



# STATE OF CONNECTICUT

## OFFICE OF STATE ETHICS

**THE SUBCOMMITTEE ON MUNICIPAL ETHICS  
CITIZEN'S ETHICS ADVISORY BOARD  
OFFICE OF STATE ETHICS  
18-20 Trinity Street, Hartford, CT 06106**

### **MINUTES OF THE APRIL 19, 2018 REGULAR MEETING**

The Subcommittee on Municipal Ethics of the Citizen's Ethics Advisory Board ("Subcommittee") of the Office of State Ethics ("OSE") held a Regular Meeting on Thursday, April 19, 2018, in the 5<sup>th</sup> Floor Conference Room, 18-20 Trinity Street, Hartford, CT 06106.

The Chair of the Subcommittee Mary Bigelow called the meeting to order at 11:36 a.m.

**The following Subcommittee members were present:**

Mary Bigelow, Chair  
Charles F. Chiusano  
Beth Cook  
Cheryl Lipson

**The following staff members of the OSE were present:**

Peter Lewandowski, Associate General Counsel  
Ann Morgan, IT Analyst III, Temporary Clerk of the Board

The following topics were addressed during the meeting:

1. The minutes of the March 22, 2018 Regular Meeting were presented to the Subcommittee for approval.

**On the motion of Mr. Chiusano, seconded by Ms. Cook, the Board voted four (4) to zero (0) to approve the minutes of the March 22, 2018 Regular Meeting.**

2. Subcommittee members discussed the status of municipal ethics with Leo Paul, First Selectman of Litchfield, and Bob Valentine, First Selectman of Goshen, both representing the Connecticut Council of Small Towns. Key topics discussed: small town governance; statutory versus charter communities; management of ethics issues in Litchfield and Goshen; regionalization; difficulty of securing volunteers to town boards; financial disclosures; and ethics trainings.
3. Subcommittee members briefly discussed the preparation of a questionnaire/survey for municipalities.

**On the motion of Mr. Chiusano, seconded by Ms. Lipson, the Subcommittee voted four (4) to zero (0) to adjourn the meeting.**

The meeting was adjourned at 12:42 p.m.

Respectfully submitted by,

A handwritten signature in black ink, appearing to read "Peter Lewandowski". The signature is fluid and cursive, with a large initial "P" and "L".

Peter Lewandowski  
Associate General Counsel  
Office of State Ethics

Date approved  
(By the Subcommittee of the Citizen's Ethics Advisory Board)