IT INVESTMENT CAPITAL FUND
PROJECT CLOSE OUT REPORT

To: Information Technology Strategy and Investment Committee
            John Vittner, Office of Policy & Management

FROM: Lincoln D. Gordon, Administrator
            Office of the Chief Medical Examiner

AGENCY/PROJECT NAME: CTLean Mobile Technology Grant

PROJECT MANAGER: Holly Olko, Supervising Specialized Investigator

Project Start Date: November 2014   **Project End Date:** June 2016

Total IT Capital Funds Allocated: $70,000.

Total IT Capital Fund Expenditures: $66,621.15

Brief Project Description/Summary: To provide remote access by streaming secure data between the Investigators and the Case Manager Death Investigation Management System (CM). This initiative will, in turn, update the Chief Medical Examiner in real time with information on any particular case/mass casualty event. Remote access provides reliable and timely data to the OCME while increasing the efficiency of field staff by reducing time and costs associated with returning to office after every scene. This is being accomplished by acquiring IT hardware and software with the expected result of making field operations mobile, faster and more reliable with secured/encrypted integration with Case Manager.

List Project Goals and Deliverables Completed:
To secure instant IT Mobile access for Specialized Investigators at death investigation scenes.
        Provide secure & durable mobile laptop with lock cable mechanism
        Provide data card
        Provide secure authorized VPN access
        Provide mobile data plan for continuous operability

Project Replication Opportunities:
Yes. All state staff with client/patient/inmate "case" responsibilities that can meet with individuals in a secure environment work with mobile solutions in the field as if they are working at their base home office desktop.

Key Lessons Learned:
IT solutions need collaborative partners that can fully integrate the approved CTLean concept. The top agency executive team needs to pave the path to cut through the IT processes. Otherwise time delays push the implementation of creative ideas to a future committee agenda for review/approval. Mobile IT access to the office desktop/tools is important to empower the field personnel the opportunity to be more efficient and timely in submitting case data. The mobile connectivity processes can be time consuming and this is learning curve for the field Investigators. The one IT Analyst on-site is proficient and patient in providing that support 24/7/365.