

To: MARB, OPM

From: Lee Kennedy Tiernan, Corp. Counsel

Cc: Mayor of West Haven

Re: Efficiencies

Date: May 13, 2019

ADDITIONAL EFFICIENCIES

To supplement the previous memo:

West Haven Community Development Administration (CDA) – Pursuant to the City Charter, this program is not to be funded by “sources” in the “City of West Haven Operating Budget.” This was ignored by all previous mayors. This Mayor enforced the Charter, worked with the respective union resulting in an annual savings to the City Budget of **\$47,000.00**.

Correcting Health Care charges to retirees – Until we had a proper audit, the City was not properly charging every retiree the full amount necessary for health insurance. This change will realize **\$100,000.00** in the next 12 months and about **\$75,000** annually in additional revenue thereafter.

Better management of Comp. Time – At this time in 2017 accumulated booked comp. time reached a total of **6051.51** hours. Though better management primarily by the Human Resource Director and by Supervisors being more cost conscious with comp. time, the current accumulated comp. time figure is **2163.73** or a **200** percent reduction.

Blake Building – Blake Building is a 19,000 square foot building built in 1929 that back in 2011 housed the Board of Ed. Admin. Offices. It has not been used for a City purpose since, has not been rented or sold and has not generated revenue. The City has offered to sell or lease and has a current RFP pending response, which should realize offers

of **\$250,000 - \$500,000**. Responses to the RFP are due in June and we have had interest shown.

Assist DOT with Parking Enforcement at Train Station – In order to assist our state partner DOT, the City has agreed and has begun to use its resources to enforce parking at the West Haven Train Station. The city should net **\$6,000 - \$10,000** in administrative costs with most of the revenue going to Police Officers in the form of paid detail and paid by the third party Train Station administrator.

Removal of Parking Restriction – The City sold a lot of land with a restriction that it could only be used for Parking in 2006. The current owner offered for one dollar build a house on the lot if the City removed the restriction. We negotiated and it resulted in **\$10,200.00** in revenue to the city in exchange for the change in parking restriction. A house is currently being completed on the former empty lot which should result in **\$7,000 - \$9,000** in additional prop. tax revenue along with the permit fees.

Corporation Counsel Office – This Mayor, reduced the budget in the Corporation Counsel office by **30 percent** or **\$180,000.00**. This was not done without some struggle, sacrifice and dedication to public service. To continue this savings the Corporation Counsel will supervise 8 law student/attorneys who will provide fee legal work in exchange for valuable legal experience. These students are from UCONN and Quinnipiac. This is the first time the City has used law student interns. The hope is increased productivity in the Corp. Counsel office and maybe a model for other Cities to leverage law student assistance at a reasonable administrative cost. The current Corp. Counsel has experience supervising students in a clinical setting.

There will be more to announce in just the next 30 days including ones omitted to date.