

FINANCE ADVISORY COMMITTEE

AGENDA

April 3, 2008

Room 1E, Legislative Office Building –1:00 P.M.

1. Minutes of the March 6, 2008 meeting.

2. New transactions as follows:

2008-11	State Elections Enforcement Commission	\$ 3,000.00
2008-12	Department of Information Technology	\$1,275,363.00
2008-13	Division of Criminal Justice	\$ 330,750.00
2008-14	Department of Agriculture	\$ 165,599.24
2008-15	Office of the Chief Medical Examiner	\$ 98,362.00
2008-16	Department of Children & Families	\$3,450,000.00

ALLOTMENT adjustment APPROPRIATION adjustment APPROPRIATION adjustment, requiring Finance Advisory Committee action

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DOC. TYPE	DOCUMENT NUMBER	
	019420	

COMPT. USE ONLY	EFFECTIVE DATE		FAC NUMBER		REQUEST NUMBER
	3/19/08		2008-11		2008-02
AGENCY NO.	AGENCY NAME				
ELE13500	State Elections Enforcement Commission				

F.Y.	FUND	AGENCY	SID	REDUCE*	INCREASE**	ACCOUNT TITLE/PROJECT NUMBER
2008	11000	ELE13500	10010	Unencumbered \$3,000.00	Allotment	Personal Services
2008	11000	ELE13500	12381		\$3,000.00	Commission's Per Diems

REASON FOR ADJUSTMENT

To transfer funds from the Personal Services account to the Commission's Per Diems. Funds are available in the Personal Services account due to timing of new hires. Funds are needed in the Commission's Per Diem account due to an increase in the number of commission meetings required in order to approve grant payments.

Bond Commission Date: _____

STATUTORY AUTHORITY (For adjustments in appropriations) CGS Sec. 9-7a, 9-7b	REQUESTING OFFICIAL (Signature) <i>[Signature]</i>	(Title) Exec Director	DATE SIGNED 3/19/08
UNALLOTTED/UNENCUMBERED BALANCE \$	APPROVED (Secretary, Office of Policy and Management) <i>[Signature]</i>	DATE 3/27/08	
REVIEWED BY (Analyst) <i>[Signature]</i>	DATE 3/19/08	APPROVED (Governor)	DATE
RECOMMENDED (Under Secretary, Bud. & Fin. Mgmt.) <i>[Signature]</i>	DATE 3/27/08		

* USE ONLY UNALLOTTED, UNENCUMBERED, RESOURCES OF FUND
** USE ONLY UNALLOTTED, ALLOTMENT, RESOURCES OF FUND

ALLOTMENT OR APPROPRIATION
ADJUSTMENT REQUEST
B-107 REV 3/96

TO: STATE OF CONNECTICUT
BUDGET AND FINANCIAL MANAGEMENT
OFFICE OF POLICY AND MANAGEMENT

ALLOTMENT adjustment
 APPROPRIATION adjustment
 APPROPRIATION adjustment, requiring Finance Advisory Committee action

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DOC. TYPE	DOCUMENT NUMBER	
	0 43960	

COMPT. USE ONLY	EFFECTIVE DATE	FAC NUMBER	REQUEST NUMBER
	3/27/2008	2008-12	08-07
AGENCY NO.	AGENCY NAME		
ITD25000	Dept. of Information Technology		(For Various Agencies)

F.Y.	FUND	AGENCY	SID	REDUCE*	INCREASE**	ACCOUNT TITLE/PROJECT NUMBER
		ITD		Unallotted	Allotment	
08	11000	25000	10020	\$20,904.00		Other Expenses
08	11000	11000	10020		\$49,920.00	Other Expenses
08	11000	90100	10020		\$3,075.00	Other Expenses
08	11000	65500	10020		\$3,685.00	Other Expenses
08	11000	42500	10020		\$16,568.00	Other Expenses
08	11000	23000	10020	\$4,629.00		Other Expenses
08	11000	91000	10020	\$587,245.00		Other Expenses
08	11000	39500	10020		\$17,616.00	Other Expenses
08	11000	43000	10020		\$8,191.00	Other Expenses

REASON FOR ADJUSTMENT

Per the June Special Session, Public Act No. 07-1, Section 39 DOIT will be reallocating agency funds due to rate adjustments that are the result of a revised rate structure for DOIT services.

Bond Commission Date: _____

STATUTORY AUTHORITY (For adjustments in appropriations)	REQUESTING OFFICIAL (Signature) <i>Siana Swallow</i>	(Title) CIO	DATE SIGNED/ 3/27/08
UNALLOTTED/UNENCUMBERED BALANCE	ACTION		
\$	APPROVED (Secretary, Office of Policy and Management) <i>[Signature]</i>		DATE 3/27/08
REVIEWED BY (Analyst) <i>[Signature]</i>	DATE 3/27/08	APPROVED (Governor)	DATE
RECOMMENDED (Under Secretary, Bud. & Fin. Mgmt.) <i>[Signature]</i>	DATE 3/27/08		

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ALLOTMENT OR APPROPRIATION
 ADJUSTMENT REQUEST CONTINUATION
 B-107-1 NEW 2/86

TO: STATE OF CONNECTICUT
 BUDGET AND FINANCIAL MANAGEMENT
 OFFICE OF POLICY AND MANAGEMENT

ALLOTMENT adjustment APPROPRIATION adjustment APPROPRIATION adjustment, requiring Finance Advisory Committee action

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		43960	

COMPT. USE ONLY		EFFECTIVE DATE		FAC NUMBER		REQUEST NUMBER	
				2008-12		08-07	
AGENCY NO.	AGENCY NAME						
ITD25000	Department of Information Technology (For Various Agencies)						

F.Y.	FUND	AGENCY	SID	REDUCE *	INCREASE **	ACCOUNT TITLE/PROJECT NUMBER
				<u>Unallotted Balance</u>	<u>Allotment</u>	
08	11000	DMR50000	10020		\$296,151.00	Other Expenses
08	11000	DOC88000	10020	\$102,989.00		Other Expenses
08	11000	DOL40000	10020		\$6,336.00	Other Expenses
08	11000	DPH48500	10020		\$41,497.00	Other Expenses
08	11000	DPS32000	10020		\$13,828.00	Other Expenses
08	11000	DPW27000	10020		\$12,983.00	Other Expenses
08	11000	DRS16000	10020		\$126,611.00	Other Expenses
08	11000	DSS60000	10020	\$461,191.00		Other Expenses
08	11000	DVA21000	10020		\$7,093.00	Other Expenses
08	11000	ECD46000	10020		\$130.00	Other Expenses
08	11000	ELE13500	10020		\$6,775.00	Other Expenses
08	11000	ESB65000	10020		\$119.00	Other Expenses
08	11000	GOV12000	10020		\$29,272.00	Other Expenses
08	11000	HCA49000	10020		\$7,287.00	Other Expenses
08	11000	HRO41100	10020		\$29,637.00	Other Expenses
08	11000	JUD95000	10020	\$68,880.00		Other Expenses
08	11000	MHA53000	10020		\$378,315.00	Other Expenses
08	11000	MIL36000	10020		\$9,292.00	Other Expenses
08	11000	OCA41300	10020		\$6,031.00	Other Expenses
08	11000	OPM20000	10020		\$14,162.00	Other Expenses
08	11000	OSC15000	10020	\$28,251.00		Other Expenses

ALLOTMENT OR APPROPRIATION
 ADJUSTMENT REQUEST CONTINUATION
 B-107-1 NEW 2/86

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COMPT. USE ONLY		EFFECTIVE DATE		FAC NUMBER		REQUEST NUMBER	
				2008-12		08-07	

AGENCY NO.	AGENCY NAME
ITD25000	Department of Information Technology (For Various Agencies)

F.Y.	FUND	AGENCY	SID	REDUCE *	INCREASE **	ACCOUNT TITLE/PROJECT NUMBER
				<u>Unallotted Balance</u>	<u>Allotment</u>	
08	11000	OTT14000	10020		\$3,351.00	Other Expenses
08	11000	OVA41000	10020		\$159.00	Other Expenses
08	11000	OWC22000	10020		\$5,585.00	Other Expenses
08	11000	PDS98500	10020	\$291.00		Other Expenses
08	11000	SDE64000	10020		\$45,910.00	Other Expenses
08	11000	TRB77500	10020	\$773.00		Other Expenses
08	11000	BOA22500	10020	\$210.00		Other Expenses
08	11000	CAT45200	10020		\$18,510.00	Other Expenses
08	11000	EHS99000	10020		\$110,499.00	Other Expenses
08	11000	OLM10000	10020		\$6,775.00	Other Expenses

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ADJUSTMENT REQUEST
B-107 REV 3/96

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ALLOTMENT adjustment APPROPRIATION adjustment APPROPRIATION adjustment, requiring Finance Advisory Committee action

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COMPT. USE ONLY	EFFECTIVE DATE	FAC NUMBER	REQUEST NUMBER
		2008-13	08-2
AGENCY NO.	AGENCY NAME		
DCJ30000	Division of Criminal Justice		

F.Y.	FUND	AGENCY	SID	REDUCE*	INCREASE**	ACCOUNT TITLE/PROJECT NUMBER
				4th Quarter Allotment	4th Quarter Allotment	
08	11000	DCJ30000	10010	330,730		Personal Services
08	11000	DCJ30000	10020		330,730	Other Expenses

REASON FOR ADJUSTMENT

To transfer funds to meet expenditures in the Other Expense account which are expected to exceed appropriation levels.

Bond Commission Date: _____

STATUTORY AUTHORITY (For adjustments in appropriations)	REQUESTING OFFICIAL (Signature) <i>Catherine Trentini</i>	(Title) Dir. of Financial Svcs.	DATE SIGNED 3/17/08
ACTION			
UNALLOTTED/UNENCUMBERED BALANCE \$	APPROVED (Secretary, Office of Policy and Management) <i>[Signature]</i>	DATE 3/27/08	
REVIEWED BY (Analyst) <i>[Signature]</i>	DATE 3/26/08	APPROVED (Governor) <i>[Signature]</i>	DATE
RECOMMENDED (Undersec. Stg., Bud., & Fin. Mgmt.) <i>[Signature]</i>	DATE 3/27/08		

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DOC. TYPE	DOCUMENT NUMBER	
	0 44174	

COMPT. USE ONLY	EFFECTIVE DATE	FAC NUMBER	REQUEST NUMBER
		2008-14	08-52
AGENCY NO.	AGENCY NAME		
DAG42500	Department of Agriculture		

F.Y.	FUND	AGENCY	SID	REDUCE*	INCREASE**	ACCOUNT TITLE/PROJECT NUMBER
				<u>ALLOTTED BALANCE</u>	<u>ALLOTMENT</u>	
2008	11000	DAG 42500	12421	\$145,384.10		Senior Food Vouchers
2008	11000	DAG 42500	16002	\$20,215.14		WIC Program for Fresh Produce for Seniors
2008	11000	DAG 42500	16075		\$165,599.24	WIC Coupon Program for Fresh Produce

REASON FOR ADJUSTMENT

Reallocate funds from Senior Food Vouchers and WIC Program for Fresh Produce for Seniors to WIC Coupon Program for Fresh Produce.

Bond Commission Date: _____

STATUTORY AUTHORITY (For adjustments in appropriations) Ch 422 Section 22-6G-q, PA 07-1	REQUESTING OFFICIAL (Signature) <i>V. Sean Michael</i>	(Title) Dir. of Fiscal & Admin. Svcs.	DATE SIGNED 3/13/08
UNALLOTTED/UNENCUMBERED BALANCE \$		APPROVED (Secretary, Office of Policy and Management) <i>[Signature]</i>	DATE 3/27/08
REVIEWED BY (Analyst) <i>[Signature]</i>	DATE 3/18/08	APPROVED (Governor)	DATE
RECOMMENDED (Undersecretary, Bud. & Fin. Mgmt.) <i>[Signature]</i>	DATE 3/27/08		

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COMPT. USE ONLY		PAGE	OF
DOC. TYPE		DOCUMENT NUMBER	
		CME08-01	
EFFECTIVE DATE	FAC NUMBER	REQUEST NUMBER	
	2008-15	2008-004	
AGENCY NO.	AGENCY NAME		
CME49500	Office of the Chief Medical Examiner		

F.Y.	FUND	AGENCY	SID	REDUCE *	INCREASE **	ACCOUNT TITLE/PROJECT NUMB
				<u>Unallotted</u>	<u>Allotted</u>	
2008	11000	OCME49500	10010	\$98,362.00		Personal Services
2008	11000	OCME49500	12033		\$18,748.00	Medicolegal Investigations
2008	11000	OCME49500	10020		\$79,614.00	Other Expenses

REASON FOR ADJUSTMENT \$0.00

The Office of the Chief Medical Examiner has a recognized deficiency of \$125,000 in its medicolegal investigations account due to higher than anticipated use of contracted assistant medical examiners and their related costs because of delays in hiring permanent full time staff to perform those functions. The delays in hiring have resulted in a lapse in the Personal Services account which will be used to cover the anticipated shortfall in the Other Expenses and Medicolegal Accounts.

Bond Commission Date:

STATUTORY AUTHORITY (for adjustments in appropriations)	REQUESTING OFFICIAL (Signature)	(Title)	DATE SIGNED
		Chief Medical Examiner	3/24/08
UNALLOTTED / UNENCUMBERED BALANCE	APPROVED (Secretary, Office of Policy and Management)		DATE
\$			3/27/08
REVIEWED BY (Analyst)	DATE	APPROVED (Governor)	DATE
	3/25/08		
RECOMMENDED (Undersecretary, Bud. & Fin. Mgmt.)	DATE		
	3/27/08		

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COMPT. USE ONLY		EFFECTIVE DATE		FAC NUMBER		REQUEST NUMBER	
				2008-16			
AGENCY NO.		AGENCY NAME					
DCF91000		Department of Children and Families					

F.Y.	FUND	AGENCY	SID	REDUCE*	INCREASE**	ACCOUNT TITLE/PROJECT NUMBER
				Unencumbered Balance	Allotment	
2008	11000	DCF91000	16138	\$3,450,000		Board & Care for Children Residential
2008	11000	DCF91000	16107		\$750,000	No Nexus Special Education
2008	11000	DCF91000	16132		\$1,500,000	Board & Care for Children Adoption
2008	11000	DCF91000	16140		\$1,200,000	Individualized Family Supports

REASON FOR ADJUSTMENT

To transfer funds between SID's to make 4th quarter payments.

Bond Commission Date: _____

STATUTORY AUTHORITY (For adjustments in appropriations) 4-87(a) CGS		REQUESTING OFFICIAL (Signature) <i>Charles W. Eason</i>		TITLE Assistant CFO		DATE SIGNED 3/17/08	
UNALLOTTED/UNENCUMBERED BALANCE				ACTION			
\$				APPROVED (Secretary, Office of Policy and Management) <i>[Signature]</i>		DATE 3/27/08	
REVIEWED BY (Analyst) <i>R.C. Dwyer</i>		DATE 3/20/08		APPROVED (Governor) <i>[Signature]</i>		DATE	
RECOMMENDED (Under Secretary, Bud., & Fin. Mgmt.) <i>[Signature]</i>		DATE 3/27/08					

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