



STATE OF CONNECTICUT



DEPARTMENT OF MENTAL HEALTH & ADDICTION SERVICES

SPECIAL PROVIDER ALERT- DDaP

April 8 , 2011

It has come to DMHAS' attention that the **Date of First Service Request** is being misinterpreted. The Date of First Service Request is the date that the first service was requested for that particular episode, **not** the first time any service was requested for a client.

To this end, please be sure that the following rules are adhered to:



When adding a new admission, please enter the **Date of First Service Request** as the date that services were first requested **for that admission**. Although this is not a required field, we would like to capture this information and need it for various reporting requirements.

Still have Questions? Please e-mail Mark McAndrew, EQMI Project Manager, at mark.mcandrew@po.state.ct.us