

PCA Work Force Work Group

Training Committee Meeting

April 01, 2015

AGENDA

1. CONVENE MEETING

The meeting was called to order at 10:45 a.m.

2. APPROVE MINUTES OF FEBRUARY 19, 2015 MEETING

**February 19, 2015 meeting minutes**

Sheila Mulvey made a motion to approve the meetings of February 19, 2015, seconded by Mary Caruso. All in favor, motion passed

3. SHARE INFO WITH DAWN LAMBERT OF DSS

Unfortunately Dawn was not able to attend due to an unforeseen conflict. Gregg will work with Dawn to set up another meeting.

Discussion re: MyPlace Progress

The Group overviewed the Directory Template developed by the Recruitment, Retention and Referral Workgroup and compared it to the present Rewarding

Works website currently used by DDS consumers.

Gregg stated Rewarding Works could add additional fields to the template that were suggested on the Recruitment, Retention and Referral Workgroup's template.

The Training group's suggestion was for Recruitment, Retention and Referral and Training to attend a joint meeting with Dawn Lambert to come up suggestions to move forward with a recommendation to the full PCA Work Force Council.

There was discussion regarding the importance of having a universal directory. It was acknowledged that if a new system for a directory is recommended as the best direction, it should be implemented. If a new system is not found, moving towards utilizing Rewarding Works may be the answer.

Action item: To set up a meeting between Dawn Lambert to include the Training Work Group and Recruitment, Retention and Referral Work Group.

#### 4. ADJOURN

Sheila Mulvey moved to adjourn at 1:06 pm, seconded by Gregg McMahon. All in favor, motion passed.