

EXTENSION REQUEST FOR FILING THE ANNUAL REPORT IN ACCORDANCE WITH THE UNIFORM SYSTEM OF ACCOUNTING

Complete the form below and return by e-mail attachment to OPM.mfsforms@ct.gov at least 15 days prior to the due date or extension date that was granted for filing.

Pursuant to C.G.S. 7-406c(b) and the policy directives of the Secretary of the Office of Policy and Management, a _____ day extension for filing the June 30, _____ Annual Report
(Number of days)* (Fiscal Year Ended)
is requested until ____/____/____ for _____
(New filing date) (Name of municipality)

Person Assigned to file Report: _____

Title of Person Assigned: _____

Telephone: (_____) _____ Email: _____

Specific Reasons for the Request: (Requests will not be approved if specific reasons are not provided)

***This Request is being filed by the Chief Executive Officer or on behalf of the Chief Executive Officer listed below.**

Name of Chief Executive Officer: _____

Telephone: (_____) _____ Email: _____

EXTENSION REQUEST RESULTS – FOR OPM ACTION ONLY

Extension Approved ____ Denied ____ Date ____/____/____ For OPM _____

Date CEO, Contact, and Assigned Person Notified: ____/____/____

Comments _____

*The above extension request is to be made by the Municipality's chief executive officer (signature not required); alternatively it may be made on behalf of the chief executive officer if he or she has so authorized.

Extension requests should not exceed 30 days per request.