



STATE OF CONNECTICUT
GOVERNOR DANIEL P. MALLOY

Governor's Cabinet on Nonprofit Health and Human Services

Meeting Minutes

September 12, 2014

9:00 – 10:30

Legislative Office Building, Room 1B

Present:

Cabinet Members and Designees: Co-Chair Terry Edelstein; Co-Chair Peter DeBiasi; Kathleen Brennan; Cindy Butterfield; Cheryl Cepelak; Roberta Cook; Robert Dakers; Margaret Gerundo-Murkette; Katharine Lewis; Terry Macy; Jim Maloney; Amy Porter; Sandy Porteus; Rick Porth; Maureen Price-Boreland; Josie Robles; Kathleen Stauffer; Myra Jones-Taylor

State Agency Representatives: Dimple Desai for Evonne Klein; Brian Hill for Stephen Grant; Kate McNulty for Patricia Rehmer

Absent Cabinet Members: Stephen Grant; William Hass; Evonne Klein; James Morton; Lois Nesci; Luis Perez; Patricia Rehmer; Anne Ruwet

Welcome Co-Chair Edelstein called the meeting to order at 9:06 a.m.

Introductions of Cabinet Members: Cabinet Members introduced themselves.

Approval of 5/28/14 Cabinet Meeting Minutes A motion (Cook) to approve the May 28, 2014 meeting minutes was made and seconded (Macy). The minutes were approved by voice vote with one abstention (Lewis).

Work Group Presentations

➤ **Nonprofit Employment Data Work Group**

Cheryl Cepelak, Dept. of Correction Deputy Commissioner, Work Group Co-Chair presented a PowerPoint that summarized the group's work to date. ([Presentation](#)) It included:

- Work Group Charge: To identify current and trend data that will provide nonprofit organizations with information they can use to strengthen their organizations as well as inform public policy to increase viability and sustainability.
- Definition of what "success" will look like
- The process the group used to gather data
- Findings:
 - Employee core competencies;

- Health & Human Service Job Position definitions;
- Top 8 positions as determined by number of employees
- Summary of challenges
- Topics for further discussion

➤ **Business Practices Work Group**

Amy Porter, Commissioner of the Department of Rehabilitation Services, and Work Group Co-Chair summarized the work being done on each of the four tasks in the Work Group charge:

- Task 1: Identify models, best practices and incentives for collaboration and partnership among nonprofit organizations.
- Task 2: Identify process for streamlining nonprofit provider business practices utilizing tools such as the Lean business improvement process principles.
- Task 3: Evaluate the potential for engaging in innovative or emerging business practices such as Social Impact Bonds and Social Enterprise.
- Task 4: Make recommendations on the technical resources that nonprofit organizations need in order to collect and analyze data that will drive performance delivery and budget decisions.

Commissioner Porter noted elements in common with the Nonprofit Employment Data Work Group.

➤ **Contract Procurement and Administration Work Group**

Work Group Co-Chairs Kathleen Stauffer, CEO, The Arc of New London County, and Kathleen Brennan, Dept. of Social Services Deputy Commissioner, summarized the work group of the group that included: Determining a means to adequately fund repairs on buildings put in the State's service by private providers, and agreeing to:

- outline a draft for modification of the DDS Revolving Loan Program;
- outline a means of refining the Nonprofit Grant Program to meet provider needs in a more targeted fashion and to incorporate state agency input to optimally prioritize those needs.

Other Business:

- **Nonprofit Grant Program:** Co-chair Edelstein reviewed the 2014 Public Act regarding revisions to the Nonprofit Grant Program.
- **Work Group Meetings:** Co-chair Edelstein noted that all work groups are meeting within the next month, and the October 30, 2014 Cabinet meeting will be the final meeting of this year's Cabinet. Work Groups are completing their recommendations for Cabinet consideration.

Adjournment: Co-chair DeBiasi adjourned the meeting at 10:18 a.m.

2014 Cabinet Meeting Schedule

<i>Date</i>	<i>Time</i>	<i>Location</i>
Thursday, 10/30/14	9:00 - 10:30 a.m.	Legislative Office Bldg. - Room 1B

Recorder: Brandon Cirillo, Public Policy Intern to the Governor's Nonprofit Liaison