

Form AU-960 Nonresident Contractor Request for Verified Contractor Status

Purpose: A nonresident contractor uses **Form AU-960** to request "Verified Contractor" status for a two-year period beginning January 1st of the requested year and ending December 31st of the following year. Verified contractors are not subject to the 5% holdback provisions under Conn. Gen. Stat. §12-430(7). For assistance, call 860-541-7538, Monday through Friday, during business hours.

Part I: Nonresident Contractor Information	
Name	Connecticut Tax Registration No.
Address (Street or PO Box, City, State, and ZIP Code)	
Type of Organization:	
<input type="checkbox"/> Limited liability company (LLC) <input type="checkbox"/> Corporation <input type="checkbox"/> Sole proprietorship <input type="checkbox"/> Single member LLC (SMLLC) <input type="checkbox"/> S Corporation <input type="checkbox"/> Other (explain):	
Part II: Verification Period (Two-year Period)	
January 1, 20__ __ through December 31, 20__ __	
Part III: Person Doing Business with Nonresident Contractor , if applicable	
Name	Project Name
Commencement Date	Contract Dollar Amount

Part IV: Conditions

- Is registered for all applicable taxes with DRS,
- Has filed all required tax returns with DRS,
- Has no outstanding tax liabilities with DRS, AND
 1. Has been registered for all applicable taxes with DRS for three years and is current with filings and payment; OR
 2. If the three year registration requirement is not met then the contractor needs to complete **Form AU-961**, *Verification Bond*, and submit it with this form.

Nonresident Contractor Declaration: I, an authorized agent of the nonresident contractor named above, declare under the penalty of law that I have examined Form AU-960 and, to the best of my knowledge and belief it is true, complete, and correct. I understand the penalty for willfully delivering a false document or return to DRS is a fine of not more than \$5,000, or imprisonment for not more than five years, or both.

Nonresident Contractor:

 Print Name

 Title

 Signature

 Date

Instructions

Part I: Enter the name and complete address of the nonresident contractor applying for “verified contractor” status. Include the Connecticut tax registration number. Check the box related to the type of organization.

Part II: Enter the two-year verification period beginning January 1st of the requested year and ending December 31st of the following year.

Part III: Enter the name of the person doing business with the nonresident contractor (prime or general contractor, property owner, or other contractor), project name, commencement date, and contract dollar amount for all known or proposed contracts during the verification period. If additional space is needed attach separate sheet.

Part IV: The following conditions must be met in order to be approved as a “verified contractor”:

- The nonresident contractor is registered for all applicable taxes with DRS:
 - For S Corporations and Limited Liability Corporations this generally means sales and use tax, withholding for Connecticut income tax, business entity tax, and Connecticut composite income tax.
 - For C Corporations this generally means sales and use tax, withholding for Connecticut income tax, and corporation business tax.
- The nonresident contractor has filed all required tax returns with DRS,
- The nonresident contractor has no outstanding tax liabilities with DRS, AND
 1. Has been registered for all applicable taxes with DRS for three years and is current with filings and payment; OR
 2. If the three year registration requirement is not met then the contractor needs to complete **Form AU-961**, Verification Bond, and submit with this form.

Please register for all the necessary tax types prior to submitting this application for verified contractor status.

Declarations: The nonresident contractor must sign and date Form AU-960 and mail to:

Department of Revenue Services
Compliance Support Unit
25 Sigourney Street, Ste. 2
Hartford CT 06106-5032