



**STATE OF CONNECTICUT
DEPARTMENT OF ENERGY AND ENVIRONMENTAL
PROTECTION**

**BUREAU OF WATER PROTECTION AND LAND REUSE
REMEDATION DIVISION**

www.ct.gov/deep/remediation | 860-424-3705

**INSTRUCTIONS FOR THE APPROVAL REQUEST OR NOTICE TRANSMITTAL
FORM (REMED-PTP-ARN)**

This transmittal form is a cover document to transmit applicable requests for the Commissioner's approval pursuant to the Remediation Standard Regulations, Section 22a-133k-1 through -3 (RSRs) of the Regulations of Connecticut State Agencies (RCSA). This transmittal form and all attached documents should be submitted to:

Remediation Division, 2nd Floor
Bureau of Water Protection and Land Reuse
Department of Energy and Environmental Protection
79 Elm Street, Hartford, CT 06106 - 5127

The transmittal form has been created to ensure that (1) the request for the Commissioner's approval is clearly identifiable; (2) the site and program are identified; and (3) the Department can properly process the request. Therefore, all sections of the transmittal form must be completed, as applicable.

Pursuant to the RSRs, the Commissioner may approve alternative criteria, alternative methods to demonstrate compliance, variances, exemptions, engineered controls, cessation of groundwater monitoring, etc. Any such request is to be submitted under cover of this transmittal form.

Numerous LEP-implementing provisions of the RSRs require notice of such action to be provided to the Commissioner. Any such notification is also to be submitted under cover of this transmittal form.

If specific information is required by the applicable provision(s) in the RSRs to support the request for the Commissioner's approval or in providing notice to the Commissioner, all such documentation is to be attached to the transmittal form. If a request for approval or a notice is included as part of a larger report, enter the name of the report and the location of such request or notice within the report (i.e., page and section). You do not have to separately submit the supporting information for the approval request or notice if it is contained in the original report. If no specific information is required by the RSRs for a particular request for approval, please ensure that appropriate information is included to support the request such that the Commissioner may make a decision on the request. The Department may provide specific guidance and/or application forms on the [Remediation Division webpage](#) for various requests or notices. Please check the webpage periodically for updates.