



## Instructions

**IFTA P550.600, Bulk Fuel Disbursements Schedule:** Requires the licensee shall produce for audit records that contain the following elements for each withdrawal from its bulk storage facilities:

- P550.600.005 - the location of the bulk storage from which the withdrawal was made;
- P550.600.010 - the date of the withdrawal;
- P550.600.015 - the quantity of fuel withdrawn;
- P550.600.020 - the type of fuel withdrawn; **and**
- P550.600.025 - the identification of the vehicle or equipment into which the fuel was placed.

Records must be maintained to distinguish fuel placed in qualified vehicles from other uses. Separate bulk fuel reports must be maintained for each motor fuel type. Retail fuel purchases and bulk fuel purchases must be accounted for separately. Prepare a **IFTA P550.600, Bulk Fuel Disbursements Schedule** by fuel type. **File and maintain a completed IFTA P550.600 schedule for four years.**

**Carrier Information:** Enter the carrier's name, address, city, state, and ZIP Code.

**Bulk Fuel Tank Information:** Enter the month, year, bulk tank number, fuel type, jurisdiction in which bulk fuel storage is located, and IFTA license number.

**Bulk Fuel Disbursement Information:** Enter the date, unit number/ equipment description, beginning meter reading, gallons used in IFTA qualified vehicles, gallons used in non-IFTA vehicles, gallons used in off road equipment, and ending meter reading.

**Total Gallons:** Enter the total gallons disbursed for gallons used in IFTA vehicles, gallons used in non-IFTA vehicles, and gallons used in off road equipment. Carry this information over to your IFTA P550.400, *Bulk Fuel Inventory/Reconciliation Record*.

Add and number additional pages as needed.