



Pit Stops

Environmental Regulations and

Pollution Prevention for the Vehicle Services Industry

Self-Audit

Please circle YES, NO or NA. Circle the NA response only if you do not have that activity or service at your facility. For compliance questions, the preferred response is YES. A NO response means you probably are not in compliance. Refer to the fact sheets for more information.				See the referenced CT DEEP Pit Stops Fact Sheets for additional information: www.ct.gov/deep/pitstops
1. Are waste drums, tanks or other containers closed, labeled and free of leaks?	YES	NO	NA	Appendix A: Hazardous Waste Management
2. Are waste fluids such as oil, antifreeze, solvents and paints stored in separate drums or tanks?	YES	NO	NA	Appendix A: Hazardous Waste Management
3. Do you store used oil?	YES		NA	Used Oil, Appendix A: Hazardous Waste Management, Frequently Asked Questions
If YES, a. Is it stored on an impervious surface (e.g., concrete, metal, plastic)?	YES	NO	NA	
b. If stored outside, is there secondary containment?	YES	NO	NA	
c. Do you ship used oil offsite for recycling?	YES	NO	NA	
d. Is the used oil tested for total halogens?	YES	NO	NA	
4. Is oil burned in a used oil space heater at the facility?	YES		NA	Used Oil, Frequently Asked Questions, Appendix A: Hazardous Waste Management
If YES, a. Is space heater designed for that purpose?	YES	NO	NA	
b. Is it vented outside?	YES	NO	NA	
c. Is its heating capacity less than 500,000 BTUs per hour?	YES	NO	NA	
5. Do you hot drain oil filters for at least 24 hours before recycling or disposal?	YES	NO	NA	Used Oil, Frequently Asked Questions
6. Do you store used tires?	YES		NA	Tires
If YES, a. Is the amount of tires less than 10 cubic yards or approximately 100 passenger car tires?	YES	NO	NA	
7. Do you store used batteries on an impervious base (e.g., concrete, plastic, asphalt)?	YES	NO	NA	Batteries (Lead Acid)
8. Have you determined if your used antifreeze is hazardous before recycling or disposal (e.g., by testing it)?	YES	NO	NA	Antifreeze, Appendix A: Hazardous Waste Management
9. Have you determined if your used rags or absorbents are hazardous before disposal?	YES	NO	NA	Rags and Absorbents, Used Oil, Appendix A: Hazardous Waste Management
10. Do you have a DEEP stormwater general permit? (Applicable to dismantlers or facilities having five acres or more of contiguous impervious surface.)	YES	NO	NA	Stormwater
11. Do you have open floor drains or trenches?	YES		NA	Shop Wastewater, Frequently Asked Questions
If YES, a. Do you have a DEEP vehicle maintenance wastewater general permit?	YES	NO	NA	
b. If an oil and grit separator is required by the permit, do you inspect it at least twice per year and clean it when necessary?	YES	NO	NA	
12. Do you wash or steam clean vehicles?	YES		NA	Shop Wastewater
If YES, a. Do you have a DEEP vehicle maintenance wastewater general permit?	YES	NO	NA	
b. Do you wash them under a roofed structure constructed to keep the washwater separate from stormwater?	YES	NO	NA	

13. Do you have a solvent parts washer? If YES, a. Does the solvent have a vapor pressure less than or equal to 1.0 mm Hg at 68 degrees F? b. Is the lid closed if the solvent reservoir is exposed to the air? c. Is the flow of solvent in the sink a solid fluid stream (vs. a fine, atomized or shower type) and at a pressure which does not exceed 10 psi?	YES		NA		Parts Cleaning
	YES	NO	NA		
	YES	NO	NA		
	YES	NO	NA		
14. Do you repair or service motor vehicle air conditioners? If YES, a. Do you use EPA approved equipment? b. Is your staff properly trained and certified by an EPA-approved program?	YES		NA		Refrigerants (CFCs)
	YES	NO	NA		
	YES	NO	NA		
15. Do you paint cars? If YES, a. Is the dust being captured if the cars are sandblasted? b. Is the painting done in a spray booth? c. Are there filters in the spray booth to prevent over-spray (emissions)? d. Are spray guns with high volume, low pressure (HVLP) used? e. Do you use 2,000 gallons or less per calendar year of paint and thinner? (A DEEP permit is required if you use more.) f. Are paint odors properly exhausted? (1.5 times height of building, no rain hat) g. Have you determined whether paint booth filters and paint-related debris (tape, rags, etc.) are hazardous waste before disposal?	YES		NA		Body Repair and Painting
	YES	NO	NA		
	YES	NO	NA		
	YES	NO	NA		
	YES	NO	NA		
	YES	NO	NA		
	YES	NO	NA		
	YES	NO	NA		
16. Do you have Underground Storage Tanks (USTs) for petroleum products? If YES, a. Are they registered with DEEP and files maintained on-site? b. Is release detection being performed on USTs and piping? c. Have your operators completed the required training?	YES		NA		Petroleum Storage and Dispensing
	YES	NO	NA		
	YES	NO	NA		
	YES	NO	NA		
17. If the property or business was sold after Oct. 1, 1987, have you filed a DEEP property transfer form (applicable to vehicle body repair facilities)?	YES	NO	NA		Property Transfer
18. Are cars being dismantled? If YES, a. Is the area covered and on an impervious base?	YES		NA		Stormwater, Appendix A: Hazardous Waste Management
	YES	NO	NA		
19. Are cars crushed on site? If YES, a. Are all fluids being collected prior to crushing? b. Are reasonable efforts being made to ensure that vehicle fluids are not contaminating the soil? c. Does your business use a mobile crusher? If YES, list name of company who provides the crusher: _____ _____	YES		NA		
	YES	NO	NA		
	YES	NO	NA		
	YES	NO	NA		

Employee Name: _____ Inspection Date: _____



Disclaimer: This checklist is a tool to help you evaluate compliance at your facility. It is not a complete list of all regulations that may apply to your business. You are responsible for knowing and complying with all applicable state, federal, local and tribal requirements. Questions? Contact CT DEEP's Office of Pollution Prevention at 860-424-3297. Rev. April 2014