



STATE OF CONNECTICUT
GOVERNOR DANIEL P. MALLOY

Governor’s Cabinet on Nonprofit Health and Human Services

BUSINESS PRACTICES WORK GROUP

Wednesday, September 9, 2015

9:00-10:30

MINUTES

Court Support Services Division (CSSD) Central Office

Present:

Ahuja	Sonja
Archer-Simons	Jeannette
Beauregard	Kim
Brown	Kassidy
Desai	Dimple
Hass	Bill
Hill	Brian
Martin	Sandy
Olsbo	Laura
Pudlin	Bennett
Regan	Michael
Rosato	Pietro
Shaw	Jeff
Smith	Amos
Ullman	Deborah

Absent:

Biaggi	Rosa
Clark	Valerie
Cox	Mary Kate
Davis	Jacqui
Edelstein	Terry
Fuller	Deborah
McIntyre-Lahner	Anne
McKenna	Cynthia
Navarretta	Nancy
Perez	Luis
Porter	Amy
Ritter	Betsy

Action Items:

-finalize subcommittee membership

1. Discussion on Work Group charges

- a. Business model charges
 - i. OPM LEAN
 - 1. Lack resources
 - 2. How implement

- ii. Nonprofit collaboration
 - 1. Info to nonprofits about collaboration/merger opportunities
- b. Data charges
 - i. Need for more information on data systems currently out there
 - ii. Accessibility/ knowledge of availability of data (data portal) among nonprofit organizations
 - iii. Last year, work group created framework for performance measures. Focus on broadening this year.
 - iv. Data available through portal
 - 1. Do nonprofits know how to use data
- c. Nonprofits use of data portal
 - i. Questions to be answered:
 - 1. Are nonprofits using the portal data?
 - 2. Is portal producing useful data?
 - 3. Can nonprofits find data that they need?
 - 4. Is data recognizable as information that is needed? (i.e. correct format)
- d. Framework for tracking and analyzing performance measures
 - i. Nonprofit infrastructure to support framework
 - 1. Human capacity
 - 2. Hardware/software
 - ii. Training available

2. Work Group subcommittees

- a. Subcommittees created based on division of work group charges
 - i. Business models subcommittee
 - 1. Will be led by Bill Haas, President/CEO, LifeBridge
 - 2. Focus on the business models charges 1-4 and human resources 1
 - 3. Members:
 - Sonja Ahuja, *Consultant, ICOR Corporation*
 - Jeanette Archer-Simons, *Executive Director, Open Door Shelter*
 - Kim Beauregard, *President/CEO, InterCommunity, Inc.*
 - Rosa Biaggi, *Section Chief, DPH*
 - Kassidy Brown, *Director of Finance and Strategy, The Light House*
 - Dimple Desai, *CD Director, DOH*
 - Bill Hass, *President/CEO LifeBridge*
 - Sandy Martin, *Managing Director, Connecticut Center for Social Innovations, Inc.*
 - Amos Smith, *President/CEO, Community Action Agency*
 - Deborah Ullman, *CEO, YWCA Hartford Region*
 - 4. **Action item:** Subcommittee members divide into two groups:
 - a. One group will address charge 2 under the Business Models (Working with the Department of Economic and

- Community Development (DECD) to expand access to capital and technical assistance)
 - b. One group will address charge 3 under the Business Models (Work with OPM to boost nonprofit access to process improvement training and technical assistance)
 - 5. Question posed for future discussion: Are there state resources to train nonprofit organizations using programs such as LEAN?
- ii. Data subcommittee
1. Will be led by Brian Hill, Director, Judicial Branch-CSSD
 2. Focus on data charges 1-5 and technology 1.
 3. Members:
 - Brian Hill, *Director, Judicial Branch-CSSD*
 - Sandy Martin, *Managing Director, Connecticut Center for Social Innovations, Inc.*
 - Bennett Pudlin, *Director, The Charter Oak Group*
 - Michael Regan, *Fiscal Administrative Manager, DOC*
 - Pierto Rosato, *Fiscal Manager, OEC*
 - Jeff Shaw, *Director of Public Policy, Connecticut Association of Nonprofits*
 - Nancy Navarretta, *Deputy Commissioner, DHMAS*
 - Anne McIntyre-Lahner, *Director of Performance Management, DCF*
 - Valerie Clark, *Fiscal Administrative Manager, OPM*
 4. Discussion
 - a. Vermont has common framework system already in place
 - i. Research needed to be completed to determine:
 1. How the system works
 2. How the state benefits from the system
 3. Can VT framework work in CT
 4. Is it a starting point for CT's framework
 - b. The need for a common framework across all state agencies

Meeting Schedule - Full Work Group

Wednesday, September 9, 2015

9:00-10:30

Court Support Services Division (CSSD) Central Office, Fourth Floor

Wednesday, October 28, 2015

9:00-10:30

Court Support Services Division (CSSD) Central Office, Fourth Floor

Wednesday, January 13, 2016

9:00-10:30

Court Support Services Division (CSSD) Central Office, Fourth Floor

Wednesday, March 2, 2016

9:00-10:30

Court Support Services Division (CSSD) Central Office, Fourth Floor

Meeting Schedule - Business Models Subcommittee

Tuesday, September 22, 2015

2:00-3:30

419 Whalley Ave, New Haven, CT 06511

Wednesday, October 14, 2015

2:00-3:30

419 Whalley Ave, New Haven, CT 06511

Meeting Schedule – Data Subcommittee

Friday, September 25, 2015

8:30-10:00

Court Support Services Division (CSSD) Central Office, Third Floor

Tuesday, October 20, 2015

8:30-10:00

Court Support Services Division (CSSD) Central Office, Third Floor

Thursday, November 19, 2015

8:30-10:00

Court Support Services Division (CSSD) Central Office, Third Floor

Tuesday, December 15, 2015

8:30-10:00

Court Support Services Division (CSSD) Central Office, Third Floor

Recorder: Laura Olsbo, Public Policy Intern to the Nonprofit Liaison