

FINANCE ADVISORY COMMITTEE

AGENDA

May 7, 2015

Room 1E, Legislative Office Building – 1:00 P.M.

1. Minutes of the April 2, 2015 meeting.

2. New transactions as follows:

2015-07	Department of Administrative Services	\$1,532,625.00
2015-08	Department of Motor Vehicles	\$635,000.00
2015-09	Department of Insurance	\$127,500.00
2015-10	Department of Agriculture	\$300,000.00
2015-11	Office of the Chief Medical Examiner	\$103,650.00
2015-12	Department of Mental Health and Addiction Services	\$4,000,000.00
2015-13	Department of Transportation	\$1,000,000.00
2015-14	Department of Social Services	\$4,300,000.00

MINUTES OF THE MEETING
OF THE FINANCE ADVISORY COMMITTEE

Held in Room 1E at the Legislative Office Building, on April 2, 2015

PRESENT: Lieutenant Governor Nancy Wyman
Deputy Comptroller Martha Carlson
Senator Robert Kane
Representative Toni Walker
Representative Melissa Ziobron
Deputy Secretary Susan Weisselberg
Office of Policy and Management, Finance Advisory Committee Clerk

Lieutenant Governor Wyman called the meeting to order at 1:02 p.m.

The minutes of the March 5, 2015 meeting were adopted.

The following new transactions were considered by the committee:

FAC 2015-03 - Department of Emergency Services and Public Protection. Transfer of \$3,600,000 from the Personal Services and Fleet Purchase accounts to the Other Expenses and Worker Compensation Claims accounts to cover operational expenses of the agency.

Senator Kane asked about the increased costs for repairs of the State Police motor vehicles. RoseMarie Peshka, the agency Chief Fiscal officer for the department, responded that the new Police Interceptor vehicles are more costly to repair than the Crown Victorias they replaced.

Senator Kane then asked whether the use of salt on roadways had any impact on the State Police vehicles. Ms. Peshka responded that she would provide that information to the Committee. (*Response attached.*)

Representative Walker asked whether the costs of repairs were considered before purchasing the new vehicles. Ms. Peshka responded that she was not aware of any cost study. Lieutenant Governor Wyman noted that with the older Crown Victorias, the agency could salvage parts from wrecked or damaged vehicles to keep repair costs down. The Lieutenant Governor also noted that the Crown Victorias are no longer produced.

Representative Ziobron asked whether the Workers' Compensation Claims costs were unusual. Ms. Peshka noted a number of catastrophic claims this year and that the medical costs have increased over the levels experienced the last two years.

The item passed unanimously.

FAC 2015-04 - Department of Correction. Transfer of \$7,700,000 from the Personal Services, Inmate Medical Services and Board of Pardons and Paroles accounts to the Other Expenses and Workers Compensation Claims accounts to cover operational expenses of the agency.

Senator Kane asked about the availability of funds in the Board of Pardons and Paroles account. Deputy Commissioner Cepelak responded that this was the result of attrition and vacancies. Senator Kane asked whether remaining funds in the account would be spent and if so on what. Deputy Commissioner Cepelak noted that the account funds the Board's staff and operating expenses, and that it was anticipated the remaining funds would be fully expended. Senator Kane asked how many staff the Board has. Deputy Commissioner Cepelak said she would provide that information to the Committee. *(Response attached.)*

Representative Ziobron asked about the Personal Services shortfall. Michelle Schott, the agency's Fiscal Director, responded that the shortfall would be covered with a deficiency appropriation and a transfer from OPM's Reserve for Salary Adjustment (RSA) account. Representative Ziobron asked whether RSA could be used for that purpose or was limited to covering future collective bargaining contract costs. Ms. Schott explained that it also covers accrued vacation and sick time payouts for those that retire from the department. Representative Ziobron then asked whether RSA would be used to cover overtime costs. Ms. Schott responded that RSA would not be used to cover overtime and that the agency's overtime hours were reduced from FY 2014 levels.

Representative Walker asked whether the Governor's Budget was sufficient to support increasing food costs. Deputy Commissioner Cepelak said she would provide that information to the Committee. *(Response attached.)*

Representative Walker then asked what the Personal Services shortfall would be after the FAC transfer. Ms. Schott responded that the shortfall would be approximately \$12 million. *(Note the following correction: OPM and DOC estimate the Personal Services shortfall as of March 20, 2015, to be \$4.1 million; this sum is entirely attributable to accrued sick and vacation payouts, which will be covered by a transfer from OPM's RSA account. As a result, the \$4.9 million FAC transfer out of Personal Services will need to be restored through a deficiency appropriation.)*

The item passed with Representative Ziobron voting "No".

FAC 2015-05 - Office of Governmental Accountability/State Elections Enforcement Commission. Transfer of \$137,652 from the Citizens' Elections Fund Administration account to the Elections Enforcement Commission account in order to cover payroll-related costs.

There was no discussion, and the item passed unanimously.

FAC 2015-06 - Division of Criminal Justice. Transfer of \$488,000 from the Personal Services, Expert Witness, Medicaid Fraud Control Unit and Shooting Task Force accounts to the Other Expenses, Witness Protection and Cold Case accounts to cover operational expenses of the agency.

Representative Ziobron asked about the surplus in the Expert Witnesses account. John Russotto, the Deputy Chief State's Attorney, responded that this is a difficult account to forecast due to changing demand for outside expert witnesses. Representative Ziobron asked why there were vacancies on the Shooting Taskforce. Attorney Russotto responded that due to the state's fiscal situation, the agency has frozen hiring.

why there were vacancies on the Shooting Taskforce. Attorney Russotto responded that due to the state's fiscal situation, the agency has frozen hiring.

Senator Kane asked why there was a need for \$200,000 for IT costs in Other Expenses. Attorney Russotto responded that DCJ has been undergoing a large IT infrastructure upgrade to accommodate a new case management system. The agency received a federal grant for a large portion of the upgrade, but needed funds for various software licenses and upgrades. Senator Kane asked whether any of the funds would be used for consultants, and Attorney Russotto responded that the project has been done with in-house staff.

The item passed with Representative Ziobron voting "No".

The meeting was adjourned at 1:20 p.m.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Susan Weisselberg", written in dark ink.

Susan Weisselberg
Clerk

Potamianos, Paul

From: LeMay, Chris
Sent: Tuesday, April 07, 2015 3:11 PM
To: Potamianos, Paul
Subject: FW: Our Vehicles

Paul,

See below for DESPP's response to the impact of road salt on the State Police vehicles.

From: Bartlett, Benjamin
Sent: Thursday, April 02, 2015 1:45 PM
To: Peshka, RoseMarie
Cc: Battle, George; Izzarelli, Samuel; Mercado, Yvette; Mohrlein, John; Mebane, Michael
Subject: RE: Our Vehicles

Hi RoseMarie,

For the vehicles we have seen coming through Fleet we have not seen excessive body rot. We have seen signs of surface rust on the underbody components of the vehicles.

Thanks,
Ben

Potamianos, Paul

From: Schott, Michelle
Sent: Thursday, April 02, 2015 2:41 PM
To: 'Palmer, Jonathan'
Cc: Cepelak, Cheryl; Rinaldi, Monica; LeMay, Chris; Rivino, Heather L; Sanzo, Kristine
Subject: DOC Summary FY2015 OT8000.xlsx
Attachments: DOC Summary FY2015 OT8000.xlsx

Let's try again with attachment:

Clarification: As of the February 2015 CFSR, the Department of Correction is anticipating a \$4.1 million deficiency in Personal Services with the FAC transfer of \$4.9 million the deficiency in PS will increase to \$9 million.

Food Cost: The Governor's budget recommends food cost of \$17 million for FY16 and FY17. With the anticipated inmate population decline we expect to stay within our budget.

Overtime: Please see attached overtime report.

Pardons Position Count: 72 Permanent Full Time Authorized / 58 Filled Full Time positions

ALLOTMENT adjustment APPROPRIATION adjustment APPROPRIATION adjustment, requiring Finance Advisory Committee action

DOCUMENT NUMBER
DAS0014

COMPT. USE ONLY		EFFECTIVE DATE		FAC NUMBER	AGENCY ACRONYM	REQUEST NUMBER
					DAS	15-37
AGENCY NO.	AGENCY NAME					
DAS23000	Department of Administrative Services					

F.Y.	FUND	AGENCY	SID	BUD REF	REDUCE *	INCREASE *	ACCOUNT TITLE/PROJECT NUMBER
					<u>Allotment</u>	<u>Allotment</u>	
2015	11000	DAS23000	10010	2015	\$1,107,000.00		Personal Services
2015	11000	DAS23000	12179	2015	\$425,625.00		Rents and Moving
2015	11000	DAS23000	12507	2015		\$1,532,625.00	State Insurance & Risk Mgmt

REASON FOR ADJUSTMENT

Transfer funds to cover claim settlements.

Bond Commission Date:

STATUTORY AUTHORITY (for adjustments in appropriations)	REQUESTING OFFICIAL (Signature)	(Title)	DATE SIGNED
C.G.S. 4-87(a)	<i>Michael</i>	CFAS IT	4/22/15

UNALLOTTED / AVAILABLE BALANCE	ACTION	APPROVED (Secretary, Office of Policy and Management)	DATE
REVIEWED BY (Analyst)	DATE	APPROVED (Governor)	DATE
RECOMMENDED (Undersecretary, Bud. & Fin. Mgmt.)	DATE		

* USE ONLY UNALLOTTED, ALLOTMENT, RESOURCES OF FUND



MEMORANDUM

TO: Benjamin Barnes, Secretary of the Office of Policy & Management

FROM: Melody A. Currey, Commissioner of Administrative Services

DATE: April 24, 2015

RE: Finance Advisory Committee: Transfer of Funds within DAS

The Department of Administrative Services is requesting a transfer of \$1,532,625 from its Personnel Services and Rents and Moving accounts to cover a shortfall in the State Insurance ("SIRMB") account.

SIRMB was consolidated into the Department of Administrative Services in 2009, but by statute, it retains its own independent decision making authority.

DAS's appropriated budget includes both General Fund and Special Transportation Fund line items for SIRMB Operations. For FY15, General Fund appropriations for SIRMB Operations totaled \$13,345,386; and STF appropriations for SIRMB Operations totaled \$7,916,074. These monies pay for premiums associated with policies purchased by the State to insure against losses; for claims and judgments issued against the State for losses that occur within our self-insured deductible amounts; and for payment of our insurance broker and Third Party Administrator, which is responsible for managing the state's liability claims. SIRMB is a pay-as-you-go operation that is not permitted to maintain reserves.

The Fleet Liability insurance policy for the State insures approximately 12,000 vehicles and is written subject to a \$4 million per occurrence self-insured retention. SIRMB pays for all fleet claims within the \$4 million self-insured retention out of its allocated fleet claims budget. This fleet claims budget is determined using sound actuarial principals, historical data, industry standards and anticipated exposures. Anything outside of the usual parameters is difficult to predict with any high degree of certainty. SIRMB has been advised in past budgets to prepare a budget based upon the standard frequency and severity of fleet claims and not to build any large fleet claims into the budget.

This fiscal year, three large fleet liability claim settlements fell outside of the Board's standard projections, resulting in an anticipated deficiency in the SIRMB account of \$1,532,625.

If approved by the Finance Advisory Committee, DAS can cover the SIRMB shortfall by transferring \$1,107,000.00 from Personal Services and \$425,625.00 from Rents and Moving. The funding from Personal Services is available at this time due to delays in filling vacancies within DAS. Although DAS's FY15 budget reflects the expectation that the vacancies would have been filled in this fiscal year, the practical reality is that the vacancies won't be filled until late in the current fiscal year or in early FY16.

The \$425,625.00 from Rents and Moving is part of the money budgeted for moving the data center from 101 East River Drive to Groton; specifically, money set aside to cover operating costs in Groton. Because the data center is being moved in stages, the Groton location is not utilizing the full amount of electricity and other utilities planned in the FY 15 budget. The data center will be fully operational in Groton after July 1, 2015.

ALLOTMENT OR APPROPRIATION
ADJUSTMENT REQUEST
B-107 REV 5/2008

TO: STATE OF CONNECTICUT
BUDGET AND FINANCIAL MANAGEMENT
OFFICE OF POLICY AND MANAGEMENT

PAGE OF

- ALLOTMENT adjustment APPROPRIATION adjustment APPROPRIATION adjustment, requiring Finance Advisory Committee action

DOCUMENT NUMBER
DMV20152

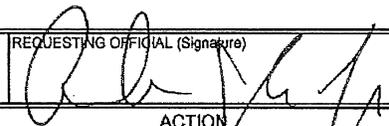
COMPT. USE ONLY		FAC NUMBER	AGENCY ACRONYM	REQUEST NUMBER
EFFECTIVE DATE			DMV	2015-06

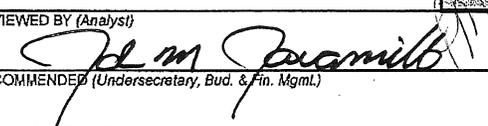
AGENCY NO.	AGENCY NAME
DMV35000	Department of Motor Vehicles

F.Y.	FUND	AGENCY	SID	BUD REF	REDUCE *	INCREASE **	ACCOUNT TITLE/PROJECT NUMBER
2015	12001	DMV35000	10010		<u>Allotment</u> \$635,000.00		STF Personal Services
2015	12001	DMV35000	10020			\$635,000.00	STF Other Expense

REASON FOR ADJUSTMENT

To transfer funds from the DMV STF Personal Services budget to the DMV STF Other Expense budget to cover additional expenditures.

STATUTORY AUTHORITY (for adjustments in appropriations)	REQUESTING OFFICIAL (Signature)	(Title)	DATE SIGNED
4-87		Commissioner	4/30/2015

UNALLOTTED / AVAILABLE BALANCE	ACTION	APPROVED (Secretary, Office of Policy and Management)	DATE
REVIEWED BY (Analyst)	DATE	APPROVED (Governor)	DATE
	4/30/15		
RECOMMENDED (Undersecretary, Bud. & Fin. Mgmt.)	DATE		

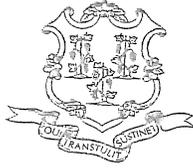
* USE ONLY UNALLOTTED, ALLOTMENT, RESOURCES OF FUND

** USE ONLY UNALLOTTED, ALLOTMENT, RESOURCES OF FUND

ORIGINAL - OPM

ALLOTMENT OR APPROPRIATION
ADJUSTMENT REQUEST

TO: STATE OF CONNECTICUT
BUDGET AND FINANCIAL MANAGEMENT



STATE OF CONNECTICUT

Department of Motor Vehicles

Andres Ayala, Jr.
Commissioner

Telephone: (860) 263-5015
Fax: (860) 263-5542
Andres.Ayala@ct.gov

April 28, 2015

The Honorable Benjamin Barnes, Secretary
Office of Policy and Management
450 Capitol Avenue
Hartford, Connecticut 06106-1379

Re: Financial Advisory Committee Request

Dear Secretary Barnes,

The Department of Motor Vehicles (DMV) respectfully requests to be added to the May 7, 2015 Financial Advisory Committee meeting agenda. The Department of Motor Vehicles requests the transfer of \$635,000 in funding from its Personal Services appropriation to its Other Expense appropriation.

Five hundred thousand dollars of these funds are needed for the completion of the Undocumented Driver Program.

The remaining \$135,000 was incurred as a deductible expenditure on an insurance claim from a water main brake in the Wethersfield branch.

Your assistance in this matter would be greatly appreciated. Should you have any questions regarding this request please contact Allyson Bruce at 860-263-5021. Thank you.

Sincerely,

A handwritten signature in black ink, appearing to read "Andres Ayala Jr.", written over the word "Sincerely,".

Andres Ayala Jr.
Commissioner

cc: Allyson Bruce, DMV
John Jaramillo, OPM

ALLOTMENT adjustment
 APPROPRIATION adjustment
 APPROPRIATION adjustment, requiring Finance Advisory Committee action

DOCUMENT NUMBER
DOI1502

COMPT. USE ONLY		EFFECTIVE DATE		FAC NUMBER	AGENCY ACRONYM	REQUEST NUMBER
		4/22/15			DOI37500	2015-02
AGENCY NO.	AGENCY NAME					
DOI37500	Connecticut Insurance Department					

F.Y.	FUND	AGENCY	SID	BUD REF	REDUCE	INCREASE	ACCOUNT TITLE/PROJECT NUMBER
					<u>Alloted</u>	<u>Alloted</u>	
2015	12004	DOI37500	10010	2015	\$127,500.00		Personal Services
2015	12004	DOI37500	10020	2015		\$127,500.00	Other Expenses

REASON FOR ADJUSTMENT

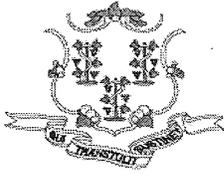
Actual expenditures for Personal Services will be lower than the amount appropriated due to a number of vacant positions within the agency. The Department would like to transfer the excess Personal Services funds to the Other Expense SID to cover unexpected expenses through the end of the fiscal year. See the attached document for additional details.

Bond Commission Date:

STATUTORY AUTHORITY (for adjustments in appropriations)	REQUESTING OFFICIAL (Signature) <i>John E. Thomas</i>	(Title) Deputy Commissioner	DATE SIGNED 4/23/15
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UNALLOTTED / AVAILABLE BALANCE	ACTION	APPROVED (Secretary, Office of Policy and Management)	DATE
REVIEWED BY (Analyst)	DATE	APPROVED (Governor)	DATE
RECOMMENDED (Undersecretary, Bud. & Fin. Mgmt.)	DATE		

* USE ONLY UNALLOTTED, ALLOTMENT, RESOURCES OF FUND



**STATE OF
CONNECTICUT**
INSURANCE DEPARTMENT

April 21, 2015

Subject: Finance Advisory Committee Request

The Insurance Department is requesting approval for the Fiscal Advisory Committee ("FAC") to transfer funds from the "Personal Services" to the "Other Expenses" budget line to cover anticipated operational expenses for the remainder of the current fiscal year.

This FAC action is requested to ensure the availability of unobligated funds through the final quarter of Fiscal Year 2015 to meet procurement related financial requirements, proper execution of encumbrance documents for the purchase of goods and services, and to comply with payment deadlines as stipulated under the Department of Administrative Services regulations (CGS 4a-52-13).

Specifically the Insurance Department is requesting approval to transfer \$127,500 from the "Personal Services" budget line to the "Other Expenses" budget line. Currently the Personal Services budget line is running with a surplus of \$392,000. This is the result in timing delays in replacing headcount, associated with recruiting and appointment delays. There will not be a bottom line impact on the total FY 2015 budget, and we do project to be on or slightly below the total budget appropriation.

The anticipated deficit in the Other Expenses areas is driven by several factors including higher than budgeted property taxes, postage costs related to independent adjuster license renewals, utility bills, travel expenses and IT software updates.

The CID Business Office has conducted a comprehensive assessment of this fiscal situation, with a firm estimate of the magnitude of the impact. We have encumbered the existing budget for the prospective payment of invoices and conducted a review of the prospective budget shortfalls and associated root causes.

Definitive actions are being initiated across CID, using LEAN process to improve the efficiency of our services, including assessment and fee assessments, expense recapture and travel. In addition we are improving the detail in the budget and planning processes for CID as well as budget conformance at the division level.

Thank you for your consideration. Please advise if there are any questions or if additional information is needed.

Attachment: Appropriation Adjustment Request (Form B-107) #DOI11502

ALLOTMENT adjustment APPROPRIATION adjustment APPROPRIATION adjustment, requiring Finance Advisory Committee action

COMPT. USE ONLY		EFFECTIVE DATE		FAC NUMBER	AGENCY ACRONYM	REQUEST NUMBER
4/22/2015					DAG	15-41
AGENCY NO.	AGENCY NAME					
DAG42500	Department of Agriculture					

F.Y.	FUND	AGENCY	SID	BUD REF	REDUCE *	INCREASE *	ACCOUNT TITLE/PROJECT NUMBER
					<u>Appropriated</u>	<u>Allotment</u>	
2015	11000	DAG42500	10010	2015	\$300,000.00		Personal Services
2015	11000	DAG42500	10020	2015		\$300,000.00	Other Expenses

REASON FOR ADJUSTMENT

To move 300,000 in funds from personal services to other expenses for the Department to meet its obligations.

STATUTORY AUTHORITY (for adjustments in appropriations) HB 6825	REQUESTING OFFICIAL (Signature) <i>V. Joseph Michael</i>	(Title) Director of Fiscal & Administrative Svcs.	DATE SIGNED <i>4/23/15</i>
UNALLOTTED / AVAILABLE BALANCE	APPROVED (Secretary, Office of Policy and Management)		DATE
REVIEWED BY (Analyst) <i>Chris Kelly</i>	DATE <i>4/27/15</i>	APPROVED (Governor)	DATE
RECOMMENDED (Undersecretary, Bud. & Fin. Mgmt.)	DATE		

* USE ONLY UNALLOTTED, ALLOTMENT, RESOURCES OF FUND

DAG FAC 5/7/2015

- The shortfall in Other Expenses is related to animal care costs. In January 2015, the department seized 74 goats as part of one of the largest animal cruelty seizures in the agency's history. The herd has since grown to 95. Per CGS section 22-329a, the department would assess the owners \$15 per day per goat for the feeding and care of the goats. The estimated costs are based on this cost assessment, however, as the owners relinquished the rights to the goats, the funds will not be retrievable.
- Funds are not available in Personal Services as funding is sufficient for existing staff, however, DAG will run out of Other Expenses funding in May, therefore this FAC transaction will provide sufficient cash flow until the deficiency appropriations are enacted. Note – the agency testified to a \$380,000 need in Other Expenses at the deficiency hearing on April 21, 2015. The agency has revised their cost needs downwards based on a review of anticipated expenses for the remainder of the year to \$350,000. A non FAC transfer of \$50,000 was made at the end of April. The deficiency bill would need to reflect \$350,000 in Personal Services to sufficiently cover the agency's staff costs for the remainder of the year.

ALLOTMENT OR APPROPRIATION
ADJUSTMENT REQUEST
B-107 REV 5/2008

TO: STATE OF CONNECTICUT
BUDGET AND FINANCIAL MANAGEMENT
OFFICE OF POLICY AND MANAGEMENT

PAGE 1 OF 1

ALLOTMENT adjustment
 APPROPRIATION adjustment
 APPROPRIATION adjustment, requiring Finance Advisory Committee action

DOCUMENT NUMBER
CME02

COMPT. USE ONLY		EFFECTIVE DATE	FAC NUMBER	AGENCY ACRONYM	REQUEST NUMBER
				CME	

AGENCY NO.	AGENCY NAME
CME49500	Office of the Chief Medical Examiner

F.Y.	FUND	AGENCY	SID	BUD REF	REDUCE *	INCREASE **	ACCOUNT TITLE/PROJECT NUMBER
					<u>Unencumbered Balance</u>	<u>Allotment</u>	
2015	11000	CME49500	10010	2015	103,650		Personal Services
2015	11000	CME49500	10020	2015		103,650	Other Expenses

REASON FOR ADJUSTMENT

The Office of the Chief Medical Examiner requests approval to transfer funds anticipated to lapse in the Personal Services account to the Other Expense account. The Other Expense account is showing a shortfall due to an increase in body transports, medical supplies and postmortem toxicology laboratory services as a result of a 17% increase in autopsies and examinations. This request also includes the one-time cost to remove residual chemicals by a register waste firm from the Toxicology Laboratory as a result of the transfer out of these functions. The anticipated lapse in Personal Services is due slower than anticipated hiring.

Bond Commission Date:

STATUTORY AUTHORITY (for adjustments in appropriations)	REQUESTING OFFICIAL (Signature)	(Title)	DATE SIGNED
4-87 (a) CGS		Chief Medical Examiner	4/13/15

UNALLOTTED / AVAILABLE BALANCE		APPROVED (Secretary, Office of Policy and Management)	DATE
REVIEWED BY (Analyst)	DATE	APPROVED (Governor)	DATE
RECOMMENDED (Undersecretary, Bud. & Fin. Mgmt.)	DATE		

* USE ONLY UNALLOTTED, ALLOTMENT, RESOURCES OF FUND
** USE ONLY UNALLOTTED, ALLOTMENT, RESOURCES OF FUND

ALLOTMENT OR APPROPRIATION
ADJUSTMENT REQUEST
B-107 REV 3/96

TO: STATE OF CONNECTICUT
BUDGET AND FINANCIAL MANAGEMENT
OFFICE OF POLICY AND MANAGEMENT

ALLOTMENT adjustment
 APPROPRIATION adjustment
 APPROPRIATION adjustment, requiring Finance Advisory Committee action

COMPT. USE ONLY		PAGE	OF
DOC. TYPE		DOCUMENT NUMBER	
		MHA15009	
EFFECTIVE DATE		REQUEST NUMBER	
		2015-09	
AGENCY NO.	AGENCY NAME		
MHA53000	Mental Health and Addiction Services		

F.Y.	FUND	AGENCY	SID	REDUCE *	INCREASE **	ACCOUNT TITLE/PROJECT NUMBER
				<u>Unallotted</u>	<u>Allotted</u>	
2015	11000	53000	12256	\$3,200,000.00		TBI Community Services
2015	11000	53000	12444	\$800,000.00		Home and Community Based Services
2015	11000	53000	12235		\$1,900,000.00	Workers' Compensation Claims
2105	11000	53000	12207		\$600,000.00	Professional Services
2015	11000	53000	10020		\$1,500,000.00	Other Expenses
		Total		\$4,000,000.00	\$4,000,000.00	

REASON FOR ADJUSTMENT

To make funds available through FAC action to cover expenditures in several accounts with projected shortfalls in the Fourth Quarter.

STATUTORY AUTHORITY (for adjustments in appropriations)	REQUESTING OFFICIAL (Signature) <i>[Signature]</i>	(Title) CFO	DATE SIGNED 4/27/15
ACTION			
UNALLOTTED / UNENCUMBERED BALANCE \$		APPROVED (Secretary, Office of Policy and Management)	DATE
REVIEWED BY (Analyst) <i>[Signature]</i>	DATE 4/27/15	APPROVED (Governor)	DATE
RECOMMENDED (Undersecretary, Bud. & Fin. Mgmt.) <i>[Signature]</i>	DATE		

* USE ONLY UNALLOTTED, UNENCUMBERED, RESOURCES OF FUND

** USE ONLY UNALLOTTED, ALLOTMENT, RESOURCES OF FUND

PROPOSED ITEMS FOR APPROVAL
BY THE FINANCE ADVISORY COMMITTEE

May 7, 2015

The Department of Mental Health and Addiction Services requests approval of transfers totaling \$4,000,000 to cover projected shortfalls in several accounts: \$1,500,000 to cover a projected shortfall in the Other Expenses (SID 10020) account, \$600,000 to cover a projected shortfall in the Professional Services (SID 12207) account, and \$1,900,000 to cover a projected shortfall in the Workers' Compensation Claims (SID 12235) account. The shortfall in Other Expenses is primarily due to increased security services, electricity, and translation and interpretation costs that were not anticipated. The shortfall in Professional Services results from increased use of contracted psychiatrists because of the Department's difficulty recruiting for these positions. The shortfall in the Workers' Compensation account is due to an increase in claims that were not accounted for in the Department's original appropriation.

The above shortfalls will be offset by lapsing funds in several accounts: the TBI Community Services (SID 12256) account will lapse \$3,200,000 as the result of savings achieved through successful enrollment of several clients on the ABI waiver(s) and the Home & Community Based Services (SID 12444) account will lapse \$800,000 as the result of fewer than anticipated client placements this year and lower than anticipated expenditures for the clients that were transitioned to the community.

Summary of Transfer:

SID Description	SID	Amount
TBI Community Services	12256	(\$3,200,000)
Home & Community Based Services	12444	(\$800,000)
Subtotal		(\$4,000,000)
Other Expenses	10020	\$1,500,000
Professional Services	12207	\$600,000
Workers' Compensation Claims	12235	\$1,900,000
Subtotal		\$4,000,000
Total		\$0

ALLOTMENT adjustment APPROPRIATION adjustment APPROPRIATION adjustment, requiring Finance Advisory Committee action

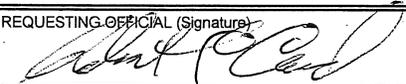
DOCUMENT NUMBER
DOT9742

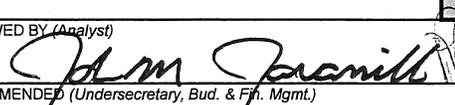
COMPT. USE ONLY		EFFECTIVE DATE		FAC NUMBER	AGENCY ACRONYM	REQUEST NUMBER
					DOT	13874
AGENCY NO.	AGENCY NAME					
57000	Department of Transportation					

F.Y.	FUND	AGENCY	SID	BUD REF	REDUCE *	INCREASE **	ACCOUNT TITLE/PROJECT NUMBER
					<u>Allotment</u>	<u>Allotment</u>	
2015	12001	DOT57000	12175	2015	\$1,000,000.00		Bus Operations
2015	12001	DOT57000	10020	2015		\$1,000,000.00	Other Expenses
					\$1,000,000.00	\$1,000,000.00	Total

REASON FOR ADJUSTMENT

See attached

STATUTORY AUTHORITY (for adjustments in appropriations) Sec. 4-87	REQUESTING OFFICIAL (Signature) 	(Title) Bureau Chief	DATE SIGNED 4-29-15
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UNALLOTTED / AVAILABLE BALANCE	ACTION		APPROVED (Secretary, Office of Policy and Management)	DATE
REVIEWED BY (Analyst) 	DATE 4/30/15	APPROVED (Governor)	DATE	
RECOMMENDED (Undersecretary, Bud. & Fin. Mgmt.)	DATE			

* USE ONLY UNALLOTTED, ALLOTMENT, RESOURCES OF FUND
** USE ONLY UNALLOTTED, ALLOTMENT, RESOURCES OF FUND

Finance Advisory Committee
Meeting May 7, 2015

The Department of Transportation (Department) requests the transfer of \$1,000,000 to its Other Expenses (OE) appropriation from the Department's Bus Operations appropriation to cover operating requirements for the remainder of the fiscal year.

On March 5, 2015, the Finance Advisory Committee (FAC) approved the temporary transfer of \$10.7 million from Personal Services (PS) to OE to address immediate cash flow needs in the OE account, which had been severely depleted due to significantly higher than budgeted snow removal and equipment repair costs. Additional winter weather events that occurred after the March FAC meeting continued to impact our operating budget. The Department's Snow and Ice removal budgets for PS and OE are based on an average winter of 12 storms, and this winter season we encountered a total of 19 winter storms, as well as 9 activities, plus a 24 percent increase in the price per ton of salt.

This transfer of funding is required in the **Other Expenses** appropriation due to additional snow-related and equipment repair costs that have exceeded budgets. The Department has restricted spending and continues to make every effort to achieve savings within the OE appropriation; however, 90 percent of the expenditures made from this account are non-discretionary. Additional funds are needed to fulfill obligations for essential payments to the end of the fiscal year.

Funds are available in the **Bus Operations** appropriation due to a reduction in the projected CT Transit subsidy requirement for the remainder of the fiscal year.

<u>FUND - SID</u>	<u>Appropriation Title</u>	<u>Transfer Amount</u>
12001-10020	Other Expenses	\$ 1,000,000
	Total Transfers In	\$ 1,000,000
12001-12175	Bus Operations	\$ (1,000,000)
	Total Transfers Out	\$ (1,000,000)

PAGE _____ OF _____
DOCUMENT NUMBER
DSS15114

ALLOTMENT adjustment APPROPRIATION adjustment APPROPRIATION adjustment, requiring Finance Advisory Committee action

COMPT. USE ONLY		FAC NUMBER	AGENCY ACRONYM	REQUEST NUMBER
EFFECTIVE DATE			DSS	2015-114

AGENCY NO.	AGENCY NAME
DSS60000	DEPARTMENT OF SOCIAL SERVICES

F.Y.	FUND	AGENCY	SID	BUD REF	REDUCE *	INCREASE *	ACCOUNT TITLE/PROJECT NUMBER
2015	11000	DSS60000	16077	2015	<u>ALLOTTED</u> \$1,800,000.00	<u>ALLOTMENT</u>	Aid to the Disabled
			16090	2015	\$2,500,000.00		Temporary Assistance to Families - TANF
2015	11000	DSS60000	16157	2015		\$4,300,000.00	State Admin General Assistance
					\$4,300,000.00	\$4,300,000.00	

REASON FOR ADJUSTMENT

Funds are being transferred to meet anticipated needs for the State Administered General Assistance program.

Bond Commission Date:

STATUTORY AUTHORITY (for adjustments in appropriations) CGS-4-87(a)	REQUESTING OFFICIAL (Signature) <i>[Signature]</i>	(Title) Director of Financial Services	DATE SIGNED 4/23/2015
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ACTION

UNALLOTTED / AVAILABLE BALANCE		APPROVED (Secretary, Office of Policy and Management)	DATE
REVIEWED BY (Analyst) <i>[Signature]</i>	DATE 4-27-15	APPROVED (Governor)	DATE
RECOMMENDED (Undersecretary, Bud. & Fin. Mgmt.)	DATE		

* USE ONLY UNALLOTTED, ALLOTMENT, RESOURCES OF FUND

SFY 2015 May FAC

16159 State Administered General Assistance	\$4,300,000
16077 Aid to the Disabled	(\$1,800,000)
16090 Temporary Assistance to Families – TANF	(\$2,500,000)

Funds are being transferred to the State Administered General Assistance account (SAGA) from the Aid to the Disabled and the Temporary Assistance to Families – TANF accounts to cover projected expenditures through the end of the year. The department is currently projecting a \$4.3 million deficiency in the SAGA account due to increasing enrollments and costs per case. The actual caseload growth of 9% from July 2014 to March 2015 exceeds the budgeted caseload growth of 3.7% for the year. Enrollments have increased from 6,783 in July 2014 to 7,371 in March 2015. In addition, the actual average cost per case of \$270 exceeds the originally budgeted cost per case of \$256. Projected surplus funds in the Aid to the Disabled account and the Temporary Assistance to Families – TANF account in the amount of \$1.8 million and \$2.5 million, respectively, will be transferred to SAGA.