



# STATE OF CONNECTICUT

## OFFICE OF STATE ETHICS

**THE SUBCOMMITTEE ON MUNICIPAL ETHICS  
CITIZEN'S ETHICS ADVISORY BOARD  
OFFICE OF STATE ETHICS  
18-20 Trinity Street, Hartford, CT 06106**

### MINUTES OF THE OCTOBER 18, 2018 REGULAR MEETING

The Subcommittee on Municipal Ethics of the Citizen's Ethics Advisory Board ("Subcommittee") of the Office of State Ethics ("OSE") held a Regular Meeting on Thursday, October 18, 2018, in the 5<sup>th</sup> Floor Conference Room, 18-20 Trinity Street, Hartford, CT 06106.

The Chair of the Subcommittee Mary Bigelow called the meeting to order at 11:05 a.m.

**The following Subcommittee members were present:**

Mary Bigelow, Chair  
Charles F. Chiusano  
Beth Cook  
Cheryl Lipson

**The following staff members of the OSE were present:**

Peter Lewandowski, Associate General Counsel  
Alaaeldin Ali, IT Analyst, Temporary Clerk of the Board

The following topics were addressed during the meeting:

1. The minutes of the September 20, 2018 Regular Meeting were presented to the Subcommittee for approval.

**On the motion of Ms. Cook, seconded by Ms. Lipson, the Board voted two (3) to zero (0) with one (1) abstention to approve the minutes of the September 20, 2018 Regular Meeting.**

2. The Subcommittee discussed municipal ethics with Robert Wechsler, an expert in municipal ethics and former Director of Research at City Ethics, a nonprofit, nonpartisan organization providing information on local government ethics throughout the United States. Key topics discussed: Conflicts in a Conflict of Interest programs – ethics codes are drafted, ethics board members are selected, and ethics program budgets are determined by those who will be subject to the ethics code and under the ethics board's jurisdiction. Importance of obtaining independent ethics advice; Creating strong ethics codes; Comparative advantages and disadvantages of municipal, regional and

state ethics programs; Results of a survey of local ethics codes conducted by Mr. Wechsler; and Ethics programs on the SCCOG level.

3. Associate General Counsel Lewandowski briefly updated the Subcommittee on the municipal ethics survey.

**On the motion of Mr. Chiusano, seconded by Ms. Bigelow, the Subcommittee voted four (4) to zero (0) to adjourn the meeting.**

The meeting was adjourned at 12:20 p.m.

Respectfully submitted by,

A handwritten signature in cursive script, appearing to read "Peter Lewandowski".

Peter Lewandowski  
Associate General Counsel  
Office of State Ethics

Date approved  
(By the Subcommittee of the Citizen's Ethics Advisory Board)