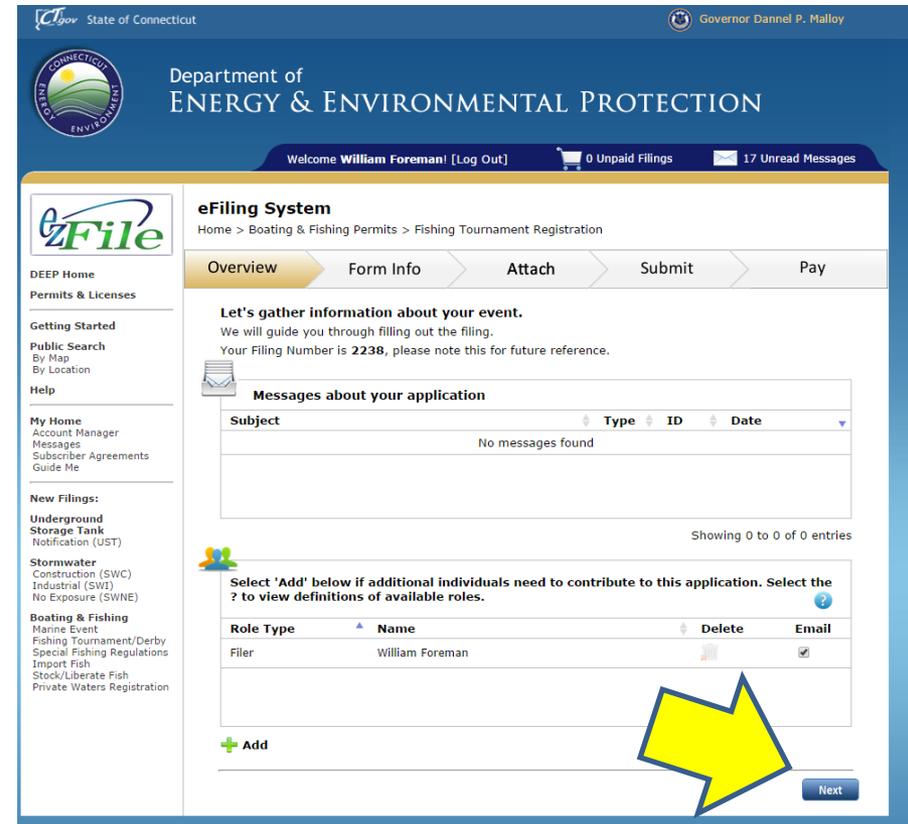
Liberation Permit (to stock fish into waters of the state)  Yes  No  I Don't Know

Importation Permit (to import fish from a source outside of Connecticut)  Yes  No  I Don't Know

Special Regulations (alternative regulations for a specific waterbody):  Yes  No  I Don't Know

- To fish for a freshwater species during a closed season.
- To keep freshwater fish that are smaller than the state minimum size regulation.
- To keep more freshwater fish than the statewide daily regulation.
- To regulate the season limit for this location.

**Next**



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Welcome William Foreman! [Log Out] 0 Unpaid Filings 17 Unread Messages

**eFiling System**  
Home > Boating & Fishing Permits > Fishing Tournament Registration

Overview Form Info Attach Submit Pay

Let's gather information about your event.  
We will guide you through filling out the filing.  
Your Filing Number is 2238, please note this for future reference.

Messages about your application

Subject	Type	ID	Date
No messages found			

Showing 0 to 0 of 0 entries

Select 'Add' below if additional individuals need to contribute to this application. Select the ? to view definitions of available roles.

Role Type	Name	Delete	Email
filer	William Foreman		<input checked="" type="checkbox"/>

**+ Add**

**Next**

# Scheduler Functionality

## How to Search



5. Access the tournament details by selecting "Edit"



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Department of ENERGY & ENVIRONMENTAL PROTECTION

Welcome William Foreman! [Log Out] 0 Unpaid Filings 17 Unread Messages

**eFiling System**  
Home > Boating & Fishing Permits > Fishing Tournament Registration > Bundle Summary

Overview Form Info Attach Submit Pay

**Application Summary**

**Applicant Information:** [Edit]

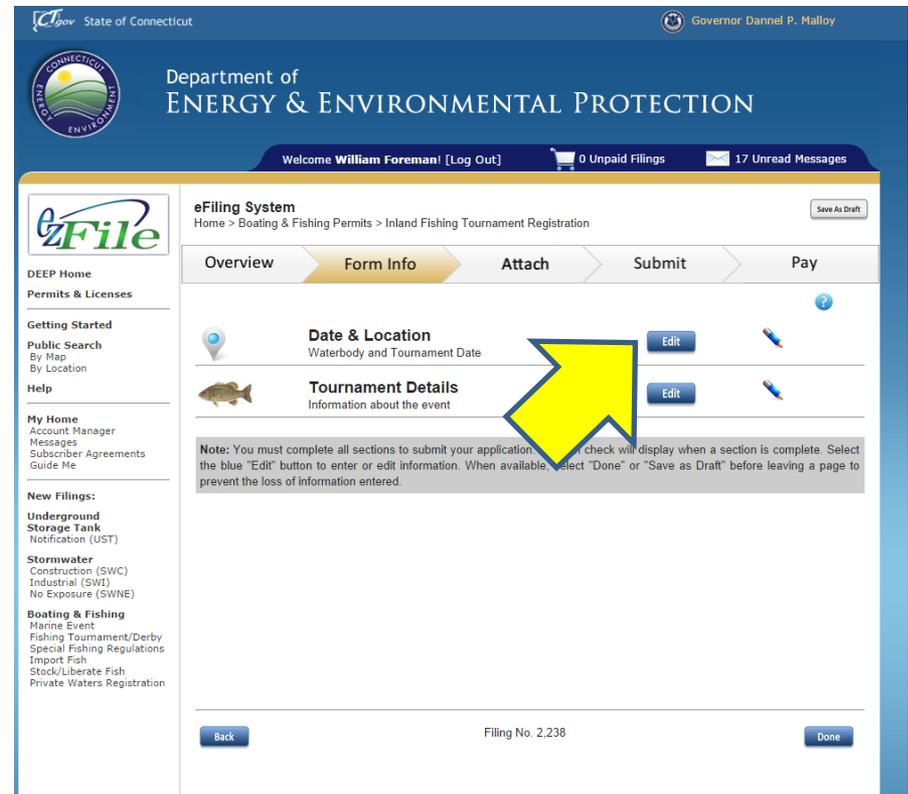
**Primary Application:** [Edit]

**Freshwater Fishing Derby or Tournament** [Edit]

Note: You must complete all sections to submit your application. A green check will display when a section is complete. Select the blue "Edit" button to enter or edit information. When available, select "Done" or "Save as Draft" before leaving a page to prevent the loss of information entered.

Back

6. Access the date/location details by selecting "Edit"



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Welcome William Foreman! [Log Out] 0 Unpaid Filings 17 Unread Messages

**eFiling System**  
Home > Boating & Fishing Permits > Inland Fishing Tournament Registration

Overview Form Info Attach Submit Pay

**Date & Location** [Edit]

**Tournament Details** [Edit]

Note: You must complete all sections to submit your application. A green check will display when a section is complete. Select the blue "Edit" button to enter or edit information. When available, select "Done" or "Save as Draft" before leaving a page to prevent the loss of information entered.

Back Filing No. 2,238 Done

# Scheduler Functionality

## How to Search




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Department of ENERGY & ENVIRONMENTAL PROTECTION

Welcome Fish Tester! [Log Out] 0 Unpaid Filings 94 Unread Messages

**eFiling System** Home > Boating & Fishing Permits > Inland Fishing Tournament Registration > Date & Location

Overview Form Info Attach Submit

Let's check on availability for your event. Search by date, waterbody, and/or access point to view pending or approved events.

Select Date: 8/30/2014

Select Waterbody: Babcock Pond

Select Access Point: State Launch

Buttons: Clear Search Terms, Search for Availability, Back, Next

Search by Date

and/or

Search by Waterbody  
(only those on the pick list will return results)

and/or

Search by Waterbody  
Access Point

Action buttons

# Search Results

The screenshot shows the eFiling System interface for the State of Connecticut. The page title is "Department of ENERGY & ENVIRONMENTAL PROTECTION". The user is logged in as William Foreman. The search results are for "Pending and Approved Events for:" on Saturday, 5/16/2015, at Candlewood Lake, Squantz Cove. A table lists four events, with the second row highlighted in blue. A note below the table states that existing requests have exceeded the parking capacity at 50% of the total available parking. The page includes navigation tabs (Overview, Form Info, Attach, Submit, Pay) and buttons for "Start New Search", "Refine Search Criteria", and "Save and Continue".

Date	Waterbody	Access Point	Event Type	Start & End Time	Parking Spaces Allocated
Saturday, May 16, 2015	Candlewood Lake	Squantz Cove	Inland Fishing Tournament Derby	7:00 AM-3:00 PM	12/100
Saturday, May 16, 2015	Candlewood Lake	Squantz Cove	Inland Fishing Tournament Derby	7:30 AM-3:30 PM	15/100
Saturday, May 16, 2015	Candlewood Lake	Squantz Cove	Inland Fishing Tournament Derby	7:30 AM-3:30 PM	30/100
Saturday, May 16, 2015	Candlewood Lake	Squantz Cove	Inland Fishing Tournament Derby	7:00 AM-3:00 PM	30/100

Your search criteria

Each row has details about the event(s) matching your search criteria

Status of event is displayed for the row you have selected (highlighted in blue)

A note will be displayed if existing applications are approaching use of 50% of total available parking

Revise your search criteria

Or, continue with the application for the selected date, waterbody, and access point .

# Scheduler Functionality

## *How to Search*



# Questions?

For application status:

William Foreman  
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For technical support:

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mike.beauchene@ct.gov