

Personal Care Attendant Workforce Council

Special Meeting

MINUTES February 21, 2014

Held at:

**Office of Policy and Management
450 Capitol Avenue
Hartford, Connecticut 06106**

***Members IN ATTENDANCE:* Karen Buffkin, Leslie Simoes, Janet Van Tassel, Mary Caruso, Kathy Bruni, Greg McMahon, Priscilla Tone (via phone) Sheila Mulvey, Carl Noll**

***Invited Guests:* Christine Cieplinski**

Called to Order 11:23 AM –

➤ **Approval of Minutes:**

- Motion to approve minutes of the meeting August 23, 2013 made and seconded – motion carries and minutes approved

➤ **Update on Sub-Committees/Workgroups**

Recruitment/Retention/Referral Workgroup

- Discussion regarding what is expected of committee
- Suggestions made on checking the legislation for the charge to the committee
- Discussion and agreement that union can be part of the working group
- Allied and Sunset Shores are possible resources for group
- Group to meet

➤ **Training**

- Meeting held with Greg, Sheila, Leslie and Priscilla (via phone). Notes from meeting passed out to Council
- DSS is needed on committee
- Creation of advisory panel is possible
- Types of worker training discussed
- Training for individuals that are hiring was discussed
- Worker and individual training was discussed
- Once contract is complete, group will meet again
- Anne Foley is a possible resource for the group

➤ **Executive Session:**

- Collective Bargaining
 - Motion to go into Executive Session made and seconded
 - Executive session opens at 11:39 AM
 - Invited guest Christine Cieplinski.
 - 12:55 PM – Council out of Executive Session.

No votes were taken in Executive Session. No action

➤ **Adjournment:**

- Motion to adjourn made by and seconded
- Meeting adjourned – 12:57PM