



Connecticut Department of
Energy & Environmental Protection
Bureau of Materials Management & Compliance Assurance
Water Permitting & Enforcement Division

Facility and Wastewater Treatment System Modifications

An Environmental Permitting Fact Sheet

Introduction

Facilities change production and treatment system chemicals, as well as modify processes and treatment systems to remain competitive in their respective industries. To ensure the waters of the State and Publicly Owned Treatment Works (POTWs) are protected, prior approval from the Department is necessary before a permittee expands or significantly alters its collection or treatment system or alters or expands its facility in a way that may result in the discharge of any new water, substance or material or increase the quantity or concentration of an existing pollutant beyond permit conditions. The exception to this condition occurs when a permittee must expand or significantly alter its collection or treatment system to correct a permit violation or prevent an imminent permit violation. If this occurs, a permittee may perform treatment system modifications without prior approval and notify the Department afterwards.

The Department performed a “LEAN” initiative looking at ways to streamline the process and determine ways to make the Department more responsive. A standard [Facility and Wastewater Treatment System Modification Notification and Request for Approval Form](#) was developed during the initiative to ensure sufficient information is provided with the initial request. Having all the pertinent information up front, will reduce or eliminate much of the time consuming back and forth communication between the Department and Requestor. Providing a complete and detailed form will help the Department ensure a relatively short processing time.

It’s important to realize that this process should not be utilized when facility changes or treatment system modifications will result in wastewater discharges beyond permit conditions and limitations. In these situations, a request for permit modification should be pursued instead.

Regulations

[Section 22a-430-3\(i\) of the Regulations of Connecticut State Agencies \(RCSA\)](#)

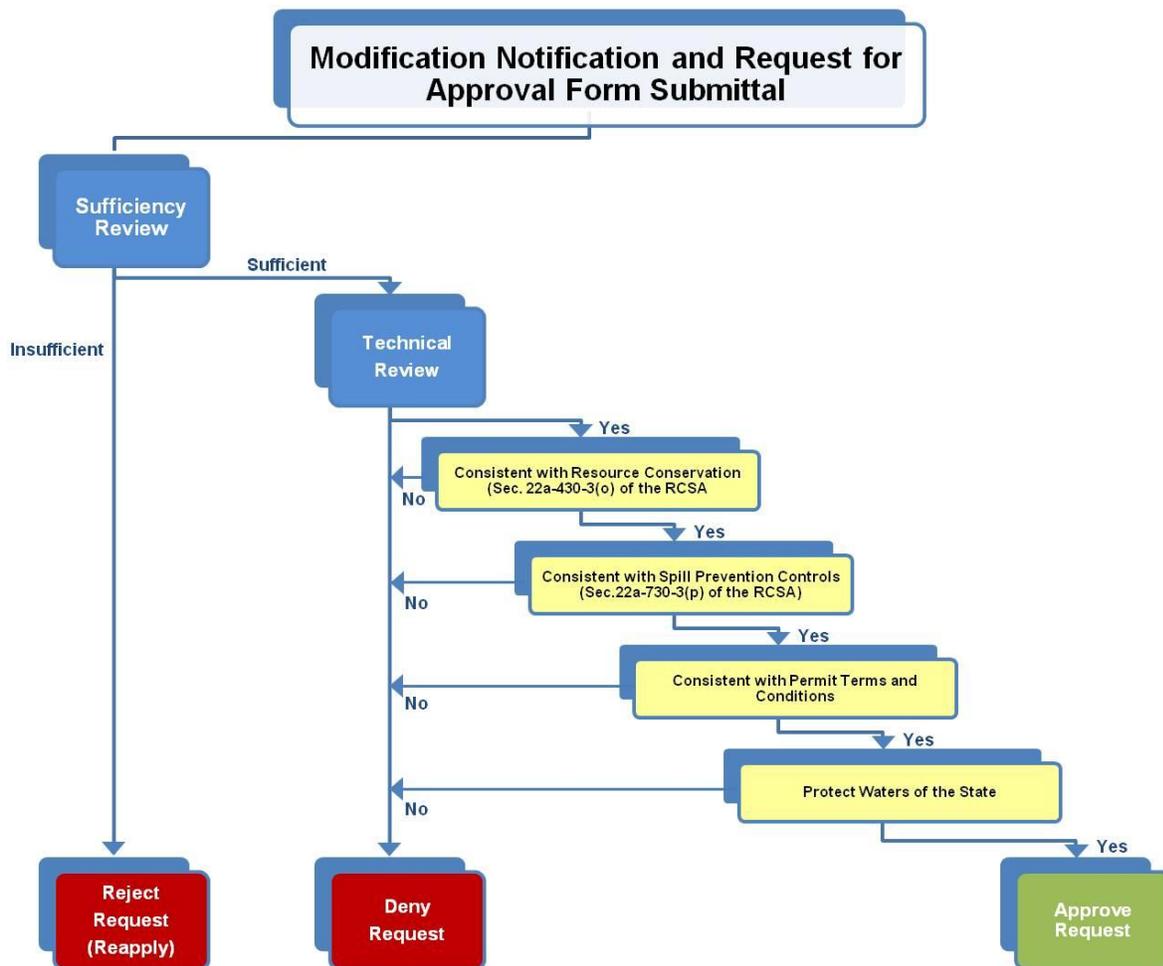
Required Documents

[Facility and Wastewater Treatment System Modification Notification and Request for Approval Form](#) (DEEP-WPED-APP-002) including supporting documents such as, Site Plans, Operation and Maintenance Plans of a Treatment System, Material Safety Data Sheets, Description and Plans of Collection and Treatment Facilities, Discharge Analyses, POTW Notification Form; and all other attachments required for your specific notification and request for approval form.

Fees

There are no fees associated with this process.

Review and Processing



Average Processing Time

On average, the Department will provide a formal response within ten (10) business days.

Contact Information

Questions on the Process:
Water Permitting & Enforcement Division
Bureau of Materials Management & Compliance Assurance
Department of Energy and Environmental Protection
(860) 424-3018

Submit the *Notification and Request for Approval Form* to:
Central Permit Processing Unit
Department of Energy and Environmental Protection
79 Elm Street
Hartford, CT 06106-5127

This overview is designed to answer general questions and provide basic information. You should refer to the appropriate statutes and regulations for the specific regulatory language of the different permit programs. This document should not be relied upon to determine whether or not an environmental permit is required. It is your responsibility to obtain and comply with all required permits.