

Agenda

Biorepository Evaluation Meeting

Monday, March 22, 2010

9:00 – 10:00 a.m. at DPH

Conference Call Number: 712-432-3900

Conference Access Code: 729065#

Purpose: To introduce Ann Wendling, MD, MPH
To better understand the U Conn timeline and workplan
To refine the evaluation as necessary
To plan next steps

Introductions and New Staff **9:00 – 9:10 a.m.**

- Ann Wendling, MD, MPH

Discussion of U Conn Workplan **9:10 – 9:25 a.m.**

- What week is the contract in (per U Conn Workplan timeline)
- Clarifications as needed

Refining Evaluation **9:30 – 9:50 a.m.**

Next Steps **9:50 – 10:00 a.m.**

- Introduction to Dr. Everson
- How to obtain Feasibility Study materials needed for evaluation
- Others

Materials: Tentative Feasibility Study Evaluation Plan

Key Info Shared & Decisions Made

- Dr. Ann Wendling is joining PDA's evaluation team as the Project Director. She will be managing the project. Anne Betzner is the PI on the project and will be working closely with Ann Wendling over the next few weeks to ensure a smooth transition. Dean Troyer and Dan Kavanaugh remain sub-contractors as content experts in the area of biorepositories.
- The evaluation will be participatory in nature where PDA shares findings mid-course with DPH for the purposes of program improvement.
- Dr. Everson is early in his workplan, pulling together his Advisory Panel and developing the questionnaire.
- PDA will be invited to participate in project conference calls as they arise

Things to do for PDA

- PDA will refine the evaluation plan from comments from the meeting
- PDA will provide bios from our team to Lou so she can introduce us to Dr. Everson via email

Things to do for DPH

- *Lou will send us Quarterly Reports from Dr. Everson so we can keep up on the project's progress*
- *Once PDA sends Lou our bios, Lou will introduce us to Dr. Everson*
- *Lou will get PDA invited to project conference calls*
- *Lou will send us the URL for state guidelines on biorepositories*