

PROJECT COMMUNICATION FORM

Client Name:

Project Name:

Project Number:

Project Manager:

Contact info:

Field Manager:

Sample Matrix: groundwater or surface water, soil, sediment, drinking water, air,
 other

RCP Analyses/Methods:

- VOC 8260, VOC 8021, Aromatics 8021/8260,
 Halocarbons 8021/8260, Pesticides 8081, PCB 8082, PAH 8270,
 SVOC 8270, RCRA 8 Metals, PP13 Metals, RSR 15 Metals
 CTDPH ETPH, Other tests:

TAT Required:

Standard:

Other:

Constituents of Concern: Please note any known or suspected contaminants in high concentrations or any non-standard analytes not contained in routine target lists (see notes).

Regulatory Criteria:

- Residential Direct Exposure Criteria, Industrial/Commercial Direct Exposure Criteria,
 GA Pollutant Mobility Criteria, GB Pollutant Mobility Criteria, Other:
 Groundwater Protection Criteria, Surface Water Protection Criteria, Aquatic Life Criteria
(specify applicable criteria below) Other:

Quality Control Requirements: *Indicate if your project will have Project specific field quality control samples. Check all that apply. Also specify if special QA/QC site requirements exist: i.e., QAPP*

Matrix Spike, Matrix Spike Dup, Trip Blank(s),

Other Field QC:

Project QAPP (send appropriate section(s) to lab)

Report Deliverables Requirements: *Indicate any reporting requirements other than routine lab data sheets such as electronic formats:*

Excel Tables, GISKey, Envirodata, Equis, Other:

Expected Sampling Date(s): *Indicate expected number of sampling events or duration*

Total Number of Samples and Expected Sample Load Per Day: *(indicate number of each matrix if applicable)*

Sample Pick Up: office(s), site (address), other

Special Instructions:

Report TICs

Notes:

*There are standard target analytes for organic analysis. Refer to the methods for a list of specific compounds. If a contaminant of concern is not contained on the target list of a method, it is important that the laboratory know this prior to sampling. Prior notification will allow the laboratory to obtain standards and perform necessary instrument calibration to insure proper identification and quantification. **If requesting non-routine compounds that have no regulatory criteria, indicate required reporting limit for each compound***

