

# Personal Care Attendant Workforce Council

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## MINUTES January 8<sup>th</sup>, 2016

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### Held at:

**Office of Policy and Management  
450 Capitol Avenue  
Hartford, Connecticut 06106**

**Members IN ATTENDANCE:** Susan Weisselberg, Mary Caruso, Carl Noll, Greg McMahon, Sheila Mulvey, Kathy Flaherty (*via phone*), George Chamberlin for Kathy Bruni

*Members not in ATTENDANCE:* Kathy Bruni (*George Chamberlin for Kathy Bruni*)

*Office of Labor Relations, Diane Fitzpatrick, Deborah Schwartz local 1199, Steve Bender local 199, Representatives of Allied, Chris Drake Office of Policy and Management, Legal Division*

- **Called to Order 10:03 am**

**Introductions for new member of the Council Kathy Flaherty.**

- **Public Comment**
  - **Comments reserved by Deborah Schwartz for orientation portion of meeting.**

- **Approval of Minutes:**

*Motion to approve minutes from August 31, 2015 meeting made by Sheila Mulvey and Seconded by Greg McMahon. No changes to the minutes. **Minutes Approved.***

- **Training and Orientation Update**
  - **Agreement with 1199 Training and Upgrading Fund (TUF)**
  - **Budget**
  - **Curriculum**

- **Review and Approval of Consumer Opt-Out Procedures for PCA Orientation**
  - **Per Collective Bargaining Agreement, to be established by PCA Workforce**

Chris Drake, Legal Department for the Office of Policy and Management, gives the legal framework with which he had been involved with the Executive Order that created the PCA Workforce Council. A bill then superseded the Executive Order. He reported that the agreement with the 1199 Training and Upgrading fund for PCA Arbitrations and training, was nearly final and that a meeting was already scheduled with two Fiscal Intermediaries and the Training and Upgrading fund on additional details.

Steve Bender, 1199, gave background on how he became involved in the Training and Upgrading Fund. Reported on the point they are at for orientation and structure. Reported that there is money to do the training needs assessment and that it will begin the spring of 2016.

Sue Weisselberg suggested that because Steve Bender has been working with agencies, that once the agreement is done, it gets circulated for additional input from the PCA Workforce Council.

Chris Drake said the Council should be allowed to formally vote on the contract.

PCA Orientation Program Procedures (DRAFT) passed out to Council members. Consumer Opt-Out Procedures (DRAFT), Message to Consumers from the PCA Workforce Council about PCA Orientation Program. There was discussion about the drafts, with a decisions to meet on February 5, 2016 to review and act upon revised versions.

Chris Drake reported they were hoping for an agreement to be executed within two or three weeks from January 8<sup>th</sup> 2016. He agreed to circulate the draft by the COB today and the Council was given one week to respond to agreement. The Council was directed to contact Diane Fitzpatrick with any suggested changes.

Steve Bender stated once he did the edits to the curriculum, he would send it around to the Council members. He agreed to send it within two weeks of January 8<sup>th</sup>, 2016 and the Council would be given a two week turnaround to respond to draft from the date received.

Chris Drake discussed and covered the Consumer Opt out procedures.

Training Fund and the FI's have a scheduled meeting that will include DDS and DSS.

Steve Bender Reported on the Training Fund. Said that Trainers will be hired once the curriculum is done and will administer 3 hour training. Training is being held all over the State, at different locations and a flexible schedule will be set up. The schedule will include nights, days and weekends. Once the dates are set they will be distributed. The money for this is being provided by the Training Fund and there is already a coordinator for this once the agreement is signed and the money for training is in place.

➤ **Approval of Proposed Meeting Dates for 2016**

- Dates amended to add February 5, 2016 10:00 to noon.
- Motion to approve proposed and amended calendar dates made by Sheila Mulvey and Seconded by Mary Caruso
- Dates approved and adopted with amendment: Friday, February 5, 2016, Friday, April 8, 2016, Wednesday, July 13<sup>th</sup> 2016 and Friday, October 14, 2016.

➤ **Executive Session**

- Collective Bargaining Purposes
- No Executive Session

➤ **Adjournment**

- Motion to adjourn made by Carl Noll and Seconded by Shelia Mulvey
- Adjourned 12:00 PM