Instructions for Worksheet # 2: Preliminary Property Reuse Assessment

Preliminary Property Reuse Assessment (Worksheet # 2)

The availability of information about potential reuse will vary. The objective of Worksheet #2 is to identify and document the available information as well as the information that may be needed. Enter the appropriate information on the worksheet. If the information is unavailable, unknown, or not applicable to the planned reuse, that should be noted.

Project Name/Identifier

Enter the short name for your project that was used on Worksheet # 1a.

Property Information

The reuse assessment requires information regarding the property attributes and conditions and other information relevant to its suitability for the planned reuse. This section identifies the information that will be used in the reuse assessment.

Potential Reuses

This section asks several questions that relate to the potential reuses for a property. The potential reuses may be based on detailed studies or the desires of the community and other stakeholders.

Available Studies

Summarize available studies and analyses that may support or impact the reuse of the property. Describe how each study supports or impacts each potential reuse identified for the property. Several specific types of studies are identified including:

- opportunities and constraints analysis relating to the property attributes (e.g., infrastructure, existing buildings, environmental conditions, zoning, easements, restrictions) that positively and negatively impact potential reuse,
- marketing studies,
- financial analysis,
- appraisals, and
- community needs assessments.

Expand this section as necessary to include other studies or analyses that may be appropriate. Make sure to reference the appropriate studies on the worksheets.

Other Available Information

What other information is available or known about the potential reuse of the property? This section asks a series of questions concerning additional information that may be helpful in understanding the reuse of the property. Expand this section as appropriate to include other relevant information.

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