



# STATE OF CONNECTICUT

## OFFICE OF STATE ETHICS

### **CITIZEN'S ETHICS ADVISORY BOARD OFFICE OF STATE ETHICS 18-20 Trinity Street, Hartford, CT 06106**

#### **MINUTES OF THE FEBRUARY 22, 2018 REGULAR MEETING**

The Citizen's Ethics Advisory Board ("Board") of the Office of State Ethics ("OSE") held a Regular Meeting on Thursday, February 22, 2018, in the 5<sup>th</sup> Floor Conference Room, 18-20 Trinity Street, Hartford, CT 06106.

Chair Dena Castricone called the meeting to order at 1:04 p.m.

#### **The following Board members were present:**

Dena Castricone, Chair  
Mary Bigelow  
Charles F. Chiusano  
Beth Cook

Jason Farrell  
Richard Lang  
Cheryl Lipson  
Nichelle Mullins

#### **The following staff members of the OSE were present:**

Carol Carson, Executive Director  
Barbara Housen, General Counsel  
Thomas K. Jones, Ethics Enforcement Officer  
Nancy Nicolescu, Director of Education & Communications  
Peter Lewandowski, Associate General Counsel

Mark Crayton, Assistant Ethics Enforcement Officer  
Mark Wasielewski, Deputy Ethics Enforcement Officer  
Ann Morgan, IT Analyst 3  
Alaaeldin Ali, IT Analyst, Temporary Clerk of the Board

The following topics were addressed during the meeting:

1. The minutes of the January 25, 2018 Regular Meeting were presented to the Board for approval.

#### **On the motion of Mr. Chiusano, seconded by Ms. Lipson, the Board voted eight (8) to zero (0) to approve the minutes of the January 25, 2018 Regular Meeting.**

2. Chair Castricone requested a volunteer to serve as the UAPA Hearing Officer for hearings scheduled for March 15, 2018. Mr. Chiusano volunteered.
3. Following discussion of Board Policy 4, the Board tabled it to the next meeting for further consideration. No action was taken on the other Policies reviewed by the Board.

4. Attorney Lewandowski discussed the University of Connecticut Policies to Regulate Student State Employment pursuant to General Statutes § 1-90a.

**On the motion of Mr. Chiusano, seconded by Ms. Cook, the Board voted eight (8) to zero (0) to approve the University of Connecticut Policies to Regulate Student State Employment pursuant to General Statutes § 1-90a.**

5. General Counsel Housen presented the Legal Division Report. She discussed the types of Freedom of Information requests the OSE receives.
6. Director of Education & Communications Nicolescu presented the Education and Communications Reports.
7. Ethics Enforcement Officer Jones presented the Enforcement Division Report. He discussed the current focus on lobbyist registrations and the types of issues related to such registrations.
8. Executive Director Carson discussed the status of legislation of interest to the OSE. She updated the Board on the status of the budget, which is before the Appropriations Committee of the General Assembly. She reported that a new lobbyist reporting system will be rolled out before the next meeting that will allow the public easier access to data, all of which is searchable, sortable and downloadable in a variety of formats. She introduced IT Analyst 3 Ann Morgan to the Board and highlighted her role at the OSE.

**On the motion of Ms. Bigelow, seconded by Ms. Cook, the Board voted eight (8) to zero (0) to enter Executive Session to discuss settlement offers with respect to pending claims, pursuant to General Statutes §§ 1-200 (6) (B) and 1-210 (b) (4), and to discuss the evaluation of the Executive Director, pursuant to General Statutes § 1-200 (6) (A).**

The following Board members were present for the Executive Session:

Dena Castricone, Chair  
 Mary Bigelow  
 Charles F. Chiusano  
 Beth Cook

Jason Farrell  
 Richard Lang  
 Cheryl Lipson  
 Nichelle Mullin

**The following staff member was present for the entire Executive Session:**

Carol Carson, Executive Director

**The following staff members were present for the § 1-210 (b) (4) matter only:**

Barbara Housen, General Counsel  
 Thomas K. Jones, Ethics Enforcement Officer  
 Marc Crayton, Assistant Ethics Enforcement Officer

Following the Executive Session, the Board reconvened in public session.

**On the motion of Mr. Chiusano, seconded by Ms. Lipson, the Board voted eight (8) to zero (0) to approve the annual evaluation of Executive Director Carson and that she continue to serve as the Executive Director.**

**On the motion of Mr. Farrell, seconded by Ms. Lipson, the Board voted eight (8) to zero (0) to adjourn the meeting.**

The meeting was adjourned at 2:33 p.m.

Respectfully submitted by,



Carol Carson  
Executive Director  
Office of State Ethics

Date approved  
(By the Citizen's Ethics Advisory Board)