

STATE OF CONNECTICUT  
MUNICIPAL ACCOUNTABILITY REVIEW BOARD  
**REGULAR MEETING NOTICE AND AGENDA**

**Meeting Date and Time:** Thursday, August 1, 2019 10:00 AM –1:00 PM

**Meeting Location:** State Board of Regents Boardroom, Ground Level, 61 Woodland Street, Hartford, CT

**Agenda**

- I. Call to Order & Opening Remarks by Secretary Melissa McCaw and Treasurer Shawn Wooden
- II. Public Comment\* Period
- III. Approval of Minutes:
  - a. July 12, 2019 Special Meeting
- IV. Subcommittee membership
- V. City of Hartford Issues and Items
  - a. Review and discussion: Monthly Financial Report June 2019
  - b. Review and discussion: Non-Labor contracts:
    - i. Aetna Parking Agreement - Renewal
    - ii. Blue Hills Civic Association – Renewal (North End Senior and Wellness Center)
    - iii. Catholic Charities Archdiocese – Renewal (South End Senior Wellness Center)
    - iv. Community Renewal Team – Renewal (McKinney Homeless Shelter)
    - v. DATTCO – Renewal (Dial-a-Ride program)
    - vi. Hispanic Health Council – Renewal (Maternal Infant Outreach Program)
    - vii. Purchase of Fire Apparatus
- VI. Town of Sprague Issues and Items
  - a. Review and discussion: Monthly Financial Report June 2019
  - b. Review, discussion and possible action: FY 2020 Budget
  - c. Review, discussion and possible action: 5-Year Plan
  - d. Update: Vacant positions
- VII. City of West Haven Issues and Items
  - a. Update and possible action: State Partnership Plan
  - b. Presentation of Fire Study
  - c. Review and discussion: Monthly Financial Report June 2019

- d. Action: Final approval of FY 2020 Budget and amendment to MARB 6/12/19 resolution regarding FY 2020 budget
- e. Review and discussion: Non-Labor contracts
  - i. Delray Contracting – Wastewater Pump Station

VIII. Adjourn

\*Public Comment (from Board's Adopted Policies and Procedures): The MARB may provide for a public comment period on its board meeting agendas. When a public comment item is on the agenda, there shall be sign-up sheet provided at least 15 minutes prior to the meeting. The speakers will be called in the order that they signed up, but the MARB may reserve the first 10 minutes of the public comment period for state and local elected officials. Each speaker may be limited to no more than three minutes. In the interest in enabling members of the public to attend board meetings for their full duration, the Chairperson may limit the public comment agenda item to 30 minutes.

**STATE OF CONNECTICUT  
MUNICIPAL ACCOUNTABILITY REVIEW BOARD  
DRAFT SPECIAL MEETING MINUTES**

**Meeting Date and Time:** Friday, July 12, 2019, 10:00 AM

**Meeting Location:** Board of Regents Conference Room, 61 Woodland St., Hartford, CT

**Members in Attendance:** Secretary McCaw, Deputy Treasurer Savitsky, Commissioner Jackson, Matthew Brokman, Patrick Egan, Thomas Hamilton, Sal Luciano, Mark Waxenberg, Robert White (by phone)

**OPM Staff in Attendance:** Kimberly Kennison, Gareth Bye, Alison Fisher, Julian Freund (by phone)

I. Call to Order

Secretary McCaw called the meeting to order at 10:03 AM.

II. Public Comment

Robert Friedman, of West Haven, discussed rumors circulating on social media regarding the local elections in the City.

III. Freedom of Information Act presentation

Thomas Hennick of the Freedom of Information Commission gave a presentation on the major tenets of the Freedom of Information Act (FOIA) and their applicability to the MARB. The FOIA in CT is 44 years old and intended to make government operations transparent to the public by providing access to public meetings and public records.

Public agencies are required to do their work in public. The public has the right to know and see you in action. The meeting needs to be noticed, open to the public. Subcommittees must also operate within FOI. In some situations, even without a quorum, deliberations and discussions still meet the definition of a meeting. Regular meeting schedules must be posted with the Secretary of State by end of January for the year ahead. Special meetings and emergency meetings agendas need to be available 24 hours in advance. Items may be added to a Regular meeting agenda during the meeting by a vote of the members. Special meetings may only consider items on the agenda. Emergency meeting are discouraged because they do not follow the same requirements for notice and create the impression that work is being done in secret. The handling of public comments is up to the agency because it is not governed by FOI.

Discussions outside of notices meetings, whether in person or by electronic equipment, should be limited to discussion of scheduling or the setting of the agenda. Deliberations on the business of the

agency should only be conducted at meetings. Executive Session may only be used to discuss certain topics, including pending litigation, personnel issues and the sale or lease of property. Any votes on matters discussed in Executive Session are taken after the members come out of Executive Session. If minutes are taken in Executive Session, they become part of the public record. The only individuals that should go into executive session are the board members and individuals that provide information related to the discussion.

Draft minutes must be available within a week of a meeting. A record of the votes must be available within 48 hours of a meeting.

#### IV. Approval of Minutes: June 12, 2019

Deputy Treasurer Savitsky made a motion to approve the minutes of the June 12 meeting, seconded by Mr. Hamilton. Mayor Rossi asked that her participation via telephone be noted in the minutes. Mr. White asked that the minutes reflect that he agreed with other members that the City of West Haven should not go into a deficit position for FY 2019. With those revisions, all voted in favor of approving the minutes.

#### V. Town of Sprague Issues and Items

##### a. Subcommittee Update

Secretary McCaw noted the update on the Sprague subcommittee included in the meeting packet. First Selectwoman Osten explained that the town's Board of Finance met the previous night to identify budget cuts to be made in a revised budget after the previous budget was rejected at the June referendum. Most of the reductions are being made through wage freezes. The Board of Education will be making reductions of approximately \$60,000 to the Education budget.

Asked about the Town's cash flow situation, Ms. Osten indicated that with the inflow of tax revenues, the cash situation has improved. Ms. Kennison added that the Town's cash flow projections show that the Town will face a cash flow issue again in September. Mr. Hamilton asked about the cash flow projection through December. Ms. Kennison said that the deficit grows to \$1.3 million by December.

Secretary McCaw noted that the Town's fund balance has been eroding since FY 2014. She outlined the next steps for the MARB regarding the Town budget and 5-Year Plan. Before the next MARB meeting, the Town Board of Finance will act on a revised budget. The MARB will take action on the revised FY 2020 budget conditioned upon a successful budget referendum following MARB approval. In order to assist the Town in meeting its near term cash flow challenges, a memorandum of agreement (MOA) for restructuring funds needs to be in place in August. The MARB should take action on the 5-Year Plan in August as well, so that the MOA can be executed.

Ms. Osten provided an update on several potential property sales. She anticipates completing two land sales in the coming months.

Ms. Savitsky asked about the status of several vacant positions at the Board of Education. Ms. Osten said that a business manager has been hired, but a permanent Superintendent has not. The current

interim Superintendent will stay on longer. Interviews are being conducted for the interim Principal position.

b. Review and discussion: Monthly Financial Report May 2019

Ms. Osten provided an overview of current fiscal year financial projections. The Town is projecting revenues to exceed the budgeted amount by \$280,000. A balance of about \$56,000 in budgeted expenditures is projected. Mr. Waxenberg noted that earlier in the year, the Board of Education projected an overage of \$110,000, but is now projecting a positive balance of about \$50,000. Rachel Moser, BOE Business Manager, explained that very conservative projections were used earlier in the year. A purchasing freeze in April and additional grant revenues helped to improve the financial results.

c. Review, discussion and possible action: Conditions for funding

Secretary McCaw outlined the conditions for restructuring funds that are under consideration. The conditions are designed to help the Town get past cash flow issues while stabilizing fund balance. Up to \$900,000 would be provided. Of that, approximately \$500,000 would be provided up front to maintain cash liquidity. Additional scheduled payments would be made as the Town meets certain conditions. The funds would ultimately be repaid once the Town's fund balance is stabilized. Repayments would be made based on the Town's fund balance reaching a threshold of 5% of expenditures.

Mr. Waxenberg asked if the repayment concept is consistent with State statute. Mr. Bye responded that the Secretary has adequate discretion in the distribution process and that interest will not be part of the repayments. Repayments will be based on a process of certifying the Town's annual financial results. Secretary McCaw added that the Town of Sprague is further distinguished by its one-time cash flow issue.

Commissioner Jackson expressed concern with the 5% fund balance target, given the standard typically used now is 16.7% or the equivalent of two months of operations. The claw back provision that caps where the community's fund balance could go, until they pay it back, may not put them in the position the board expects, particularly due to the size of their budget.

Mr. Hamilton also expressed concern that the claw back provision might remove the Town's incentive to generate a fund balance above 5%. He suggested a structure that allows going above 5% with a portion of the excess, perhaps 50%, would be repaid to the State. Mr. Jackson supported that kind of approach.

Mr. Brokman asked if that would require the Town to appear before the MARB every month until the \$900,000 is paid back. Ms. McCaw responded that if the Town met the conditions for release from tiered designation, they would not have to.

Mr. Waxenberg suggested using a metric of 2 months of operating expenditures based on prior year budgets instead of a percentage.

Deputy Treasurer Savitsky raised the issue of existing Notes and asked if the Town still intends to permanently finance them as bonds in the near future. She asked if this kind of agreement would be sufficient to help stabilize the Town's bond rating and whether the Town has received any feedback from the rating agencies. Ms. Osten responded that she has not yet spoken with the rating agencies,

but has met with bond counsel and the financial advisor about the Notes. She is expecting bond resolutions by the Board of Finance and Board of Selectmen later in July.

Ms. Kennison discussed the Town's audit findings and the need for corrective action plans. Secretary McCaw said that OPM would assist the Town in developing procedures to address the audit findings.

VI. City of Hartford Issues and Items

a. Review and discussion: Monthly Financial Report May 2019

Acting Director of Management and Budget, Jolita Lasaukas, updated the board on the City's FY 2019 budget status. Revenue projections have been reduced by \$1.5 million since the previous report. A balance of \$4 million in expenditures is expected. The overall surplus is projected to be \$3.56 million. The City is currently carrying 75 vacancies in the Police Department and 3 vacancies in Fire.

b. Review and discussion: Non-labor contracts

i. Aetna Parking Agreement

This item was deferred.

c. Review, discussion and possible action: Labor Contracts (none)

VII. City of West Haven Issues and Items

a. Subcommittee Update

Mr. Freund provided an update on the Subcommittee's activity. The Subcommittee has tabled review of the 5-Year Plan pending the City Council's final action on the FY 2020 budget. The MARB is currently awaiting City Council approval of the budget on July 22<sup>nd</sup>. The MARB resolution from the June meeting, indicating that a memorandum of agreement for restructuring funds for FY 2020 would be contingent on City Council's approval of the budget prior to the July MARB meeting may need to be amended. The City Council action is still pending but scheduled for July 22. The amendment would reflect the actual timeline.

Secretary McCaw said the City is assembling a comprehensive report regarding the Partnership transition. OPM liaison to West Haven, Michael Milone, reported that the City's team had met with staff in the City of Norwalk to discuss their experience in making the transition. Informational meetings with unions are being scheduled for late July and early August. Notice will then go out to all employees about the plans. The costs and savings related to transitioning active employees and retirees under age-65 are near finalized, with additional analysis for post age-65 retirees continuing. Most City bargaining units will transition January 2020, and the Firefighters union will transition July 2020. Education unions are planned for July 2020. Mr. Eagan asked if all union outreach will occur at once, or just the City initially. Mr. Milone answered that the plan has not been to reach out to all at once, but that moving the Education and Firefighter groups up in the process is a good idea.

b. Review and discussion: Monthly Financial Report May 2019

Finance Director, Frank Cieplinski summarized the monthly financial report. The City is projecting an end of year surplus of approximately \$3.45 million (if all budgeted restructuring funds were to be received).

Mr. Cieplinski has received from the auditors a list of all audit items. A meeting of the City, BOE and auditors is scheduled for July 17 to assign responsibilities and dates for all budget items.

Ms. Kennison asked that a cash flow be prepared and provided by the City.

c. Update: MOA compliance

Secretary McCaw reviewed the MOA compliance update that was included in the meeting packet. Mr. White and Mr. Egan referred to prior discussions about having the City Council take action on the proposed 5-Year Plan. Mr. Luciano expressed concern that there is a campaign in the City to not support the 5-Year Plan. Secretary McCaw indicated that absent MARB approval of a 5-Year Plan, she does not have statutory authority to enter into an MOA with the City for restructuring funds. Ms. McCaw indicated that the prior year process would be researched to verify the City Council took action on the current 5-Year Plan prior to MARB approval.

d. Review and discussion: Non-labor contracts

i. PCM-G Technology (West Haven High School)

ii. Comstar Technology (West Haven High School)

Corporation Counsel, Lee Tiernan, provided an overview of the two contracts, both of which are part of the high school renovation project.

Deputy Treasurer Savitsky asked for an update on the high school project for the September meeting. Mr. Egan asked for an update on the formation of an OPEB trust. Mr. White asked if the City Council will be acting on the 5-Year Plan at their July 22 meeting. Secretary McCaw suggested that the City Council could voluntarily act on the 5-Year Plan even without a directive from the MARB. Mr. Tiernan responded that the agenda of the July 22 City Council meeting is lengthy and that the 5-Year Plan would likely have to wait for the August meeting.

e. Review, discussion and possible action: Labor Contracts (none)

VIII. Other Business

IX. Adjourn

Mr. Luciano made a motion to adjourn seconded by Ms. Savitsky. All voted in favor. The meeting adjourned at 12:26 PM.

# City of Hartford

FY2019

## Monthly Financial Report to the Municipal Accountability Review Board



June 2019  
(FY2019 P12)

*Meeting date: August 1, 2019*

**City of Hartford**  
**Budget and Financial Report**  
**to the Municipal Accountability Review Board**

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City of Hartford - FY2019 General Fund Financial Report & Projection

Revenue Category	MARB 8/1/19								
	FY2018 AUDITED ACTUAL	FY2019 ADOPTED BUDGET	FY2019 REVISED BUDGET	FY2018 ACTUAL (JUNE)	FY2019 ACTUAL (JUNE)*	FY2019 PROJECTION	VARIANCE	% COLL.	
41 General Property Taxes <sup>1</sup>	(282,456,413)	(284,111,323)	(284,111,323)	(281,426,257)	(278,569,364)	(279,570,920)	4,540,403	98%	
42 Licenses & Permits <sup>2</sup>	(6,065,824)	(5,671,406)	(5,671,406)	(6,065,824)	(6,378,386)	(6,378,386)	(706,980)	112%	
43 Fines Forfeits & Penalties <sup>3</sup>	(149,601)	(190,000)	(190,000)	(149,602)	(248,852)	(248,852)	(58,852)	131%	
44 Revenue from Money & Property <sup>4</sup>	(2,382,396)	(1,313,149)	(1,313,149)	(2,382,396)	(4,274,815)	(4,274,815)	(2,961,666)	326%	
45 Intergovernmental Revenues <sup>5,16</sup>	(292,903,825)	(258,950,890)	(259,548,586)	(292,903,826)	(258,503,725)	(258,503,725)	1,044,861	100%	
46 Charges For Services <sup>6</sup>	(3,647,518)	(2,929,483)	(2,929,483)	(3,643,014)	(4,157,627)	(4,157,627)	(1,228,144)	142%	
47 Reimbursements <sup>7</sup>	(134,317)	(152,840)	(152,840)	(134,317)	(122,833)	(122,833)	30,007	80%	
48 Other Revenues <sup>8</sup>	(1,313,009)	(238,650)	(238,650)	(1,312,243)	(450,224)	(450,224)	(211,574)	189%	
53 Other Financing Sources <sup>9</sup>	(5,543,864)	(16,483,365)	(16,483,365)	(4,931,163)	(10,158,075)	(10,158,075)	6,325,290	62%	
<b>Total Revenues<sup>17</sup></b>	<b>(594,596,768)</b>	<b>(570,041,106)</b>	<b>(570,638,802)</b>	<b>(592,948,643)</b>	<b>(562,863,902)</b>	<b>(563,865,458)</b>	<b>6,773,344</b>	<b>99%</b>	

Expenditure Category	MARB 8/1/19								
	FY2018 AUDITED ACTUAL	FY2019 ADOPTED BUDGET	FY2019 REVISED BUDGET	FY2018 ACTUAL (JUNE)	FY2019 ACTUAL (JUNE)*	FY2019 PROJECTION	VARIANCE	% EXP.	
Payroll <sup>10</sup>	102,266,638	108,197,525	108,087,033	102,369,022	97,752,557	97,752,557	10,334,476	90%	
Benefits <sup>11</sup>	90,369,281	93,793,869	93,793,869	89,824,977	84,890,708	86,316,400	7,477,469	91%	
Debt & Other Capital <sup>12,16</sup>	58,011,334	17,423,430	17,423,430	44,625,825	4,855,167	27,923,430	(10,500,000)	28%	
Library <sup>13</sup>	8,100,000	8,150,000	8,150,000	8,100,000	1,483,334	1,483,334	6,666,666	18%	
Metro Hartford Innovation Services	2,996,431	3,174,113	3,174,113	2,996,431	3,174,113	3,174,113	-	100%	
Utilities <sup>17</sup>	22,079,682	23,964,607	24,023,285	22,007,221	22,317,876	23,983,972	39,313	93%	
Other Non-Personnel <sup>15</sup>	26,467,959	31,329,374	31,381,188	25,784,458	26,216,842	35,625,697	(4,244,509)	84%	
Education <sup>14</sup>	283,943,410	284,008,188	284,605,884	284,008,188	284,076,929	284,076,929	528,955	100%	
<b>Total Expenditures<sup>18</sup></b>	<b>594,234,736</b>	<b>570,041,106</b>	<b>570,638,802</b>	<b>579,716,122</b>	<b>524,767,526</b>	<b>560,336,432</b>	<b>10,302,370</b>	<b>92%</b>	
<b>Revenues and Expenditures, Net</b>	<b>(362,032)</b>	<b>-</b>	<b>-</b>	<b>(13,232,521)</b>	<b>(38,096,376)</b>	<b>(3,529,026)</b>			
Council Approved Use of Fund Balance	-	-	-	-	-	-			
<b>Net Surplus/(Deficit)</b>	<b>362,032</b>	<b>-</b>	<b>-</b>	<b>13,232,521</b>	<b>38,096,376</b>	<b>3,529,026</b>			

\*June/Period 12 YTD Actuals do not reflect the year-end close, scheduled for late August/early September.

See footnotes on page 2.

## REVENUE FOOTNOTES

<sup>1</sup> The General Property Tax revenue category projection includes 60-Day Collection GAAP rule estimated adjustment and the actuals will be recorded in September. 1) Current year tax levy actual revenues of \$270.05M are lower than the Adopted Budget by \$3.81M due to court appeals and tax abatement adjustments. 2) Interest and liens actuals of \$5.00M have exceeded the Adopted Budget by \$1.10M; 3) Prior year levy actual revenues of \$2.69M are lower than the Adopted Budget by \$2.81M due to adjustments for any appeals settled through the Board of Assessment or the court process.

<sup>2</sup> The Licenses and Permits revenue category is primarily comprised of building, electrical, mechanical, plumbing permits, and food and milk dealer licenses. FY2019 actuals of \$6.38M have exceeded the Adopted Budget by \$707K.

<sup>3</sup> The Fines, Forfeits and Penalties revenue line item is primarily comprised of false alarms fines. FY2019 actuals of \$249K have exceeded the Adopted Budget by \$59K.

<sup>4</sup> Revenue from Money and Property contains lease/rental and short-term investment income. FY2019 actuals of \$4.27M exceeded the Adopted Budget by \$2.96M due to a more favorable interest rate environment for short-term investment income.

<sup>5</sup> The Intergovernmental Revenues actuals of \$258.50M, which is lower by \$1.04M than the Revised Budget. This shortfall is attributed to \$529K in ECS due to the year end, reconciling adjustment for the State Special Education Fund. With \$708K due to a delay in the receipt from the State for the School Building Grant and the Bond Interest Subsidy on School Projects. Offset by higher levy of PILOT Payments from Hartford Businesses.

<sup>6</sup> Charges for Services contains revenues associated with the conveyance tax, transcript/filing of records and special events. FY2019 Revenue totals of \$4.16M, approximately \$1.22M in excess of the Adopted Budget. The major driver of this increase is unanticipated conveyance tax revenues.

<sup>7</sup> Reimbursements (primarily Section 8) primarily occur at fiscal year end and reflect revenues of \$123K for FY2019.

<sup>8</sup> Other Revenues exceeded the Adopted Budget by \$212K due to one-time revenues associated with various settlements.

<sup>9</sup> Other Financing Sources reflects revenues from Corporate Contribution, DoNo Stadium Fund, the Parking Authority Fund, Special Police Service Fund and other (interest from CIP Investment account). 1) Corporate Contribution of \$10.0M, of which \$3.141M has been received by the City of Hartford and placed in the General Fund, and \$6.667M received by the Hartford Public Library posted in FY2019. A corresponding appropriation reduction has been noted to reflect this arrangement; 2) Actuals from DoNo stadium are lower due to a delay in DoNo PILOT revenues offset by revenue sharing from non-game events and HPA parking; 3) Actuals from the HPA of \$2.69M exceeded the Adopted Budget by \$268K; 4) Special Police Private Duty actuals of \$2.97M have exceeded the Adopted Budget by \$224K; 5) Actuals from the CIP investment account of \$215K have exceeded the Adopted Budget by \$100K.

## EXPENDITURE FOOTNOTES

<sup>10</sup> Net favorable variance of \$10.33M in Payroll due to a delay in refilling vacancies of \$11.36M (see page 7) and holiday pay (HOL) of \$301K, offset by \$1.05M in Public Safety and DPW overtime (OT) and by \$278K part-time (PT).

<sup>11</sup> The primary drivers of favorability in Benefits are favorable health care expenditures, vacation/sick payouts, other benefits, and fringe reimbursements from grants. IBNR adjustment will be recorded by October.

<sup>12</sup> The FY2019 Adopted Budget for Debt & Other Capital actuals are comprised of \$4.63M for Downtown North principal and interest, \$103K for a Grant in Lieu of Taxes payment, and \$116K for Clean Water loan principal and interest for a total of \$4.85M. Additional expenditures of \$10.50M and the budget for Pay GO CAPEX of \$12.6M will be reallocated to the CIP fund in August. The combined total is \$27.92M.

<sup>13</sup> Due to \$6.667M of the Corporate Contribution provided directly to the Hartford Public Library (has been received), the annual Library appropriation has been adjusted accordingly.

<sup>14</sup> Education YTD actuals reflect 12 months of the City's tax supported payment of \$96.0M and the \$188.0M the State ECS allocation transfer. The Education Revised Budget and actual have increased by \$598K due to the State Department of Education providing additional funding for the educational support of displaced students from Puerto Rico and offset by a reduction of \$529K, due to the year end, reconciling adjustment for the State Special Education Fund.

<sup>15</sup> Other Non-Personnel is net unfavorable by \$4.24M. Vehicles and Equipment expenditures are \$4.61M unfavorable due to equipment and technology critical needs for public safety functions; legal services and settlements are \$492K unfavorable; offset by net favorability in other non-personnel line items city-wide.

<sup>16</sup> Under the executed Contract Assistance agreement, \$48.56M of General Obligation debt service payments are made on the City's behalf by the State of Connecticut in FY2019. Consistent with GAAP rules, the contract assistance payments are recorded as donated capital revenue. The debt service expenditures are recorded in the ledger in the Debt Service line item to properly reflect the retirement of debt. This unbudgeted debt expense is offset by contract assistance revenue, together of which nets to zero.

<sup>17</sup> Utilities are currently projected net favorable by \$39K, \$187K of net favorability was offset unfavorably by \$18K in water and \$130K due to a fee increase of \$9.35/per ton in tipping fees as of April 1, 2019.

<sup>18</sup> The City's financial system (Munis) reflects revenues as negative values (credits) and expenditures as positive values. A negative variance for revenues is favorable. A positive variance for revenue is unfavorable.

Revenue Summary - Major Category

	FY2018 AUDITED ACTUAL	FY2019 ADOPTED BUDGET	FY2019 REVISED BUDGET	FY2018 ACTUAL (JUNE)	FY2019 ACTUAL (JUNE)
<b>41-TAXES</b>	<b>(282,456,413)</b>	<b>(284,111,323)</b>	<b>(284,111,323)</b>	<b>(281,426,257)</b>	<b>(278,569,364)</b>
CURRENT YEAR TAX LEVY	(270,362,368)	(273,861,323)	(273,861,323)	(270,286,946)	(270,048,600)
INTEREST AND LIENS	(3,709,011)	(3,900,000)	(3,900,000)	(3,709,011)	(5,004,420)
PRIOR YEAR LEVIES	(6,748,683)	(5,500,000)	(5,500,000)	(5,793,813)	(2,691,553)
TAX LIEN SALES	(1,576,115)	(750,000)	(750,000)	(1,576,115)	(740,692)
OTHER	(60,237)	(100,000)	(100,000)	(60,372)	(84,099)
<b>42-LICENSES AND PERMITS</b>	<b>(6,065,824)</b>	<b>(5,671,406)</b>	<b>(5,671,406)</b>	<b>(6,065,824)</b>	<b>(6,378,386)</b>
BUILDING PERMITS	(3,669,844)	(3,442,000)	(3,442,000)	(3,669,844)	(3,248,523)
ELECTRICAL PERMITS	(795,555)	(627,000)	(627,000)	(795,555)	(972,254)
FOOD & MILK DEALER LICENSES	(440,293)	(312,000)	(312,000)	(440,293)	(289,194)
MECHANICAL PERMITS	(385,025)	(639,000)	(639,000)	(385,025)	(830,946)
PLUMBING PERMITS	(328,075)	(265,000)	(265,000)	(328,075)	(399,136)
OTHER	(447,032)	(386,406)	(386,406)	(447,032)	(638,333)
<b>43-FINES FORFEITS AND PENALTIES</b>	<b>(149,601)</b>	<b>(190,000)</b>	<b>(190,000)</b>	<b>(149,602)</b>	<b>(248,852)</b>
FALSE ALARM CITATIONS-POL&FIRE	(138,718)	(185,000)	(185,000)	(138,718)	(239,289)
LAPSED LICENSE/LATE FEE	(9,200)	(5,000)	(5,000)	(9,200)	(4,700)
OTHER	(1,683)	-	-	(1,684)	(4,864)
<b>44-INTEREST AND RENTAL INCOME</b>	<b>(2,382,396)</b>	<b>(1,313,149)</b>	<b>(1,313,149)</b>	<b>(2,382,396)</b>	<b>(4,274,815)</b>
BILLINGS FORGE	(19,784)	(20,000)	(20,000)	(19,784)	(20,308)
CT CENTER FOR PERFORM ART	(82,193)	(50,000)	(50,000)	(82,193)	(50,000)
DELTA PRO - LANDFILL GAS	(79,146)	(90,294)	(90,294)	(79,146)	(10,202)
INTEREST	(1,403,467)	(252,000)	(252,000)	(1,403,467)	(3,121,304)
MIRA SOLAR REVENUE	(23,787)	(50,000)	(50,000)	(23,787)	-
RENT OF PROP-ALL OTHER	(112,839)	(79,600)	(79,600)	(112,839)	(109,809)
RENTAL OF PARK PROPERTY	(70,869)	(54,000)	(54,000)	(70,869)	(60,021)
RENTAL OF PARKING LOTS	(7,800)	(600)	(600)	(7,800)	(300)
RENTAL OF PROP-FLOOD COMM	(147,320)	(148,560)	(148,560)	(147,320)	(107,880)
RENTAL-525 MAIN STREET	(27,009)	(17,694)	(17,694)	(27,009)	(22,456)
RENTS FROM TENANTS	(151,060)	(161,257)	(161,257)	(151,060)	(180,500)
SHEPHERD PARK	-	(118,000)	(118,000)	-	(241,289)
THE RICHARDSON BUILDING	(220,979)	(235,000)	(235,000)	(220,979)	(313,952)
UNDERWOOD TOWER PILOT	(36,144)	(36,144)	(36,144)	(36,144)	(36,144)
OTHER	-	-	-	-	(650)
<b>45-INTERGOVERNMENTAL</b>	<b>(292,903,825)</b>	<b>(258,950,890)</b>	<b>(259,548,586)</b>	<b>(292,903,826)</b>	<b>(258,503,725)</b>
<b>MUNICIPAL AID</b>	<b>(254,258,371)</b>	<b>(253,763,984)</b>	<b>(254,361,680)</b>	<b>(254,258,371)</b>	<b>(253,863,415)</b>
CAR TAX SUPPL MRSF REV SHARING	(12,177,213)	(11,078,328)	(11,078,328)	(12,177,213)	(11,078,328)
EDUCATION COST SHARING	(186,667,434)	(187,969,804)	(188,567,500)	(186,667,434)	(188,043,631)
HIGHWAY GRANT	(1,194,825)	(1,194,825)	(1,194,825)	(1,194,825)	(1,192,605)
MASHANTUCKET PEQUOT FUND	(6,263,314)	(6,136,523)	(6,136,523)	(6,263,314)	(6,136,523)
MRSA BONDED DISTRIBUTION GRANT	(1,443,052)	(1,419,161)	(1,419,161)	(1,443,052)	(1,446,985)
MRSF SELECT PILOT	(11,883,205)	(12,422,113)	(12,422,113)	(11,883,205)	(12,422,113)
MUNICIPAL STABILIZATION GRANT	(4,456,568)	(3,370,519)	(3,370,519)	(4,456,568)	(3,370,519)
PRIV TAX EXEMPT PROPERTY	(20,009,758)	(20,009,758)	(20,009,758)	(20,009,758)	(20,009,758)
STATE OWNED PROPERTY	(10,163,003)	(10,162,953)	(10,162,953)	(10,163,003)	(10,162,953)
<b>OTHER MUNICIPAL AID</b>	<b>(31,888,917)</b>	<b>-</b>	<b>-</b>	<b>(31,888,917)</b>	<b>-</b>
MUNICIPAL RESTRUCTURING FUNDS	(20,000,000)	-	-	(20,000,000)	-
STATE CONTRACT ASSISTANCE	(11,888,917)	-	-	(11,888,917)	-
<b>OTHER STATE REVENUES</b>	<b>(2,515,219)</b>	<b>(879,617)</b>	<b>(879,617)</b>	<b>(2,515,219)</b>	<b>(111,786)</b>
BOND INT SUB ON SCH PROJ	(46,620)	(46,613)	(46,613)	(46,620)	-
EDUCATION OTHER	(1,307,456)	-	-	(1,307,456)	-
JUDICIAL BRANCH REV DISTRIB.	(44,931)	(76,000)	(76,000)	(44,931)	(89,972)
MANUFACTURERS' FACILITIES	-	(48,843)	(48,843)	-	-
SCH BUILD GRT-SERIAL	(1,077,079)	(661,445)	(661,445)	(1,077,079)	-
VETERANS EXEMPTIONS	(39,133)	(46,716)	(46,716)	(39,133)	(21,814)
<b>PILOTS, MIRA &amp; OTHER INTERGOVERNMENT.</b>	<b>(4,238,518)</b>	<b>(4,302,289)</b>	<b>(4,302,289)</b>	<b>(4,238,518)</b>	<b>(4,523,424)</b>
DISABIL EXEMPT-SOC SEC	(6,813)	(7,755)	(7,755)	(6,813)	(6,223)
GR REC TAX-PARI MUTUEL	(215,473)	(250,000)	(250,000)	(215,473)	(257,189)
HEALTH&WELFARE-PRIV SCH	(48,772)	(61,366)	(61,366)	(48,772)	(54,629)
MATERIALS INNOVATION RECYCLING	(1,500,000)	(1,500,000)	(1,500,000)	(1,500,000)	(1,500,000)
PHONE ACCESS LN TAX SH	(447,477)	(550,000)	(550,000)	(447,477)	(447,838)
PILOT CHURCH HOMES INC	(131,112)	(131,112)	(131,112)	(131,112)	(131,112)
PILOT FOR CT CTR FOR PERF	(361,859)	(357,056)	(357,056)	(361,859)	(513,422)
PILOT FOR HARTFORD 21	(500,000)	(500,000)	(500,000)	(500,000)	(500,000)
PILOT HARTFORD HILTON	(522,483)	(525,000)	(525,000)	(522,483)	(540,247)
PILOT HARTFORD MARRIOTT	(484,529)	(400,000)	(400,000)	(484,529)	(552,763)
PILOT TRINITY COLLEGE	(20,000)	(20,000)	(20,000)	(20,000)	(20,000)
<b>OTHER</b>	<b>(2,800)</b>	<b>(5,000)</b>	<b>(5,000)</b>	<b>(2,800)</b>	<b>(5,100)</b>
STATE REIMBURSEMENTS	(2,800)	(5,000)	(5,000)	(2,800)	(5,100)
<b>46-CHARGES FOR SERVICES</b>	<b>(3,647,518)</b>	<b>(2,929,483)</b>	<b>(2,929,483)</b>	<b>(3,643,014)</b>	<b>(4,157,627)</b>
CONVEYANCE TAX	(1,301,512)	(1,155,519)	(1,155,519)	(1,301,512)	(1,905,874)
FILING RECORD-CERTIF FEES	(327,904)	(300,000)	(300,000)	(323,400)	(278,244)
TRANSCRIPT OF RECORDS	(811,703)	(839,250)	(839,250)	(811,703)	(829,530)
OTHER	(1,206,399)	(634,714)	(634,714)	(1,206,399)	(1,143,979)
<b>47-REIMBURSEMENTS</b>	<b>(134,317)</b>	<b>(152,840)</b>	<b>(152,840)</b>	<b>(134,317)</b>	<b>(122,833)</b>
ADVERTISING LOST DOGS	(155)	(220)	(220)	(155)	(980)
ATM REIMBURSEMENT	(527)	(1,475)	(1,475)	(527)	(399)
DOG ACCT-SALARY OF WARDEN	(1,992)	(2,600)	(2,600)	(1,992)	(2,291)
OTHER REIMBURSEMENTS	(7,274)	(17,900)	(17,900)	(7,274)	(4,438)
PRIOR YEAR EXPEND REFUNDS	(10,796)	(17,000)	(17,000)	(10,796)	-
REIMB FOR MEDICAID SERVICES	(20,933)	(22,000)	(22,000)	(20,933)	(9,945)
SECTION 8 MONITORING	(78,778)	(85,545)	(85,545)	(78,778)	(87,497)
WORK COMP NORM TAX APPLIC	-	-	-	-	-
OTHER	(13,863)	(6,100)	(6,100)	(13,863)	(17,284)
<b>48-OTHER REVENUES</b>	<b>(1,313,009)</b>	<b>(238,650)</b>	<b>(238,650)</b>	<b>(1,312,243)</b>	<b>(450,243)</b>
MISCELLANEOUS REVENUE	(139,033)	(169,150)	(169,150)	(139,112)	(155,122)
OVER & SHORT ACCOUNT	(375)	(1,500)	(1,500)	(375)	(1,007)
SALE CITY SURPLUS EQUIP	(22)	(60,000)	(60,000)	(22)	(816)
SALE OF DOGS	(3,609)	(5,000)	(5,000)	(3,609)	(7,152)
SETTLEMENTS - OTHER	(870,008)	(3,000)	(3,000)	(870,008)	(215,998)
OTHER	(299,962)	-	-	(299,116)	(70,129)
<b>53-OTHER FINANCING SOURCES</b>	<b>(5,543,864)</b>	<b>(16,483,365)</b>	<b>(16,483,365)</b>	<b>(4,931,163)</b>	<b>(10,158,075)</b>
CORPORATE CONTRIBUTION	-	(10,000,000)	(10,000,000)	-	(3,141,333)
DOWNTOWN NORTH (DONO)	(933,953)	(1,193,500)	(1,193,500)	(856,994)	(1,134,572)
REVENUE FROM HTFD PKG AUTHY	(2,366,924)	(2,424,865)	(2,424,865)	(1,834,153)	(2,692,595)
SPECIAL POLICE SERVICES	(2,153,090)	(2,750,000)	(2,750,000)	(2,152,931)	(2,974,416)
OTHER	(89,896)	(115,000)	(115,000)	(87,086)	(215,158)
<b>Grand Total</b>	<b>(594,596,768)</b>	<b>(570,041,106)</b>	<b>(570,638,802)</b>	<b>(592,948,643)</b>	<b>(562,863,902)</b>

**CITY OF HARTFORD**  
**PROPERTY TAX COLLECTIONS REPORT FOR FY18 AND FY19**  
**PROPERTY TAX COLLECTION REPORT THROUGH JUNE 30, 2019**

Month	Current Year Taxes		Prior Year Taxes		Interest		Liens Sales		Total Collections	
	Actual FY 18 <sup>1</sup>	Actual FY 19	Actual FY 18	Actual FY 19	Actual FY 18	Actual FY 19	Actual FY 18	Actual FY 19	FY 18	FY 19
July	72,052,947	96,451,948	563,438	(342,432) <sup>2</sup>	164,879	251,077	-	-	72,781,264	96,360,592
August	63,826,289	42,246,468	840,437	525,224	345,654	387,653	-	-	65,012,380	43,159,346
September	2,808,259	2,271,622	561,471	17,906 <sup>4</sup>	298,264	718,507 <sup>5</sup>	-	-	3,667,993	3,008,035
October	1,796,685	2,646,106	433,128	(278,383) <sup>6</sup>	257,399	246,322	-	-	2,487,212	2,614,045
November	1,178,908	1,971,266 <sup>7</sup>	431,214	469,702	250,517	318,786	-	-	1,860,639	2,759,753 <sup>7</sup>
December	12,652,433	13,258,728	607,524	382,154 <sup>8</sup>	328,728	280,737	-	-	13,588,686	13,921,620
January	81,413,149	74,752,130 <sup>9</sup>	335,485	506,639	180,300	318,802	-	-	81,928,934	75,577,571 <sup>9</sup>
February	27,186,117	27,809,194	611,128	417,367	405,089	312,757	-	-	28,202,334	28,539,318
March	2,598,384	2,712,714	406,746	543,565	437,264	467,814	-	-	3,442,395	3,724,092
April	1,928,088	1,933,466	409,219	763,667	333,732	443,352	-	-	2,671,040	3,140,486
May	1,905,402	1,288,335 <sup>10</sup>	273,259	616,554	369,281	511,556	379,002	-	2,926,943	2,416,446
June	1,015,705	2,706,623 <sup>11</sup>	253,766	(930,410) <sup>12</sup>	337,902	747,057	1,197,113	740,692	2,804,487	3,263,962
<b>Total Collections</b>	<b>270,362,368</b>	<b>270,048,600</b>	<b>5,726,813</b>	<b>2,691,553</b>	<b>3,709,011</b>	<b>5,004,420</b>	<b>1,576,115</b>	<b>740,692</b>	<b>281,374,307</b>	<b>278,485,265</b>
<b>60 Day Collections (Year End entry)</b>			<b>1,021,870</b>						<b>1,021,870</b>	<b>-</b>
<b>Adjusted Total Collections</b>	<b>270,362,368</b>	<b>270,048,600</b>	<b>6,748,683</b>	<b>2,691,553</b>	<b>3,709,011</b>	<b>5,004,420</b>	<b>1,576,115</b>	<b>740,692</b>	<b>282,396,177</b>	<b>278,485,265</b>

	Current Year Taxes		Prior Year Taxes		Interest		Liens Sales		Total Collections	
	FY 18	FY 19	FY 18	FY 19	FY 18	FY 19	FY 18	FY 19	FY 18	FY 19
<b>Total Budget</b>	266,698,436	273,861,323	7,416,725	5,500,000	4,450,000	3,900,000	1,500,000	750,000	280,065,161	284,011,323
<b>Total Adjusted Levy at July 1st<sup>3</sup></b>	292,142,980	289,991,265	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
<b>Collections through June</b>	270,362,368	270,048,600	5,726,813	2,691,553 <sup>2,4,6</sup>	3,709,011	5,004,420 <sup>5</sup>	1,576,115	740,692	281,374,307	278,485,265
<b>Outstanding Receivable at 06/30/19</b>	12,985,887	9,792,403	41,593,381	44,531,763	n/a	n/a	n/a	n/a	n/a	n/a
<b>% of Budget Collected</b>	101.37%	98.61%	77.21%	48.94%	83.35%	128.32%	105.07%	98.76%	100.47%	98.05%
<b>% of Adjusted Levy Collected</b>	92.54%	93.12%	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
<b>Mill Rate Real Estate</b>	74.29	74.29								
<b>Mill Rate Personal Property</b>	74.29	74.29								
<b>Mill Rate Motor Vehicle</b>	39	45								

<sup>1</sup> FY18 is not finalized until we complete the annual audit as there may be reconciliation and audit adjustments.

<sup>2</sup> July's negative balance is due to adjustments as a result of tax appeal settlements and PY overpayments.

<sup>3</sup> The final adjusted levy at 6/30 for FY2018 totaled \$291,086,166. Changes from the levy at 7/1 to 6/30 are mainly due to tax appeals and abatements finalized throughout the fiscal year.

<sup>4</sup> September's reduced collections is due to a large adjustment from tax appeal settlements.

<sup>5</sup> September- \$470K interest paid in 09/2018 for PY tax 2009 from New Talcott Plaza LLC/Shelbourne Group.

<sup>6</sup> October's PY negative balance is due to adjustments & transferred payments upon Corp Council & Assessment's agreements. (\$666K of SGS Pearl, LLC || \$242K of RP Asylum LLC || \$42K of Newgate Corp)

<sup>7</sup> \$900K increased in November YTY was driven by significant transactions increased for RE's current levy; and a result of "fee relief program for PP in Oct & Nov.(RE & PP had 901 & 328 transactions in Nov 2018 vs. 701 & 89 transactions in Nov 2017 respectively).

<sup>8</sup> December prior levy includes tax appeal settlement for Asylum LLC for \$100K and \$42K for S. Meadows No 3 & No 4 LLC

<sup>9</sup> January current year levy collections are lower than prior year but February collections are trending higher than last year.

<sup>10</sup> May's decreased current year levy collections is due to processed tax appeals of \$683K.

<sup>11</sup> June's current year collections include

<sup>12</sup> June's prior levy deficit is related to processed court appeals and the transfer of credits created from tax appeals to the 2018 grand list before new bills were mailed.

Expenditure Summary - Departments

	FY2018 AUDITED ACTUAL	FY2019 ADOPTED BUDGET	FY2019 REVISED BUDGET	FY2018 ACTUAL (JUNE)	FY2019 ACTUAL (JUNE)	FY2019 PROJECTION	VARIANCE
00111 MAYOR'S OFFICE	690,350	797,134	797,134	690,350	723,452	726,147	70,987
00112 COURT OF COMMON COUNCIL <sup>1</sup>	481,167	506,800	506,800	481,167	503,577	515,858	(9,058)
00113 TREASURER	397,500	558,509	558,509	408,922	454,040	473,851	84,658
00114 REGISTRARS OF VOTERS	457,848	377,365	627,694	457,848	581,934	582,800	44,894
00116 CORPORATION COUNSEL	1,439,951	1,544,801	1,544,801	1,439,903	1,334,820	1,346,953	197,848
00117 TOWN & CITY CLERK	708,047	794,739	794,739	707,851	696,352	708,753	85,986
00118 INTERNAL AUDIT	464,197	507,132	507,132	464,197	501,016	501,641	5,491
00119 CHIEF OPERATING OFFICER	774,567	811,006	811,006	774,567	611,158	641,899	169,107
00122 METRO HARTFORD INNOVATION SERV	2,996,431	3,174,113	3,174,113	2,996,431	3,174,113	3,174,113	0
00123 FINANCE	3,283,736	3,866,529	3,866,529	3,264,467	3,295,897	3,317,439	549,090
00125 HUMAN RESOURCES	1,008,374	1,246,526	1,246,526	1,008,374	1,215,182	1,232,120	14,406
00128 OFFICE OF MANAGEMENT & BUDGET	666,029	1,013,945	1,013,945	665,895	856,596	856,593	157,352
00132 CHILDREN FAMILY RECREATION <sup>2</sup>	3,079,173	3,392,778	3,392,778	3,086,669	3,327,450	3,435,390	(42,612)
00211 FIRE	38,443,976	33,267,580	33,267,580	38,466,309	32,013,819	32,150,581	1,116,999
00212 POLICE	39,178,526	46,473,493	46,473,493	39,165,197	39,864,144	40,564,526	5,908,967
00213 EMERGENCY SERVICES & TELECOMM.	3,614,141	3,824,904	3,824,904	3,614,127	3,704,199	3,811,066	13,838
00311 PUBLIC WORKS	12,501,725	13,922,330	13,922,330	12,462,307	13,061,440	13,416,899	505,431
00420 DEVELOPMENT SERVICES	3,379,633	4,157,700	4,157,700	3,378,885	3,261,946	3,306,408	851,292
00520 HEALTH AND HUMAN SERVICES	4,103,079	5,028,529	5,028,529	4,175,789	3,197,813	3,940,486	1,088,043
00711 EDUCATION <sup>3</sup>	283,943,410	284,008,188	284,605,884	284,008,188	284,076,929	284,076,929	528,955
00721 HARTFORD PUBLIC LIBRARY <sup>4</sup>	8,100,000	8,150,000	8,150,000	8,100,000	1,483,334	1,483,334	6,666,666
00820 BENEFITS & INSURANCES <sup>7</sup>	90,369,281	93,793,869	93,793,869	89,824,977	84,890,708	86,316,400	7,477,469
00821 DEBT SERVICE <sup>5</sup>	58,011,334	17,423,430	17,423,430	44,625,825	4,855,167	27,923,430	(10,500,000)
00822 NON OP DEPT EXPENDITURES <sup>6</sup>	36,142,260	41,399,706	41,149,377	35,447,875	37,082,444	45,832,816	(4,683,439)
<b>Grand Total</b>	<b>594,234,736</b>	<b>570,041,106</b>	<b>570,638,802</b>	<b>579,716,122</b>	<b>524,767,526</b>	<b>560,336,432</b>	<b>10,302,370</b>

<sup>1</sup> The Court of Common Council deficit of \$9K is due to unbudgeted, part-time legal aid assistants expenditures. Final non-personnel account actuals are pending the year-end close.

<sup>2</sup> The deficit of \$42K in Children Family Recreation is attributable to overtime costs for Recreation services. Final non-personnel account actuals are pending the year-end close.

<sup>3</sup> Education YTD actuals reflect 12 months of the City's tax supported payment of \$96.0M and the \$188.0M the State ECS allocation transfer. The Education Revised Budget and actual have increased by \$598K due to the State Department of Education providing additional funding for the educational support of displaced students from Puerto Rico and offset by a reduction of \$529K, due to the year end, reconciling adjustment for the State Special Education Fund.

<sup>4</sup> Due to \$6.667M of the Corporate Contribution provided directly to the Hartford Public Library (has been received), the annual Library appropriation has been adjusted accordingly.

<sup>5</sup> Under the executed Contract Assistance agreement, \$48.56M of General Obligation debt service payments are made on the City's behalf by the State of Connecticut in FY2019. Consistent with GAAP rules, the contract assistance payments are recorded as donated capital revenue. The debt service expenditures are recorded in the ledger in the Debt Service line item to properly reflect the retirement of debt. This unbudgeted debt expense is offset by contract assistance revenue, together of which nets to zero.

<sup>6</sup> Non-Operating expenditures are currently projected unfavorable by approximately \$4.68M primarily in outside legal services, legal settlements and vehicle, equipment and technology critical needs.

<sup>7</sup> Benefits & Insurances are favorable by \$7.48M. See footnotes on page 6; Health-14, Mitigation-2, Pension-3, Concessions-4, Fringe Reimbursements-5, Other Benefits-6, Wage-7, and Workers Comp-8.

Expenditure Summary - Major Expenditure Category

	FY2018 AUDITED ACTUAL	FY2019 ADOPTED BUDGET	FY2019 REVISED BUDGET	FY2018 ACTUAL (JUNE)	FY2019 ACTUAL (JUNE)	FY2019 PROJECTION	VARIANCE
<b>PAYROLL</b>	<b>102,266,638</b>	<b>108,197,525</b>	<b>108,087,033</b>	<b>102,369,022</b>	<b>97,752,557</b>	<b>97,752,557</b>	<b>10,334,476</b>
FT <sup>1</sup>	78,881,011	92,203,755	91,935,223	78,983,586	80,573,509	80,573,509	11,361,714
HOL <sup>1</sup>	2,519,149	2,445,733	2,445,733	2,519,149	2,144,726	2,144,726	301,007
OT <sup>1</sup>	19,235,767	12,132,529	12,132,529	19,235,576	13,182,506	13,182,506	(1,049,977)
PT <sup>1</sup>	1,630,712	1,415,508	1,573,548	1,630,712	1,851,817	1,851,817	(278,269)
<b>BENEFITS</b>	<b>90,369,281</b>	<b>93,793,869</b>	<b>93,793,869</b>	<b>89,824,977</b>	<b>84,890,708</b>	<b>86,316,400</b>	<b>7,477,469</b>
HEALTH <sup>14,16</sup>	34,536,346	35,882,979	35,882,979	34,732,271	31,585,251	33,038,613	2,844,366
MITIGATION <sup>2</sup>	0	(500,000)	(500,000)	0	0	0	(500,000)
PENSION <sup>3</sup>	45,565,981	45,755,045	45,755,045	45,565,981	43,419,501	43,421,218	2,333,827
INSURANCE <sup>16</sup>	4,589,297	4,890,000	4,890,000	4,470,630	4,738,539	4,813,294	76,706
CONCESSIONS <sup>4</sup>	464,076	(1,000,000)	(1,000,000)	0	0	0	(1,000,000)
FRINGE REIMBURSEMENTS <sup>5</sup>	(4,094,152)	(2,750,000)	(2,750,000)	(4,018,955)	(4,736,695)	(4,912,059)	2,162,059
LIFE INSURANCE	252,536	315,652	315,652	252,536	262,106	262,106	53,546
OTHER BENEFITS <sup>6</sup>	4,254,156	4,900,193	4,900,193	4,254,156	4,222,006	4,222,006	678,187
WAGE <sup>7</sup>	0	900,000	900,000	0	0	0	900,000
WORKERS COMP <sup>8,16</sup>	4,801,040	5,400,000	5,400,000	4,568,358	5,400,000	5,471,222	(71,222)
<b>DEBT</b>	<b>58,011,334</b>	<b>17,423,430</b>	<b>17,423,430</b>	<b>44,625,825</b>	<b>4,855,167</b>	<b>27,923,430</b>	<b>(10,500,000)</b>
DEBT <sup>9</sup>	58,011,334	17,423,430	17,423,430	44,625,825	4,855,167	27,923,430	(10,500,000)
<b>LIBRARY</b>	<b>8,100,000</b>	<b>8,150,000</b>	<b>8,150,000</b>	<b>8,100,000</b>	<b>1,483,334</b>	<b>1,483,334</b>	<b>6,666,666</b>
LIBRARY <sup>10</sup>	8,100,000	8,150,000	8,150,000	8,100,000	1,483,334	1,483,334	6,666,666
<b>MHIS</b>	<b>2,996,431</b>	<b>3,174,113</b>	<b>3,174,113</b>	<b>2,996,431</b>	<b>3,174,113</b>	<b>3,174,113</b>	<b>0</b>
MHIS	2,996,431	3,174,113	3,174,113	2,996,431	3,174,113	3,174,113	0
<b>UTILITY</b>	<b>22,079,682</b>	<b>23,964,607</b>	<b>24,023,285</b>	<b>22,007,221</b>	<b>22,317,876</b>	<b>23,983,972</b>	<b>39,313</b>
UTILITY <sup>13</sup>	22,079,682	23,964,607	24,023,285	22,007,221	22,317,876	23,983,972	39,313
<b>OTHER</b>	<b>26,467,959</b>	<b>31,329,374</b>	<b>31,381,188</b>	<b>25,784,458</b>	<b>26,216,842</b>	<b>35,625,697</b>	<b>(4,244,509)</b>
COMMUNITY ACTIVITIES	2,672,623	2,578,776	2,574,131	2,680,118	2,031,635	2,549,131	25,000
CONTINGENCY <sup>11</sup>	329,799	4,435,019	957,118	284,644	551,632	950,591	6,527
CONTRACTED SERVICES	3,416,930	3,809,682	3,764,622	2,856,475	3,063,766	3,719,624	44,998
ELECTIONS	71,296	208,044	0	71,296	0	0	0
GOVT AGENCY & OTHER	750,000	0	0	750,000	0	0	0
LEASES - OFFICES PARKING COPIER	976,678	1,942,984	1,915,338	930,224	1,526,340	1,696,475	218,863
LEGAL EXPENSES & SETTLEMENTS <sup>11</sup>	6,489,996	2,616,500	6,420,000	6,472,633	5,301,841	6,912,450	(492,450)
OTHER	3,139,123	4,319,822	4,049,403	3,189,806	3,197,154	3,617,144	432,259
OUT AGENCY	0	0	0	0	0	0	0
POSTAGE	193,625	231,419	205,419	193,625	185,004	205,419	0
SUPPLY	3,534,279	4,236,320	4,543,767	3,478,839	3,777,060	4,537,662	6,105
TECH, PROF & COMM BASED SERVICES	1,425,931	1,976,350	1,936,932	1,409,118	1,583,147	1,812,251	124,681
VEHICLE & EQUIP <sup>15</sup>	3,467,680	4,974,458	5,014,458	3,467,680	4,999,264	9,624,951	(4,610,493)
<b>EDUCATION</b>	<b>283,943,410</b>	<b>284,008,188</b>	<b>284,605,884</b>	<b>284,008,188</b>	<b>284,076,929</b>	<b>284,076,929</b>	<b>528,955</b>
EDUCATION <sup>12</sup>	283,943,410	284,008,188	284,605,884	284,008,188	284,076,929	284,076,929	528,955
<b>Grand Total</b>	<b>594,234,736</b>	<b>570,041,106</b>	<b>570,638,802</b>	<b>579,716,122</b>	<b>524,767,526</b>	<b>560,336,432</b>	<b>10,302,370</b>

<sup>1</sup> Net favorable variance of \$10.33M in Payroll due to a delay in refilling vacancies of \$11.36M and holiday pay (HOL) of \$301K, offset by \$1.05M in Public Safety and DPW overtime (OT) and by \$278K part-time (PT).

<sup>2</sup> Mitigation of \$500K reflects non-Public Safety budgeted attrition and vacancy savings. The Police and Fire departments respectively include \$1.17M and \$1.56M in budgeted attrition and vacancy savings. In total, \$3.23M is budgeted for attrition city-wide.

<sup>3</sup> The total MERF Pension Actuarial Defined Employer Contribution (ADEC) for the City of Hartford is \$44.22M. This includes the BOE and Library ADEC of \$4.78M and \$925K respectively, which are separately budgeted in the BOE and Library line items. The City's total ADEC for Police, Fire and Municipal workers of \$38.50M is fully budgeted and will be true-up in full compliance with the contract assistance agreement in August. In addition, the primary driver of favorability in Pension is vacation/sick payouts.

<sup>4</sup> Concessions savings have been adjusted for HMEA arbitration and the MLA contract.

<sup>5</sup> Fringe reimbursements for grant funded employees are projected to be favorable due to Police and Fire grants.

<sup>6</sup> Other Benefits is favorable due to in Social Security and Unemployment compensation.

<sup>7</sup> Wage reserve has been adjusted for HMEA arbitration and the MLA contract.

<sup>8</sup> Workers' Compensation is net unfavorable due to the actuals in claims experience. IBNR adjustment will be recorded in October.

<sup>9</sup> This expenditure line item is \$27.92M due to additional critical capital needs.

<sup>10</sup> Due to \$6.667M of the Corporate Contribution provided directly to the Hartford Public Library (has been received), the annual Library appropriation has been adjusted accordingly.

<sup>11</sup> Legal Expenses and Settlements are unfavorable due to Stadium and Master Development Plan outside legal services.

<sup>12</sup> Education YTD actuals reflect 12 months of the City's tax supported payment of \$96.0M and the \$188.0M the State ECS allocation transfer. The Education Revised Budget and actual have increased by \$598K due to the State Department of Education providing additional funding for the educational support of displaced students from Puerto Rico and offset by a reduction of \$529K, due to the year end, reconciling adjustment for the State Special Education Fund.

<sup>13</sup> Utilities are net favorable by \$39K, \$187K of net favorability was offset unfavorably by \$18K in water and \$130K due to a fee increase of \$9.35/per ton in tipping fees as of April 1, 2019.

<sup>14</sup> Health care expenditures are favorable by \$2.84M. IBNR adjustment will be recorded in October.

<sup>15</sup> Vehicles and Equipment expenditures are \$4.61M unfavorable due to equipment and technology critical needs for public safety functions.

<sup>16</sup> IBNR adjustment will be recorded in October.

# Appendix

**FY2019 Full-time (FT) Payroll Actuals (as of 06/30/19)**

DEPARTMENTS	BUDGETED HC	BUDGETED ANNUAL AMOUNT (REV)	YTD ACTUALS	VARIANCE (BUDGETED ANNUAL AMOUNT (REV) - YTD ACTUALS)
111-Mayor	11	721,078	680,122	40,956
112-CCC	7	351,504	354,895	(3,391)
113- Treas	9	481,197	446,598	34,599
114- ROV	6	285,985	282,316	3,669
116-Corp Counsel	17	1,463,346	1,253,678	209,668
117- Clerk	11	675,645	557,300	118,345
118-Audit	5	503,254	497,463	5,791
119-COO	6	470,676	305,615	165,061
123- FIN	46	3,511,410	3,120,391	391,019
125- HR	13	899,673	814,611	85,062
128-OMBG	11	905,375	784,136	121,239
132-FCYR	11	821,271	747,024	74,247
211- Fire	362	26,982,318	24,314,229	2,668,089
212- Police	540	38,005,529	30,657,743	7,347,786
213- EST	49	3,030,454	2,540,879	489,575
311- DPW	185	9,404,889	8,389,983	1,014,906
420- Devel Serv	54	4,001,061	3,076,718	924,343
520- HHS	31	2,085,679	1,300,814	784,865
<b>Grand Total</b>	<b>1,374</b>	<b>94,600,344</b>	<b>80,124,514</b>	<b>14,475,830</b>

FT- Fire Attrition	(1,559,074)
FT- Police Attrition	(1,172,197)
FT- Development Services Attrition	(20,000)
FT- Net other payroll (stand-by & longevity)	86,150
<b>FT- Total Revised Budget</b>	<b>91,935,223</b>

FT- Fire and Police Attrition	(2,731,271)
FT- Development Services Attrition	(20,000)
FT- Net other payroll	(362,846)
<b>FT- Subtotal Variance</b>	<b>11,361,714</b>
Non-Sworn Attrition (within Benefits)	(500,000)
<b>Total Variance (favorable)</b>	<b>10,861,714</b>

7/11/2019

To: Julian Freund  
From: Claudio Bazzano  
Re: Contract for Aetna Parking

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HBOE is requesting the MARB to review a one-year contract renewal with Aetna for the use of 180 parking spaces for Hartford Public High School staff. The approximate cost is \$106,920 annually (\$54 per month, per space). The current contract ends on August 31, 2019. The contract renewal would be from September 1, 2019 thru July 31, 2020.

**BACKGROUND:**

HBOE has been leasing the Aetna lot since July 2015. The State DOT took over this lot when work began on I-84 over the lot.

The Parkville river conduit runs underneath the area we proposed to create another parking area. We were looking to create a lot between the Baseball field and the track. We have been informed that this will require approvals by the Corps of engineers and City Zoning approval. The process would take 12-18 months for all the design and approvals. If we can get approval, the cost is estimated at \$750,000.



## **PARKING AGREEMENT**

THIS PARKING AGREEMENT (the "Agreement") is entered into by and between **AETNA LIFE INSURANCE COMPANY**, a Connecticut corporation ("Aetna"), with a principal place of business at 151 Farmington Avenue, Hartford, Connecticut and the **CITY OF HARTFORD** (the "City") with a principal place of business at 550 Main Street, Hartford, Connecticut 06103.

WHEREAS, Aetna is the owner of a surface parking lot known as "Lot 5" (located at the northwest corner of Laurel Street and Hawthorn Street), in Hartford, Connecticut, and identified on the site plan attached hereto as Exhibit A as lot number "5" (the "Property"); and

WHEREAS, City desires to obtain permission from Aetna to use the Property for the parking of one hundred eighty (180) personal vehicles for City's employees and invitees.

NOW THEREFORE, for good and valuable consideration and the mutual promises contained herein, the parties hereto agree as follows:

1. Agreement to Park. Aetna hereby grants to City the right to the use of one hundred eighty (180) parking spaces on an exclusive basis, to enter over, across and upon the Property for the purpose of parking Monday through Friday 6 a.m. to 6 p.m. The City hereby acknowledges that a parking access card is required in order to access the security gates to the Property. In connection with the foregoing, Aetna has provided the City two hundred twenty-five (225) parking access cards. If City requires any replacement parking access cards at any time during the term of this Agreement, City shall pay to Aetna with such request an amount equal to Twenty-Five Dollars (\$25.00) per replacement parking access card. City expressly agrees that it does not and shall not claim, at any time, any interest or estate of any kind or extent whatsoever in the Property.
2. Utilities; Maintenance and Repairs. City shall be responsible, at its sole cost and expense, for all management and operation of the Property, including but not limited to, maintenance and repair as needed to keep the Property in good working order and condition, including, without limitation, pothole repair, lighting the parking lot, maintenance of such lighting system (including light bulb replacement), as well as regular commercially appropriate sweeping, snow and ice removal. Aetna's sole obligation in connection herewith shall be to ensure the provision of electrical service to the Property, the cost of which shall be borne solely by City through prompt payment of such electrical service charges as may be made by the service utility provider, with such billing (without mark-up by Aetna) to be provided by Aetna, or directly to City by the utility provider, as determined and facilitated by Aetna. Aetna shall be responsible, at its cost, for the maintenance and repair of the gate control system following notice of need therefor from City, provided, however, that City shall be responsible for the costs incurred by Aetna to make any repairs to the gate control system caused by the negligence or misconduct of City, its employees, agents or invitees. In addition, the parties acknowledge that there is a fence/gate that needs to be closed every evening by hand and locked at the entrance to the Property, which shall be the City's obligation under the Agreement.
3. Term. The term of this Agreement (the "Term") will commence on September 1, 2019 (the "Commencement Date"), and terminate July 31, 2020 ("Expiration Date"), unless sooner terminated, as provided herein.

4. Consideration. In consideration of the use of the Property granted by this Agreement, City shall pay Aetna a fee of Nine Thousand Seven Hundred Twenty Dollars (\$9,720.00) per month, based on the rate of Fifty-Four and 00/100 Dollars (\$54.00) per space per month and One Hundred Eighty (180) spaces (the "Rent"). The Rent shall be payable to Aetna within thirty (30) days following invoice from Aetna. Aetna shall use reasonable efforts to invoice on a monthly basis.

5. Use.

a. Hours of use shall be Monday through Friday, 6 a.m. to 6 p.m.

b. City shall use the Property solely to park vehicles during the permitted hours of use for business purposes, and for no other purpose, including, without limitation, weekend or overnight parking. By way of example of the foregoing, and not limitation, the Property shall not be used as a training or practice facility, or for any reason other than for the parking of cars for business purposes. City, and its agents, employees, and contractors, shall use the Property (as permitted herein) in compliance with all laws, and in a safe and clean manner.

c. No dangerous explosives may be brought onto, stored or used on or in the Property.

d. City shall not install any equipment or fixtures or make any alterations to the Property without the prior written permission of Aetna. Notwithstanding the foregoing, effectuating the repair and maintenance obligations of City described in Paragraph 2 above shall not require the prior approval of Aetna.

e. Notwithstanding subsections 5a.-d. above, City shall have a right (the "After Hours Use") to use the Property on weekends between the hours of 8 a.m. and 5 p.m., and/or after-hours Monday through Friday from 6 p.m. to 10 p.m., during the Term, pursuant to the terms herein. No later than three (3) business days prior to each such use, City shall notify Aetna's property management representative John Walsh of Newmark Grubb Knight Frank (or if Mr. Walsh is not available, City may contact Craig Brown or Tony Janakas) of the scheduled date and type of event. Such notice may be via email. Aetna shall have the right to approve or deny the request in its sole but reasonable discretion, which decision shall be conveyed to City in writing, which writing may be via email. Aetna may change its representative from time to time upon written notice to City.

The cost for using the Property under the After Hours Use shall be calculated as follows, without pro-ration of any type:

- a. Weekend Daily Rate: \$500.00
- b. Weekday After Hours Rate: \$250.00

Any required fee for the After Hours Use shall be considered rent under the Agreement and shall be paid to Aetna with City's next due Rent payment following the applicable use. All provisions of the Agreement apply to City's use of the Property under the After Hours Use, including, without limitation, any rights afforded Aetna, and any insurance, indemnity, holdover, and utility/maintenance/repair obligations of City (including but not limited to, lighting and snow and ice removal).

6. Insurance; Indemnity.

a. Throughout the Term, City shall maintain, at its sole cost and expense with an insurer holding a Best Rating of not less than A-, insurance coverage as follows (A): a Commercial General Liability Insurance policy naming Aetna as additional insured through endorsement. The limits of such insurance shall be in an amount not less than \$3,000,000.00 for all damages arising out of bodily injuries to, or death of, all persons and injuries to or destruction of property, in any one accident or occurrence, and, subject to that limit per accident, a total (or aggregate) limit of \$3,000,000.00 for all damages arising out of bodily injuries to, or death of, all persons and injuries to or destruction of property per policy period. Such coverage shall be (i) applicable solely to the Property, (ii) not exhausted by any other claims not connected to the Property, and (iii) considered primary to any insurance carried by Aetna with regard to claims arising out of City's use (or the use by its agents, employees, or contractors) of the Property, regardless of fault; and (B) Workers' Compensation Insurance with limits as required by law.

b. All insurance shall be written on an occurrence basis as opposed to "claims made" basis.

c. City shall provide Aetna with copies of certificates of insurance for the required insurance hereunder, as well as a copy of the policy required under Section 6a.(A), not later than the Commencement Date and thereafter not later than thirty (30) days prior to the expiration of each such policy. If at any time City fails to maintain the insurance required herein, Aetna shall have the right to maintain said insurance at City's sole cost and expense.

d. The limits of coverage of such insurance required to be carried by City shall not in any way limit, reduce or restrict the liability of City.

e. Notwithstanding anything herein to the contrary, City hereby waives any and all claims against Aetna associated with its use (or the use by its agents, employees, or contractors) of the Property, regardless of fault.

f. Each party shall be fully and solely responsible for any and all costs and expenses associated with its insurance and thus shall pay any and all coverage deductibles and/or self-insured retentions under any policies required of it to be maintained under this Agreement in connection with the Property.

g. City shall indemnify, defend and hold harmless Aetna and its officers, representatives, agents, servants, employees, successors and assigns from and against any and all (1) claims arising, directly, by an act, or willful misconduct, of City, its employees, agents, contractors or invitees ("Claims"); and (2) liabilities, damages, losses, costs and expenses, including but not limited to, reasonable attorneys' and other professionals' fees, arising, directly or indirectly, in connection with said Claims.

h. The liability of City to indemnify, defend and save and hold harmless Aetna as provided herein shall be effectively protected by insurance to the extent insurable. However, the limits of coverage of such insurance purchased by City shall not in any way limit, reduce or restrict City's obligation under any indemnification and save and hold harmless provisions stated in this Agreement.

## 7. Miscellaneous.

a. If City shall (a) fail to pay any installment of Rent hereby reserved within five (5) days after receiving written notice from Aetna that the same is overdue; or (b) default in fulfilling any

other covenant or provision of this Agreement on its part to be performed and fail to remedy such default within ten (10) days after written notice from Aetna, then Aetna shall have any right, power, or remedy permitted to it by law and equity, and shall have the right to terminate this Agreement. Without limiting the foregoing, with respect to (b) above, Aetna shall also have the right, but not the obligation, to remedy such City failure, at the sole cost and expense of City.

b. City shall have the right to elect to terminate this Agreement prior to the end of the Term (an “Early Termination”) by providing Aetna with ninety (90) days’ prior written notice of such election. City shall continue to pay Rent and be obligated under this Agreement up until that date which is ninety (90) days following such notice (the “Early Termination Date”). Rent shall be prorated for any partial month prior to the Early Termination Date. Provided that City is not in default in fulfilling its duty to pay Rent or any other covenant or provision of this Agreement on its part to be performed, City shall surrender its parking access cards and its use of the Property in accordance with paragraph 7.1, and this Agreement shall then terminate on the Early Termination Date. An Early Termination hereunder shall be self-operative, and no additional agreement between Aetna and City shall be necessary to effectuate such Early Termination; provided, however, Aetna and City shall, for their mutual convenience if requested by either party, execute a termination agreement prior to the Early Termination Date commemorating the Early Termination.

c. All notices required under this Agreement shall be in writing and shall be transmitted by overnight courier or certified mail, return receipt requested (postage prepaid) as follows:

to City at: Hartford Public Schools, 960 Main Street, 9<sup>th</sup> Floor, Hartford, CT 06103, Attention: Claudio Bazzano, Executive Director of Facilities AND Office of the Mayor, 550 Main Street, Hartford, CT 06103

with a copy to: Corporation Counsel, Office of Corporation Counsel  
550 Main Street, Hartford, CT 06103

to Aetna at : Aetna Life Insurance Company, 151 Farmington Avenue, Hartford, CT 06156-9666, Attention: Real Estate Services – RTB1

with a copy to: Wiggin and Dana LLP, 20 Church Street, Hartford, CT 06103, Attention: Robyn C. Abbate

d. This Agreement may not be modified except in writing signed by both Aetna and City. Any modification of this Agreement or additional obligation assumed by either of Aetna or City in connection with this Agreement shall be binding only if evidenced in a writing signed by Aetna and City.

e. This Agreement shall not be recorded on the Land Records.

f. The failure of Aetna or City to insist upon the performance of any of the terms and conditions of this Agreement or the waiver of any breach of any of the terms and conditions of this Agreement, shall not be construed as thereafter waiving any such terms and conditions, but the same shall continue and remain in full force and effect as if no such forbearance or waiver had occurred.

g. Aetna shall have the right to close the parking lot on the Property at any time due to an emergency or any other matter of force majeure if, in the reasonable opinion of Aetna, the safety

of those using the Property is at risk. If any of City's employees, agents, or contractors violate any of the rules and regulations of the Property, or the terms and conditions of this Agreement, including, without limitation, using the Property after the Expiration Date, Aetna shall have the right to shut off the parking access card associated with the violation and tow any cars in violation of same without liability to Aetna, at the cost of City.

h. This Agreement shall be subject and subordinate to the lien of any mortgage or deed of trust, or other monetary encumbrance now in existence or hereafter placed on the Property, provided that the holder thereof shall agree in such mortgage or deed of trust that this Agreement shall not be terminated or otherwise affected by the enforcement of any such mortgage or deed of trust or other monetary encumbrance if at the time thereof City is not in default under this Agreement beyond any applicable grace, notice or cure periods.

i. City may not assign, sublet or license this Agreement, the parking access cards, or its limited right to use the Property.

j. If any portion of the Property is damaged by fire or other casualty, or taken by eminent domain or deed in lieu thereof, then, except as provided below, the damage, or in the case of eminent domain, the remaining Property, shall be promptly repaired by and at the expense of Aetna until such repairs and restoration are completed, and the Rent shall be abated in proportion to the portion of the Property which is rendered unusable to City. If the damage or taking materially adversely affects City's ability to park and shall not be susceptible of complete repair and restoration (or shall not be completely repaired and restored by Aetna within forty-five (45) days after the occurrence of such casualty or taking), then City or Aetna may, by notice to the other, terminate this Agreement as of the date of such casualty or taking.

k. City shall, at its own expense, comply with and cause the Property to comply with all present and future laws, ordinances, orders, and regulations of federal, state, county, city and other governmental authorities having or claiming jurisdiction, including, without limitation, The Americans with Disabilities Act.

l. City, at the end of the term of this Agreement, shall peaceably surrender the parking access cards that have been paid for and provided and its use of the Property in at least as good condition as when City took possession, and in the condition required by this Agreement, except for: (i) reasonable wear and tear, (ii) loss by fire or other casualty, and (iii) loss by condemnation. City shall remove all of its property (and the property of its agents, employees, and contractors) from the Property on or before the expiration of the term of this Agreement and pay the cost of repairing all damage to the Property caused by such removal.

m. In the event City, or any party claiming under City, retains possession of a portion of the Property (which shall include, without limitation, cars/trucks remaining in the Property) after the Expiration Date or earlier termination of this Agreement, no tenancy or interest shall result from such possession, and such parties shall be subject to immediate eviction and removal. City or any such party shall pay Aetna, as compensation for use and occupancy for the period of such holdover, an amount equal to one hundred fifty percent (150%) of the Rent otherwise provided for herein during the time of holdover. City shall also be liable for any and all damages sustained by Aetna as a result of such holdover. No holding over by City, whether with or without consent of Aetna, shall operate to extend the term of this Agreement. Aetna shall have the right to remove any of City's property, and the property of its agents, employees, and contractors, at any time after the Expiration Date, or earlier termination of this Agreement at the sole cost and expense of

City (payable upon demand), and without incurring any liability to Aetna, or its agents, employees, or contractors.

n. Aetna and City represent that (i) the individuals executing this Agreement on behalf of Aetna and City, respectively, have full authority and power to execute and deliver this Agreement, and (ii) this Agreement constitutes a valid and binding obligation on the parties hereto. This Agreement contains all of the agreements of the parties hereto with respect to the matters contained herein, and no prior agreement, arrangement or understanding pertaining to any such matters shall be effective for any purpose. This Agreement shall be governed by the laws of the State of Connecticut. Headings in this Agreement are for reference purposes only. If any part, term or provision of this Agreement is held by any court of competent jurisdiction to be invalid, illegal or in conflict with any applicable law, the validity of the remaining portions of this Agreement shall not be affected thereby, and the rights and obligations of the parties hereto shall be construed and enforced as if this Agreement did not contain the particular part, term or provision held to be invalid, illegal or in conflict with any applicable law. This Agreement may be executed in two or more counterparts. Furthermore, the parties agree that (i) this Agreement may be transmitted between them by electronic mail and (ii) electronic signatures shall have the effect of original signatures relative to this Agreement.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed as set forth below.

Signed in the presence of:

AETNA LIFE INSURANCE COMPANY

\_\_\_\_\_  
\_\_\_\_\_

By: \_\_\_\_\_ rca

Anthony Janakas  
Its Duly Authorized Signatory

Date signed: \_\_\_\_\_, 2019

CITY OF HARTFORD

Signed in the presence of:

\_\_\_\_\_  
\_\_\_\_\_

By: \_\_\_\_\_

Luke A. Bronin  
Its Mayor  
Duly Authorized

Date signed: \_\_\_\_\_

APPROVED AS TO FORM AND LEGALITY:

\_\_\_\_\_  
Howard G. Rifkin



EXHIBIT A

Property



26284\1\4821-1261-6847.v2

# CITY OF HARTFORD: BHCA Contract Renewal for FY20

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- **Client Profile:** Blue Hills Civic Association (BHCA) serves the elderly (60+) population of Hartford by operating the City's North End Senior and Wellness Center. It provides them with access to nutritious food, opportunities for physical activity and social connection, and health services.
- **Scope and Cost of Contract:** BHCA shall continue to operate the North End Senior and Wellness Center for Hartford's elderly community. They operate five days a week, 6 hours a day, Monday through Friday. The renewal contract for FY2020 is \$232,525 for services from July 1, 2019 through June 30, 2020.
- **Demographics:** Residents over the age of 60 years old, primarily from the African American and immigrant community.

# CITY OF HARTFORD: BHCA Contract Renewal for FY20

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- **RFP History:** Blue Hills Civic Association was awarded a one-year grant with an option for renewal for three additional years after undergoing a competitive Request for Proposals (RFP) process.
  - The City of Hartford/HHS released a competitive Request for Proposals (RFP) for the operation of the North End Senior and Wellness Center. They were the only application received.
  - Though it was the only application received, it was judged by a panel of City of Hartford employees to meet the requirements set forth by the RFP.
- **Program Goals:** or the upcoming fiscal year will be as follows:
  - Increase the social connectivity of the City's seniors
  - Increase the proportion of seniors that access the center
  - Provide access to needed services

# CITY OF HARTFORD: BHCA FY20 Metrics



**OUTCOME 1:** Increase the social connectivity of the City's seniors

- Biannual survey with seniors to determine satisfaction with the Center's Services

**OUTCOME 2:** Increase the proportion of seniors that access the center

- Number of paid memberships

**OUTCOME 3:** Provide access to needed services

- Biannual survey with seniors to determine services needed compared to services provided

# CITY OF HARTFORD: CCAOH Contract Renewal for FY20

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- **Client Profile:** Catholic Charities Archdiocese of Hartford (CAOH) serves the elderly (60+) population of Hartford by operating the City's South End Senior Wellness Center. It provides them with access to nutritious food, opportunities for physical activity and social connection, and health services.
- **Scope and Cost of Contract:** CCAOH shall continue to operate the South End Senior Wellness Center for Hartford's elderly community, five days a week, 7 hours a day, Monday through Friday. The renewal contract for FY2020 is \$235,612 for services from July 1, 2019 through June 30, 2020.
- **Demographics:** Residents over the age of 60 year old, primarily Latino, Caucasian, and African American.

# CITY OF HARTFORD: CCAOH Contract Renewal for FY20

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- **RFP History:** Catholic Charities Archdiocese of Hartford was awarded (CCAOH) a one-year grant with an option for renewal for three additional years after undergoing a competitive Request for Proposals (RFP) process.
  - The City of Hartford/HHS released a competitive Request for Proposals (RFP) for the operation of the South End Senior Wellness Center. They were the only application received.
  - Though it was the only application received, it was judged by a panel of City of Hartford employees to meet the requirements set forth by the RFP.
- **Program Goals** for the upcoming fiscal year will be as follows:
  - Increase the social connectivity of the City's seniors
  - Increase the proportion of seniors that access the center
  - Provide access to needed services

# CITY OF HARTFORD: CCAOH FY20 Metrics



**OUTCOME 1:** Increase the social connectivity of the City's seniors

- Biannual survey with seniors to determine satisfaction with the Center's Services

**OUTCOME 2:** Increase the proportion of seniors that access the center

- Number of paid memberships

**OUTCOME 3:** Provide access to needed services

- Biannual survey with seniors to determine services needed compared to services provided

# CITY OF HARTFORD: CRT Contract Renewal for FY20

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- **Client Profile:** The Community Renewal Team (CRT) serves homeless men in the City of Hartford by operating the McKinney Homeless Shelter. It provides them with access to medical and mental health services, job training, and housing resources.
- **Scope and Cost of Contract:** CRT shall continue to operate the McKinney Shelter for the City, seven days a week, 24 hours a day, Monday through Sunday. The renewal contract for FY2020 is \$305,250 for services from July 1, 2019 through June 30, 2020.
- **Demographics:** Homeless men ages 18+, primarily African American, Latino, and Caucasian.

# CITY OF HARTFORD: CRT Contract Renewal for FY20

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- **RFP History:** CRT was awarded a one-year grant with an option for renewal for three additional years after undergoing a competitive Request for Proposals (RFP) process.
  - The City of Hartford/HHS released a competitive Request for Proposals (RFP) for the operation of the McKinney. They were the only application received.
  - Though it was the only application received, it was judged by a panel of City of Hartford employees to meet the requirements set out by the RFP.
- **Program Goals** for the upcoming fiscal year will be as follows:
  - Provide emergency and temporary shelter
  - Increase access to medical and behavioral services
  - Increase access to other social support services

# CITY OF HARTFORD: CRT FY20 Metrics



## OUTCOME 1: Provide emergency and temporary shelter

- Annual data from program

## OUTCOME 2: Increase access to medical and behavioral services

- Number of men enrolled in health insurance
- Number of men participating in behavioral health services

## OUTCOME 3: Increase access to other social support services

- Number of men referred to social service agencies
- Number of men enrolled in other agency programs

# CITY OF HARTFORD: DATTCO Contract Renewal for FY20

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- **Client Profile:** DATTCO serves the elderly (60+) population of Hartford by providing them transportation to the City's Senior Centers, medical appointments, and grocery stores.
- **Scope and Cost of Contract: DATTCO** shall continue to provide ADA bus transportation through the City's Dial-A-Ride program to Hartford's elderly community, five days a week, 6.5 hours per day, using a total of six buses Monday through Friday. The renewal contract for FY2020 is \$745,332 for services from July 1, 2019 through June 30, 2020. \$25,332 of the contract is funded by a grant.
- **Demographics:** Residents over the age of 60 year old, primarily African American and Latinos.

# CITY OF HARTFORD: DATTCO Contract Renewal for FY20

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- **RFP History:** DATTCO was awarded a one-year grant with an option for renewal for three additional years after undergoing a competitive Request for Proposals (RFP) process.
  - In FY18, the City of Hartford/HHS released a competitive Request for Proposals (RFP) for its Dial-A-Ride services. Though it was the only application received, it was judged by a panel of City of Hartford employees to meet the requirements set forth by the RFP.
  - As stated in the RFP, the award was for the time period of July 1, 2017 to June 30, 2018, with the option to renew annually for three additional years, contingent upon performance and funding.
- **Program Goals** for the upcoming fiscal year will be as follows:
  - Increase the social connectivity of the City's seniors
  - Provide access to health care
  - Ensure access to healthy foods

# CITY OF HARTFORD: DATTCO FY20 Metrics



## OUTCOME 1: Increase the social connectivity of the City's seniors

- Biannual survey with seniors to determine satisfaction with Dial-A-Ride services
- Increased membership at Senior Centers

## OUTCOME 2: Provide access to health care

- Data on annual trips
- Number of unduplicated riders for medical trips

## OUTCOME 3: Ensure access to healthy foods

- Biannual survey with seniors to determine access to healthy foods in their neighborhood and as a result of DAR services
- Number of seniors riding shuttles

# CITY OF HARTFORD: HHC Contract Renewal for FY20

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- **Client Profile:** The Hispanic Health Council (HHC) serves over 120 pregnant and parenting women in the City of Hartford by operating the Maternal Infant Outreach Program (MIOP). This home visitation program provides them with access to health insurance, family-stabilizing resources, and parenting education.
- **Scope and Cost of Contract:** HHC shall continue to implement MIOP for the City, five days a week, 8 hours a day, Monday through Friday. The renewal contract for FY2020 is \$219,162 for services from July 1, 2019 through June 30, 2020.
- **Demographics:** Pregnant and parenting women, primarily African American and Latina.

# CITY OF HARTFORD: HHC Contract Renewal for FY20

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- **RFP History:** HHC was awarded a one-year grant with an option for renewal for three additional years after undergoing a competitive Request for Proposals (RFP) process.
  - The City of Hartford/HHS released a competitive Request for Proposals (RFP) for the operation of MIOP. They were the only application received.
  - Though it was the only application received, it was judged by a panel of City of Hartford employees to meet the requirements set out by the RFP.
- **Program Goals** for the upcoming fiscal year will be as follows:
  - Decrease infant mortality among women in the program
  - Increase access to health insurance
  - Increase access to other social support services

# CITY OF HARTFORD: HHC FY20 Metrics



## OUTCOME 1: Decrease infant mortality among women in the program

- Annual data from program and state infant mortality data

## OUTCOME 2: Increase access to health insurance

- Number of women and infants enrolled in health insurance

## OUTCOME 3: Increase access to other social support services

- Number of women referred to social service agencies
- Number of women enrolled in other agency's programs

**Town of Sprague**  
**BOF Budget vs. Actual**  
**included Projected YE totals**  
**July 2018 through June 2019**

	Prior Three Months			Current Year Totals				Estimated Year-End Totals				
	Apr 19	May 19	June 19	Jul '18 - Jun 19	Budget	\$ Over Budget	% of Budget	Projected	Budget	\$ Over Budget	% of Budget	
<b>Ordinary Income/Expense</b>												
<b>Income</b>												
<b>5000 - Taxes</b>												
5000-1 - Current Taxes	30,598	14,444	13,677	5,252,102	5,234,772	17,330	100%	5,252,102	5,234,772	17,330	100%	
5000-2 - Current Interest & Lien Fees	3,309	1,504	2,064	23,531	20,000	3,531	118%	23,531	20,000	3,531	118%	
5000-3 - Prior Year Tax	5,906	6,889	1,881	90,268	145,000	(54,732)	62%	90,268	145,000	(54,732)	62%	
5000-4 - Prior Year Interest/Lien Fees	2,798	4,331	1,399	30,596	35,000	(4,404)	87%	30,596	35,000	(4,404)	87%	
5000-5 - Current Supp MV Tax	2,833	881	2,634	74,061	52,000	22,061	142%	74,061	52,000	22,061	142%	
5000-6 - Firefighter Tax Abatement	-	-	-	-	(8,500)	8,500	0%	-	(8,500)	8,500	0%	
5000-7 - PILOT Solar Farm	-	-	-	200,000	200,000	-	100%	200,000	200,000	-	100%	
5000-8 - Tax & Applic. Refunds (contra)	-	-	(21)	(1,639)	-	(1,639)	100%	(1,639)	-	(1,639)	100%	
5000-9 - Tax Overpymnts Ret'd (contra)	(3,274)	-	-	(3,444)	-	(3,444)	100%	(3,444)	-	(3,444)	100%	
<b>Total 5000 - Taxes</b>	<b>28,048</b>	<b>28,048</b>	<b>21,634</b>	<b>5,665,475</b>	<b>5,678,272</b>	<b>(12,797)</b>	<b>100%</b>	<b>5,665,475</b>	<b>5,678,272</b>	<b>(12,797)</b>	<b>100%</b>	
<b>5100 - State Grants-School</b>												
5100-1 - ECS - Assis. to Towns for Educ.	1,295,281	-	-	2,615,689	2,640,814	(25,125)	99%	2,615,689	2,640,814	(25,125)	99%	
<b>Total 5100 - State Grants-School</b>	<b>1,295,281</b>	<b>-</b>	<b>-</b>	<b>2,615,689</b>	<b>2,640,814</b>	<b>(25,125)</b>	<b>99%</b>	<b>2,615,689</b>	<b>2,640,814</b>	<b>(25,125)</b>	<b>99%</b>	
<b>5200 - State Grants-Local</b>												
5200-1 - Telecomm. Property Tax Grant	-	-	-	5,416	8,700	(3,284)	62%	5,416	8,700	(3,284)	62%	
5200-10 - Judicial 10th Circuit Court	-	650	-	1,570	200	1,370	785%	1,570	200	1,370	785%	
5200-11 - SLA - Emergency Mgmt. Agency	-	-	-	-	2,800	(2,800)	0%	-	2,800	(2,800)	0%	
5200-13 - St. Police O/T	-	3,079	-	11,203	15,000	(3,797)	75%	14,795	15,000	(205)	99%	
5200-14 - Town Aid Roads	75,532	-	-	151,064	151,219	(155)	100%	151,064	151,219	(155)	100%	
5200-16 - Elderly & Disabled Transp Grant	2,848	-	2,848	8,543	8,800	(257)	97%	8,543	8,800	(257)	97%	
5200-2 - Municipal Rev Sharing-Muni Proj	-	-	-	386,528	386,528	-	100%	386,528	386,528	-	100%	
5200-4 - PILOT - State Property	-	-	-	6,156	6,156	-	100%	6,156	6,156	-	100%	
5200-5 - Mashantucket Pequot Grant	-	-	5,826	17,479	17,479	-	100%	17,479	17,479	-	100%	
5200-6 - Veterans Tax Relief	-	-	-	2,518	2,394	124	105%	2,518	2,394	124	105%	
5200-7 - Disability Exemption Reimb.	-	-	-	491	665	(174)	74%	491	665	(174)	74%	
5200-8 - Elderly Homeowners Tax Credit	-	-	-	-	9,900	(9,900)	0%	-	9,900	(9,900)	0%	
<b>Total 5200 - State Grants-Local</b>	<b>78,380</b>	<b>3,729</b>	<b>8,674</b>	<b>590,969</b>	<b>609,841</b>	<b>(18,872)</b>	<b>97%</b>	<b>594,561</b>	<b>609,841</b>	<b>(15,280)</b>	<b>97%</b>	
<b>5300 - Local Revenues</b>												
5300-1 - Interest Income	1,758	817	44	6,667	1,000	5,667	667%	6,667	1,000	5,667	667%	
5300-10 - Permit Fees, P&Z, Inland & Wetl	-	84	352	2,822	4,000	(1,178)	71%	2,822	4,000	(1,178)	71%	
5300-13 - Landfill Receipts	1,290	1,535	2,754	22,011	25,000	(2,989)	88%	22,011	25,000	(2,989)	88%	
5300-14 - Newsletter Ads	-	70	-	2,321	3,000	(679)	77%	2,321	3,000	(679)	77%	
5300-15 - Marriage Licenses	32	16	16	192	150	42	128%	192	150	42	128%	
5300-16 - Sportsmans Licenses	34	12	5	114	150	(36)	76%	114	150	(36)	76%	
5300-17 - Farmland Preservation	102	87	57	1,104	950	154	116%	1,104	950	154	116%	
5300-2 - Licenses,Burial, Crem, Pis, Liq	260	310	140	985	1,000	(15)	99%	985	1,000	(15)	99%	
5300-3 - Building Inspector Fees	1,481	16,430	4,620	31,999	20,000	11,999	160%	31,999	20,000	11,999	160%	
5300-4 - Dog License Fees	-	-	784	1,145	2,750	(1,605)	42%	1,145	2,750	(1,605)	42%	
5300-5 - Sundry Receipts, faxes, etc	26	8	10	400	200	200	200%	400	200	200	200%	
5300-6 - Recording Land Rec,maps, trade	1,242	1,110	743	12,187	10,000	2,187	122%	12,187	10,000	2,187	122%	
5300-8 - Conveyance Tax	4,380	1,629	1,014	18,316	17,000	1,316	108%	18,316	17,000	1,316	108%	
5300-9 - Copies	594	539	541	5,697	5,000	697	114%	5,697	5,000	697	114%	
<b>Total 5300 - Local Revenues</b>	<b>11,198</b>	<b>22,647</b>	<b>11,079</b>	<b>105,960</b>	<b>90,200</b>	<b>15,760</b>	<b>117%</b>	<b>105,960</b>	<b>90,200</b>	<b>15,760</b>	<b>117%</b>	
<b>5400 - Misc Revenues</b>												
5400-1 - Trans. Subsidy from SCRRA	-	-	3,977	3,977	2,000	1,977	199%	3,977	2,000	1,977	199%	
5400-5 - Other Revenues	100	7,231	7,074	280,272	-	280,272	100%	280,272	-	280,272	100%	
5400-6 - Waste Management	4,459	8,044	11,111	56,651	52,000	4,651	109%	57,104	52,000	5,104	110%	
<b>Total 5400 - Misc Revenues</b>	<b>4,559</b>	<b>15,275</b>	<b>22,162</b>	<b>340,899</b>	<b>54,000</b>	<b>286,899</b>	<b>631%</b>	<b>341,352</b>	<b>54,000</b>	<b>287,352</b>	<b>632%</b>	
5500-3 - Resv. Dam Proj. - Prinp. S&W	-	-	-	45,000	45,000	-	100%	45,000	45,000	-	100%	
5500-4 - Resv. Dam Proj. - Int. W & S	-	-	-	27,223	29,065	(1,842)	94%	27,223	29,065	(1,842)	94%	
<b>Total Income</b>	<b>1,417,466</b>	<b>69,700</b>	<b>63,548</b>	<b>9,391,215</b>	<b>9,147,192</b>	<b>244,023</b>	<b>103%</b>	<b>9,395,260</b>	<b>9,147,192</b>	<b>248,068</b>	<b>103%</b>	
<b>Gross Profit</b>	<b>1,417,466</b>	<b>69,700</b>	<b>63,548</b>	<b>9,391,215</b>	<b>9,147,192</b>	<b>244,023</b>	<b>103%</b>	<b>9,395,260</b>	<b>9,147,192</b>	<b>248,068</b>	<b>103%</b>	

**Town of Sprague**  
**BOF Budget vs. Actual**  
**included Projected YE totals**  
**July 2018 through June 2019**

	Prior Three Months			Current Year Totals				Estimated Year-End Totals				
	Apr 19	May 19	June 19	Jul '18 - Jun 19	Budget	\$ Over Budget	% of Budget	Projected	Budget	\$ Over Budget	% of Budget	
<b>Expense</b>												
6000 - Board of Selectmen												
6000-1 - First Selectman	2,646	2,215	2,215	40,000	40,000	-	100%	40,000	40,000	-	100%	
6000-2 - Selectman 2	100	100	100	1,200	1,200	-	100%	1,200	1,200	-	100%	
6000-3 - Selectman 3	100	100	100	1,200	1,200	-	100%	1,200	1,200	-	100%	
6000-4 - Selectman office Sup, Misc.	192	697	12	1,356	1,360	(4)	100%	1,356	1,360	(4)	100%	
6000-5 - Selectman - Mileage	571	-	571	3,280	3,200	80	102%	3,280	3,200	80	102%	
6000-6 - Selectman Executive Assistant	3,452	3,452	3,452	44,826	44,878	(52)	100%	44,826	44,878	(52)	100%	
6000-7 - Stipend Add'l Brd Participation	200	50	100	1,000	1,000	-	100%	1,000	1,000	-	100%	
<b>Total 6000 - Board of Selectmen</b>	<b>7,262</b>	<b>6,615</b>	<b>6,551</b>	<b>92,862</b>	<b>92,838</b>	<b>24</b>	<b>100%</b>	<b>92,862</b>	<b>92,838</b>	<b>24</b>	<b>100%</b>	
6005 - Elections												
6005-1 - Election Salaries	104	202	163	4,170	5,000	(830)	83%	4,170	5,000	(830)	83%	
6005-2 - Election Misc.	453	115	944	12,875	10,000	2,875	129%	12,875	10,000	2,875	129%	
<b>Total 6005 - Elections</b>	<b>557</b>	<b>317</b>	<b>1,106</b>	<b>17,045</b>	<b>15,000</b>	<b>2,045</b>	<b>114%</b>	<b>17,045</b>	<b>15,000</b>	<b>2,045</b>	<b>114%</b>	
6010 - Board of Finance												
6010-2 - BOF - Town Rpt, Sup.	-	-	220	233	250	(17)	93%	233	250	(17)	93%	
<b>Total 6010 - Board of Finance</b>	<b>-</b>	<b>-</b>	<b>220</b>	<b>233</b>	<b>250</b>	<b>(17)</b>	<b>93%</b>	<b>233</b>	<b>250</b>	<b>(17)</b>	<b>93%</b>	
6011 - Auditing	-	-	-	18,900	23,650	(4,750)	80%	18,900	23,650	(4,750)	80%	
6012 - Bookkeeper												
6012-1 - Bookkeeper - Salary	2,178	2,204	1,997	27,563	28,000	(437)	98%	27,563	28,000	(437)	98%	
6012-2 - Bookkeeper-Support	-	-	398	650	650	-	100%	650	650	-	100%	
<b>Total 6012 - Bookkeeper</b>	<b>2,178</b>	<b>2,204</b>	<b>2,395</b>	<b>28,213</b>	<b>28,650</b>	<b>(437)</b>	<b>98%</b>	<b>28,213</b>	<b>28,650</b>	<b>(437)</b>	<b>98%</b>	
6015 - Assessors												
6015-1 - Assessors, Salary	1,692	1,692	1,692	22,000	22,000	(0)	100%	22,000	22,000	(0)	100%	
6015-4 - Assessors, Travel Expense	-	-	78	78	300	(222)	26%	78	300	(222)	26%	
6015-5 - Assessors, Sch,Wrkshp, Seminars	130	-	-	130	280	(150)	46%	130	280	(150)	46%	
6015-6 - Assess. Misc. Supplies, Postage	550	-	122	706	1,600	(894)	44%	706	1,600	(894)	44%	
6015-7 - Assess. Map updt, Pric.Manuls	-	-	-	-	1,000	(1,000)	0%	-	1,000	(1,000)	0%	
<b>Total 6015 - Assessors</b>	<b>2,372</b>	<b>1,692</b>	<b>1,893</b>	<b>22,913</b>	<b>25,180</b>	<b>(2,267)</b>	<b>91%</b>	<b>22,913</b>	<b>25,180</b>	<b>(2,267)</b>	<b>91%</b>	
6025 - Tax Collector												
6025-1 - Tax Collector, Salary	2,047	2,047	1,969	26,532	26,532	-	100%	26,532	26,532	-	100%	
6025-4 - Tax Collector Misc. Sup. Sch.	-	-	165	521	600	(79)	87%	521	600	(79)	87%	
6025-5 - Tax Collector, Postage	-	-	-	2,785	2,706	79	103%	2,785	2,706	79	103%	
<b>Total 6025 - Tax Collector</b>	<b>2,047</b>	<b>2,047</b>	<b>2,135</b>	<b>29,838</b>	<b>29,838</b>	<b>-</b>	<b>100%</b>	<b>29,838</b>	<b>29,838</b>	<b>-</b>	<b>100%</b>	
6030 - Town Treasurer	200	200	200	2,400	2,400	-	100%	2,400	2,400	-	100%	
6035 - Town Counsel	176	-	2,097	18,764	25,000	(6,236)	75%	18,764	25,000	(6,236)	75%	
6040 - Town Clerk												
6040-1 - Town Clerk, Salary	3,812	3,812	3,812	49,561	49,562	(1)	100%	49,561	49,562	(1)	100%	
6040-2 - Town Clerk, Office Sup, Misc.	-	-	22	1,268	1,463	(195)	87%	1,268	1,463	(195)	87%	
6040-3 - Town Clerk, Dog Licenses	-	208	-	239	350	(111)	68%	239	350	(111)	68%	
6040-4 - Town Clerk, School	-	-	-	1,155	900	255	128%	1,155	900	255	128%	
6040-5 - Town Clerk, Microfm(Security)	-	-	-	1,056	400	656	264%	1,056	400	656	264%	
<b>Total 6040 - Town Clerk</b>	<b>3,812</b>	<b>4,021</b>	<b>3,834</b>	<b>53,279</b>	<b>52,675</b>	<b>604</b>	<b>101%</b>	<b>53,279</b>	<b>52,675</b>	<b>604</b>	<b>101%</b>	
6045 - Telephone Services/DSL/Website	837	523	1,426	11,655	11,500	155	101%	11,655	11,500	155	101%	
6050 - Pool Secretaries												
6050-1 - Pool Sec,Salary-Asst Town Clerk	1,946	1,728	1,776	22,199	23,204	(1,005)	96%	22,199	23,204	(1,005)	96%	
6050-2 - Pool Sec, Salary-Land Use Clerk	2,735	2,744	2,606	35,141	34,560	581	102%	35,141	34,560	581	102%	
<b>Total 6050 - Pool Secretaries</b>	<b>4,681</b>	<b>4,472</b>	<b>4,382</b>	<b>57,340</b>	<b>57,764</b>	<b>(424)</b>	<b>99%</b>	<b>57,340</b>	<b>57,764</b>	<b>(424)</b>	<b>99%</b>	
6055 - Town Off. Bldg.												
6055-1 - Town Off. Bldg,Janitorial Serv	756	756	755	9,822	9,822	-	100%	9,822	9,822	-	100%	
6055-2 - Town Off. Bldg. Sup. Maint.	218	-	700	2,343	2,000	343	117%	2,343	2,000	343	117%	
6055-3 - Town Off/Sen.Ctr.- Bldg.Heat	-	-	-	10,113	11,500	(1,387)	88%	10,113	11,500	(1,387)	88%	
6055-4 - Town Off Bldg/Sen Ctr - Lights	670	615	434	8,864	10,500	(1,636)	84%	8,864	10,500	(1,636)	84%	
6055-5 - Town Off. Bldg. rpr & renov.	649	-	1,445	6,407	5,000	1,407	128%	6,407	5,000	1,407	128%	
<b>Total 6055 - Town Off. Bldg.</b>	<b>2,292</b>	<b>1,370</b>	<b>3,334</b>	<b>37,548</b>	<b>38,822</b>	<b>(1,274)</b>	<b>97%</b>	<b>37,548</b>	<b>38,822</b>	<b>(1,274)</b>	<b>97%</b>	

**Town of Sprague  
BOF Budget vs. Actual  
included Projected YE totals  
July 2018 through June 2019**

	Prior Three Months			Current Year Totals				Estimated Year-End Totals				
	Apr 19	May 19	June 19	Jul '18 - Jun 19	Budget	\$ Over Budget	% of Budget	Projected	Budget	\$ Over Budget	% of Budget	
<b>6060 - Grants/Contracts Manager</b>												
6060-1 - Grants/Cont Mgr-Salary	2,370	2,394	2,394	30,823	31,272	(449)	99%	30,823	31,272	(449)	99%	
6060-2 - Grants/Co Mg-Workshops,Seminars	49	-	-	397	600	(203)	66%	397	600	(203)	66%	
6060-3 - Grants/ConMgr-Supp,Subs,Postage	-	-	50	357	750	(393)	48%	357	750	(393)	48%	
6060-4 - Grants/Contracts Mgr-Mileage	-	56	40	268	800	(532)	34%	268	800	(532)	34%	
<b>Total 6060 - Grants/Contracts Manager</b>	<b>2,419</b>	<b>2,450</b>	<b>2,484</b>	<b>31,845</b>	<b>33,422</b>	<b>(1,577)</b>	<b>95%</b>	<b>31,845</b>	<b>33,422</b>	<b>(1,577)</b>	<b>95%</b>	
<b>6100 - P &amp; Z Comm.</b>												
6100-1 - P & Z Comm. Enfc. Off.	552	552	552	7,171	7,171	(0)	100%	7,171	7,171	(0)	100%	
6100-2 - P & Z Comm. Planner	3,658	-	2,328	11,896	18,000	(6,104)	66%	11,896	18,000	(6,104)	66%	
<b>Total 6100 - P &amp; Z Comm.</b>	<b>4,209</b>	<b>552</b>	<b>2,879</b>	<b>19,067</b>	<b>25,171</b>	<b>(6,104)</b>	<b>76%</b>	<b>19,067</b>	<b>25,171</b>	<b>(6,104)</b>	<b>76%</b>	
6111 - Land Use Miscellaneous	-	-	174	730	800	(70)	91%	730	800	(70)	91%	
6115 - Ec. Devel.	-	225	-	600	900	(300)	67%	600	900	(300)	67%	
<b>6120 - Conservation Commission</b>												
6120-2 - Training workshop	-	-	-	-	100	(100)	0%	-	100	(100)	0%	
6120-4 - Miscellaneous	-	-	82	82	1,000	(918)	8%	82	1,000	(918)	8%	
<b>Total 6120 - Conservation Commission</b>	<b>-</b>	<b>-</b>	<b>82</b>	<b>82</b>	<b>1,100</b>	<b>(1,018)</b>	<b>7%</b>	<b>82</b>	<b>1,100</b>	<b>(1,018)</b>	<b>7%</b>	
6150 - Conservation Wetlands Enf Off	385	525	1,155	6,493	8,500	(2,008)	76%	6,493	8,500	(2,008)	76%	
<b>6200 - Highways</b>												
6200-1 - Highways, General Maintenance	1,446	1,413	2,959	67,689	45,000	22,689	150%	67,689	45,000	22,689	150%	
6200-10 - Drug & Alcohol Testing	-	-	-	500	500	-	100%	500	500	-	100%	
6200-2 - Highways, Public Works Salary	19,180	19,157	18,805	245,347	244,848	499	100%	245,347	244,848	499	100%	
6200-3 - Highways, Misc. o/t labor.	764	236	541	15,877	26,200	(10,323)	61%	15,877	26,200	(10,323)	61%	
6200-4 - Boots - Highways	-	-	859	1,968	2,000	(32)	98%	1,968	2,000	(32)	98%	
6200-5 - Storm Materials	-	-	-	29,211	27,500	1,711	106%	29,211	27,500	1,711	106%	
6200-6 - Highways, Roadway Mgmt.	403	6,182	666	28,880	40,000	(11,120)	72%	28,880	40,000	(11,120)	72%	
6200-7 - Highways, Town Garage	2,788	518	43	10,655	8,000	2,655	133%	10,655	8,000	2,655	133%	
6200-8 - Stormwater Permit Fees(Phasell)	-	-	-	4,928	4,000	928	123%	4,928	4,000	928	123%	
<b>Total 6200 - Highways</b>	<b>24,580</b>	<b>27,504</b>	<b>23,872</b>	<b>405,053</b>	<b>398,048</b>	<b>7,005</b>	<b>102%</b>	<b>405,053</b>	<b>398,048</b>	<b>7,005</b>	<b>102%</b>	
<b>6202 - Tree Maintenance</b>												
6202-1 - Tree Warden	-	-	1,100	2,200	2,200	-	100%	2,200	2,200	-	100%	
6202-2 - Tree Warden- Training Seminars	-	65	-	290	300	(10)	97%	290	300	(10)	97%	
6202-3 - Tree Pruning, Removal, Replacme	-	-	-	8,689	10,000	(1,311)	87%	8,689	10,000	(1,311)	87%	
6202-4 - Tree Warden Mileage	-	-	179	457	500	(43)	91%	457	500	(43)	91%	
<b>Total 6202 - Tree Maintenance</b>	<b>-</b>	<b>65</b>	<b>1,279</b>	<b>11,635</b>	<b>13,000</b>	<b>(1,365)</b>	<b>90%</b>	<b>11,635</b>	<b>13,000</b>	<b>(1,365)</b>	<b>90%</b>	
6205 - Street Lighting	278	349	531	14,047	20,000	(5,953)	70%	14,047	20,000	(5,953)	70%	
6300 - Social Security	4,585	4,478	4,804	60,937	62,361	(1,424)	98%	60,937	62,361	(1,424)	98%	
6310 - Deferred Compensation	1,233	1,233	1,233	16,025	16,025	(0)	100%	16,025	16,025	(0)	100%	
<b>6400 - Regional Agencies</b>												
6400-1 - Reg. Agency - TVCCA	-	-	-	1,000	1,000	-	100%	1,000	1,000	-	100%	
6400-10 - RegAgency-SSAC of Eastern CT	-	-	-	300	300	-	100%	300	300	-	100%	
6400-11 - RegAg-SE CT Enterpr Reg	-	-	-	1,169	1,540	(371)	76%	1,169	1,540	(371)	76%	
6400-12 - RegAgcy-Regional Animal Control	-	-	-	9,201	9,795	(594)	94%	9,201	9,795	(594)	94%	
6400-2 - Reg. Agency - Cncl. of Gvnt	-	-	-	1,641	1,641	-	100%	1,641	1,641	-	100%	
6400-3 - Reg. Agency - Soil/Wtr. Con.	-	-	-	300	300	-	100%	300	300	-	100%	
6400-4 - Reg. Agency - Women's Center	-	-	-	250	250	-	100%	250	250	-	100%	
6400-5 - Uncas Health District	-	-	-	19,308	19,308	(0)	100%	19,308	19,308	(0)	100%	
6400-6 - Reg. Agency - CCM	-	-	-	2,032	2,032	-	100%	2,032	2,032	-	100%	
6400-7 - Reg. Agency - Norwich PrbCrt	525	-	-	1,893	2,187	(294)	87%	1,893	2,187	(294)	87%	
6400-8 - Council of Small Towns (COST)	-	-	-	725	725	-	100%	725	725	-	100%	
6400-9 - Quinebaug Walking Weekends	-	-	-	175	175	-	100%	175	175	-	100%	
<b>Total 6400 - Regional Agencies</b>	<b>525</b>	<b>-</b>	<b>-</b>	<b>37,994</b>	<b>39,253</b>	<b>(1,259)</b>	<b>97%</b>	<b>37,994</b>	<b>39,253</b>	<b>(1,259)</b>	<b>97%</b>	
<b>6500 - Insurance</b>												
6500-1 - Insurance, General Town	-	-	-	29,635	28,425	1,210	104%	29,635	28,425	1,210	104%	
6500-2 - Insurance, Fire Department	-	-	-	16,381	16,381	0	100%	16,381	16,381	0	100%	
6500-4 - Insurance, Water & Sewer Plants	-	-	-	7,567	7,567	0	100%	7,567	7,567	0	100%	

**Town of Sprague**  
**BOF Budget vs. Actual**  
**included Projected YE totals**  
**July 2018 through June 2019**

	Prior Three Months			Current Year Totals				Estimated Year-End Totals			
	Apr 19	May 19	June 19	Jul '18 - Jun 19	Budget	\$ Over Budget	% of Budget	Projected	Budget	\$ Over Budget	% of Budget
6500-5 - Insurance,CIRMA (Workers Comp)	-	-	-	35,582	41,819	(6,237)	85%	35,582	41,819	(6,237)	85%
6500-6 - Insurance, Empl. Medical Ins.	687	14,813	-	92,116	92,123	(7)	100%	92,116	92,123	(7)	100%
6500-7 - Employee Insurance Waiver	329	329	329	3,950	3,950	-	100%	3,950	3,950	-	100%
<b>Total 6500 - Insurance</b>	<b>1,016</b>	<b>15,143</b>	<b>329</b>	<b>185,233</b>	<b>190,265</b>	<b>(5,032)</b>	<b>97%</b>	<b>185,233</b>	<b>190,265</b>	<b>(5,032)</b>	<b>97%</b>
<b>6600 - Police Department</b>											
6600-1 - Police Dept. Resident Trooper	-	-	165,902	165,902	176,277	(10,375)	94%	165,902	176,277	(10,375)	94%
6600-2 - Police Dept., O/T 50% contra	-	3,595	2,762	17,411	5,000	12,411	348%	18,132	5,000	13,132	363%
6600-3 - Police Dept. DARE Program	-	-	-	-	300	(300)	0%	-	300	(300)	0%
6600-4 - Police Dept., Supplies, Misc.	110	-	-	148	500	(352)	30%	148	500	(352)	30%
6600-5 - Police Dept.- Sch. Crs. Guard	316	422	316	3,768	3,854	(86)	98%	3,768	3,854	(86)	98%
<b>Total 6600 - Police Department</b>	<b>426</b>	<b>4,017</b>	<b>168,980</b>	<b>187,229</b>	<b>185,931</b>	<b>1,298</b>	<b>101%</b>	<b>187,950</b>	<b>185,931</b>	<b>2,019</b>	<b>101%</b>
<b>6605 - Fire Dept.</b>											
6605-1 - Fire Dept., Vehicle Maint.	597	5,575	8,499	24,905	20,904	4,001	119%	24,905	20,904	4,001	119%
6605-2 - Fire Dept, Fixed Expenses	3,241	6,183	2,324	35,652	36,700	(1,048)	97%	35,652	36,700	(1,048)	97%
6605-3 - Fire Dept. Truck Supplies	-	-	7,400	7,400	7,400	-	100%	7,400	7,400	-	100%
6605-4 - Fire Dept., Firehouse Maint.	811	100	3,983	9,034	9,325	(291)	97%	9,034	9,325	(291)	97%
6605-5 - Fire Dept., Training	481	-	1,110	7,352	10,000	(2,648)	74%	7,352	10,000	(2,648)	74%
6605-6 - Fire Dept., Business Exp.	21	-	6,199	12,617	13,000	(383)	97%	12,617	13,000	(383)	97%
6605-7 - Fire Dept., Equip. Maint.	1,801	176	2,451	10,000	10,000	-	100%	10,000	10,000	-	100%
<b>Total 6605 - Fire Dept.</b>	<b>6,953</b>	<b>12,035</b>	<b>31,966</b>	<b>106,960</b>	<b>107,329</b>	<b>(369)</b>	<b>100%</b>	<b>106,960</b>	<b>107,329</b>	<b>(369)</b>	<b>100%</b>
<b>6610 - Emergency</b>											
6610-1 - Salary Director	-	-	2,200	2,200	2,200	-	100%	2,200	2,200	-	100%
6610-5 - Training Expense	-	-	500	500	500	-	100%	500	500	-	100%
6610-6 - Equipment Maintenance	-	-	547	822	830	(8)	99%	822	830	(8)	99%
6610-8 - Local Emerg. Plan Chair.(LEPC)	-	-	500	500	500	-	100%	500	500	-	100%
<b>Total 6610 - Emergency</b>	<b>-</b>	<b>-</b>	<b>3,747</b>	<b>4,022</b>	<b>4,030</b>	<b>(8)</b>	<b>100%</b>	<b>4,022</b>	<b>4,030</b>	<b>(8)</b>	<b>100%</b>
<b>6615 - Fire Marshal/Burning Official</b>											
6615-1 - Fire Marshal/Salary	725	725	725	8,701	8,701	-	100%	8,701	8,701	-	100%
6615-2 - Fire Marshal/Off.Exp.Ed.Misc	1,346	-	-	1,521	2,050	(530)	74%	1,521	2,050	(530)	74%
6615-4 - Burning Official - Salary	-	-	312	625	625	-	100%	625	625	-	100%
<b>Total 6615 - Fire Marshal/Burning Official</b>	<b>2,071</b>	<b>725</b>	<b>1,037</b>	<b>10,847</b>	<b>11,376</b>	<b>(530)</b>	<b>95%</b>	<b>10,847</b>	<b>11,376</b>	<b>(530)</b>	<b>95%</b>
<b>6620 - Enf. Off-Bldg.Code</b>											
6620-1 - Enf.Off-Bldg Code - Salary	1,487	1,487	1,487	19,326	19,326	-	100%	19,326	19,326	-	100%
6620-2 - Enf. Off-Bldg.Code - Mileage	-	-	82	371	800	(429)	46%	371	800	(429)	46%
6620-3 - Enf.Off-Bldg.Code - Mbrshp.Fee	-	-	-	250	120	130	208%	250	120	130	208%
6620-6 - Enf.Off-Bldg.Code.- Ed.Training	-	-	-	250	250	-	100%	250	250	-	100%
6620-7 - Enf.Off-Bldg.Code- Code Vol,Sup	-	-	-	500	500	-	100%	500	500	-	100%
<b>Total 6620 - Enf. Off-Bldg.Code</b>	<b>1,487</b>	<b>1,487</b>	<b>1,569</b>	<b>20,697</b>	<b>20,996</b>	<b>(299)</b>	<b>99%</b>	<b>20,697</b>	<b>20,996</b>	<b>(299)</b>	<b>99%</b>
<b>6625 - Blight Enforcement Officer</b>											
6625-1 - Blight Enforce. Officer-Salary	294	294	294	3,529	3,529	-	100%	3,529	3,529	-	100%
6625-2 - Blight Enforce.Officer-Mileage	-	-	119	119	150	(31)	79%	119	150	(31)	79%
6625-3 - Blight Enforce.Officer-Postage	-	-	-	155	150	5	103%	155	150	5	103%
<b>Total 6625 - Blight Enforcement Officer</b>	<b>294</b>	<b>294</b>	<b>413</b>	<b>3,803</b>	<b>3,829</b>	<b>(26)</b>	<b>99%</b>	<b>3,803</b>	<b>3,829</b>	<b>(26)</b>	<b>99%</b>
<b>6700 - Sanit/Wst Rem.</b>											
6700-2 - Sanit/Wst.Rem.Mats.Misc	126	64	747	5,723	5,000	723	114%	5,723	5,000	723	114%
6700-3 - Sanit/Wst.Rem., Recycling	4,353	6,943	8,282	65,926	52,300	13,626	126%	65,926	52,300	13,626	126%
<b>Total 6700 - Sanit/Wst Rem.</b>	<b>4,479</b>	<b>7,007</b>	<b>9,029</b>	<b>71,649</b>	<b>57,300</b>	<b>14,349</b>	<b>125%</b>	<b>71,649</b>	<b>57,300</b>	<b>14,349</b>	<b>125%</b>
<b>6702 - Waste Management Exp. (Waste Management)</b>	<b>5,426</b>	<b>6,011</b>	<b>12,177</b>	<b>62,736</b>	<b>50,642</b>	<b>12,094</b>	<b>124%</b>	<b>62,736</b>	<b>50,642</b>	<b>12,094</b>	<b>124%</b>
<b>6810 - Comm. of Aging</b>											
6810-1 - Comm. on Aging - Salary	1,581	1,591	1,492	20,437	19,000	1,437	108%	20,437	19,000	1,437	108%
6810-2 - Commission on Aging-Munic Agent	20	10	20	109	500	(391)	22%	109	500	(391)	22%
6810-4 - Comm. on Aging - Off sup/misc.	110	110	404	1,584	1,740	(156)	91%	1,584	1,740	(156)	91%
6810-5 - Comm. of Aging - Elevator Contr	200	200	200	2,358	2,366	(8)	100%	2,358	2,366	(8)	100%
6810-6 - Comm. of Aging - Programs	250	74	101	2,144	3,000	(856)	71%	2,144	3,000	(856)	71%
6810-7 - Comm. of Aging - Van Driver	1,682	1,541	1,726	22,413	24,923	(2,510)	90%	22,413	24,923	(2,510)	90%

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	Apr 19	May 19	June 19	Jul '18 - Jun 19	Budget	\$ Over Budget	% of Budget	Projected	Budget	\$ Over Budget	% of Budget
6810-7a - Comm of Aging-Van Dr	1,372	1,342	1,335	16,321	16,488	(167)	99%	16,321	16,488	(167)	99%
6810-8 - Comm. on Aging -Senior Ctr Aide	1,202	1,143	1,151	15,502	16,104	(602)	96%	15,502	16,104	(602)	96%
6810-9 - Van Expense, Comm. on Aging	3,596	747	1,033	10,182	7,000	3,182	145%	10,364	7,000	3,364	145%
<b>Total 6810 - Comm. of Aging</b>	<b>10,013</b>	<b>6,760</b>	<b>7,461</b>	<b>91,051</b>	<b>91,121</b>	<b>(70)</b>	<b>100%</b>	<b>91,233</b>	<b>91,121</b>	<b>112</b>	<b>100%</b>
<b>6950 - Capital Project</b>											
6950-1 - Capital Project,Rpr Centr Plnt	300	-	-	6,000	6,000	(0)	100%	6,000	6,000	(0)	100%
6950-2 - Engineering Fees, Cap. Proj.	-	-	-	5,013	5,000	13	100%	5,013	5,000	13	100%
<b>Total 6950 - Capital Project</b>	<b>300</b>	<b>-</b>	<b>-</b>	<b>11,012</b>	<b>11,000</b>	<b>12</b>	<b>100%</b>	<b>11,012</b>	<b>11,000</b>	<b>12</b>	<b>100%</b>
<b>7000 - Parks &amp; Playgrounds</b>	<b>878</b>	<b>84</b>	<b>90</b>	<b>2,006</b>	<b>2,000</b>	<b>6</b>	<b>100%</b>	<b>2,006</b>	<b>2,000</b>	<b>6</b>	<b>100%</b>
<b>7002 - Summer Recreation(SPARC)</b>											
7002-1 - Summer Recreation Salaries	-	-	-	12,919	14,308	(1,389)	90%	12,919	14,308	(1,389)	90%
7002-2 - Summer Recreation Supplies	94	193	1,565	2,851	1,462	1,389	195%	2,851	1,462	1,389	195%
<b>Total 7002 - Summer Recreation(SPARC)</b>	<b>94</b>	<b>193</b>	<b>1,565</b>	<b>15,770</b>	<b>15,770</b>	<b>-</b>	<b>100%</b>	<b>15,770</b>	<b>15,770</b>	<b>-</b>	<b>100%</b>
<b>7003 - Recreation Facilities (BoS)</b>											
7003-2 - Electricity	154	163	166	1,885	2,200	(315)	86%	1,885	2,200	(315)	86%
<b>Total 7003 - Recreation Facilities (BoS)</b>	<b>154</b>	<b>163</b>	<b>166</b>	<b>1,885</b>	<b>2,200</b>	<b>(315)</b>	<b>86%</b>	<b>1,885</b>	<b>2,200</b>	<b>(315)</b>	<b>86%</b>
<b>7004 - Recreation Events(SPARC)</b>											
7004-1 - RecEvent-3 Villages Fall Fest	69	66	-	5,978	5,912	66	101%	5,978	5,912	66	101%
7004-2 - Rec Event-Earth Day	-	140	129	269	400	(131)	67%	269	400	(131)	67%
7004-3 - Rec Event-Youth Yr Lng Activity	110	-	-	512	500	12	102%	512	500	12	102%
7004-4 - Rec Event-Shetucket River Fest	248	-	-	469	521	(52)	90%	469	521	(52)	90%
7004-8 - Rec Event-Other	220	-	-	500	500	-	100%	500	500	-	100%
<b>Total 7004 - Recreation Events(SPARC)</b>	<b>646</b>	<b>206</b>	<b>129</b>	<b>7,729</b>	<b>7,833</b>	<b>(104)</b>	<b>99%</b>	<b>7,729</b>	<b>7,833</b>	<b>(104)</b>	<b>99%</b>
<b>7005 - Other Recreation Programs</b>											
7005-1 - Sprague/Franklin/Canterbury LL	-	-	-	1,250	1,250	-	100%	1,250	1,250	-	100%
<b>Total 7005 - Other Recreation Programs</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,250</b>	<b>1,250</b>	<b>-</b>	<b>100%</b>	<b>1,250</b>	<b>1,250</b>	<b>-</b>	<b>100%</b>
<b>7010 - Grist Mill</b>											
7010-1 - Grist Mill - Supplies, Maint.	350	143	12	1,437	850	587	169%	1,437	850	587	169%
7010-2 - Grist Mill-Elevator Maintenance	182	182	182	2,151	2,158	(7)	100%	2,151	2,158	(7)	100%
7010-3 - Grist Mill - Heat, Light	375	327	411	9,290	8,365	925	111%	9,290	8,365	925	111%
7010-5 - Grist Mill - Janitor- Salaries	540	520	270	5,273	5,749	(476)	92%	5,273	5,749	(476)	92%
<b>Total 7010 - Grist Mill</b>	<b>1,447</b>	<b>1,192</b>	<b>875</b>	<b>18,150</b>	<b>17,122</b>	<b>1,028</b>	<b>106%</b>	<b>18,150</b>	<b>17,122</b>	<b>1,028</b>	<b>106%</b>
<b>7012 - Historical Museum</b>											
7012-1 - Salary	301	411	436	5,244	7,026	(1,782)	75%	5,244	7,026	(1,782)	75%
7012-14 - Sprague Historical Society	-	-	78	200	200	-	100%	200	200	-	100%
<b>Total 7012 - Historical Museum</b>	<b>301</b>	<b>411</b>	<b>514</b>	<b>5,444</b>	<b>7,226</b>	<b>(1,782)</b>	<b>75%</b>	<b>5,444</b>	<b>7,226</b>	<b>(1,782)</b>	<b>75%</b>
<b>7015 - Library</b>											
7015-1 - Library - Librarian Assistant-1	939	332	390	10,655	12,776	(2,121)	83%	10,655	12,776	(2,121)	83%
7015-10 - Library - Director	1,752	1,699	1,833	21,628	19,780	1,848	109%	21,628	19,780	1,848	109%
7015-11 - Library - Programs	200	-	925	2,000	2,000	-	100%	2,000	2,000	-	100%
7015-12 - Professional Fees	195	-	42	407	500	(93)	81%	407	500	(93)	81%
7015-13 - Library-St Lib CT Membership	-	-	145	283	550	(267)	52%	283	550	(267)	52%
7015-2 - Library - Books	156	128	2,638	5,033	5,500	(467)	92%	5,033	5,500	(467)	92%
7015-3 - Library - Sup./Misc.	13	162	1,372	2,250	2,250	-	100%	2,250	2,250	-	100%
7015-4 - Library - Library Assistant - 3	982	485	430	11,129	12,776	(1,647)	87%	11,129	12,776	(1,647)	87%
7015-5 - Librarian Assistant - 5	872	608	1,050	4,967	6,000	(1,033)	83%	4,967	6,000	(1,033)	83%
7015-6 - Library - Librarian Assistant-2	381	1,461	1,713	13,186	12,776	410	103%	13,186	12,776	410	103%
<b>Total 7015 - Library</b>	<b>5,491</b>	<b>4,875</b>	<b>10,537</b>	<b>71,537</b>	<b>74,908</b>	<b>(3,371)</b>	<b>96%</b>	<b>71,537</b>	<b>74,908</b>	<b>(3,371)</b>	<b>96%</b>
<b>7100 - Miscellaneous</b>											
7100-10 - Newsletter- Salary	247	247	312	3,033	3,033	-	100%	3,033	3,033	-	100%
7100-11 - Bank Fees	6	26	52	482	-	482	100%	482	-	482	100%
7100-12 - Newsletter - Misc.	256	512	56	4,150	4,500	(350)	92%	4,150	4,500	(350)	92%
7100-2 - War Mem./Lords Bridge Gazebo	50	51	51	599	800	(201)	75%	599	800	(201)	75%
7100-3 - Cemeteries, Vets Graves	-	-	-	-	700	(700)	0%	-	700	(700)	0%
7100-4 - Contingent Fund	-	-	-	3,000	3,000	-	100%	3,000	3,000	-	100%

**Town of Sprague  
BOF Budget vs. Actual  
included Projected YE totals  
July 2018 through June 2019**

	Prior Three Months			Current Year Totals				Estimated Year-End Totals			
	Apr 19	May 19	June 19	Jul '18 - Jun 19	Budget	\$ Over Budget	% of Budget	Projected	Budget	\$ Over Budget	% of Budget
7100-5 - Memorial Day Celebration	-	-	776	896	1,200	(304)	75%	1,367	1,200	167	114%
7100-6 - Legal Ads	1,134	-	2,185	11,004	9,000	2,004	122%	11,004	9,000	2,004	122%
7100-8 - Unemployment compensation	-	-	-	-	-	-	0%	-	-	-	100%
<b>Total 7100 - Miscellaneous</b>	<b>1,693</b>	<b>836</b>	<b>3,433</b>	<b>23,164</b>	<b>22,233</b>	<b>931</b>	<b>104%</b>	<b>23,635</b>	<b>22,233</b>	<b>1,402</b>	<b>106%</b>
<b>7150 - Sewer &amp; Water Dept.</b>											
7150-1 - Water & Sewer Public Services	-	-	1,880	8,201	7,500	701	109%	8,201	7,500	701	109%
<b>Total 7150 - Sewer &amp; Water Dept.</b>	<b>-</b>	<b>-</b>	<b>1,880</b>	<b>8,201</b>	<b>7,500</b>	<b>701</b>	<b>109%</b>	<b>8,201</b>	<b>7,500</b>	<b>701</b>	<b>109%</b>
<b>7200 - Office Machines/Sup/Mnt.</b>											
7200-1 - Office Mach/Sup/Mnt -Town Clerk	1,308	-	-	8,372	9,850	(1,478)	85%	8,772	9,850	(1,078)	89%
7200-10 - Fixed Asset Inventory	-	-	-	1,040	1,040	-	100%	1,040	1,040	-	100%
7200-2 - Office Mach/Sup/Mnt.- Tax Coll.	-	-	1,000	8,335	7,326	1,009	114%	8,335	7,326	1,009	114%
7200-3 - Office Mach/Sup/Mnt.- Assessor	-	-	-	10,265	11,815	(1,550)	87%	10,265	11,815	(1,550)	87%
7200-4 - Office Mach/Sup/Mnt-Select/Trea	110	-	-	1,000	1,000	-	100%	1,000	1,000	-	100%
7200-5 - Office Machines - Equip.Mnt.	26	1,122	5,135	10,063	7,000	3,063	144%	10,063	7,000	3,063	144%
7200-6 - Office MachSupp-ServSupp	-	-	-	5,000	5,000	-	100%	5,000	5,000	-	100%
7200-7 - Paychex Services	207	211	259	3,926	3,800	126	103%	3,926	3,800	126	103%
7200-8 - Off.Mach/Sup/Mnt-Library Suppor	-	-	-	2,406	3,230	(824)	74%	2,406	3,230	(824)	74%
7200-9 - Off.Mach/Sup/Mnt.-Mail System	-	-	177	708	708	(0)	100%	708	708	(0)	100%
<b>Total 7200 - Office Machines/Sup/Mnt.</b>	<b>1,651</b>	<b>1,333</b>	<b>6,571</b>	<b>51,115</b>	<b>50,769</b>	<b>346</b>	<b>101%</b>	<b>51,515</b>	<b>50,769</b>	<b>746</b>	<b>101%</b>
<b>7300 - Interest Payments - Bonds</b>											
7300-14 - 2005 Bonds, Land Purchase, Rds	-	-	-	29,000	29,000	-	100%	29,000	29,000	-	100%
7300-15 - 2009 Bond-Roads, Roof, Fire App,A	13,200	-	-	28,744	28,744	(0)	100%	28,744	28,744	(0)	100%
7300-16 - 2013 Bonds-Various Purposes	-	-	-	143,675	143,675	-	100%	143,675	143,675	-	100%
<b>Total 7300 - Interest Payments - Bonds</b>	<b>13,200</b>	<b>-</b>	<b>-</b>	<b>201,419</b>	<b>201,419</b>	<b>(0)</b>	<b>100%</b>	<b>201,419</b>	<b>201,419</b>	<b>(0)</b>	<b>100%</b>
<b>7305 - Redemption of Debt-Principal</b>											
7305-14 - 2005 Bonds, Land Purchase, Rds	-	-	-	85,000	85,000	-	100%	85,000	85,000	-	100%
7305-15 - 2009 Bond-Roads, Roof, FireApp,AD	-	-	-	125,000	125,000	-	100%	125,000	125,000	-	100%
7305-16 - 2013 Bonds Various Purposes	-	-	-	350,000	350,000	-	100%	350,000	350,000	-	100%
7305-17 - Note Payment	-	-	-	102,860	100,093	2,767	103%	102,860	100,093	2,767	103%
<b>Total 7305 - Redemption of Debt-Principal</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>662,860</b>	<b>660,093</b>	<b>2,767</b>	<b>100%</b>	<b>662,860</b>	<b>660,093</b>	<b>2,767</b>	<b>100%</b>
7360 - Operating Transfers CNR Fund	-	9,000	-	9,000	9,000	-	100%	9,000	9,000	-	100%
<b>7500 - Board of Education</b>	<b>429,443</b>	<b>464,436</b>	<b>632,651</b>	<b>6,277,799</b>	<b>6,328,668</b>	<b>(50,869)</b>	<b>99%</b>	<b>6,277,799</b>	<b>6,328,668</b>	<b>(50,869)</b>	<b>99%</b>
<b>Total Expense</b>	<b>552,090</b>	<b>597,046</b>	<b>963,184</b>	<b>9,108,067</b>	<b>9,163,957</b>	<b>(55,890)</b>	<b>99%</b>	<b>9,109,841</b>	<b>9,163,957</b>	<b>(54,116)</b>	<b>99%</b>
<b>Net Ordinary Income</b>	<b>865,377</b>	<b>(527,347)</b>	<b>(899,636)</b>	<b>283,148</b>	<b>(16,765)</b>	<b>299,913</b>	<b>-1689%</b>	<b>285,419</b>	<b>(16,765)</b>	<b>302,184</b>	<b>-1702%</b>
<b>Net Income</b>	<b>865,377</b>	<b>(527,347)</b>	<b>(899,636)</b>	<b>283,148</b>	<b>(16,765)</b>	<b>299,913</b>	<b>-1689%</b>	<b>285,419</b>	<b>(16,765)</b>	<b>302,184</b>	<b>-1702%</b>
<b>Summary</b>	<b>Prior Three Months</b>			<b>Current Year Totals</b>				<b>Estimated Year-End Totals</b>			
Board of Selectman Expenditures	\$ 122,647	\$ 132,610	330,533	\$ 2,830,268	\$ 2,835,289	\$ (5,021)	100%	\$ 2,832,042	\$ 2,835,289	\$ (3,247)	100%
Board of Education Expenditures	\$ 429,443	\$ 464,436	632,651	\$ 6,277,799	\$ 6,328,668	\$ (50,869)	99%	\$ 6,277,799	\$ 6,328,668	\$ (50,869)	99%
<b>Total Expenditures</b>	<b>\$ 552,090</b>	<b>\$ 597,046</b>	<b>963,184</b>	<b>\$ 9,108,067</b>	<b>\$ 9,163,957</b>	<b>\$ (55,890)</b>	<b>99%</b>	<b>\$ 9,109,841</b>	<b>\$ 9,163,957</b>	<b>\$ (54,116)</b>	<b>99%</b>

**TOWN OF SPRAGUE**  
**STATEMENT OF CASH BALANCES**  
(See note below)  
6/30/19

**GENERAL FUND**

**General Fund Checking Account Reconciliation:**

Balance Prior Month..... 188,295.65

**Revenues:**

Deposits-Chelsea Groton 268,436.80

**Less Expenditures:**

Cleared-Chelsea Groton 422,216.14

**Bank Balance-General Fund Accounts 34,516.31**

<b><u>GENERAL FUND</u></b>	<b>Annual Yield</b>	<b>Beginning Bal. General Fund</b>	<b>Increase in General Fund</b>	<b>Decrease in General Fund</b>	<b>Ending Balance General Fund</b>
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**Checking Account:**

Chelsea Groton-General Fund (NEW ACCOUNT) 188,295.65 268,436.80 422,216.14 \$ 34,516.31

Dime Bank - General Fund 0.00 - - \$ -

**Total General Fund Checking Accounts..... 188,295.65 \$ 34,516.31**

**Savings Accounts:**

STIF 0.16% 206,721.24 5,869.90 206,000.00 \$ 6,591.14

Chelsea Groton Tax Collector Account 0.10% 188.11 29,076.27 29,076.26 \$ 188.12

Dime Bank-Investment Fund 0.20% 107.18 \$ 107.18

Chelsea Lovett Cemetery 0.05% 1,205.90 \$ 1,205.90

**208,222.43 \$ 8,092.34**

**Capital Non Recurring**

Dime Bank-Capital Non Recurring non interest - - - \$ -

Chelsea Groton - Capital Non-Recurring non interest 4,820.37 \$ 4,820.37

**Total Capital Non Recurring Funds 4,820.37 \$ 4,820.37**

**CURRENT GENERAL FUND & CNR CASH BALANCE \$ 47,429.02**

Prior Year GF & CNR Cash Balance 6/30/18 \$ 517,406.48

Prior Year GF & CNR Cash Balance 6/30/17 \$ 365,859.61

Prior Year GF & CNR Cash Balance 6/30/16 \$ 609,540.02

<b>Budgeted Interest Income 2018-2019</b>	\$ 1,000.00
Actual Year to Date Interest Income	\$ 6,667.22
Percent of Interest Received to Date	<b>666.7%</b>

**Miscellaneous Accounts**

SMALL CITIES PROGRAM INCOME 0.02% 791.71 0.01 - \$ 791.72

SMALL CITIES RIVER ST. RECONSTRUCTION non interest 0.02 - - \$ 0.02

SMALL CITIES RIVER ST RECONSTRUCTION PHII non interest 0.01 - - \$ 0.01

REGIONAL ANIMAL CONTROL non interest 49,805.30 - - \$ 49,805.30

SPRAGUE PUBLIC LIBRARY 0.01% 2,903.23 28.02 - \$ 2,931.25

	<b>Received</b>	<b>Expended</b>	
<b>FUNDS EXPECTED TO BE RECEIVED</b>	366,210.32	3,668.62	<b>\$ 370,477.70</b>

<b>FUNDS EXPENDED-APPROVED FOR BONDING</b>			<b>\$ -</b>
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Melissa A. Sevigny - Bookkeeper

JoAnn Lynch - Treasurer

*NOTE: This report reflects the cash balances of the Town of Sprague at the specific date noted above. This report does not include, nor does it report on, the Fund Balance of the Town. The Fund Balance of the Town is a financial number which takes into account all of the assets and liabilities of the Town and represents the surpluses and/or deficits the Town has experienced over its history. The Town's cash balances, an asset of the Town, is only one of the many pieces of financial information included in the Fund Balance.*



	Beginning Balance	Adjustments to Beg. Bal.	Adjusted Beg. Bal.	New Appropriations (Transfers In)	Bond Proceeds	Additions (Revenues Posted)	Total Available	Reductions (Expenditures Posted)	Internal Transfers	Ending Balance
Public Works Shared Equipment (13/14)	-		-				-			-
Public Works Dept Equipment Acquisitions (FY17):	-		-				-			-
PW Sweeper FY17	-		-				-			-
PW Mower FY17	1,195		1,195				1,195	(1,195)		(0)
PW Dump Truck FY17	1,420		1,420				1,420	(1,421)	20	19
PW Mason Dump Body Replacement (FY18)	55,847		55,847				55,847	(55,816)		31
River Park Dry Hydrants	1,264		1,264				1,264			1,264
Water Supply Plan	23,500		23,500				23,500	(23,245)		255
Water & Sewer Capital Upgrades (FY18)	25,000		25,000				25,000	(13,313)		11,687
Security Equipment Acquisition & Installation (FY17)	419		419				419	(419)		-
Roads	-		-				-			-
Roads 2017-2018	(11,169)		(11,169)				(11,169)	(84,706)		(95,875)
Roads 2019-2020	-		-				-	(3,500)		(3,500)
School Hill Road Emergency Culvert Repair	-		-				-	(6,638)		(6,638)
CT Main Street/LOTIP/Tap Set Aside	9,167		9,167			443,789	452,956	(532,494)		(79,538)
Signage FY12	-		-				-			-
Snow Blower Replacement (FY16)	20		20				20		(20)	-
Public Safety										
Security Equipment - Cameras at Town Sites FY18	2,243		2,243				2,243	(5,257)	1,341	(1,673)
BFD Building Improvements FY17	-		-				-			-
BFD Pump (FY17)	-		-				-			-
BFD Building Improvements FY18	30,642		30,642				30,642	(10,042)		20,600
BFD Portable Radios FY18	-		-				-			-
FY10 1986 Seagrave 100' Ladder Truck Repair	727		727				727	(727)		0
FY10 Four Defibrillators	115		115				115	(115)		-
FY09 1988 Ford E-One Pumper ET-324	5,474		5,474				5,474	(5,474)		-
FY06 Preliminary Architectural Costs	-		-				-			-
Education										
Sayles School Improvements FY18	86,700		86,700				86,700	(14,671)		72,029
Sayles School Improvements FY17	14,791		14,791				14,791	(14,791)		-
FY03 Generator at Sayles School	-		-				-			-
	598,243	-	598,243	9,000	-	465,576	1,072,819	(1,165,828)	371	(92,638)
<b>ASSIGNED FUND BALANCE</b>										
Bond proceeds (FY02-FY18)	74,905		74,905		7,160,000		7,234,905	(7,312,724)		(77,819)
Skateboard Park & Upgrades	1,566		1,566				1,566			1,566
Sprague Land Preserve	371		371				371		(371)	-
Christmas Families	-		-			3,313	3,313	(1,914)		1,399
Food Bank	11,701		11,701			856	12,557	(1,146)		11,411
Rental Property	4,270	(600)	3,670			32,202	35,872	(30,047)		5,825
Summer Concerts	9,575		9,575			7,000	16,575	(6,850)		9,725
Sprague Historical Society	-		-				-			-
Miscellaneous Expense	(3,243)		(3,243)				(3,243)			(3,243)
Assigned	(111,957)		(111,957)				(111,957)		1,090	(110,867)
	(12,812)	(600)	(13,412)	-	7,160,000	43,371	7,189,959	(7,352,681)	719	(162,003)
Unassigned	(397)		(397)	-	-	-		-	-	(397)
Total Fund Balance	391,600	(600)	391,000	9,000	7,190,145	1,091,097	8,681,639	(9,066,988)	-	(385,746)

# Sprague Board of Education

Final FY 19

	Approved Budget	Current Mo. Budget Trf	Prior YTD Budget Trfs	Revised Budget	Year to Date Actual	Encumbered	Total Expenditures	Variance	% Spent (EXP + ENC)	% Spent (EXP only)
<b>1000-Regular Instruction</b>										
1000.51110. Wages Paid to Teachers - Regular Ed	1,099,341.05	0.00	(1,960.00)	1,097,381.05	1,074,076.07	0.00	1,074,076.07	23,304.98	97.88	97.88
1000.51120. Wages Paid to Instructional Aides - Regular Ed	37,480.30	0.00	0.00	37,480.30	20,212.19	0.00	20,212.19	17,268.11	53.93	53.93
1000.52100. Group Life Insurance - Regular	780.48	0.00	0.00	780.48	771.03	0.00	771.03	9.45	98.79	98.79
1000.52200. FICA/Medicare Employer - Regular Ed	20,588.40	0.00	0.00	20,588.40	16,217.58	0.00	16,217.58	4,370.82	78.77	78.77
1000.52500. Tuition Reimbursement	10,000.00	0.00	(1,000.00)	9,000.00	4,321.60	0.00	4,321.60	4,678.40	48.02	48.02
1000.52800. Health Insurance - Regular	234,042.20	0.00	(3,000.00)	231,042.20	226,113.15	0.00	226,113.15	4,929.05	97.87	97.87
1000.53200. Substitutes - Regular Education	24,000.00	(12,000.00)	0.00	12,000.00	10,975.35	0.00	10,975.35	1,024.65	91.46	91.46
1000.53230. Purchased Pupil Services	1,000.00	0.00	175.00	1,175.00	1,893.75	0.00	1,893.75	(718.75)	161.17	161.17
1000.54420. Equipment Leasing	25,507.56	0.00	0.00	25,507.56	24,342.16	0.00	24,342.16	1,165.40	95.43	95.43
1000.56100. General Supplies - Regular Education	7,976.00	(1,064.79)	(1,000.00)	5,911.21	10,316.06	0.00	10,316.06	(4,404.85)	174.52	174.52
1000.56110. Instructional Supplies - Regular Education	2,971.00	0.00	0.00	2,971.00	746.10	0.00	746.10	2,224.90	25.11	25.11
1000.56400. Workbooks/Disposables	15,770.43	(4,590.26)	(3,000.00)	8,180.17	8,180.17	0.00	8,180.17	0.00	100.00	100.00
1000.56410. Textbooks	3,000.00	(823.64)	0.00	2,176.36	2,176.36	0.00	2,176.36	0.00	100.00	100.00
1000.56501. Ink and Toner	8,500.00	0.00	0.00	8,500.00	10,360.05	0.00	10,360.05	(1,860.05)	121.88	121.88
1000.58100. Dues & Fees	7,634.00	180.00	150.00	7,964.00	7,964.00	0.00	7,964.00	0.00	100.00	100.00
<b>Total</b>	<b>1,498,591.42</b>	<b>(18,298.69)</b>	<b>(9,635.00)</b>	<b>1,470,657.73</b>	<b>1,418,665.62</b>	<b>0.00</b>	<b>1,418,665.62</b>	<b>51,992.11</b>	<b>96.46</b>	<b>96.46</b>
<b>1200-Special Education</b>										
1200.51110. Wages Paid to Teachers - SPED	229,562.01	42,201.78	5,000.00	276,763.79	311,050.33	0.00	311,050.33	(34,286.54)	112.39	112.39
1200.51120. Wages Paid to Instructional Aides - SPED	203,079.67	0.00	0.00	203,079.67	213,838.98	0.00	213,838.98	(10,759.31)	105.30	105.30
1200.51901. Wages Paid - Other Non Certified Staff - SPED	77,487.88	0.00	0.00	77,487.88	74,421.43	0.00	74,421.43	3,066.45	96.04	96.04
1200.52100. Group Life Insurance - SPED	608.70	0.00	200.00	808.70	836.13	0.00	836.13	(27.43)	103.39	103.39
1200.52200. FICA/Medicare Employer - SPED	26,973.20	0.00	0.00	26,973.20	24,485.27	0.00	24,485.27	2,487.93	90.78	90.78
1200.52300. Pension Contributions	1,782.14	0.00	0.00	1,782.14	1,300.94	0.00	1,300.94	481.20	73.00	73.00
1200.52800. Health Insurance	155,061.68	0.00	0.00	155,061.68	166,889.64	0.00	166,889.64	(11,827.96)	107.63	107.63
1200.53200. Substitutes - SPED	11,300.10	0.00	0.00	11,300.10	7,680.94	0.00	7,680.94	3,619.16	67.97	67.97
1200.53230. Purchased Pupil Services	25,278.00	0.00	8,070.00	33,348.00	33,353.50	0.00	33,353.50	(5.50)	100.02	100.02
1200.53300. Other Prof/Tech Services	1,760.00	0.00	240.00	2,000.00	1,805.00	0.00	1,805.00	195.00	90.25	90.25
1200.55800. Travel Reimbursement	900.00	0.00	0.00	900.00	1,003.46	0.00	1,003.46	(103.46)	111.50	111.50
1200.56100. General Supplies - Special Education	400.00	0.00	0.00	400.00	242.40	0.00	242.40	157.60	60.60	60.60
1200.56400. Workbooks/Disposables	1,000.00	0.00	0.00	1,000.00	32.33	0.00	32.33	967.67	3.23	3.23
1200.56410. Textbooks	500.00	0.00	0.00	500.00	0.00	0.00	0.00	500.00	0.00	0.00
1200.58100. Dues & Fees	760.00	0.00	0.00	760.00	1,076.00	0.00	1,076.00	(316.00)	141.58	141.58
<b>Total</b>	<b>736,453.38</b>	<b>42,201.78</b>	<b>13,510.00</b>	<b>792,165.16</b>	<b>838,016.35</b>	<b>0.00</b>	<b>838,016.35</b>	<b>(45,851.19)</b>	<b>105.79</b>	<b>105.79</b>
<b>1300-Adult Education - Cooperative</b>										
1300.55690. Tuition - Adult Cooperative	16,733.00	0.00	0.00	16,733.00	14,950.00	0.00	14,950.00	1,783.00	89.34	89.34
<b>Total</b>	<b>16,733.00</b>	<b>0.00</b>	<b>0.00</b>	<b>16,733.00</b>	<b>14,950.00</b>	<b>0.00</b>	<b>14,950.00</b>	<b>1,783.00</b>	<b>89.34</b>	<b>89.34</b>
<b>1500-Stipends - Extra Curricular</b>										
1500.51930. Extra Curricular Stipends Paid	10,152.00	0.00	0.00	10,152.00	10,152.00	0.00	10,152.00	0.00	100.00	100.00
<b>Total</b>	<b>10,152.00</b>	<b>0.00</b>	<b>0.00</b>	<b>10,152.00</b>	<b>10,152.00</b>	<b>0.00</b>	<b>10,152.00</b>	<b>0.00</b>	<b>100.00</b>	<b>100.00</b>
<b>1600-Summer School</b>										
1600.51110. Wages Paid to Teachers - Summer School	2,400.00	0.00	0.00	2,400.00	2,400.00	0.00	2,400.00	0.00	100.00	100.00
1600.51120. Wages Paid to Inst Aides - Summer School	2,000.00	(903.21)	0.00	1,096.79	1,096.79	0.00	1,096.79	0.00	100.00	100.00
1600.51901. Wages Paid - Other Non-Cert - Summer School	1,200.00	(1,200.00)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
1600.52200. FICA/Medicare Employer - Summer School	300.00	(181.28)	0.00	118.72	118.72	0.00	118.72	0.00	100.00	100.00
<b>Total</b>	<b>5,900.00</b>	<b>(2,284.49)</b>	<b>0.00</b>	<b>3,615.51</b>	<b>3,615.51</b>	<b>0.00</b>	<b>3,615.51</b>	<b>0.00</b>	<b>100.00</b>	<b>100.00</b>
<b>1700-Tutoring</b>										
1700.000100.51110. Wages Paid to Teacher Tutors - Reg Ed	6,986.44	0.00	(2,000.00)	4,986.44	975.00	0.00	975.00	4,011.44	19.55	19.55
1700.000100.52200. FICA/Medicare Employer - Reg Ed	330.48	0.00	0.00	330.48	0.00	0.00	0.00	330.48	0.00	0.00
1700.000200.51110. Wages Paid to Teacher Tutors - Spec Ed	547.50	0.00	2,000.00	2,547.50	547.50	0.00	547.50	2,000.00	21.49	21.49
1700.000200.51120. Wages Paid to Inst Aide Tutors - Spec Ed	8,100.00	0.00	0.00	8,100.00	6,607.50	0.00	6,607.50	1,492.50	81.57	81.57
1700.000200.52200. FICA/Medicare Employer - Spec Ed	686.06	0.00	0.00	686.06	513.46	0.00	513.46	172.60	74.84	74.84
1700.000200.53230. Purchased Pupil Services - Spec Ed	10,140.00	(2,000.00)	0.00	8,140.00	6,015.00	0.00	6,015.00	2,125.00	73.89	73.89
<b>Total</b>	<b>26,790.48</b>	<b>(2,000.00)</b>	<b>0.00</b>	<b>24,790.48</b>	<b>14,658.46</b>	<b>0.00</b>	<b>14,658.46</b>	<b>10,132.02</b>	<b>59.13</b>	<b>59.13</b>
<b>1800-Stipends - Sports Teams</b>										
<b>2110-Social Work Services</b>										
2110.51900. Wages Paid - Social Worker	61,862.78	0.00	0.00	61,862.78	59,594.33	0.00	59,594.33	2,268.45	96.33	96.33
2110.52100. Group Life Insurance - Social Worker	37.80	0.00	0.00	37.80	37.80	0.00	37.80	0.00	100.00	100.00
2110.52200. FICA/Medicare Employer - Social Worker	897.01	0.00	0.00	897.01	916.20	0.00	916.20	(19.19)	102.14	102.14
2110.52800. Health Insurance - Social Worker	1,410.00	0.00	0.00	1,410.00	1,410.00	0.00	1,410.00	0.00	100.00	100.00
2110.56100. Supplies	100.00	(100.00)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>Total</b>	<b>64,307.59</b>	<b>(100.00)</b>	<b>0.00</b>	<b>64,207.59</b>	<b>61,958.33</b>	<b>0.00</b>	<b>61,958.33</b>	<b>2,249.26</b>	<b>96.50</b>	<b>96.50</b>

	Approved Budget	Current Mo. Budget Trf	Prior YTD Budget Trfs	Revised Budget	Year to Date Actual	Encumbered	Total Expenditures	Variance	% Spent (EXP + ENC)	% Spent (EXP only)
<b>2130-Health Office</b>										
2130.51901. Wages Paid - School Nurse	90,366.71	0.00	0.00	90,366.71	90,195.26	0.00	90,195.26	171.45	99.81	99.81
2130.51910. Wages Paid - Nurse Substitutes	4,000.00	0.00	0.00	4,000.00	2,002.50	0.00	2,002.50	1,997.50	50.06	50.06
2130.51930. Nursing Stipends Paid	1,834.00	0.00	0.00	1,834.00	1,834.00	0.00	1,834.00	0.00	100.00	100.00
2130.52100. Group Life Insurance - Health Office	66.15	0.00	0.00	66.15	69.30	0.00	69.30	(3.15)	104.76	104.76
2130.52200. FICA/Medicare Employer - Health	6,913.05	0.00	0.00	6,913.05	7,103.76	0.00	7,103.76	(190.71)	102.76	102.76
2130.52800. Health Insurance - Health Office	9,548.82	486.28	1,000.00	11,035.10	11,825.32	0.00	11,825.32	(790.22)	107.16	107.16
2130.53230. Purchased Pupil Services	700.00	(700.00)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2130.54300. Repairs & Maint Equipment	200.00	(200.00)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2130.56100. Supplies	1,600.00	0.00	0.00	1,600.00	949.65	0.00	949.65	650.35	59.35	59.35
2130.56430. Professional Periodicals	100.00	(31.00)	0.00	69.00	69.00	0.00	69.00	0.00	100.00	100.00
2130.58100. Dues & Fees	400.00	(150.00)	(150.00)	100.00	100.00	0.00	100.00	0.00	100.00	100.00
<b>Total</b>	<b>115,728.73</b>	<b>(594.72)</b>	<b>850.00</b>	<b>115,984.01</b>	<b>114,148.79</b>	<b>0.00</b>	<b>114,148.79</b>	<b>1,835.22</b>	<b>98.42</b>	<b>98.42</b>
<b>2140-Psychological Services</b>										
2140.51900. Wages Paid - School Psychologist	50,711.78	0.00	(5,000.00)	45,711.78	45,231.22	0.00	45,231.22	480.56	98.95	98.95
2140.52100. Group Life Insurance - Psychologist	37.80	0.00	0.00	37.80	22.05	0.00	22.05	15.75	58.33	58.33
2140.52200. FICA/Medicare Employer - Psychologist	735.32	0.00	0.00	735.32	655.11	0.00	655.11	80.21	89.09	89.09
2140.52800. Health Insurance	0.00	0.00	3,000.00	3,000.00	2,752.89	0.00	2,752.89	247.11	91.76	91.76
2140.53230. Purchased Pupil Services	1,000.00	0.00	(1,000.00)	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2140.56100. Assessment Supplies	4,000.00	(3,847.00)	0.00	153.00	153.00	0.00	153.00	0.00	100.00	100.00
2140.56110. Instructional Supplies - Psychologist	100.00	(100.00)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>Total</b>	<b>56,584.90</b>	<b>(3,947.00)</b>	<b>(3,000.00)</b>	<b>49,637.90</b>	<b>48,814.27</b>	<b>0.00</b>	<b>48,814.27</b>	<b>823.63</b>	<b>98.34</b>	<b>98.34</b>
<b>2150-Speech &amp; Audiology Services</b>										
2150.53230. Purchased Pupil Services	10,292.00	0.00	15,860.00	26,152.00	17,724.24	0.00	17,724.24	8,427.76	67.77	67.77
2150.56100. Supplies	775.00	(228.70)	0.00	546.30	546.30	0.00	546.30	0.00	100.00	100.00
<b>Total</b>	<b>11,067.00</b>	<b>(228.70)</b>	<b>15,860.00</b>	<b>26,698.30</b>	<b>18,270.54</b>	<b>0.00</b>	<b>18,270.54</b>	<b>8,427.76</b>	<b>68.43</b>	<b>68.43</b>
<b>2160-PT/OT Services</b>										
2160.53230. Purchased Pupil Services	2,245.00	0.00	14,415.00	16,660.00	14,024.72	0.00	14,024.72	2,635.28	84.18	84.18
<b>Total</b>	<b>2,245.00</b>	<b>0.00</b>	<b>14,415.00</b>	<b>16,660.00</b>	<b>14,024.72</b>	<b>0.00</b>	<b>14,024.72</b>	<b>2,635.28</b>	<b>84.18</b>	<b>84.18</b>
<b>2210-Improvement of Instruction</b>										
2210.53220. In Service	5,000.00	(3,194.60)	0.00	1,805.40	1,805.40	0.00	1,805.40	0.00	100.00	100.00
2210.55800. Conference/Travel - Professional Development	1,500.00	(11.95)	0.00	1,488.05	1,488.05	0.00	1,488.05	0.00	100.00	100.00
2210.56100. Supplies	700.00	(375.95)	0.00	324.05	324.05	0.00	324.05	0.00	100.00	100.00
<b>Total</b>	<b>7,200.00</b>	<b>(3,582.50)</b>	<b>0.00</b>	<b>3,617.50</b>	<b>3,617.50</b>	<b>0.00</b>	<b>3,617.50</b>	<b>0.00</b>	<b>100.00</b>	<b>100.00</b>
<b>2220-Library/Media Services</b>										
<b>2230-Technology</b>										
2230.51901. Wages Paid - Technology Staff	11,188.17	0.00	0.00	11,188.17	11,461.60	0.00	11,461.60	(273.43)	102.44	102.44
2230.52100. Group Life Insurance - Technology	7.56	0.00	0.00	7.56	7.56	0.00	7.56	0.00	100.00	100.00
2230.52200. FICA/Medicare Employer - Technology	855.90	0.00	0.00	855.90	858.95	0.00	858.95	(3.05)	100.36	100.36
2230.52800. Health Insurance - Technology	1,896.53	0.00	0.00	1,896.53	1,896.48	0.00	1,896.48	0.05	100.00	100.00
2230.53520. Other Technical Services	68,659.48	0.00	0.00	68,659.48	68,655.38	0.00	68,655.38	4.10	99.99	99.99
2230.56100. Supplies	1,500.00	0.00	0.00	1,500.00	702.43	0.00	702.43	797.57	46.83	46.83
2230.56500. Technology Supplies	1,000.00	0.00	0.00	1,000.00	473.21	0.00	473.21	526.79	47.32	47.32
2230.57340. Technology Hardware - Instructional	3,000.00	(3,000.00)	0.00	0.00	4,943.60	0.00	4,943.60	(4,943.60)	0.00	0.00
2230.57341. Technology Hardware - Non-Instructional	3,000.00	(2,505.00)	0.00	495.00	495.00	0.00	495.00	0.00	100.00	100.00
2230.57350. Software - Instructional	17,024.97	(4,676.60)	(2,000.00)	10,348.37	10,348.37	0.00	10,348.37	0.00	100.00	100.00
2230.57351. Software - Non-Instructional	23,324.16	(497.80)	0.00	22,826.36	22,826.36	0.00	22,826.36	0.00	100.00	100.00
<b>Total</b>	<b>131,456.77</b>	<b>(10,679.40)</b>	<b>(2,000.00)</b>	<b>118,777.37</b>	<b>122,668.94</b>	<b>0.00</b>	<b>122,668.94</b>	<b>(3,891.57)</b>	<b>103.28</b>	<b>103.28</b>
<b>2310-Board of Education</b>										
2310.51901. Wages Paid - Non-Certified - BOE Admin Office	10,893.65	0.00	0.00	10,893.65	10,794.82	0.00	10,794.82	98.83	99.09	99.09
2310.52100. Group Life Insurance - BOE Office	7.56	0.00	0.00	7.56	7.56	0.00	7.56	0.00	100.00	100.00
2310.52200. FICA/Medicare Employer - BOE Office	833.36	0.00	0.00	833.36	787.60	0.00	787.60	45.76	94.51	94.51
2310.52300. Pension Contributions - BOE Office	2,195.62	0.00	0.00	2,195.62	433.63	0.00	433.63	1,761.99	19.75	19.75
2310.52600. Unemployment Compensation - BOE Office	3,000.00	(1,481.15)	(1,000.00)	518.85	11.05	0.00	11.05	507.80	2.13	2.13
2310.52700. Workers' Compensation - BOE Office	22,885.96	0.00	0.00	22,885.96	22,884.01	0.00	22,884.01	1.95	99.99	99.99
2310.52800. Health Insurance - BOE Office	4,046.78	0.00	0.00	4,046.78	4,046.88	0.00	4,046.88	(0.10)	100.00	100.00
2310.53020. Legal Services - BOE Office	35,000.00	0.00	0.00	35,000.00	32,774.00	0.00	32,774.00	2,226.00	93.64	93.64
2310.55200. Property/Liability Insurance - BOE Office	18,848.36	0.00	0.00	18,848.36	18,848.36	0.00	18,848.36	0.00	100.00	100.00
2310.55400. Advertising - BOE Office	500.00	200.00	0.00	700.00	700.00	0.00	700.00	0.00	100.00	100.00
2310.55800. Conference/Travel - BOE Office	300.00	(300.00)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2310.56100. Supplies - BOE Office	1,400.00	(750.00)	0.00	650.00	567.96	0.00	567.96	82.04	87.38	87.38
2310.58100. Dues & Fees - BOE Office	2,451.00	(50.00)	0.00	2,401.00	2,401.00	0.00	2,401.00	0.00	100.00	100.00
2310.58900. Graduation Costs - BOE Office	500.00	0.00	0.00	500.00	456.25	0.00	456.25	43.75	91.25	91.25

	Approved Budget	Current Mo. Budget Trf	Prior YTD Budget Trfs	Revised Budget	Year to Date Actual	Encumbered	Total Expenditures	Variance	% Spent (EXP + ENC)	% Spent (EXP only)
<b>Total</b>	<b>102,862.29</b>	<b>(2,381.15)</b>	<b>(1,000.00)</b>	<b>99,481.14</b>	<b>94,713.12</b>	<b>0.00</b>	<b>94,713.12</b>	<b>4,768.02</b>	<b>95.21</b>	<b>95.21</b>
<b>2320-Superintendents Office</b>										
2320.51900. Wages Paid - Superintendent	61,842.00	0.00	(5,000.00)	56,842.00	57,827.17	0.00	57,827.17	(985.17)	101.73	101.73
2320.51901. Wages Paid - Non-Certified - Supt Admin Office	10,893.65	0.00	0.00	10,893.65	10,794.82	0.00	10,794.82	98.83	99.09	99.09
2320.52100. Group Life Insurance - Superintendent Office	307.56	0.00	0.00	307.56	355.55	0.00	355.55	(47.99)	115.60	115.60
2320.52200. FICA/Medicare Employer - Superintendent	1,746.75	0.00	0.00	1,746.75	1,626.10	0.00	1,626.10	1,126.65	93.09	93.09
2320.52300. Pension Contributions - Superintendent's Office	2,195.62	0.00	0.00	2,195.62	433.63	0.00	433.63	1,761.99	19.75	19.75
2320.52800. Health Insurance - Superintendent's Office	4,046.78	0.00	0.00	4,046.78	4,046.88	0.00	4,046.88	(0.10)	100.00	100.00
2320.55800. Conference/Travel - Superintendent's Office	1,200.00	(770.00)	0.00	430.00	430.00	0.00	430.00	0.00	100.00	100.00
2320.56100. Supplies - Superintendent's Office	300.00	(197.19)	0.00	102.81	328.03	0.00	328.03	(225.22)	319.06	319.06
2320.58100. Dues & Fees - Superintendent's Office	4,326.00	0.00	0.00	4,326.00	4,326.00	0.00	4,326.00	0.00	100.00	100.00
<b>Total</b>	<b>86,858.36</b>	<b>(967.19)</b>	<b>(5,000.00)</b>	<b>80,891.17</b>	<b>80,168.18</b>	<b>0.00</b>	<b>80,168.18</b>	<b>722.99</b>	<b>99.11</b>	<b>99.11</b>
<b>2400-School Administration Office</b>										
2400.51900. Wages Paid - Principal	106,159.38	0.00	0.00	106,159.38	98,203.08	0.00	98,203.08	7,956.30	92.51	92.51
2400.51901. Wages Paid - Non-Certified - School Administration	46,006.56	0.00	0.00	46,006.56	46,183.73	0.00	46,183.73	(177.17)	100.39	100.39
2400.52100. Group Life Insurance - School Administration Office	223.20	40.95	0.00	264.15	277.80	0.00	277.80	(13.65)	105.17	105.17
2400.52200. FICA/Medicare Employer - School Administration	3,507.09	753.92	0.00	4,261.01	5,001.23	0.00	5,001.23	(740.22)	117.37	117.37
2400.52300. Pension Contributions - School Admin Office	1,854.53	0.00	0.00	1,854.53	1,922.90	0.00	1,922.90	(68.37)	103.69	103.69
2400.52800. Health Insurance - School Administration Office	3,000.00	0.00	0.00	3,000.00	3,000.00	0.00	3,000.00	0.00	100.00	100.00
2400.53300. Other Prof/Tech Services	2,973.60	(1,973.60)	(1,000.00)	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2400.55301. Postage	3,500.00	0.00	0.00	3,500.00	2,366.80	0.00	2,366.80	1,133.20	67.62	67.62
2400.55800. Conference/Travel - School Administration Office	750.00	0.00	0.00	750.00	298.64	0.00	298.64	451.36	39.82	39.82
2400.56100. Supplies	2,500.00	(1,000.00)	0.00	1,500.00	1,710.93	0.00	1,710.93	(210.93)	114.06	114.06
2400.56430. Professional Periodicals	300.00	0.00	0.00	300.00	0.00	0.00	0.00	300.00	0.00	0.00
2400.58100. Dues & Fees - School Administration	1,014.00	0.00	0.00	1,014.00	1,014.00	0.00	1,014.00	0.00	100.00	100.00
<b>Total</b>	<b>171,788.36</b>	<b>(2,178.73)</b>	<b>(1,000.00)</b>	<b>168,609.63</b>	<b>159,979.11</b>	<b>0.00</b>	<b>159,979.11</b>	<b>8,630.52</b>	<b>94.88</b>	<b>94.88</b>
<b>2510-Business Office</b>										
2510.51901. Wages Paid - Non Certified - Business Office	110,354.12	(5,000.00)	0.00	105,354.12	102,171.27	0.00	102,171.27	3,182.85	96.98	96.98
2510.52100. Group Life Insurance - Business Office	189.49	0.00	0.00	189.49	129.29	0.00	129.29	60.20	68.23	68.23
2510.52200. FICA/Medicare Employer - Business Office	8,442.09	0.00	0.00	8,442.09	7,859.01	0.00	7,859.01	583.08	93.09	93.09
2510.52300. Pension Contributions - Business Office	5,284.98	0.00	0.00	5,284.98	2,366.90	0.00	2,366.90	2,918.08	44.79	44.79
2510.52800. Health Insurance - Business Office	27,820.03	0.00	(17,000.00)	10,820.03	9,086.16	0.00	9,086.16	1,733.87	83.98	83.98
2510.53300. Other Prof/Tech Services - Business Office	7,500.00	(2,000.00)	(4,000.00)	1,500.00	1,257.09	0.00	1,257.09	242.91	83.81	83.81
2510.53410. Audit/Accounting Services - Business Office	25,000.00	0.00	0.00	25,000.00	23,953.56	0.00	23,953.56	1,046.44	95.81	95.81
2510.55800. Conference/Travel - Business Office	300.00	(300.00)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2510.56100. Supplies - Business Office	500.00	0.00	0.00	500.00	509.02	0.00	509.02	(9.02)	101.80	101.80
<b>Total</b>	<b>185,390.71</b>	<b>(7,300.00)</b>	<b>(21,000.00)</b>	<b>157,090.71</b>	<b>147,332.30</b>	<b>0.00</b>	<b>147,332.30</b>	<b>9,758.41</b>	<b>93.79</b>	<b>93.79</b>
<b>2600-Building &amp; Grounds</b>										
2600.51901. Wages Paid - Buiding Maintenance	106,095.00	0.00	0.00	106,095.00	99,421.81	0.00	99,421.81	6,673.19	93.71	93.71
2600.52100. Group Life Insurance - Maintenance Department	100.08	0.00	0.00	100.08	81.72	0.00	81.72	18.36	81.65	81.65
2600.52200. FICA/Medicare Employer - Maintenance	8,116.27	0.00	0.00	8,116.27	7,426.42	0.00	7,426.42	689.85	91.50	91.50
2600.52300. Pension Contributions - Maintenance Office	2,774.55	0.00	0.00	2,774.55	1,631.50	0.00	1,631.50	1,143.05	58.80	58.80
2600.52800. Health Insurance - Maintenance	18,965.33	0.00	0.00	18,965.33	19,898.68	0.00	19,898.68	(933.35)	104.92	104.92
2600.54010. Purchased Property Services	23,004.72	0.00	0.00	23,004.72	22,957.76	0.00	22,957.76	46.96	99.80	99.80
2600.54101. Rubbish Removal	5,600.00	0.00	0.00	5,600.00	5,551.62	0.00	5,551.62	48.38	99.14	99.14
2600.54300. Equipment Repairs & Maint	15,000.00	(9,000.00)	(2,000.00)	4,000.00	2,953.01	0.00	2,953.01	1,046.99	73.83	73.83
2600.54301. Building Repairs & Maint	7,000.00	(3,000.00)	0.00	4,000.00	2,736.83	0.00	2,736.83	1,263.17	68.42	68.42
2600.54411. Water	2,700.00	0.00	0.00	2,700.00	2,416.67	0.00	2,416.67	283.33	89.51	89.51
2600.54412. Sewer	1,900.00	0.00	0.00	1,900.00	1,616.86	0.00	1,616.86	283.14	85.10	85.10
2600.55300. Communications - Telephone & Internet	15,749.85	0.00	0.00	15,749.85	12,443.84	0.00	12,443.84	3,306.01	79.01	79.01
2600.56100. General Supplies - Maintenance Department	20,000.00	(3,000.00)	0.00	17,000.00	28,824.51	0.00	28,824.51	(11,824.51)	169.56	169.56
2600.56220. Electricity	60,552.00	0.00	0.00	60,552.00	54,820.46	0.00	54,820.46	5,731.54	90.53	90.53
2600.56230. Liquid Propane	12,000.00	0.00	0.00	12,000.00	9,944.79	0.00	9,944.79	2,055.21	82.87	82.87
2600.56240. Heating Oil	24,000.00	0.00	0.00	24,000.00	21,067.97	0.00	21,067.97	2,932.03	87.78	87.78
2600.56260. Gasoline	400.00	0.00	0.00	400.00	352.45	0.00	352.45	47.55	88.11	88.11
<b>Total</b>	<b>323,957.80</b>	<b>(15,000.00)</b>	<b>(2,000.00)</b>	<b>306,957.80</b>	<b>294,146.90</b>	<b>0.00</b>	<b>294,146.90</b>	<b>12,810.90</b>	<b>95.83</b>	<b>95.83</b>
<b>2700-Student Transportation</b>										
2700.55100. Contracted Pupil Transp Reg	392,746.00	5,040.79	0.00	397,786.79	389,152.41	0.00	389,152.41	8,634.38	97.83	97.83
2700.55108. Contracted Pupil Transp Spec Ed HS	113,753.63	22,474.50	0.00	136,228.13	119,555.64	0.00	119,555.64	16,672.49	87.76	87.76
2700.55109. Contracted Pupil Transp Spec Ed Elem	46,788.63	7,000.00	0.00	53,788.63	43,351.11	0.00	43,351.11	10,437.52	80.60	80.60
2700.55150. Contracted Pupil Transp Athletics/Ext Curr	5,500.00	(5,174.50)	0.00	325.50	0.00	0.00	0.00	325.50	0.00	0.00
2700.55151. Contracted Pupil Transp Field Trips	0.00	0.00	0.00	0.00	620.00	0.00	620.00	(620.00)	0.00	0.00
2700.56260. Gasoline	48,000.00	(7,000.00)	0.00	41,000.00	36,361.05	0.00	36,361.05	4,638.95	88.69	88.69

# Sprague Board of Education

	<u>Approved Budget</u>	<u>Current Mo. Budget Trf</u>	<u>Prior YTD Budget Trfs</u>	<u>Revised Budget</u>	<u>Year to Date Actual</u>	<u>Encumbered</u>	<u>Total Expenditures</u>	<u>Variance</u>	<u>% Spent (EXP + ENC)</u>	<u>% Spent (EXP only)</u>
<b>Total</b>	<b>606,788.26</b>	<b>22,340.79</b>	<b>0.00</b>	<b>629,129.05</b>	<b>589,040.21</b>	<b>0.00</b>	<b>589,040.21</b>	<b>40,088.84</b>	<b>93.63</b>	<b>93.63</b>
<b>6000-HS Tuition</b>										
6000.000100.55610. Tuition - HS Regular Ed - public schools	1,460,485.60	(20,000.00)	0.00	1,440,485.60	1,432,084.00	0.00	1,432,084.00	8,401.60	99.42	99.42
6000.000200.55610. Tuition - HS Special Ed - public schools	410,499.06	25,000.00	0.00	435,499.06	404,621.10	0.00	404,621.10	30,877.96	92.91	92.91
6000.000200.55620. GRANTS - To Be Determined	(205,615.45)	0.00	0.00	(205,615.45)	(60,879.88)	0.00	(60,879.88)	(144,735.57)	29.61	29.61
6000.000200.55630. Tuition - HS Special Ed - private schools	256,642.14	(25,000.00)	0.00	231,642.14	197,293.50	0.00	197,293.50	34,348.64	85.17	85.17
<b>Total</b>	<b>1,922,011.35</b>	<b>(20,000.00)</b>	<b>0.00</b>	<b>1,902,011.35</b>	<b>1,973,118.72</b>	<b>0.00</b>	<b>1,973,118.72</b>	<b>(71,107.37)</b>	<b>103.74</b>	<b>103.74</b>
<b>6100-Elementary Tuition</b>										
6100.55631. Tuition - Elem Special Ed - private schools	131,754.00	30,779.80	0.00	162,533.80	148,419.00	0.00	148,419.00	14,114.80	91.32	91.32
6100.55660. Tuition - Elem Magnet Schools	114,046.60	(5,779.80)	0.00	108,266.80	108,266.80	0.00	108,266.80	0.00	100.00	100.00
<b>Total</b>	<b>245,800.60</b>	<b>25,000.00</b>	<b>0.00</b>	<b>270,800.60</b>	<b>256,685.80</b>	<b>0.00</b>	<b>256,685.80</b>	<b>14,114.80</b>	<b>94.79</b>	<b>94.79</b>
<b>Total Expenditures</b>	<b>6,328,668.00</b>	<b>0.00</b>	<b>0.00</b>	<b>6,328,668.00</b>	<b>6,278,745.37</b>	<b>0.00</b>	<b>6,278,745.37</b>	<b>49,922.63</b>	<b>99.21</b>	<b>99.21</b>

# SPRAGUE BOARD OF EDUCATION

## BOE Budget v. Actual

For Fiscal Year 2018-2019

Year to Date 6/30/2019

	Approved Budget	Current Mo. Budget Trf	Prior YTD Budget Trfs	Revised Budget	Year to Date Actual	Encumbered/Or dered	Total Expenditures	Variance	% Spent
<b>1000-Regular Instruction</b>									
1000.51110. Wages Paid to Teachers - Regular Ed	1,099,341.05	0.00	(1,960.00)	1,097,381.05	1,074,076.07	0.00	1,074,076.07	23,304.98	97.88
1000.51120. Wages Paid to Instructional Aides - Regular Ed	37,480.30	0.00	0.00	37,480.30	20,212.19	0.00	20,212.19	17,268.11	53.93
1000.52100. Group Life Insurance - Regular	780.48	0.00	0.00	780.48	771.03	0.00	771.03	9.45	98.79
1000.52200. FICA/Medicare Employer - Regular Ed	20,588.40	0.00	0.00	20,588.40	16,217.58	0.00	16,217.58	4,370.82	78.77
1000.52500. Tuition Reimbursement	10,000.00	0.00	(1,000.00)	9,000.00	4,321.60	0.00	4,321.60	4,678.40	48.02
1000.52800. Health Insurance - Regular	234,042.20	0.00	(3,000.00)	231,042.20	226,113.15	0.00	226,113.15	4,929.05	97.87
1000.53200. Substitutes - Regular Education	24,000.00	(12,000.00)	0.00	12,000.00	10,975.35	0.00	10,975.35	1,024.65	91.46
1000.53230. Purchased Pupil Services	1,000.00	0.00	175.00	1,175.00	1,893.75	0.00	1,893.75	(718.75)	161.17
1000.54420. Equipment Leasing	25,507.56	0.00	0.00	25,507.56	24,342.16	0.00	24,342.16	1,165.40	95.43
1000.56100. General Supplies - Regular Education	7,976.00	(1,064.79)	(1,000.00)	5,911.21	10,316.06	0.00	10,316.06	(4,404.85)	174.52
1000.56110. Instructional Supplies - Regular Education	2,971.00	0.00	0.00	2,971.00	746.10	0.00	746.10	2,224.90	25.11
1000.56400. Workbooks/Disposables	15,770.43	(4,590.26)	(3,000.00)	8,180.17	8,180.17	0.00	8,180.17	0.00	100.00
1000.56410. Textbooks	3,000.00	(823.64)	0.00	2,176.36	2,176.36	0.00	2,176.36	0.00	100.00
1000.56501. Ink and Toner	8,500.00	0.00	0.00	8,500.00	10,360.05	0.00	10,360.05	(1,860.05)	121.88
1000.58100. Dues & Fees	7,634.00	180.00	150.00	7,964.00	7,964.00	0.00	7,964.00	0.00	100.00
<b>Total</b>	<b>1,498,591.42</b>	<b>(18,298.69)</b>	<b>(9,635.00)</b>	<b>1,470,657.73</b>	<b>1,418,665.62</b>	<b>0.00</b>	<b>1,418,665.62</b>	<b>51,992.11</b>	<b>96.46</b>
<b>1200-Special Education</b>									
1200.51110. Wages Paid to Teachers - SPED	229,562.01	42,201.78	5,000.00	276,763.79	311,050.33	0.00	311,050.33	(34,286.54)	112.39
1200.51120. Wages Paid to Instructional Aides - SPED	203,079.67	0.00	0.00	203,079.67	213,838.98	0.00	213,838.98	(10,759.31)	105.30
1200.51901. Wages Paid - Other Non Certified Staff - SPED	77,487.88	0.00	0.00	77,487.88	74,421.43	0.00	74,421.43	3,066.45	96.04
1200.52100. Group Life Insurance - SPED	608.70	0.00	200.00	808.70	836.13	0.00	836.13	(27.43)	103.39
1200.52200. FICA/Medicare Employer - SPED	26,973.20	0.00	0.00	26,973.20	24,485.27	0.00	24,485.27	2,487.93	90.78
1200.52300. Pension Contributions	1,782.14	0.00	0.00	1,782.14	1,300.94	0.00	1,300.94	481.20	73.00
1200.52800. Health Insurance	155,061.68	0.00	0.00	155,061.68	166,889.64	0.00	166,889.64	(11,827.96)	107.63
1200.53200. Substitutes - SPED	11,300.10	0.00	0.00	11,300.10	7,680.94	0.00	7,680.94	3,619.16	67.97
1200.53230. Purchased Pupil Services	25,278.00	0.00	8,070.00	33,348.00	33,353.50	0.00	33,353.50	(5.50)	100.02
1200.53300. Other Prof/Tech Services	1,760.00	0.00	240.00	2,000.00	1,805.00	0.00	1,805.00	195.00	90.25
1200.55800. Travel Reimbursement	900.00	0.00	0.00	900.00	1,003.46	0.00	1,003.46	(103.46)	111.50
1200.56100. General Supplies - Special Education	400.00	0.00	0.00	400.00	242.40	0.00	242.40	157.60	60.60
1200.56400. Workbooks/Disposables	1,000.00	0.00	0.00	1,000.00	32.33	0.00	32.33	967.67	3.23
1200.56410. Textbooks	500.00	0.00	0.00	500.00	0.00	0.00	0.00	500.00	0.00
1200.58100. Dues & Fees	760.00	0.00	0.00	760.00	1,076.00	0.00	1,076.00	(316.00)	141.58
<b>Total</b>	<b>736,453.38</b>	<b>42,201.78</b>	<b>13,510.00</b>	<b>792,165.16</b>	<b>838,016.35</b>	<b>0.00</b>	<b>838,016.35</b>	<b>(45,851.19)</b>	<b>105.79</b>
<b>1300-Adult Education - Cooperative</b>									
1300.55690. Tuition - Adult Cooperative	16,733.00	0.00	0.00	16,733.00	14,950.00	0.00	14,950.00	1,783.00	89.34
<b>Total</b>	<b>16,733.00</b>	<b>0.00</b>	<b>0.00</b>	<b>16,733.00</b>	<b>14,950.00</b>	<b>0.00</b>	<b>14,950.00</b>	<b>1,783.00</b>	<b>89.34</b>



# SPRAGUE BOARD OF EDUCATION

## BOE Budget v. Actual

For Fiscal Year 2018-2019

Year to Date 6/30/2019

	Approved Budget	Current Mo. Budget Trf	Prior YTD Budget Trfs	Revised Budget	Year to Date Actual	Encumbered/Or dered	Total Expenditures	Variance	% Spent
2130.56100. Supplies	1,600.00	0.00	0.00	1,600.00	949.65	0.00	949.65	650.35	59.35
2130.56430. Professional Periodicals	100.00	(31.00)	0.00	69.00	69.00	0.00	69.00	0.00	100.00
2130.58100. Dues & Fees	400.00	(150.00)	(150.00)	100.00	100.00	0.00	100.00	0.00	100.00
<b>Total</b>	<b>115,728.73</b>	<b>(594.72)</b>	<b>850.00</b>	<b>115,984.01</b>	<b>114,148.79</b>	<b>0.00</b>	<b>114,148.79</b>	<b>1,835.22</b>	<b>98.42</b>
<b>2140-Psychological Services</b>									
2140.51900. Wages Paid - School Psychologist	50,711.78	0.00	(5,000.00)	45,711.78	45,231.22	0.00	45,231.22	480.56	98.95
2140.52100. Group Life Insurance - Psychologist	37.80	0.00	0.00	37.80	22.05	0.00	22.05	15.75	58.33
2140.52200. FICA/Medicare Employer - Psychologist	735.32	0.00	0.00	735.32	655.11	0.00	655.11	80.21	89.09
2140.52800. Health Insurance	0.00	0.00	3,000.00	3,000.00	2,752.89	0.00	2,752.89	247.11	91.76
2140.53230. Purchased Pupil Services	1,000.00	0.00	(1,000.00)	0.00	0.00	0.00	0.00	0.00	0.00
2140.56100. Assessment Supplies	4,000.00	(3,847.00)	0.00	153.00	153.00	0.00	153.00	0.00	100.00
2140.56110. Instructional Supplies - Psychologist	100.00	(100.00)	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>Total</b>	<b>56,584.90</b>	<b>(3,947.00)</b>	<b>(3,000.00)</b>	<b>49,637.90</b>	<b>48,814.27</b>	<b>0.00</b>	<b>48,814.27</b>	<b>823.63</b>	<b>98.34</b>
<b>2150-Speech &amp; Audiology Services</b>									
2150.53230. Purchased Pupil Services	10,292.00	0.00	15,860.00	26,152.00	17,724.24	0.00	17,724.24	8,427.76	67.77
2150.56100. Supplies	775.00	(228.70)	0.00	546.30	546.30	0.00	546.30	0.00	100.00
<b>Total</b>	<b>11,067.00</b>	<b>(228.70)</b>	<b>15,860.00</b>	<b>26,698.30</b>	<b>18,270.54</b>	<b>0.00</b>	<b>18,270.54</b>	<b>8,427.76</b>	<b>68.43</b>
<b>2160-PT/OT Services</b>									
2160.53230. Purchased Pupil Services	2,245.00	0.00	14,415.00	16,660.00	14,024.72	0.00	14,024.72	2,635.28	84.18
<b>Total</b>	<b>2,245.00</b>	<b>0.00</b>	<b>14,415.00</b>	<b>16,660.00</b>	<b>14,024.72</b>	<b>0.00</b>	<b>14,024.72</b>	<b>2,635.28</b>	<b>84.18</b>
<b>2210-Improvement of Instruction</b>									
2210.53220. In Service	5,000.00	(3,194.60)	0.00	1,805.40	1,805.40	0.00	1,805.40	0.00	100.00
2210.55800. Conference/Travel - Professional Development	1,500.00	(11.95)	0.00	1,488.05	1,488.05	0.00	1,488.05	0.00	100.00
2210.56100. Supplies	700.00	(375.95)	0.00	324.05	324.05	0.00	324.05	0.00	100.00
<b>Total</b>	<b>7,200.00</b>	<b>(3,582.50)</b>	<b>0.00</b>	<b>3,617.50</b>	<b>3,617.50</b>	<b>0.00</b>	<b>3,617.50</b>	<b>0.00</b>	<b>100.00</b>
<b>2220-Library/Media Services</b>									
<b>2230-Technology</b>									
2230.51901. Wages Paid - Technology Staff	11,188.17	0.00	0.00	11,188.17	11,461.60	0.00	11,461.60	(273.43)	102.44
2230.52100. Group Life Insurance - Technology	7.56	0.00	0.00	7.56	7.56	0.00	7.56	0.00	100.00
2230.52200. FICA/Medicare Employer - Technology	855.90	0.00	0.00	855.90	858.95	0.00	858.95	(3.05)	100.36
2230.52800. Health Insurance - Technology	1,896.53	0.00	0.00	1,896.53	1,896.48	0.00	1,896.48	0.05	100.00
2230.53520. Other Technical Services	68,659.48	0.00	0.00	68,659.48	68,655.38	0.00	68,655.38	4.10	99.99
2230.56100. Supplies	1,500.00	0.00	0.00	1,500.00	702.43	0.00	702.43	797.57	46.83
2230.56500. Technology Supplies	1,000.00	0.00	0.00	1,000.00	473.21	0.00	473.21	526.79	47.32

# SPRAGUE BOARD OF EDUCATION

## BOE Budget v. Actual

For Fiscal Year 2018-2019

Year to Date 6/30/2019

	Approved Budget	Current Mo. Budget Trf	Prior YTD Budget Trfs	Revised Budget	Year to Date Actual	Encumbered/Or dered	Total Expenditures	Variance	% Spent
2230.57340. Technology Hardware - Instructional	3,000.00	(3,000.00)	0.00	0.00	4,943.60	0.00	4,943.60	(4,943.60)	0.00
2230.57341. Technology Hardware - Non-Instructional	3,000.00	(2,505.00)	0.00	495.00	495.00	0.00	495.00	0.00	100.00
2230.57350. Software - Instructional	17,024.97	(4,676.60)	(2,000.00)	10,348.37	10,348.37	0.00	10,348.37	0.00	100.00
2230.57351. Software - Non-Instructional	23,324.16	(497.80)	0.00	22,826.36	22,826.36	0.00	22,826.36	0.00	100.00
<b>Total</b>	<b>131,456.77</b>	<b>(10,679.40)</b>	<b>(2,000.00)</b>	<b>118,777.37</b>	<b>122,668.94</b>	<b>0.00</b>	<b>122,668.94</b>	<b>(3,891.57)</b>	<b>103.28</b>
<b>2310-Board of Education</b>									
2310.51901. Wages Paid - Non-Certified - BOE Admin Office	10,893.65	0.00	0.00	10,893.65	10,794.82	0.00	10,794.82	98.83	99.09
2310.52100. Group Life Insurance - BOE Office	7.56	0.00	0.00	7.56	7.56	0.00	7.56	0.00	100.00
2310.52200. FICA/Medicare Employer - BOE Office	833.36	0.00	0.00	833.36	787.60	0.00	787.60	45.76	94.51
2310.52300. Pension Contributions - BOE Office	2,195.62	0.00	0.00	2,195.62	433.63	0.00	433.63	1,761.99	19.75
2310.52600. Unemployment Compensation - BOE Office	3,000.00	(1,481.15)	(1,000.00)	518.85	11.05	0.00	11.05	507.80	2.13
2310.52700. Workers' Compensation - BOE Office	22,885.96	0.00	0.00	22,885.96	22,884.01	0.00	22,884.01	1.95	99.99
2310.52800. Health Insurance - BOE Office	4,046.78	0.00	0.00	4,046.78	4,046.88	0.00	4,046.88	(0.10)	100.00
2310.53020. Legal Services - BOE Office	35,000.00	0.00	0.00	35,000.00	32,774.00	0.00	32,774.00	2,226.00	93.64
2310.55200. Property/Liability Insurance - BOE Office	18,848.36	0.00	0.00	18,848.36	18,848.36	0.00	18,848.36	0.00	100.00
2310.55400. Advertising - BOE Office	500.00	200.00	0.00	700.00	700.00	0.00	700.00	0.00	100.00
2310.55800. Conference/Travel - BOE Office	300.00	(300.00)	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2310.56100. Supplies - BOE Office	1,400.00	(750.00)	0.00	650.00	567.96	0.00	567.96	82.04	87.38
2310.58100. Dues & Fees - BOE Office	2,451.00	(50.00)	0.00	2,401.00	2,401.00	0.00	2,401.00	0.00	100.00
2310.58900. Graduation Costs - BOE Office	500.00	0.00	0.00	500.00	456.25	0.00	456.25	43.75	91.25
<b>Total</b>	<b>102,862.29</b>	<b>(2,381.15)</b>	<b>(1,000.00)</b>	<b>99,481.14</b>	<b>94,713.12</b>	<b>0.00</b>	<b>94,713.12</b>	<b>4,768.02</b>	<b>95.21</b>
<b>2320-Superintendents Office</b>									
2320.51900. Wages Paid - Superintendent	61,842.00	0.00	(5,000.00)	56,842.00	57,827.17	0.00	57,827.17	(985.17)	101.73
2320.51901. Wages Paid - Non-Certified - Supt Admin Office	10,893.65	0.00	0.00	10,893.65	10,794.82	0.00	10,794.82	98.83	99.09
2320.52100. Group Life Insurance - Superintendent Office	307.56	0.00	0.00	307.56	355.55	0.00	355.55	(47.99)	115.60
2320.52200. FICA/Medicare Employer - Superintendent	1,746.75	0.00	0.00	1,746.75	1,626.10	0.00	1,626.10	120.65	93.09
2320.52300. Pension Contributions - Superintendent's Office	2,195.62	0.00	0.00	2,195.62	433.63	0.00	433.63	1,761.99	19.75
2320.52800. Health Insurance - Superintendent's Office	4,046.78	0.00	0.00	4,046.78	4,046.88	0.00	4,046.88	(0.10)	100.00
2320.55800. Conference/Travel - Superintendent's Office	1,200.00	(770.00)	0.00	430.00	430.00	0.00	430.00	0.00	100.00
2320.56100. Supplies - Superintendent's Office	300.00	(197.19)	0.00	102.81	328.03	0.00	328.03	(225.22)	319.06
2320.58100. Dues & Fees - Superintendent's Office	4,326.00	0.00	0.00	4,326.00	4,326.00	0.00	4,326.00	0.00	100.00
<b>Total</b>	<b>86,858.36</b>	<b>(967.19)</b>	<b>(5,000.00)</b>	<b>80,891.17</b>	<b>80,168.18</b>	<b>0.00</b>	<b>80,168.18</b>	<b>722.99</b>	<b>99.11</b>
<b>2400-School Administration Office</b>									
2400.51900. Wages Paid - Principal	106,159.38	0.00	0.00	106,159.38	98,203.08	0.00	98,203.08	7,956.30	92.51
2400.51901. Wages Paid - Non-Certified - School Administration	46,006.56	0.00	0.00	46,006.56	46,183.73	0.00	46,183.73	(177.17)	100.39

# SPRAGUE BOARD OF EDUCATION

## BOE Budget v. Actual

For Fiscal Year 2018-2019

Year to Date 6/30/2019

	Approved Budget	Current Mo. Budget Trf	Prior YTD Budget Trfs	Revised Budget	Year to Date Actual	Encumbered/Or dered	Total Expenditures	Variance	% Spent
2400.52100. Group Life Insurance - School Administration Office	223.20	40.95	0.00	264.15	277.80	0.00	277.80	(13.65)	105.17
2400.52200. FICA/Medicare Employer - School Administration	3,507.09	753.92	0.00	4,261.01	5,001.23	0.00	5,001.23	(740.22)	117.37
2400.52300. Pension Contributions - School Admin Office	1,854.53	0.00	0.00	1,854.53	1,922.90	0.00	1,922.90	(68.37)	103.69
2400.52800. Health Insurance - School Administration Office	3,000.00	0.00	0.00	3,000.00	3,000.00	0.00	3,000.00	0.00	100.00
2400.53300. Other Prof/Tech Services	2,973.60	(1,973.60)	(1,000.00)	0.00	0.00	0.00	0.00	0.00	0.00
2400.55301. Postage	3,500.00	0.00	0.00	3,500.00	2,366.80	0.00	2,366.80	1,133.20	67.62
2400.55800. Conference/Travel - School Administration Office	750.00	0.00	0.00	750.00	298.64	0.00	298.64	451.36	39.82
2400.56100. Supplies	2,500.00	(1,000.00)	0.00	1,500.00	1,710.93	0.00	1,710.93	(210.93)	114.06
2400.56430. Professional Periodicals	300.00	0.00	0.00	300.00	0.00	0.00	0.00	300.00	0.00
2400.58100. Dues & Fees - School Administration	1,014.00	0.00	0.00	1,014.00	1,014.00	0.00	1,014.00	0.00	100.00
<b>Total</b>	<b>171,788.36</b>	<b>(2,178.73)</b>	<b>(1,000.00)</b>	<b>168,609.63</b>	<b>159,979.11</b>	<b>0.00</b>	<b>159,979.11</b>	<b>8,630.52</b>	<b>94.88</b>
<b>2510-Business Office</b>									
2510.51901. Wages Paid - Non Certified - Business Office	110,354.12	(5,000.00)	0.00	105,354.12	102,171.27	0.00	102,171.27	3,182.85	96.98
2510.52100. Group Life Insurance - Business Office	189.49	0.00	0.00	189.49	129.29	0.00	129.29	60.20	68.23
2510.52200. FICA/Medicare Employer - Business Office	8,442.09	0.00	0.00	8,442.09	7,859.01	0.00	7,859.01	583.08	93.09
2510.52300. Pension Contributions - Business Office	5,284.98	0.00	0.00	5,284.98	2,366.90	0.00	2,366.90	2,918.08	44.79
2510.52800. Health Insurance - Business Office	27,820.03	0.00	(17,000.00)	10,820.03	9,086.16	0.00	9,086.16	1,733.87	83.98
2510.53300. Other Prof/Tech Services - Business Office	7,500.00	(2,000.00)	(4,000.00)	1,500.00	1,257.09	0.00	1,257.09	242.91	83.81
2510.53410. Audit/Accounting Services - Business Office	25,000.00	0.00	0.00	25,000.00	23,953.56	0.00	23,953.56	1,046.44	95.81
2510.55800. Conference/Travel - Business Office	300.00	(300.00)	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2510.56100. Supplies - Business Office	500.00	0.00	0.00	500.00	509.02	0.00	509.02	(9.02)	101.80
<b>Total</b>	<b>185,390.71</b>	<b>(7,300.00)</b>	<b>(21,000.00)</b>	<b>157,090.71</b>	<b>147,332.30</b>	<b>0.00</b>	<b>147,332.30</b>	<b>9,758.41</b>	<b>93.79</b>
<b>2600-Building &amp; Grounds</b>									
2600.51901. Wages Paid - Buiding Maintenance	106,095.00	0.00	0.00	106,095.00	99,421.81	0.00	99,421.81	6,673.19	93.71
2600.52100. Group Life Insurance - Maintenance Department	100.08	0.00	0.00	100.08	81.72	0.00	81.72	18.36	81.65
2600.52200. FICA/Medicare Employer - Maintenance	8,116.27	0.00	0.00	8,116.27	7,426.42	0.00	7,426.42	689.85	91.50
2600.52300. Pension Contributions - Maintenance Office	2,774.55	0.00	0.00	2,774.55	1,631.50	0.00	1,631.50	1,143.05	58.80
2600.52800. Health Insurance - Maintenance	18,965.33	0.00	0.00	18,965.33	19,898.68	0.00	19,898.68	(933.35)	104.92
2600.54010. Purchased Property Services	23,004.72	0.00	0.00	23,004.72	22,957.76	0.00	22,957.76	46.96	99.80
2600.54101. Rubbish Removal	5,600.00	0.00	0.00	5,600.00	5,551.62	0.00	5,551.62	48.38	99.14
2600.54300. Equipment Repairs & Maint	15,000.00	(9,000.00)	(2,000.00)	4,000.00	2,953.01	0.00	2,953.01	1,046.99	73.83
2600.54301. Building Repairs & Maint	7,000.00	(3,000.00)	0.00	4,000.00	2,736.83	0.00	2,736.83	1,263.17	68.42
2600.54411. Water	2,700.00	0.00	0.00	2,700.00	2,416.67	0.00	2,416.67	283.33	89.51
2600.54412. Sewer	1,900.00	0.00	0.00	1,900.00	1,616.86	0.00	1,616.86	283.14	85.10
2600.55300. Communications - Telephone & Internet	15,749.85	0.00	0.00	15,749.85	12,443.84	0.00	12,443.84	3,306.01	79.01
2600.56100. General Supplies - Maintenance Department	20,000.00	(3,000.00)	0.00	17,000.00	28,824.51	0.00	28,824.51	(11,824.51)	169.56
2600.56220. Electricity	60,552.00	0.00	0.00	60,552.00	54,820.46	0.00	54,820.46	5,731.54	90.53

# SPRAGUE BOARD OF EDUCATION

## BOE Budget v. Actual

For Fiscal Year 2018-2019

Year to Date 6/30/2019

	Approved Budget	Current Mo. Budget Trf	Prior YTD Budget Trfs	Revised Budget	Year to Date Actual	Encumbered/Or dered	Total Expenditures	Variance	% Spent
2600.56230. Liquid Propane	12,000.00	0.00	0.00	12,000.00	9,944.79	0.00	9,944.79	2,055.21	82.87
2600.56240. Heating Oil	24,000.00	0.00	0.00	24,000.00	21,067.97	0.00	21,067.97	2,932.03	87.78
2600.56260. Gasoline	400.00	0.00	0.00	400.00	352.45	0.00	352.45	47.55	88.11
<b>Total</b>	<b>323,957.80</b>	<b>(15,000.00)</b>	<b>(2,000.00)</b>	<b>306,957.80</b>	<b>294,146.90</b>	<b>0.00</b>	<b>294,146.90</b>	<b>12,810.90</b>	<b>95.83</b>
<b>2700-Student Transportation</b>									
2700.55100. Contracted Pupil Transp Reg	392,746.00	5,040.79	0.00	397,786.79	389,152.41	0.00	389,152.41	8,634.38	97.83
2700.55108. Contracted Pupil Transp Spec Ed HS	113,753.63	22,474.50	0.00	136,228.13	119,555.64	0.00	119,555.64	16,672.49	87.76
2700.55109. Contracted Pupil Transp Spec Ed Elem	46,788.63	7,000.00	0.00	53,788.63	43,351.11	0.00	43,351.11	10,437.52	80.60
2700.55150. Contracted Pupil Transp Athletics/Ext Curr	5,500.00	(5,174.50)	0.00	325.50	0.00	0.00	0.00	325.50	0.00
2700.55151. Contracted Pupil Transp Field Trips	0.00	0.00	0.00	0.00	620.00	0.00	620.00	(620.00)	0.00
2700.56260. Gasoline	48,000.00	(7,000.00)	0.00	41,000.00	36,361.05	0.00	36,361.05	4,638.95	88.69
<b>Total</b>	<b>606,788.26</b>	<b>22,340.79</b>	<b>0.00</b>	<b>629,129.05</b>	<b>589,040.21</b>	<b>0.00</b>	<b>589,040.21</b>	<b>40,088.84</b>	<b>93.63</b>
<b>6000-HS Tuition</b>									
6000.000100.55610. Tuition - HS Regular Ed - public schools	1,460,485.60	(20,000.00)	0.00	1,440,485.60	1,432,084.00	0.00	1,432,084.00	8,401.60	99.42
6000.000200.55610. Tuition - HS Special Ed - public schools	410,499.06	25,000.00	0.00	435,499.06	404,621.10	0.00	404,621.10	30,877.96	92.91
6000.000200.55620. GRANTS - To Be Determined	(205,615.45)	0.00	0.00	(205,615.45)	(60,879.88)	0.00	(60,879.88)	(144,735.57)	29.61
6000.000200.55630. Tuition - HS Special Ed - private schools	256,642.14	(25,000.00)	0.00	231,642.14	197,293.50	0.00	197,293.50	34,348.64	85.17
<b>Total</b>	<b>1,922,011.35</b>	<b>(20,000.00)</b>	<b>0.00</b>	<b>1,902,011.35</b>	<b>1,973,118.72</b>	<b>0.00</b>	<b>1,973,118.72</b>	<b>(71,107.37)</b>	<b>103.74</b>
<b>6100-Elementary Tuition</b>									
6100.55631. Tuition - Elem Special Ed - private schools	131,754.00	30,779.80	0.00	162,533.80	148,419.00	0.00	148,419.00	14,114.80	91.32
6100.55660. Tuition - Elem Magnet Schools	114,046.60	(5,779.80)	0.00	108,266.80	108,266.80	0.00	108,266.80	0.00	100.00
<b>Total</b>	<b>245,800.60</b>	<b>25,000.00</b>	<b>0.00</b>	<b>270,800.60</b>	<b>256,685.80</b>	<b>0.00</b>	<b>256,685.80</b>	<b>14,114.80</b>	<b>94.79</b>
<b>Total Expenditures</b>	<b>\$ 6,328,668.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 6,328,668.00</b>	<b>\$ 6,278,745.37</b>	<b>\$ 0.00</b>	<b>\$ 6,278,745.37</b>	<b>\$ 49,922.63</b>	<b>\$ 99.21</b>

**MEMORANDUM  
MUNICIPAL ACCOUNTABILITY REVIEW BOARD**

**To:** Municipal Accountability Review Board  
**From:** Julian Freund  
**Date:** July 26, 2019  
**Subject:** MARB Action on Sprague FY 2020 Budget and 5-Year Plan

According to the MARB statute, the MARB has approval authority of certain elements of the annual budgets of Tier II municipalities. Assumptions regarding state revenues, property tax revenues and mill rates require MARB approval prior to budget approval by the local legislative body.

The MARB previously approved the budget assumptions that formed the basis of the FY 2020 budget adopted by the Sprague Board of Finance and sent to referendum on June 27<sup>th</sup>. That budget was rejected at referendum. The Board of Finance has since adopted a revised FY 2020 budget which will be presented at a Town Meeting on July 29 and sent to referendum on August 6.

As the Secretary indicated during the July meeting, the MARB will take action on the budget assumptions reflected in the revised budget at the August MARB meeting. If the MARB approves the revised budget assumptions, the approval would be contingent on successful passage of the budget at referendum on August 6.

The revised budget adopted by the Board of Finance has been reduced by \$77,678 compared to the previously proposed budget. The Board of Education budget was reduced by \$60,000, while reductions totaling \$16,768 were made to General Town Expenditures. The resulting budget is a 2.9% increase over the FY 2019 budget.

The budget assumptions subject to MARB approval include the mill rate, tax collection rate and the State Aid to the municipality:

- The revised budget includes a mill rate of 34.75 mills, representing an increase of 1.5 mills over the FY 2019 mill rate. This mill rate, along with a 2% increase in the grand list, generates a Current Levy of \$5.93 million, an increase of 4.5% over the prior fiscal year budget. The rejected budget included a mill rate of 35.25 mills, an increase of 2.0 mills over the FY 2019 mill rate.
- The revised budget makes no change to the tax collection rate of 97.0%.
- The revised budget makes no change to State Aid amounts, with the exception of the Elderly Property Tax Exemption. The Elderly Property Tax Exemption is eliminated in the revised budget. State Aid amounts in the revised budget are consistent with the FY 2020 adopted State budget.

The Town's proposed 5-Year Plan has also been revised to align with the revised FY 2020 budget. MARB action on the proposed 5-Year Plan would similarly be contingent upon passage of the revised budget at the August 6 referendum.



# TOWN OF SPRAGUE OPERATING BUDGET AND CAPITAL & NON-RECURRING ITEMS BUDGET

Town Meeting Senior Center  
June 20th, 2019 7PM  
Referendum  
June 27th, 2019 6am- 8pm

	A	B	C	D	E	F	G	H	I	J	K	L	M
1													
2	7/1/2019	<b>TOWN OF SPRAGUE</b>		<b>Actual</b>		<b>Budget</b>		<b>Estimate</b>		<b>Budget</b>		<b>18-19 Bud v</b>	<b>18-19 Bud v</b>
3				<b>2017-18</b>		<b>2018-19</b>		<b>2018-19</b>		<b>2019-20</b>		<b>19-20 Bud \$</b>	<b>19-20 Bud %</b>
4		<b>EXPENDITURE TOTALS</b>											
5	6000	BOARD OF SELECTMEN		98,706		92,838		92,862		93,025		187	0.2%
6	6005	ELECTIONS		10,201		15,000		17,045		20,103		5,103	34.0%
7	6010	BOARD OF FINANCE		220		250		233		250		-	0.0%
8	6011	AUDITING		22,921		23,650		18,900		22,650		(1,000)	-4.2%
9	6012	BOOKKEEPER		26,606		28,650		28,213		29,110		460	1.6%
10	6015	TAX ASSESSOR		22,703		25,180		22,913		25,425		245	1.0%
11	6025	TAX COLLECTOR		29,143		29,838		29,838		30,262		424	1.4%
12	6030	TOWN TREASURER		2,400		2,400		2,400		2,400		-	0.0%
13	6035	TOWN COUNSEL		33,965		25,000		18,845		27,000		2,000	8.0%
14	6040	TOWN CLERK		51,874		52,675		53,280		52,675		-	0.0%
15	6045	TELEPHONE SERVICES		11,520		11,500		11,655		11,700		200	1.7%
16	6050	POOL SECRETARIES		56,075		57,764		57,340		58,198		434	0.8%
17	6055	TOWN OFFICE BUILDING		38,961		38,822		37,548		37,397		(1,425)	-3.7%
18	6060	GRANTS/CONTRACTS MANAGER		31,567		33,422		31,845		34,057		635	1.9%
19	6100	PLANNING & ZONING COMMISSION		23,570		25,171		19,067		19,225		(5,946)	-23.6%
20	6111	LAND USE		686		800		730		800		-	0.0%
21	6115	ECONOMIC DEVELOPMENT		575		900		600		900		-	0.0%
22	6120	CONSERVATION COMMISSION		383		1,100		82		1,100		-	0.0%
23	6150	CONSERVATION/WETLANDS ENFORCEMENT OFFICER		8,505		8,500		6,493		6,500		(2,000)	-23.5%
24	6200	HIGHWAYS		394,310		398,048		405,053		407,935		9,887	2.5%
25	6202	TREE MAINTENANCE		10,584		13,000		11,635		15,300		2,300	17.7%
26	6205	STREET LIGHTING		27,281		20,000		14,047		14,000		(6,000)	-30.0%
27	6300	SOCIAL SECURITY		60,683		62,361		60,937		63,586		1,225	2.0%
28	6310	DEFERRED COMPENSATION		15,574		16,025		16,025		16,274		249	1.6%
29	6400	REGIONAL PLANNING AGENCIES		38,739		39,253		37,994		38,528		(725)	-1.8%
30	6500	INSURANCE		181,078		190,265		185,232		197,566		7,301	3.8%
31	6600	POLICE DEPARTMENT		173,874		185,931		187,950		178,903		(7,028)	-3.8%
32	6605	FIRE DEPARTMENT		107,833		107,329		106,718		110,329		3,000	2.8%
33	6610	EMERGENCY MANAGEMENT		4,006		4,030		4,022		4,030		-	0.0%
34	6615	FIRE MARSHAL		10,660		11,376		10,847		11,442		65	0.6%
35	6620	BUILDING OFFICIAL		19,300		20,996		20,697		21,141		145	0.7%
36	6625	BLIGHT ENFORCEMENT OFFICER		3,678		3,829		3,803		3,856		27	0.7%
37	6700	SANITATION & WASTE REMOVAL		68,472		57,300		71,649		71,000		13,700	23.9%
38	6702	WASTE MANAGEMENT		50,554		50,642		62,736		63,000		12,358	24.4%
39	6810	COMMISSION ON AGING		87,114		91,121		91,212		91,767		646	0.7%
40	6950	CAPITAL PROJECTS		20,199		11,000		11,012		11,000		-	0.0%
41	7000	PARKS & PLAYGROUND		2,159		2,000		2,006		1,500		(500)	-25.0%
42	7002	RECREATION COMMISSION		14,722		15,770		15,770		16,094		324	2.1%
43	7003	RECREATION FACILITIES		1,978		2,200		1,885		1,900		(300)	-13.6%
44	7004	RECREATION EVENTS		9,124		7,833		7,729		7,833		-	0.0%
45	7005	OTHER RECREATION PROGRAMS		1,250		1,250		1,250		1,250		-	0.0%
46	7010	GRIST MILL		17,752		17,122		18,150		19,388		2,266	13.2%
47	7012	HISTORICAL MUSEUM		5,589		7,226		5,444		5,200		(2,026)	-28.0%
48	7015	LIBRARY		70,627		74,908		71,537		90,447		15,539	20.7%
49	7100	MISCELLANEOUS		28,832		22,233		23,635		21,556		(677)	-3.0%
50	7150	SPRAGUE WTR. & SWR. AUTH.		7,540		7,500		8,201		8,500		1,000	13.3%
51	7200	COMPUTER SERVICE & SUPPLIES		41,683		50,771		51,515		50,777		7	0.0%
52	7255	SHARED SERVICES W/SCHOOL		-		-		-		-		-	0.0%
53		<b>Operating Budget</b>		<b>1,945,776</b>		<b>1,964,778</b>		<b>1,958,582</b>		<b>2,016,877</b>		<b>52,098</b>	<b>2.7%</b>
54	7300	INTEREST PAYMENT - BONDS		224,122		201,419		201,419		178,325		(23,094)	-11.5%
55	7305	REDEMPTION OF DEBT - PRINCIPAL		613,888		660,093		662,860		700,000		39,907	6.0%
56	7360	Operating Transfer CNR Fund		20,500		9,000		9,000		8,000		(1,000)	-11.1%
57		<b>Debt and Capital &amp; Non-Recurring Items Budget</b>		<b>858,510</b>		<b>870,512</b>		<b>873,279</b>		<b>886,325</b>		<b>15,813</b>	<b>1.8%</b>
58	7400	Non-Budgetary Expenditures		-		-		-		-		-	0.0%
59	7600	GAAP Accrued Payroll & CWF		-		-		-		-		-	0.0%
60		<b>Total General Town Expenditures</b>		<b>2,804,286</b>		<b>2,835,290</b>		<b>2,831,861</b>		<b>2,903,202</b>		<b>67,911</b>	<b>2.4%</b>
61	7500	<b>Total Board of Education Expenditures</b>		<b>7,008,180</b>		<b>6,328,668</b>		<b>6,277,799</b>		<b>6,525,766</b>		<b>197,098</b>	<b>3.1%</b>
62		<b>TOTAL SPRAGUE EXPENDITURES</b>		<b>9,812,466</b>		<b>9,163,958</b>		<b>9,109,660</b>		<b>9,428,968</b>		<b>265,009</b>	<b>2.9%</b>
63													
64		<b>REVENUE TOTALS</b>											
65		TAXES		5,435,310		5,678,272		5,665,475		5,931,604		253,332	4.5%
66		STATE GRANTS - SCHOOL		2,271,873		2,640,814		2,615,689		2,690,078		49,264	1.9%
67		STATE GRANTS - LOCAL		678,179		609,841		594,561		597,726		(12,115)	-2.0%
68		LOCAL REVENUES		71,618		90,200		104,665		98,400		8,200	9.1%
69		MISC REVENUES		57,210		54,000		325,953		54,000		-	0.0%
70		INTERGOVERNMENTAL TRANSFERS		74,065		74,065		72,223		70,371		(3,694)	-5.0%
71		OTHER MISC REVENUES		-		-		-		-		-	0.0%
72		<b>TOTAL REVENUES</b>		<b>8,588,255</b>		<b>9,147,192</b>		<b>9,378,566</b>		<b>9,442,179</b>		<b>294,987</b>	<b>3.2%</b>
73													
74		<b>SUMMARY</b>											
75		<b>Total General Town Expenditures</b>		<b>2,804,286</b>		<b>2,835,290</b>		<b>2,831,861</b>		<b>2,903,202</b>		<b>67,911</b>	<b>2.4%</b>
76		<b>Total Board of Education Expenditures</b>		<b>7,008,180</b>		<b>6,328,668</b>		<b>6,277,799</b>		<b>6,525,766</b>		<b>197,098</b>	<b>3.1%</b>
77		<b>TOTAL EXPENDITURES</b>		<b>9,812,466</b>		<b>9,163,958</b>		<b>9,109,660</b>		<b>9,428,968</b>		<b>265,009</b>	<b>2.9%</b>
78													
79		<b>TOTAL REVENUES</b>		<b>8,588,255</b>		<b>9,147,192</b>		<b>9,378,566</b>		<b>9,442,179</b>		<b>294,987</b>	<b>3.2%</b>
80													
81		<b>SURPLUS / (SHORTFALL)</b>		<b>(1,224,211)</b>		<b>(16,766)</b>		<b>268,907</b>		<b>13,211</b>		<b>29,977</b>	
82													
83		<b>Mill Rate</b>		<b>32.00</b>		<b>33.25</b>		<b>33.25</b>		<b>34.75</b>		<b>1.50</b>	



# TOWN OF SPRAGUE OPERATING BUDGET AND CAPITAL & NON-RECURRING ITEMS BUDGET

Town Meeting Senior Center  
June 20th, 2019 7PM  
Referendum  
June 27th, 2019 6am- 8pm

	A	B	C	D	E	F	G	H	I	J	K	L	M
3			2017-18	2018-19	2018-19	2019-20	2019-20	19-20 Bud \$	19-20 Bud %				
84		<b>CAPITAL &amp; NON-RECURRING</b>											
85	Source	<b>CNR REVENUES</b>											
86	Bond10	Bond 10 year	200,000	-	-	150,209	150,209	100.0%					
87	Bond15	Bond 15 year	60,088	-	-	10,000	10,000	100.0%					
88	Bond20	Bond 20 year	624,000	-	-	881,843	881,843	100.0%					
89	CNR	Capital & Non-Recurring Fund	-	-	-	-	-	0.0%					
90	BFD	CNR - Baltic Fire Department Reserve Fund	-	-	-	-	-	0.0%					
91	GF	General Fund	-	-	-	-	-	0.0%					
92	LOCIP	Local CIP	-	-	-	-	-	0.0%					
93	OSF	Openspace Fund	2,000	-	-	-	-	0.0%					
94	TAR	Town Aid for Roads	-	-	-	-	-	0.0%					
95	FAD	Fundraisers and Donations	5,000	-	-	-	-	0.0%					
96	GRANT	Grants	2,261,820	-	-	31,780,173	31,780,173	100.0%					
97	OTH	Other	-	-	-	64,000	64,000	100.0%					
98		<b>TOTAL CNR REVENUES</b>	<b>3,152,908</b>	<b>-</b>	<b>-</b>	<b>32,886,225</b>	<b>32,886,225</b>	<b>100.0%</b>					
99													
100		<b>CNR EXPENDITURES</b>											
101		Town Roadway Management											
102	Bond20	Roadway Management - Reconstruction	-	-	-	400,000							
103	Bond20	Streetlights	-	-	-	190,000							
104	GRANT	Roadway Management - Reconstruction	-	-	-	-							
105	Bond10	Roadway Management - Chip Seal	-	-	-	-							
106	Bond10	Roadway Management - Ribbon Rail	-	-	-	-							
107	Bond20	Roadway Management - Drainage	-	-	-	-							
108													
109		Major Grant Projects											
110	Bond20	CDBG Streetscapes and Other Projects	-	-	-	-							
111	GRANT	CDBG Streetscapes and Other Projects	-	-	-	-							
112	Bond20	CT Main Street/LOTICIP/Tap Set Aside	-	-	-	-							
113	GRANT	CT Main Street/LOTICIP/Tap Set Aside	-	-	-	-							
114	Bond20	STEAP - * Roads	-	-	-	-							
115	GRANT	STEAP - * Roads	-	-	-	-							
116	GRANT	Handicap Ramp	-	-	-	-							
117	GRANT	Hanover Reservoir Dredging and Dam Repair	-	-	-	-							
118	Bond10	Hanover Reservoir Dredging and Dam Repair (Tree Removal)	-	-	-	20,000							
119	Bond20	Dam Removal	-	-	-	5,000							
120	OTH	Fish Ladder	-	-	-	64,000							
121	GRANT	Shetucket River Walkway	-	-	-	400,000							
122													
123		Town Facilities											
124	CASH	Office Furniture	-	-	-	-							
125	CASH	Office Filing Cabinets	-	-	-	-							
126	Bond10	Carpeting	-	-	-	-							
127	Bond20	Transfer Station	-	-	-	-							
128	CASH	Garage	-	-	-	-							
129	Bond20	Town Hall Façade	-	-	-	-							
130	CASH	Grist Mill Alarm System	-	-	-	-							
131	Bond10	Grist Mill Boiler	-	-	-	12,640							
132	FAD	Mill Museum Equipment, Cabinets, & Mannequins	-	-	-	-							
133	CASH	Town Facilities Solar Street Lights	-	-	-	-							
134	CASH	Copier/Fax/Scanner	-	-	-	-							
135	CASH	Town Facilities Technology	-	-	-	3,000							
136	GF	Inventory Management	-	-	-	-							
137	CASH	Library Technology	-	-	-	3,000							
138	CASH	Historical Society Technology	-	-	-	-							
139	CASH	Senior Center Technology	-	-	-	-							
140	CASH	Election Technology	-	-	-	-							
141	CASH	Baltic Fire Department Technology	-	-	-	-							
142	CASH	Baltic Fire Department Portable Radios	-	-	-	-							
143	CASH	Miscellaneous Tools & Equipment	-	-	-	2,000							
144	Bond20	Purchase Frazer Property	-	-	-	40,000							
145													
146		Town Reserve Fund Contributions											
147	CASH	Transfer to Plan of C & D Reserve	-	-	-	-							
148	CASH	Transfer to Salary 27th Pay Period Reserve	-	-	-	-							
149	CASH	Transfer to Town Revaluation Reserve	-	-	-	-							
150													
151		Public Works											
152	CASH	Tree Removal and Pruning	-	-	-	-							
153	CASH	Tree Replacement	-	-	-	-							
154													
155		Public Safety											
156	Bond15	Security Equipment - Cameras at Town Sites	-	-	-	-							
157	Bond10	ATV and Trailer Replacement	-	-	-	-							
158	Bond10	Speed Trailer Replacement	-	-	-	-							
159	CASH	Handheld GPS Unit	-	-	-	-							
160	CASH	Miscellaneous Equipment Finger Print Table, ETC	-	-	-	-							
161	GRANT	Dry Hydrant	-	-	-	-							
162	CASH	Bicycles	-	-	-	-							
163	Bond20	Generators	-	-	-	33,988							
164	GRANT	Generators	-	-	-	-							
165	Bond20	Emergency Management Gator & Trailer	-	-	-	-							
166													
167		Town Parks & Recreation											
168	OTH	Animal Waste Station - River Park	-	-	-	-							
169	OTH	Ash Urn	-	-	-	-							
170	OTH	Basketball Court Upgrades	-	-	-	-							
171	OTH	Bathroom Facilities (Clivus)	-	-	-	-							
172	OTH	Batting Cages - Little League Field	-	-	-	-							
173	OTH	Bleachers - Various Locations	-	-	-	-							
174	OTH	Cabin at Land Preserve	-	-	-	-							
175	OTH	Community Gardens - Various Locations	-	-	-	-							
176	OTH	Electronic Scoreboards - Recreation Fields	-	-	-	-							
177	OTH	Farmland Preservation	-	-	-	-							



# TOWN OF SPRAGUE OPERATING BUDGET AND CAPITAL & NON-RECURRING ITEMS BUDGET

Town Meeting Senior Center  
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	A	B	C	D	E	F	G	H	I	J	K	L	M
3				2017-18	2018-19	2018-19				2019-20		19-20 Bud \$	19-20 Bud %
178	OTH	Fire Pits - River Park & Ice Skating Pond		-	-	-				-			
179	OTH	Flagpoles - Various Locations		-	-	-				-			
180	OTH	Gazebos and Pavilions - Various Locations		-	-	-				-			
181	OTH	Grills - Ball Fields and Land Preserve		-	-	-				-			
182	OTH	Hand Pumps - Various Locations		-	-	-				-			
183	OTH	Kiosks - Various Locations		-	-	-				-			
184	OTH	Lighting Upgrades - Recreation Fields		-	-	-				-			
185	OTH	Memorial Statue for Veteran's Memorial Park		-	-	-				-			
186	OTH	Open Space Preservation		-	-	-				-			
187	OTH	Paving Recreation Fields - Various Locations		-	-	-				-			
188	OTH	Park Benches - Various Locations		-	-	-				-			
189	OTH	Playscapes		-	-	-				-			
190	OTH	Post Clocks - Various Locations		-	-	-				-			
191	OTH	Roundabout		-	-	-				-			
192	OTH	Skateboard Park Expansion		-	-	-				-			
193	OTH	Steps, Sidewalks, and Stonewalls		-	-	-				-			
194	OTH	Signage - Various Locations		-	-	-				-			
195	OTH	Slide - Recreation Fields		-	-	-				-			
196	OTH	Sprague Footbridge		-	-	-				-			
197	OTH	Solar Lights VM Gazebo, BL Shed, BL Shelter		-	-	-				-			
198	OTH	Tennis Courts		-	-	-				-			
199	OTH	Trail Upgrades		-	-	-				-			
200	OTH	Wooden Rail - River Park		-	-	-				-			
201													
202		Town Equipment											
203	Bond15	2000 Sterling Dump Truck - SP25		-	-	-				-			
204	Bond15	2003 International Dump Truck		-	-	-				-			
205	Bond20	2012 International Dump Truck AWD		-	-	-				-			
206	Bond20	2017 Dump Truck		-	-	-				-			
207	Bond10	2009 Ford F-550 Mason Dump Body Replacement		-	-	-				-			
208	Bond10	2017 Dodge Mason Body		-	-	-				-			
209	Bond20	1987 & 2015 Chippers Replacement		-	-	-				-			
210	Bond20	1998 John Deere Backhoe		-	-	-				-			
211	Bond15	2000 John Deere Mower New & Replacement		-	-	-				-			
212	Bond15	Alamo Grasshead, Cutter & Brushhead Replacement		-	-	-				-			
213	Bond20	1996 Volvo Loader		-	-	-				-			
214	GRANT	1996 Volvo Loader		-	-	-				-			
215	CASH	Payloader Sheet Metal		-	-	-				-			
216	Bond20	1996 Elgin Sweeper		-	-	-				-			
217	CASH	1997, 2008, 2010 Lawn Mowers		-	-	-				-			
218	CASH	2012 Brush Blazer Replacement		-	-	-				-			
219	Bond15	2007 Chevy Van 4x4		-	-	-				-			
220	Bond20	1978 John Deere bulldozer		-	-	-				-			
221	GRANT	Bobcat with Brush Hog Attachment		-	-	-				-			
222	Bond20	2011 Bucket Payloader		-	-	-				-			
223	Bond20	Snow Plow Replacements		-	-	-				-			
224	Bond15	Trailers Tandem UT7-14		-	-	-				-			
225	CASH	Line Painter Replacement		-	-	-				-			
226	CASH	Pressure Washer Replacement		-	-	-				-			
227	CASH	Snow Blower Replacements		-	-	-				-			
228	CASH	Compressor Replacement		-	-	-				-			
229	Bond10	Aerial Lift		-	-	-				-			
230	Bond20	Bucket Truck		-	-	-				-			
231	Bond20	Vac-All Replacement		-	-	-				-			
232	GRANT	Vac-All Replacement		-	-	-				-			
233													
234		Senior Services											
235	Bond15	2008 Ford Van E-350 (FY23-24)		-	-	-				-			
236	GRANT	2008 Ford Van E-350 (FY23-24)		-	-	-				-			
237	Bond15	2001 Ford Van E-150		-	-	-				-			
238	GRANT	2013 Bus 350 Replacement (FY33-34)		-	-	-				-			
239	Bond20	2013 Bus 350 Replacement (FY33-34)		-	-	-				-			
240	GRANT	2013 Bus 350 Replacement (FY33-34)		-	-	-				-			
241													
242		Water and Sewer Authority											
243	GRANT	Water Tank		-	-	-				1,675,000			
244	GRANT	Filtration System		-	-	-				5,000,000			
245	GRANT	Upgrade Water Lines		-	-	-				2,640,000			
246	GRANT	Spare Water Pumps		-	-	-				7,500			
247	GRANT	Well Investigation		-	-	-				22,000			
248	GRANT	Norwich Regionalization Sewer		-	-	-				25,000			
249	GRANT	Sewer Treatment Plan		-	-	-				14,500,000			
250	GRANT	Replace Force Main		-	-	-				1,607,000			
251	GRANT	Hanover Sewer Lines		-	-	-				1,600,000			
252	GRANT	Baltic Reservoir East Dam		-	-	-				2,827,000			
253	Bond20	Remove Fire Hydrants		-	-	-				-			
254	Bond20	Driveway and Parking Area Replacement		-	-	-				-			
255	CASH	Water Building upgrades		-	-	-				-			
256	CASH	Pump House 3 upgrades		-	-	-				-			
257	CASH	Hanover Sewer Lines repairs		-	-	-				-			
258	CASH	Sewer Tanks		-	-	-				-			
259	GRANT	Well Exploration		-	-	-				65,000			
260	CASH	Dam Inspection		-	-	-				-			
261	CASH	Upgrade Sewer Lines		-	-	-				-			
262	CASH	Water Line Shut Off		-	-	-				-			
263	Bond10	Water & Sewer Capital Upgrades		-	-	-				25,000			
264	GRANT	SCADA System (Remote Operation)		-	-	-				25,000			
265	CASH	Reservoir Building & Tank Repairs		-	-	-				-			
266	CASH	Plant Upgrades		-	-	-				-			
267	Bond15	Grit Chamber		-	-	-				-			
268	Bond15	Chevy Van Replacement		-	-	-				-			
269	Bond15	Ford 350 Pickup Replacement		-	-	-				-			
270	Bond15	John Deere Lawn Mower		-	-	-				-			
271	Bond15	Pamco Trailer		-	-	-				-			



**TOWN OF SPRAGUE  
OPERATING BUDGET AND  
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	A	B	C	D	E	F	G	H	I	J	K	L	M
3				2017-18		2018-19		2018-19		2019-20		19-20 Bud \$	19-20 Bud %
272	Bond15	Sewer Pump						-		-			
273													
274		Fire Department											
275	Bond15	Baltic Fire Station - Building Improvements		-		-		-		10,000			
276	GRANT	Baltic Fire Station - Retaining Wall & Fence		-		-		-		476,550			
277	GRANT	Baltic Fire Station - Mezzanine		-		-		-		35,000			
278	Bond10	Baltic Fire Station - Emergency Fuel Tank		-		-		-		-			
279	GRANT	Baltic Fire Station - Parking Lot		-		-		-		-			
280	Bond20	Baltic Fire Station - Resurface Apparatus Floor		-		-		-		-			
281	Bond10	Baltic Fire Station - Kitchen Upgrades		-		-		-		-			
282	Bond10	1968 Jeep Forestry Unit		-		-		-		-			
283	Bond20	2001 Ford Lifeline Ambulance R-524		-		-		-		-			
284	Bond20	1991 Marion Intn'l Rescue Truck R-124 & 1997 Freightline E-One Pumper		-		-		-		-			
285	Bond20	Self-Contained Breathing Apparatus (SCBA)		-		-		-		60,000			
286	GRANT	Self-Contained Breathing Apparatus (SCBA) Packs		-		-		-		250,000			
287	Bond10	Turn Out Gear		-		-		-		12,000			
288	Bond20	ADA Bathrooms		-		-		-		-			
289	CASH	Compressor - for air in tires, etc		-		-		-		-			
290	Bond20	Rescue 124		-		-		-		-			
291	Bond20	Pumper ET 224		-		-		-		-			
292	Bond20	Boat, Motor & Trailer		-		-		-		-			
293	Bond10	Cascade Bottles		-		-		-		-			
294	Bond10	Hurst Jaws of Life		-		-		-		-			
295	CASH	Service Bottles for Air Tools		-		-		-		-			
296	CASH	Pumps		-		-		-		-			
297	GRANT	Compressor		-		-		-		-			
298	Bond20	Mower		-		-		-		-			
299	Bond20	Pumper ET 124		-		-		-		-			
300	Bond20	Tanker 124		-		-		-		-			
301	Bond20	Van 124		-		-		-		-			
302	Bond20	1986 Seagrave 100' Ladder Truck T-124		-		-		-		-			
303													
304		Board of Education											
305	Bond20	Sayles School - Building Improvements		-		-		-		152,855			
306	Grant	Sayles School - Building Improvements 72.86% of project								625,123			
307	Bond20	Playground		-		-		-		-			
308	Bond20	HVAC Controls		-		-		-		-			
309	Bond20	Boiler Replacement		-		-		-		-			
310	Bond20	Floor Machine		-		-		-		-			
311	Bond20	Classroom Replacement		-		-		-		-			
312	Bond20	Radios		-		-		-		-			
313	Bond20	Cameras/Security		-		-		-		-			
314	Bond20	Gym Ceiling		-		-		-		-			
315	Bond20	Classroom exterior Door Replacement		-		-		-		-			
316	Bond20	Classroom Flooring		-		-		-		-			
317	Bond10	Music Equipment		-		-		-		-			
318	Bond10	Stage Sound Equipment		-		-		-		-			
319	Bond10	Kiln/Art Room		-		-		-		-			
320	Bond20	Window Replacement		-		-		-		-			
321	Bond20	Office Carpet		-		-		-		-			
322	Bond10	Mower		-		-		-		-			
323	Bond20	Replace Water Heater		-		-		-		-			
324	Bond20	Sewer Improvements		-		-		-		-			
325	Bond20	Preschool/Parking		-		-		-		-			
326	Bond20	Gym Floor		-		-		-		-			
327	Bond20	Roof Replacement		-		-		-		-			
328	Bond10	Replacement Staff Computers		-		-		-		26,200			
329	Bond10	Replacement Staff Projectors & Document Cameras		-		-		-		13,719			
330	Bond10	Replacement Mobil Tablets		-		-		-		10,700			
331	Bond10	Replacement Student Classroom Computers		-		-		-		13,200			
332	Bond20	Information Technology		-		-		-		-			
333	Bond10	Replacement Mobile Chromebooks		-		-		-		16,750			
334	Bond20	IT Server Infrastructure		-		-		-		-			
335	Bond20	Wireless Service Management		-		-		-		-			
336	Bond20	Natural Gas		-		-		-		-			
337													
338		<b>Total CNR Expenditures</b>		-		-		-		<b>32,894,225</b>			
339		<b>Less Total CNR Revenues</b>		-		-		-		<b>(32,886,225)</b>			
340		<b>Due from Tax Base (Acct #7360)</b>		<b>26,500</b>		-		-		<b>8,000</b>		<b>8,000</b>	100.0%



**TOWN OF SPRAGUE  
OPERATING BUDGET AND  
CAPITAL & NON-RECURRING ITEMS BUDGET**

Town Meeting Senior Center  
June 20th, 2019 7PM  
Referendum  
June 27th, 2019 6am- 8pm

	A	B	C	D	E	F	G	H	I	J	K	L	M
3				2017-18		2018-19		2018-19		2019-20		19-20 Bud \$	19-20 Bud %
341		<b>DETAIL BREAKDOWN OF GENERAL GOVERNMENT</b>											
342	6000	<b>BOARD OF SELECTMEN</b>		<b>98,706</b>		<b>92,838</b>		<b>92,862</b>		<b>93,025</b>		<b>187</b>	<b>0.2%</b>
343	-1	First Selectman		47,000		40,000		40,000		40,000		-	0.0%
344	-2	Selectman		1,200		1,200		1,200		1,200		-	0.0%
345	-3	Selectman		1,200		1,200		1,200		1,200		-	0.0%
346	-4	Office supplies, meetings, misc.		1,313		1,360		1,356		1,260		(100)	-7.4%
347	-5	Mileage		3,181		3,200		3,280		3,150		(50)	-1.6%
348	-6	Executive Assistant		43,912		44,878		44,826		45,215		337	0.8%
349	-7	Stipends for Additional Board Participation		900		1,000		1,000		1,000		-	0.0%
350													
351	6005	<b>ELECTIONS</b>		<b>10,201</b>		<b>15,000</b>		<b>17,045</b>		<b>20,103</b>		<b>5,103</b>	<b>34.0%</b>
352	-1	Elections - Salaries		2,887		5,000		4,170		6,000		1,000	20.0%
353	-2	Elections - Misc		7,314		10,000		12,875		14,103		4,103	41.0%
354													
355	6010	<b>BOARD OF FINANCE</b>		<b>220</b>		<b>250</b>		<b>233</b>		<b>250</b>		<b>-</b>	<b>0.0%</b>
356	-2	Town reports, supplies, brochures		220		250		233		250		-	0.0%
357													
358	6011	<b>AUDITING</b>		<b>22,921</b>		<b>23,650</b>		<b>18,900</b>		<b>22,650</b>		<b>(1,000)</b>	<b>-4.2%</b>
359													
360	6012	<b>BOOKKEEPER</b>		<b>26,606</b>		<b>28,650</b>		<b>28,213</b>		<b>29,110</b>		<b>460</b>	<b>1.6%</b>
361	-1	Salary		25,984		28,000		27,563		28,210		210	0.8%
362	-2	Support		622		650		650		900		250	38.5%
363													
364	6015	<b>TAX ASSESSOR</b>		<b>22,703</b>		<b>25,180</b>		<b>22,913</b>		<b>25,425</b>		<b>245</b>	<b>1.0%</b>
365	-1	Salary		20,815		22,000		22,000		22,165		165	0.8%
366	-4	Travel expense		46		300		78		300		-	0.0%
367	-5	Education & Dues		258		280		130		280		-	0.0%
368	-6	Sup. post., pricing manuals, repair/maint		1,584		1,600		706		1,680		80	5.0%
369	-7	Mapping		-		1,000		-		1,000		-	0.0%
370													
371	6025	<b>TAX COLLECTOR</b>		<b>29,143</b>		<b>29,838</b>		<b>29,838</b>		<b>30,262</b>		<b>424</b>	<b>1.4%</b>
372	-1	Salary		25,960		26,532		26,532		26,532		-	0.0%
373	-2	DMV Charge Delinquent MV		-		-		-		-		-	0.0%
374	-4	Misc. supplies, school		601		600		521		700		100	16.7%
375	-5	Postage		2,582		2,706		2,785		3,030		324	12.0%
376													
377	6030	<b>TOWN TREASURER</b>		<b>2,400</b>		<b>2,400</b>		<b>2,400</b>		<b>2,400</b>		<b>-</b>	<b>0.0%</b>
378													
379	6035	<b>TOWN COUNSEL &amp; FINANCIAL ADVISOR</b>		<b>33,965</b>		<b>25,000</b>		<b>18,845</b>		<b>27,000</b>		<b>2,000</b>	<b>8.0%</b>
380	-1	Town Counsel		33,965		25,000		18,845		20,000		(5,000)	-20.0%
381	-2	Financial Advisor		-		-		-		7,000		7,000	100.0%
382													
383	6040	<b>TOWN CLERK</b>		<b>51,874</b>		<b>52,675</b>		<b>53,280</b>		<b>52,675</b>		<b>-</b>	<b>0.0%</b>
384	-1	Salary		48,495		49,562		49,562		49,562		-	0.0%
385	-2	Office supplies, misc.		1,450		1,463		1,268		1,463		-	0.0%
386	-3	Dog Licenses		136		350		239		350		-	0.0%
387	-4	School		1,261		900		1,155		900		-	0.0%
388	-5	Micro filming (security)		532		400		1,056		400		-	0.0%
389													
390	6045	<b>TELEPHONE SERVICES/DSL/WEBSITE</b>		<b>11,520</b>		<b>11,500</b>		<b>11,655</b>		<b>11,700</b>		<b>200</b>	<b>1.7%</b>
391													
392	6050	<b>POOL SECRETARIES</b>		<b>56,075</b>		<b>57,764</b>		<b>57,340</b>		<b>58,198</b>		<b>434</b>	<b>0.8%</b>
393	-1	Salary - Assistant Town Clerk		21,488		23,204		22,199		23,378		174	0.8%
394	-2	Salary - Land Use Clerk		34,587		34,560		35,141		34,820		260	0.8%
395													
396	6055	<b>TOWN OFFICE BUILDING</b>		<b>38,961</b>		<b>38,822</b>		<b>37,548</b>		<b>37,397</b>		<b>(1,425)</b>	<b>-3.7%</b>
397	-1	Janitorial Services		9,611		9,822		9,822		9,897		75	0.8%
398	-2	Supplies, Maintenance		3,181		2,000		2,343		2,000		-	0.0%
399	-3	Heat Town Hall Facilities		9,102		11,500		10,113		11,500		-	0.0%
400	-4	Lights Town Hall Facilities		10,130		10,500		8,864		9,000		(1,500)	-14.3%
401	-5	Repair & Renovation		6,937		5,000		6,407		5,000		-	0.0%
402													
403	6060	<b>GRANTS/CONTRACTS MANAGER</b>		<b>31,567</b>		<b>33,422</b>		<b>31,845</b>		<b>34,057</b>		<b>635</b>	<b>1.9%</b>
404	-1	Salary		29,896		31,272		30,823		31,507		235	0.8%
405	-2	Workshops, Seminars		528		600		397		700		100	16.7%
406	-3	Misc. Supplies, Subscription, Postage		377		750		357		1,200		450	60.0%
407	-4	Mileage		766		800		268		650		(150)	-18.8%
408													
409	6100	<b>PLANNING &amp; ZONING COMMISSION</b>		<b>23,570</b>		<b>25,171</b>		<b>19,067</b>		<b>19,225</b>		<b>(5,946)</b>	<b>-23.6%</b>
410	-1	Zoning Enforcement Officer		7,016		7,171		7,171		7,225		54	0.8%
411	-2	Technical Assistant-Planner		16,554		18,000		11,896		12,000		(6,000)	-33.3%
412	-5	Secretarial & Other Services		-		-		-		-		-	0.0%
413													
414	6111	<b>LAND USE</b>		<b>686</b>		<b>800</b>		<b>730</b>		<b>800</b>		<b>-</b>	<b>0.0%</b>
415													
416	6115	<b>ECONOMIC DEVELOPMENT</b>		<b>575</b>		<b>900</b>		<b>600</b>		<b>900</b>		<b>-</b>	<b>0.0%</b>
417													



**TOWN OF SPRAGUE  
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Town Meeting Senior Center  
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	A	B	C	D	E	F	G	H	I	J	K	L	M
3				2017-18		2018-19		2018-19		2019-20		19-20 Bud \$	19-20 Bud %
418	6120	<b>CONSERVATION COMMISSION</b>		<b>383</b>		<b>1,100</b>		<b>82</b>		<b>1,100</b>		-	<b>0.0%</b>
419	-2	Training Workshop		-		100		-		100		-	0.0%
420	-4	Miscellaneous, signage		383		1,000		82		1,000		-	0.0%
421													
422	6150	<b>CONSERVATION/WETLANDS ENFORCEMENT OFFICER</b>		<b>8,505</b>		<b>8,500</b>		<b>6,493</b>		<b>6,500</b>		<b>(2,000)</b>	<b>-23.5%</b>
423													
424	6200	<b>HIGHWAYS</b>		<b>394,310</b>		<b>398,048</b>		<b>405,053</b>		<b>407,935</b>		<b>9,887</b>	<b>2.5%</b>
425	-1	General Maintenance		54,174		45,000		67,689		45,000		-	0.0%
426	-2	Public works salaries		239,172		244,848		245,347		250,235		5,387	2.2%
427	-3	Storm - Misc.o/t labor		19,931		26,200		15,877		26,200		-	0.0%
428	-4	Boots & Clothing		1,886		2,000		1,968		2,000		-	0.0%
429	-5	Storm - Materials		33,603		27,500		29,211		27,500		-	0.0%
430	-6	Roadway Pavement Management		38,172		40,000		28,880		40,000		-	0.0%
431	-7	Town Garage		6,622		8,000		10,655		8,000		-	0.0%
432	-8	Stormwater Fees/Testing		250		4,000		4,928		8,500		4,500	112.5%
433	-10	Drug & Alcohol Testing		500		500		500		500		-	0.0%
434													
435	6202	<b>TREE MAINTENANCE</b>		<b>10,584</b>		<b>13,000</b>		<b>11,635</b>		<b>15,300</b>		<b>2,300</b>	<b>17.7%</b>
436	-1	Tree Warden		2,200		2,200		2,200		2,250		50	2.3%
437	-2	Tree Warden - Training Seminars		210		300		290		350		50	16.7%
438	-3	Tree Pruning, Removal, replacement		7,709		10,000		8,689		12,300		2,300	23.0%
439	-4	Mileage		465		500		457		400		(100)	-20.0%
440													
441	6205	<b>STREET LIGHTING</b>		<b>27,281</b>		<b>20,000</b>		<b>14,047</b>		<b>14,000</b>		<b>(6,000)</b>	<b>-30.0%</b>
442													
443	6300	<b>SOCIAL SECURITY</b>		<b>60,683</b>		<b>62,361</b>		<b>60,937</b>		<b>63,586</b>		<b>1,225</b>	<b>2.0%</b>
444													
445	6310	<b>DEFERRED COMPENSATION</b>		<b>15,574</b>		<b>16,025</b>		<b>16,025</b>		<b>16,274</b>		<b>249</b>	<b>1.6%</b>
446													
447	6400	<b>REGIONAL PLANNING AGENCIES</b>		<b>38,739</b>		<b>39,253</b>		<b>37,994</b>		<b>38,528</b>		<b>(725)</b>	<b>-1.8%</b>
448	-1	TVCCA		1,000		1,000		1,000		1,000		-	0.0%
449	-2	Council of Governments		1,641		1,641		1,641		1,641		-	0.0%
450	-3	Soil & Water Conservation		300		300		300		300		-	0.0%
451	-4	Womens Center		250		250		250		250		-	0.0%
452	-5	Uncas Health District		19,300		19,308		19,308		19,262		(46)	-0.2%
453	-6	CT Conference of Municipalities		2,032		2,032		2,032		2,032		-	0.0%
454	-7	Norwich Probate Court		2,006		2,187		1,893		2,124		(63)	-2.9%
455	-8	Council of Small Towns (COST)		725		725		725		725		-	0.0%
456	-9	Quinebaug Walking Weekends		175		175		175		175		-	0.0%
457	-10	SSAC of Eastern CT		300		300		300		300		-	0.0%
458	-11	Southeastern CT Enterprise Region (SECTER)		1,419		1,540		1,169		1,540		-	0.0%
459	-12	Regional Animal Control		9,591		9,795		9,201		9,179		(616)	-6.3%
460													
461	6500	<b>INSURANCE</b>		<b>181,078</b>		<b>190,265</b>		<b>185,232</b>		<b>197,566</b>		<b>7,301</b>	<b>3.8%</b>
462	-1	General Town		31,133		28,425		29,635		29,290		865	3.0%
463	-2	Fire Department		15,914		16,381		16,381		15,890		(491)	-3.0%
464	-4	Water & Sewer Plants		7,126		7,567		7,567		7,532		(35)	-0.5%
465	-5	CIRMA (Workers Comp.)		35,954		41,819		35,582		40,560		(1,259)	-3.0%
466	-6	Employee Medical Insurance		87,001		92,123		92,116		100,344		8,221	8.9%
467	-7	Employee Insurance Waiver		3,950		3,950		3,950		3,950		-	0.0%
468													
469	6600	<b>POLICE DEPARTMENT</b>		<b>173,874</b>		<b>185,931</b>		<b>187,950</b>		<b>178,903</b>		<b>(7,028)</b>	<b>-3.8%</b>
470	-1	Resident Trooper Program		152,354		176,277		165,902		169,220		(7,057)	-4.0%
471	-2	Overtime (See revenue account 5200-13)		17,965		5,000		18,132		5,000		-	0.0%
472	-3	Dare Program		-		300		-		300		-	0.0%
473	-4	Supplies & misc.		142		500		148		500		-	0.0%
474	-5	School Crossing Guards		3,413		3,854		3,768		3,883		29	0.8%
475													
476	6605	<b>FIRE DEPARTMENT</b>		<b>107,833</b>		<b>107,329</b>		<b>106,718</b>		<b>110,329</b>		<b>3,000</b>	<b>2.8%</b>
477	-1	Vehicle Maintenance		20,846		20,904		24,905		20,904		-	0.0%
478	-2	Fixed Expenses		37,100		36,700		35,411		36,700		-	0.0%
479	-3	Truck Supplies		7,444		7,400		7,400		7,400		-	0.0%
480	-4	Station Maintenance		9,460		9,325		9,034		9,325		-	0.0%
481	-5	Training		9,779		10,000		7,352		13,000		3,000	30.0%
482	-6	Business Expenses		13,206		13,000		12,617		13,000		-	0.0%
483	-7	Equipment Maintenance		9,998		10,000		10,000		10,000		-	0.0%
484	-8	Capital Expenses		-		-		-		-		-	0.0%
485													
486	6610	<b>EMERGENCY MANAGEMENT/LEPC</b>		<b>4,006</b>		<b>4,030</b>		<b>4,022</b>		<b>4,030</b>		-	<b>0.0%</b>
487	-1	Salary Director		2,200		2,200		2,200		2,200		-	0.0%
488	-4	Capital Expenses		-		-		-		-		-	0.0%
489	-5	Training Expense		500		500		500		500		-	0.0%
490	-6	Equipment Maintenance		806		830		822		830		-	0.0%
491	-8	Local Emergency Plan Chairperson (LEPC)		500		500		500		500		-	0.0%
492													
493	6615	<b>FIRE MARSHAL/BURNING OFFICIAL</b>		<b>10,660</b>		<b>11,376</b>		<b>10,847</b>		<b>11,442</b>		<b>65</b>	<b>0.6%</b>
494	-1	Salary		8,514		8,701		8,701		8,767		66	0.8%
495	-2	Office expenses, education, misc.		1,521		2,050		1,521		2,050		-	0.0%
496	-4	Burning Official		625		625		625		625		(0)	0.0%
497													



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Referendum  
June 27th, 2019 6am- 8pm

	A	B	C	D	E	F	G	H	I	J	K	L	M
3				2017-18		2018-19		2018-19		2019-20		19-20 Bud \$	19-20 Bud %
498	6620	<b>BUILDING OFFICIAL</b>		<b>19,300</b>		<b>20,996</b>		<b>20,697</b>		<b>21,141</b>		<b>145</b>	<b>0.7%</b>
499	-1	Salary		18,911		19,326		19,326		19,471		145	0.8%
500	-2	Mileage		66		800		371		800		-	0.0%
501	-3	Membership fees		135		120		250		120		-	0.0%
502	-6	Education, Training, Misc.		188		250		250		250		-	0.0%
503	-7	Office Supplies, Code volumes		-		500		500		500		-	0.0%
504													
505	6625	<b>BLIGHT ENFORCEMENT OFFICER</b>		<b>3,678</b>		<b>3,829</b>		<b>3,803</b>		<b>3,856</b>		<b>27</b>	<b>0.7%</b>
506	-1	Salary		3,453		3,529		3,529		3,556		27	0.8%
507	-2	Mileage		92		150		119		150		-	0.0%
508	-3	Postage		133		150		155		150		-	0.0%
509													
510	6700	<b>SANITATION &amp; WASTE REMOVAL</b>		<b>68,472</b>		<b>57,300</b>		<b>71,649</b>		<b>71,000</b>		<b>13,700</b>	<b>23.9%</b>
511	-2	Materials & Misc.		3,342		5,000		5,723		5,000		-	0.0%
512	-3	Recycling		65,130		52,300		65,926		66,000		13,700	26.2%
513													
514	6702	<b>WASTE MANAGEMENT</b>		<b>50,554</b>		<b>50,642</b>		<b>62,736</b>		<b>63,000</b>		<b>12,358</b>	<b>24.4%</b>
515													
516	6810	<b>COMMISSION ON AGING</b>		<b>87,114</b>		<b>91,121</b>		<b>91,212</b>		<b>91,767</b>		<b>646</b>	<b>0.7%</b>
517	-1	Salary - Coordinator		18,643		19,000		20,437		19,143		143	0.8%
518	-2	Municipal Agent		399		500		109		500		-	0.0%
519	-4	Office, supplies, misc.		2,442		1,740		1,584		1,740		-	0.0%
520	-5	Elevator contract		2,283		2,366		2,358		2,437		71	3.0%
521	-6	Programs		2,554		3,000		2,124		3,000		-	0.0%
522	-7	Van Driver/Bus Driver -1		20,988		24,923		22,413		25,110		187	0.8%
523	-7a	Van Driver/Bus Driver-2		16,674		16,488		16,321		16,612		124	0.8%
524	-8	Senior Center Aide		15,346		16,104		15,502		16,225		121	0.8%
525	-9	Vehicle Expenses		7,785		7,000		10,364		7,000		-	0.0%
526													
527	6950	<b>CAPITAL PROJECTS</b>		<b>20,199</b>		<b>11,000</b>		<b>11,012</b>		<b>11,000</b>		-	<b>0.0%</b>
528	-1	Repairs to Central Plant		14,426		6,000		6,000		6,000		-	0.0%
529	-2	Engineering Fees		5,773		5,000		5,013		5,000		-	0.0%
530													
531	7000	<b>PARKS &amp; PLAYGROUND (BoS)</b>		<b>2,159</b>		<b>2,000</b>		<b>2,006</b>		<b>1,500</b>		<b>(500)</b>	<b>-25.0%</b>
532													
533	7002	<b>RECREATION COMMISSION</b>		<b>14,722</b>		<b>15,770</b>		<b>15,770</b>		<b>16,094</b>		<b>324</b>	<b>2.1%</b>
534	-1	Recreation Salaries		14,109		14,308		12,919		14,594		286	2.0%
535	-2	Recreation Supplies		613		1,462		2,851		1,500		38	2.6%
536													
537	7003	<b>RECREATION FACILITIES</b>		<b>1,978</b>		<b>2,200</b>		<b>1,885</b>		<b>1,900</b>		<b>(300)</b>	<b>-13.6%</b>
538	-2	Electricity		1,978		2,200		1,885		1,900		(300)	-13.6%
539													
540	7004	<b>RECREATION EVENTS</b>		<b>9,124</b>		<b>7,833</b>		<b>7,729</b>		<b>7,833</b>		-	<b>0.0%</b>
541	-1	Three Villages Fall Festival		5,912		5,912		5,978		5,912		-	0.0%
542	-2	Earth Day		400		400		269		400		-	0.0%
543	-3	Youth Year Long Activity		500		500		512		500		-	0.0%
544	-4	Shetucket River Festival		1,459		521		469		521		-	0.0%
545	-8	Other/Indoor Soccer		853		500		500		500		-	0.0%
546													
547	7005	<b>OTHER RECREATION PROGRAMS (BoS)</b>		<b>1,250</b>		<b>1,250</b>		<b>1,250</b>		<b>1,250</b>		-	<b>0.0%</b>
548	-1	Sprague/Franklin/Canterbury Little League		1,250		1,250		1,250		1,250		-	0.0%
549													
550	7010	<b>GRIST MILL</b>		<b>17,752</b>		<b>17,122</b>		<b>18,150</b>		<b>19,388</b>		<b>2,266</b>	<b>13.2%</b>
551	-1	Supplies, Maintenance		902		850		1,437		850		-	0.0%
552	-2	Elevator Maintenance		2,082		2,158		2,151		2,218		60	2.8%
553	-3	Heat & Lights		9,455		8,365		9,290		9,300		935	11.2%
554	-4	Grist Mill Cleaner		5,313		5,749		5,273		7,020		1,271	22.1%
555													
556	7012	<b>HISTORICAL MUSEUM</b>		<b>5,589</b>		<b>7,226</b>		<b>5,444</b>		<b>5,200</b>		<b>(2,026)</b>	<b>-28.0%</b>
557	-1	Museum Clerk		5,397		7,026		5,244		5,000		(2,026)	-28.8%
558	-14	Sprague Historical Society		192		200		200		200		-	0.0%
559													
560	7015	<b>LIBRARY</b>		<b>70,627</b>		<b>74,908</b>		<b>71,537</b>		<b>90,447</b>		<b>15,539</b>	<b>20.7%</b>
561	-1	Librarian Assistant - 1		11,314		12,776		10,655		12,872		96	0.8%
562	-10	Library Director		23,941		19,780		21,628		28,160		8,380	42.4%
563	-11	Programs		2,000		2,000		2,000		2,000		-	0.0%
564	-12	Staff Development		484		500		407		500		-	0.0%
565	-13	State Library/iConn Membership		540		550		283		550		-	0.0%
566	-2	Books & DVDs		5,500		5,500		5,033		5,500		-	0.0%
567	-3	Supplies, misc.		2,860		2,250		2,250		2,250		-	0.0%
568	-4	Librarian Assistant - 2		12,290		12,776		11,129		12,872		96	0.8%
569	-5	Librarian Assistant - 4		-		6,000		4,967		12,872		6,872	114.5%
570	-6	Librarian Assistant - 3		11,698		12,776		13,186		12,872		96	0.8%
571													



**TOWN OF SPRAGUE  
OPERATING BUDGET AND  
CAPITAL & NON-RECURRING ITEMS BUDGET**

Town Meeting Senior Center  
June 20th, 2019 7PM  
Referendum  
June 27th, 2019 6am- 8pm

	A	B	C	D	E	F	G	H	I	J	K	L	M
3				2017-18		2018-19		2018-19		2019-20		19-20 Bud \$	19-20 Bud %
572	7100	<b>MISCELLANEOUS</b>		<b>28,832</b>		<b>22,233</b>		<b>23,635</b>		<b>21,556</b>		<b>(677)</b>	<b>-3.0%</b>
573	-10	Newsletter - Salaries		2,968		3,033		3,033		3,056		23	0.8%
574	-11	Bank Fees		342		-		482		-		-	0.0%
575	-12	Newsletter- Misc.		3,960		4,500		4,150		4,000		(500)	-11.1%
576	-2	War Memorial/Lords Bridge Gazebo		613		800		599		600		(200)	-25.0%
577	-3	Cemeteries, Vets Graves		463		700		-		700		-	0.0%
578	-4	Contingent Fund		4,000		3,000		3,471		3,000		-	0.0%
579	-5	Memorial Day Celebration		908		1,200		896		1,200		-	0.0%
580	-6	Legal Ads		14,429		9,000		11,004		9,000		-	0.0%
581	-8	Unemployment Compensation		1,149		-		-		-		-	0.0%
582													
583	7150	<b>SPRAGUE WATER &amp; SEWER AUTHORITY</b>		<b>7,540</b>		<b>7,500</b>		<b>8,201</b>		<b>8,500</b>		<b>1,000</b>	<b>13.3%</b>
584	-1	Water & Sewer Public Services		7,540		7,500		8,201		8,500		1,000	13.3%
585													
586	7200	<b>COMPUTER SERVICE/OFFICE MACHINES</b>		<b>41,683</b>		<b>50,771</b>		<b>51,515</b>		<b>50,777</b>		<b>7</b>	<b>0.0%</b>
587	-1	Town Clerk		8,229		9,850		8,372		9,850		-	0.0%
588	-2	Tax Collector		5,981		7,326		8,735		7,100		(226)	-3.1%
589	-3	Assessor/Building Inspector		7,868		11,815		10,265		12,317		502	4.2%
590	-4	Selectmen/Treasurer		817		1,000		1,000		1,000		-	0.0%
591	-5	Equipment Maintenance		5,305		7,000		10,063		7,000		-	0.0%
592	-6	Supplies - Server Support - Virus Renewal		5,000		5,000		5,000		5,000		-	0.0%
593	-7	Paychex Services		3,536		3,800		3,926		3,500		(300)	-7.9%
594	-8	Library Support		3,082		3,230		2,406		3,262		32	1.0%
595	-9	Mail System		825		710		708		708		(2)	-0.2%
596	-10	Fixed Asset Inventory		1,040		1,040		1,040		1,040		-	0.0%
597													
598	7255	<b>SHARED SERVICES W/SCHOOL</b>		<b>-</b>		<b>-</b>		<b>-</b>		<b>-</b>		<b>-</b>	<b>0.0%</b>
599													
600		<b>OPERATING BUDGET</b>		<b>1,945,776</b>		<b>1,964,778</b>		<b>1,958,582</b>		<b>2,016,877</b>		<b>52,098</b>	<b>2.7%</b>
601													
602	7300	<b>DEBT - INTEREST PAYMENT</b>		<b>224,122</b>		<b>201,419</b>		<b>201,419</b>		<b>178,325</b>		<b>(23,094)</b>	<b>-11.5%</b>
603	-14	2005 Bonds; Land Acquisition and Roads		33,250		29,000		29,000		24,750		(4,250)	-14.7%
604	-15	2009 Bonds; Roads, Roof, Fire Truck; ADA; Truck; Pump		33,197		28,744		28,744		23,900		(4,844)	-16.9%
605	-16	2013 Bonds-Varioues Purposes		157,675		143,675		143,675		129,675		(14,000)	-9.7%
606													
607													
608	7305	<b>DEBT - PRINCIPAL PAYMENT</b>		<b>613,888</b>		<b>660,093</b>		<b>662,860</b>		<b>700,000</b>		<b>39,907</b>	<b>6.0%</b>
609	-14	2005 Bonds; Land Acquisition and Roads		85,000		85,000		85,000		85,000		-	0.0%
610	-15	2009 Bonds; Roads, Roof, Fire Truck; ADA; Truck; Pump		125,000		125,000		125,000		125,000		-	0.0%
611	-16	2013 Bonds-Varioues Purposes		350,000		350,000		350,000		350,000		-	0.0%
612	-16	Note Payment		53,888		100,093		102,860		140,000		39,907	39.9%
613													
614		<b>MEMO - TOTAL DEBT PAYMENT (INTEREST+ PRINCIPAL)</b>		<b>838,010</b>		<b>861,512</b>		<b>864,279</b>		<b>878,325</b>		<b>16,813</b>	<b>2.0%</b>
615													
616	7360	Operating Transfer CNR Fund		20,500		9,000		9,000		8,000		(1,000)	-11.1%
617	7400	Non-Budgetary Expenditures		-		-		-		-		-	
618	7600	GAAP Accrued Payroll & CWF		-		-		-		-		-	
619		<b>Total General Town Expenditures</b>		<b>2,804,286</b>		<b>2,835,290</b>		<b>2,831,861</b>		<b>2,903,202</b>		<b>67,911</b>	<b>2.4%</b>
620	7500	<b>Total Board of Education Expenditures</b>		<b>7,008,180</b>		<b>6,328,668</b>		<b>6,277,799</b>		<b>6,525,766</b>		<b>197,098</b>	<b>3.1%</b>
621		<b>TOTAL SPRAGUE BUDGET</b>		<b>9,812,466</b>		<b>9,163,958</b>		<b>9,109,660</b>		<b>9,442,179</b>		<b>278,220</b>	<b>3.0%</b>
622													



# TOWN OF SPRAGUE OPERATING BUDGET AND CAPITAL & NON-RECURRING ITEMS BUDGET

Town Meeting Senior Center  
June 20th, 2019 7PM  
Referendum  
June 27th, 2019 6am- 8pm

	A	B	C	D	E	F	G	H	I	J	K	L	M
3			2017-18	2018-19	2018-19	2019-20	2019-20	19-20 Bud \$	19-20 Bud %				
623		<b>REVENUES</b>											
624		<b>TAXES</b>	<b>5,435,310</b>	<b>5,678,272</b>	<b>5,665,475</b>	<b>5,931,604</b>	<b>253,332</b>	<b>4.5%</b>					
625	5000-1	Current Taxes	4,980,923	5,234,772	5,252,102	5,488,354	253,582	4.8%					
626	5000-2	Current Year Interest and Lien Fees	24,374	20,000	23,531	20,000	-	0.0%					
627	5000-3	Prior Years Tax	360,530	145,000	90,268	125,000	(20,000)	-13.8%					
628	5000-4	Prior Years Interest & Lien Fees	(206,891)	35,000	30,596	35,000	-	0.0%					
629	5000-5	Current Supplemental Motor Vehicle Tax	76,374	52,000	74,061	72,000	20,000	38.5%					
630	5000-6	Firefighter Tax Abatement (contra)	-	(8,500)	-	(8,750)	(250)	2.9%					
631	5000-7	PILOT Solar Farm	200,000	200,000	200,000	200,000	-	0.0%					
632	5000-8	Tax & Applic. Refunds (contra)	-	-	(1,639)	-	-	0.0%					
633	5000-9	Tax Overpayments Ret'd (contra)	-	-	(3,444)	-	-	0.0%					
634													
635		<b>STATE GRANTS - SCHOOL</b>	<b>2,271,873</b>	<b>2,640,814</b>	<b>2,615,689</b>	<b>2,690,078</b>	<b>49,264</b>	<b>1.9%</b>					
636	5100-1	Education Block Grant (ECS)	2,271,873	2,640,814	2,615,689	2,690,078	49,264	1.9%					
637	5100-4	Teacher Pension	-	-	-	-	-	0.0%					
638	5100-5	Pupil Transportation (public)	-	-	-	-	-	0.0%					
639	5100-3	Adult Education	-	-	-	-	-	0.0%					
640	5100-6	Special Education	-	-	-	-	-	0.0%					
641	5100-7	Teacher's Retirement	-	-	-	-	-	0.0%					
642													
643		<b>STATE GRANTS - LOCAL</b>	<b>678,179</b>	<b>609,841</b>	<b>594,561</b>	<b>597,726</b>	<b>(12,115)</b>	<b>-2.0%</b>					
644	5200-1	Telecomm. Property Grant Tax	5,543	8,700	5,416	5,416	(3,284)	-37.7%					
645	5200-2	Municipal Revenue Sharing Account (MRSA) Municipal Projects	386,528	386,528	386,528	386,528	-	0.0%					
646	5200-3	Municipal Revenue Sharing (formerly Property Tax Relief Grant)	79,761	-	-	-	-	0.0%					
647	5200-4	PILOT State Property	366	6,156	6,156	6,156	-	0.0%					
648	5200-5	Mashantucket Pequot Grant	25,323	17,479	17,479	17,749	270	1.5%					
649	5200-6	Veterans Tax Relief	3,072	2,394	2,518	2,518	124	5.2%					
650	5200-7	Disability Exemption Reimbursement	416	665	491	695	30	4.5%					
651	5200-8	Elderly Property Exemption/Freeze	-	9,900	-	-	(9,900)	-100.0%					
652	5200-10	Judicial 10th Circuit	1,560	200	1,570	1,000	800	400.0%					
653	5200-11	SLA - Emergency Mgmt. Agency	5,177	2,800	-	2,800	-	0.0%					
654	5200-13	State Police O/T Reimb (ref. 6600-2)	10,671	15,000	14,795	15,000	-	0.0%					
655	5200-14	Town Aid Roads (TAR)	151,219	151,219	151,064	151,064	(155)	-0.1%					
656	5200-16	Elderly and Disabled Transportation Grant	8,543	8,800	8,543	8,800	-	0.0%					
657													
658		<b>LOCAL REVENUES</b>	<b>71,618</b>	<b>90,200</b>	<b>104,665</b>	<b>98,400</b>	<b>8,200</b>	<b>9.1%</b>					
659	5300-1	Interest Income	3,338	1,000	6,667	4,000	3,000	300.0%					
660	5300-2	License & Permit Fees	1,804	1,000	985	1,000	-	0.0%					
661	5300-3	Building Permit Fees	3,053	20,000	30,719	25,000	5,000	25.0%					
662	5300-4	Dog License Fees	1,329	2,750	1,145	2,750	-	0.0%					
663	5300-5	Sundry Receipts	224	200	400	400	200	100.0%					
664	5300-6	Recording Land Records , Maps, etc	10,824	10,000	12,187	10,000	-	0.0%					
665	5300-8	Conveyance Tax	15,104	17,000	18,301	17,000	-	0.0%					
666	5300-9	Copies-Fax Machine	4,380	5,000	5,697	5,000	-	0.0%					
667	5300-10	Permit Fees, P&Z, Inland & Wetlands	3,071	4,000	2,822	4,000	-	0.0%					
668	5300-11	Reimbursement of Legal Fees	-	-	-	-	-	0.0%					
669	5300-12	Versailles Sewer Assessments	-	-	-	-	-	0.0%					
670	5300-13	Landfill Receipts	24,829	25,000	22,011	25,000	-	0.0%					
671	5300-14	Newsletter	2,346	3,000	2,321	3,000	-	0.0%					
672	5300-15	Marriage Licenses	231	150	192	150	-	0.0%					
673	5300-16	Sportsmans Licenses	158	150	114	150	-	0.0%					
674	5300-17	Farmland Preservation	927	950	1,104	950	-	0.0%					
675													
676		<b>MISC REVENUES</b>	<b>57,210</b>	<b>54,000</b>	<b>325,953</b>	<b>54,000</b>	<b>-</b>	<b>0.0%</b>					
677	5400-1	SCRRRA Subsidy	3,186	2,000	3,977	2,000	-	0.0%					
678	5400-3	Insurance Claims/Rebates	-	-	-	-	-	0.0%					
679	5400-4	Sale of Assets	-	-	-	-	-	0.0%					
680	5400-5	Other Revenues	9,881	-	274,050	-	-	0.0%					
681	5400-6	Waste Management	44,143	52,000	47,926	52,000	-	0.0%					
682													
683		<b>INTERGOVERNMENTAL TRANSFERS</b>	<b>74,065</b>	<b>74,065</b>	<b>72,223</b>	<b>70,371</b>	<b>(3,694)</b>	<b>-5.0%</b>					
684	5500-1	Water Improvement - Principal S&W Dept.	-	-	-	-	-	0.0%					
685	5500-2	Water Improvement - Interest S&W Dept.	-	-	-	-	-	0.0%					
686	5500-3	Prin.Subsidy from S & W for Resv. Dam Proj.	45,000	45,000	45,000	45,000	-	0.0%					
687	5500-4	Int. Subsidy from S & W for Resv. Dam Proj.	29,065	29,065	27,223	25,371	(3,694)	-12.7%					
688	5500-5	Other	-	-	-	-	-	0.0%					
689													
690		<b>OTHER MISC REVENUES</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>					
691	5600	Non-Budgetary Income	-	-	-	-	-	0.0%					
692	5700	Appro. from Undesig. Fund Balance	-	-	-	-	-	0.0%					
693													
694		<b>TOTAL REVENUE</b>	<b>8,588,255</b>	<b>9,147,192</b>	<b>9,378,566</b>	<b>9,442,179</b>	<b>294,987</b>	<b>3.2%</b>					
695													
696		<b>Total General Town Expenditures</b>	<b>2,804,286</b>	<b>2,835,290</b>	<b>2,831,861</b>	<b>2,903,202</b>	<b>67,911</b>	<b>2.4%</b>					
697	7500	<b>Total Board of Education Expenditures</b>	<b>7,008,180</b>	<b>6,328,668</b>	<b>6,277,799</b>	<b>6,525,766</b>	<b>197,098</b>	<b>3.1%</b>					
698		<b>TOTAL EXPENDITURES</b>	<b>9,812,466</b>	<b>9,163,958</b>	<b>9,109,660</b>	<b>9,428,968</b>	<b>265,009</b>	<b>2.9%</b>					
699													
700		<b>SURPLUS / (SHORTFALL)</b>	<b>(1,224,211)</b>	<b>(16,766)</b>	<b>268,907</b>	<b>13,211</b>	<b>29,977</b>						
701													

**MUNICIPAL ACCOUNTABILITY REVIEW BOARD  
MEMORANDUM**

**To:** Members of the Municipal Accountability Review Board  
**From:** Julian Freund  
**Date:** July 26, 2019  
**Subject:** Town of Sprague 5-Year Plan

**Background**

The MARB statute requires Tier II municipalities to obtain MARB approval of a multi-year recovery plan. In addition, any municipality seeking Municipal Restructuring Funds is required to submit a five year recovery plan as part of its request for funding. The Town of Sprague administration submitted a proposed 5-Year Plan in January that has since been updated several times through the budget adoption process.

The attached update to the 5-Year Plan reflects the revised FY 2020 budget as adopted by the Board of Finance and anticipated to go to referendum on August 6.

**Revenues**

*Property Taxes:* Property Taxes accounted for 62% of total budgeted General Fund revenues in FY 2019, increasing slightly to 62.8% of total revenues in FY 2020. Property Taxes then increase gradually as a share of total revenues over the remainder of the 5-Year Plan reaching 63.3% by the final year. The plan reflects the revised FY 2020 budgeted mill rate increase of 1.5 mills followed by a one mill increase in FY 2021 and half mill increases in each of the remaining years.

<b>Fiscal Year</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>
Mill Rate	33.25	34.75	35.75	36.25	36.75	37.25

The proposed mill rate of 34.75 for FY 2020 is an increase of 1.5 mills, or 4.5%, over the current mill rate of 33.25. The table below is taken from data in Appendix A of the 5-Year Plan and mill rate changes over the past 10 years.

	FY09	FY10	FY11	FY12	FY13	FY14 <sup>1</sup>	FY15 <sup>2</sup>	FY16	FY17	FY18	FY19 <sup>3</sup>
Approved Mill Rate	25.75	25.75	26.75	26.75	26.75	30.00	31.00	31.00	31.50	32.00	33.25
Change vs. Prior Year		-	1.00	-	-	3.25	1.00	-	0.50	0.50	1.25
% Change vs. Prior Year		0.0%	3.9%	0.0%	0.0%	12.1%	3.3%	0.0%	1.6%	1.6%	3.9%

1. Revaluation year. Total net assessment declined by 12.94%

2. First referendum with 1.5 mill increase failed.

3. First referendum with 3 mill increase failed.

*Grand List Trends:* Appendix A of the 5-Year Plan depicts historical mill rate and grand list data including year by year changes in the grand list by property type. With the exception of two revaluation years (FY 2014 and FY 2019), year to year changes in the Grand List have ranged from -0.9% to 3.12%. The analysis by the Assessor’s Office (appendix B) indicates that for FY 2021, net taxable grand list growth of just under 1% is achievable based on current and anticipated development activity. However, based on historical construction activity (primarily single family residential construction shown in appendix C), a conservative assumption of flat grand list growth is used for the remainder of the plan. If the planned sale of Town-owned properties occurs as plan, their values would be added to the grand list in the out-years. Those additions are not reflected in the current version of the plan.

*Tax Collection Rate:* Property tax collections in each year of the 5-Year Plan are based on a tax collection rate of 97.0% which has been the budgeted collection rate for several years. The accompanying table depicts the Town’s collection rates over the past 8 years.

Fiscal Year	Collection on Current Levy
2018	97.70%
2017	91.80%
2016	90.70%
2015	93.40%
2014	97.50%
2013	96.70%
2012	96.80%
2011	96.50%

After routinely achieving collection rates in the 96.5% to 97.5% range, collection rates declined to 90.7% and 91.8% in FY2016 and 2017 respectively. The Town attributes this largely to the 2014 foreclosure on the Fusion Papermill property and the resulting large write-off of unpaid taxes. For FY 2018, the collection rate on the current levy rebounded to 97.7%.

*State Aid:* State Aid accounts for 34.8% of total budgeted revenues in FY 2020. The plan assumes level funding for all sources of State Aid, except for the ECS grant which increases by \$50,000 each year after FY 2020 (and a small adjustment for Telecomm Property Tax Grant in FY21). The FY 2020 revenues estimated for ECS and other major sources of State Aid are consistent with the State Aid estimates from the recently adopted State budget. (Note: Town by town funding levels for some major sources of State Aid are available. For ECS, estimates are based on current law funding levels. Bond funded grant estimates, such as MRSA-Special Projects, are not yet available).

*Other Revenues:* Other revenues in the plan account for about 2.4% of total budgeted revenues in FY 2020. The FY 2020 amount reflects an upward adjustment to Building Permit fees and interest income, followed by level projections for the remaining years, with the exception of reimbursements from the Sewer Fund for scheduled interest payments on sewer related debt. These payments decline slightly each year.

***Expenditures***

The FY 2020 budget reflects expenditure increases of 2.4% and 3.1% respectively for Town operations and the Board of Education. Overall expenditures fluctuate slightly in years 2 through 5 with projected expenditures in FY 2024 less than 2% higher than those budgeted for FY 2020.

While the FY 2020 budget provides a significant increase in the Education budget, projections for Education expenditures in subsequent years are considerably more modest showing increases of 0.8% per year (\$50,000, which corresponds to the projected increases in the ECS grant). The Five Year Plan also outlines various strategies that will be evaluated for managing growth in the Education budget in the out years. The outcome of these efforts will determine what levels of growth in Education spending will be sustainable.

While the budget for FY 2020 was revised to provide no salary adjustments for Town personnel other than contractually obligated changes, salary expenses in subsequent years are projected to increase in by 2.0%, adding approximately \$20,000. Projected increases in the cost of various insurances adds roughly \$9,000 to \$11,000 per year.

Contributions to the Capital Non-Recurring account decrease by \$1,000 to \$8,000 in FY 2020. Contributions in subsequent years are programmed at \$22,000 per year except for FY 2023 at \$25,000.

**Debt**

Principal and interest payments on the town’s existing debt, budgeted at approximately \$761,000 in FY 2019, declines over the course of the five year plan to about \$537,000 in the final year. The Town also has BANs of \$3.58 million on other authorized projects maturing in the fall of 2019. The Town’s current plan is to permanently finance those notes when they are due in September. The 5-Year Plan includes estimates for debt service payments related to this authorized/unissued debt in each year of the plan. These estimates will need to be refined after issuing bonds in September. No new authorizations are contemplated in the plan which will limit any new capital investment during this period to pay-as-you-go contributions. While not reflected in this five year plan, debt service requirements on existing debt declines by more than \$200,000 in FY 2026 compared to FY 2025.

**Fund Balance**

The Town saw its fund balance decline from roughly 7% of expenditures to just 1.4% of expenditures in a three year span from FY 2014 to FY 2017. During this time, annual budget deficits ranging from about \$40,000 to \$308,000 were driven primarily by shortfalls in property tax collections, and to a lesser extent by lower than budgeted state aid.

General Fund Balance History							
Year ending	6/30/2012	6/30/2013	6/30/2014	6/30/2015	6/30/2016	6/30/2017	6/30/2018
Ending Fund Balance	445,136	438,316	703,796	490,646	181,755	141,037	(1,084,244)

For FY 2018, an operating deficit of about -\$1.225 million was largely the result of Education expenditures exceeding appropriations by approximately \$835,000 and ECS receipts that were \$354,000 lower than budgeted.

The town’s projected opening negative fund balance of -\$1.084 million for FY 2019 is roughly 12% of budgeted expenditures. A surplus of about \$295,000 for FY 2019 is shown in the current version of the plan. Despite a balanced operating budget for FY 2020 and significant one-time proceeds from the sale of two properties, the ending fund balance for FY 2020 would be a deficit of approximately (\$420,000). The mill rate increases in each subsequent year of the plan, coupled with modest expenditure growth, allows for increasingly large surpluses each year. However, absent restructuring funds, positive Fund Balance is not achieved until FY 2023.

The revised Plan as submitted reflects a one-time payment of \$500,000 in Municipal Restructuring Funds in FY 2020. However, deliberations have considered up to \$900,000 in Municipal Restructuring Funds through FY 2020 to alleviate significant cash flow challenges. This assistance would be provided in scheduled payments over the course of FY 2020. If the planned sale of Town-owned properties is successful, the proceeds in combination with Municipal Restructuring Funds would be sufficient eliminate the Town’s deficit position (assuming balanced operations in the remainder of the budget). If

the sale proceeds do not materialize, Municipal Restructuring Funds closer to \$900,000 would be necessary to eliminate the deficit. The table below projects the Town's Fund Balance throughout the 5-Year Plan reflecting three scenarios for Municipal Restructuring Funds. In each of the scenarios, the proceeds from the sale of Town-owned properties is included:

1. No MRF
2. \$500K of MRF
3. \$900K of MRF

The table does not reflect any repayment of restructuring funds as has been discussed during MARB deliberations.

General Fund Balance Projections						
Year Ending	6/30/19	6/30/20	6/30/21	6/30/22	6/30/23	6/30/24
Without MRF	(\$790,320)	(\$420,229)	(\$293,526)	(\$2,550)	\$405,954	\$876,479
With \$500K MRF	(\$790,320)	\$79,771	\$206,475	\$497,450	\$905,954	\$1,376,479
With \$900K MRF	(\$790,320)	\$479,771	\$606,475	\$897,450	\$1,305,954	\$1,776,479

As discussed during MARB deliberations, a Memorandum of Agreement between the Town and the Office of Policy and Management, would entail the gradual repayment of MRF beginning at a point when the Town's General Fund Balance has stabilized. While the precise repayment provisions are still in development, the repayments would likely be tied to General Fund Balance thresholds.

#### Key Assumptions in Five Year Plan

Grand List Growth	FY20: 1.0% FY21 – FY24: 0%
Mill Rates	FY20: 34.75 FY21: 35.75 FY22: 36.25 FY23: 36.75 FY24: 37.25
Tax Collection Rate	97.0%
State Aid	ECS: Increase \$50,000/year Other: Level funding
Salaries	2% per year
Resident Trooper Program	2% per year
Employee Health	FY20: 8.9% FY21-24: 5.0% per year
Other Insurances	5% per year
Education Expenditures	\$50,000 increase per year (corresponds to ECS projection)



**TOWN OF SPRAGUE  
OPERATING BUDGET AND  
CAPITAL & NON-RECURRING ITEMS BUDGET**

APPROVED  
Town of Sprague  
October 10, 2018

	A	B	C	J	K	N	P	R	S	T	U	V
						Year 1	Year 2	Year 3		Year 4		Year 5
2	7/1/2018	TOWN OF SPRAGUE		Budget/Actual 2018-19		.75 increase except elected w/0% increase in salaries and PW a 2% increase	2% increase in salaries 2020-2021	2% increase in salaries 2021-2022		2% increase in salaries 2022-2023		2% increase in salaries 2023-2024
4	<b>EXPENDITURE TOTALS</b>											
	<b>DETAIL BREAKDOWN OF GENERAL GOVERNMENT</b>											
178		<b>BOARD OF SELECTMEN</b>		<b>92,862</b>		<b>93,025</b>	<b>94,729</b>	<b>96,468</b>		<b>98,241</b>		<b>100,049</b>
180	-1	First Selectman		40,000		40,000	40,800	41,616		42,448		43,297
181	-2	Selectman		1,200		1,200	1,200	1,200		1,200		1,200
182	-3	Selectman		1,200		1,200	1,200	1,200		1,200		1,200
183	-4	Office supplies, meetings, misc.		1,356		1,260	1,260	1,260		1,260		1,260
184	-5	Mileage		3,280		3,150	3,150	3,150		3,150		3,150
185	-6	Executive Assistant		44,826		45,215	46,119	47,042		47,983		48,942
186	-7	Stipends for Additional Board Participation		1,000		1,000	1,000	1,000		1,000		1,000
187												
188	6005	<b>ELECTIONS</b>		<b>17,045</b>		<b>20,103</b>	<b>20,103</b>	<b>20,103</b>		<b>20,103</b>		<b>20,103</b>
189	-1	Elections - Salaries		4,170		6,000	6,000	6,000		6,000		6,000
190	-2	Elections - Misc		12,875		14,103	14,103	14,103		14,103		14,103
191												
192	6010	<b>BOARD OF FINANCE</b>		<b>233</b>		<b>250</b>	<b>250</b>	<b>250</b>		<b>250</b>		<b>250</b>
193	-2	Town reports, supplies, brochures		233		250	250	250		250		250
194												
195	6011	<b>AUDITING</b>		<b>18,900</b>		<b>22,650</b>	<b>24,150</b>	<b>24,150</b>		<b>24,650</b>		<b>25,150</b>
196												
197	6012	<b>BOOKKEEPER</b>		<b>28,213</b>		<b>29,110</b>	<b>29,674</b>	<b>30,250</b>		<b>30,837</b>		<b>31,435</b>
198	-1	Salary		27,563		28,210	28,774	29,350		29,937		30,535
199	-2	Support		650		900	900	900		900		900
200												
201	6015	<b>TAX ASSESSOR</b>		<b>22,913</b>		<b>25,425</b>	<b>25,868</b>	<b>26,320</b>		<b>26,782</b>		<b>27,252</b>
202	-1	Salary		22,000		22,165	22,608	23,060		23,522		23,992
203	-4	Travel expense		78		300	300	300		300		300
204	-5	Education & Dues		130		280	280	280		280		280
205	-6	Sup. post., pricing manuals, repair/maint		706		1,680	1,680	1,680		1,680		1,680
206	-7	Mapping		-		1,000	1,000	1,000		1,000		1,000
207												
208	6025	<b>TAX COLLECTOR</b>		<b>29,838</b>		<b>30,262</b>	<b>30,793</b>	<b>31,334</b>		<b>31,886</b>		<b>32,449</b>
209	-1	Salary		26,532		26,532	27,063	27,604		28,156		28,719
210	-2	DMV Charge Delinquent MV		-		-	-	-		-		-
211	-4	Misc. supplies, school		521		700	700	700		700		700
212	-5	Postage		2,785		3,030	3,030	3,030		3,030		3,030
213												
214	6030	<b>TOWN TREASURER</b>		<b>2,400</b>		<b>2,400</b>	<b>2,400</b>	<b>2,400</b>		<b>2,400</b>		<b>2,400</b>
215												
216	6035	<b>TOWN COUNSEL &amp; FINANCIAL ADVISOR</b>		<b>18,764</b>		<b>27,000</b>	<b>27,000</b>	<b>27,000</b>		<b>27,000</b>		<b>27,000</b>
217		Town Council		18,764		20,000	20,000	20,000		20,000		20,000
218		Financial Advisor		-		7,000	7,000	7,000		7,000		7,000
219												
220	6040	<b>TOWN CLERK</b>		<b>53,280</b>		<b>52,675</b>	<b>53,666</b>	<b>54,677</b>		<b>55,709</b>		<b>56,761</b>
221	-1	Salary		49,562		49,562	50,553	51,564		52,596		53,648
222	-2	Office supplies, misc.		1,268		1,463	1,463	1,463		1,463		1,463
223	-3	Dog Licenses		239		350	350	350		350		350
224	-4	School		1,155		900	900	900		900		900
225	-5	Micro filming (security)		1,056		400	400	400		400		400
226												
227	6045	<b>TELEPHONE SERVICES/DSL/WEBSITE</b>		<b>11,655</b>		<b>11,700</b>	<b>11,700</b>	<b>11,700</b>		<b>11,700</b>		<b>11,700</b>
228												
229	6050	<b>POOL SECRETARIES</b>		<b>57,340</b>		<b>58,198</b>	<b>59,362</b>	<b>60,549</b>		<b>61,760</b>		<b>62,995</b>
230	-1	Salary - Assistant Town Clerk		22,199		23,378	23,846	24,322		24,809		25,305
231	-2	Salary - Land Use Clerk		35,141		34,820	35,516	36,227		36,951		37,690
232												
233	6055	<b>TOWN OFFICE BUILDING</b>		<b>37,548</b>		<b>37,397</b>	<b>39,095</b>	<b>39,297</b>		<b>39,503</b>		<b>39,713</b>
234	-1	Janitorial Services		9,822		9,897	10,095	10,297		10,503		10,713
235	-2	Supplies, Maintenance		2,343		2,000	2,000	2,000		2,000		2,000
236	-3	Heat Town Hall Facilities		10,113		11,500	11,500	11,500		11,500		11,500
237	-4	Lights Town Hall Facilities		8,864		9,000	10,500	10,500		10,500		10,500
238	-5	Repair & Renovation		6,407		5,000	5,000	5,000		5,000		5,000
239												
240	6060	<b>GRANTS/CONTRACTS MANAGER</b>		<b>31,845</b>		<b>34,057</b>	<b>34,287</b>	<b>34,930</b>		<b>35,585</b>		<b>36,254</b>
241	-1	Salary		30,823		31,507	32,137	32,780		33,435		34,104
242	-2	Workshops, Seminars		397		700	600	600		600		600
243	-3	Misc. Supplies, Subscription, Postage		357		1,200	750	750		750		750
244	-4	Mileage		268		650	800	800		800		800
245												
246	6100	<b>PLANNING &amp; ZONING COMMISSION</b>		<b>19,067</b>		<b>19,225</b>	<b>25,370</b>	<b>25,517</b>		<b>25,667</b>		<b>25,821</b>
247	-1	Zoning Enforcement Officer		7,171		7,225	7,370	7,517		7,667		7,821
248	-2	Technical Assistant-Planner		11,896		12,000	18,000	18,000		18,000		18,000
249	-5	Secretarial & Other Services		-		-	-	-		-		-
250												
251	6111	<b>LAND USE</b>		<b>730</b>		<b>800</b>	<b>800</b>	<b>800</b>		<b>800</b>		<b>800</b>
252												
253	6115	<b>ECONOMIC DEVELOPMENT</b>		<b>600</b>		<b>900</b>	<b>900</b>	<b>900</b>		<b>900</b>		<b>900</b>
254												



**TOWN OF SPRAGUE  
OPERATING BUDGET AND  
CAPITAL & NON-RECURRING ITEMS BUDGET**

APPROVED  
Town of Sprague  
October 10, 2018

	A	B	C	J	K	N	P	R	S	T	U	V
						.75 increase except elected w/0% increase in salaries and PW a 2% increase	2% increase in salaries 2020-2021	2% increase in salaries 2021-2022	2% increase in salaries 2022-2023	2% increase in salaries 2023-2024		
2	7/1/2018	TOWN OF SPRAGUE		Budget/Actual 2018-19		2019-2020						
3												
255	6120	CONSERVATION COMMISSION		82		1,100	1,100	1,100	1,100	1,100	1,100	1,100
256	-2	Training Workshop		-		100	100	100	100	100	100	100
257	-4	Miscellaneous, signage		82		1,000	1,000	1,000	1,000	1,000	1,000	1,000
258												
259	6150	CONSERVATION/WETLANDS ENFORCEMENT OFFICER		6,493		6,500	8,500	8,500	8,500	8,500	8,500	8,500
260												
261	6200	HIGHWAYS		404,690		407,935	408,440	413,544	418,751	424,062		
262	-1	General Maintenance		67,325		45,000	45,000	45,000	45,000	45,000	45,000	45,000
263	-2	Public works salaries		245,347		250,235	255,240	260,344	265,551	270,862		
264	-3	Storm - Misc.o/t labor		15,877		26,200	26,200	26,200	26,200	26,200	26,200	26,200
265	-4	Boots & Clothing		1,968		2,000	2,000	2,000	2,000	2,000	2,000	2,000
266	-5	Storm - Materials		29,211		27,500	27,500	27,500	27,500	27,500	27,500	27,500
267	-6	Roadway Pavement Management		28,880		40,000	40,000	40,000	40,000	40,000	40,000	40,000
268	-7	Town Garage		10,655		8,000	8,000	8,000	8,000	8,000	8,000	8,000
269	-8	Stormwater Fees/Testing (Phase II)		4,928		8,500	4,000	4,000	4,000	4,000	4,000	4,000
270	-10	Drug & Alcohol Testing		500		500	500	500	500	500	500	500
271												
272	6202	TREE MAINTENANCE		11,635		15,300	13,000	13,000	13,000	13,000	13,000	13,000
273	-1	Tree Warden		2,200		2,250	2,200	2,200	2,200	2,200	2,200	2,200
274	-2	Tree Warden - Training Seminars		290		350	300	300	300	300	300	300
275	-3	Tree Pruning, Removal, replacement		8,689		12,300	10,000	10,000	10,000	10,000	10,000	10,000
276	-4	Mileage		457		400	500	500	500	500	500	500
277												
278	6205	STREET LIGHTING		14,047		14,000	20,000	20,000	20,000	20,000	20,000	20,000
279												
280	6300	SOCIAL SECURITY		60,937		63,586	64,858	66,155	67,478	68,828		
281												
282	6310	DEFERRED COMPENSATION		16,025		16,274	16,025	16,025	16,025	16,025	16,025	16,025
283												
284	6400	REGIONAL PLANNING AGENCIES		37,994		38,528	39,253	39,253	39,253	39,253	39,253	39,253
285	-1	TVCCA		1,000		1,000	1,000	1,000	1,000	1,000	1,000	1,000
286	-2	Council of Governments		1,641		1,641	1,641	1,641	1,641	1,641	1,641	1,641
287	-3	Soil & Water Conservation		300		300	300	300	300	300	300	300
288	-4	Womens Center		250		250	250	250	250	250	250	250
289	-5	Uncas Health District		19,308		19,262	19,308	19,308	19,308	19,308	19,308	19,308
290	-6	CT Conference of Municipalities		2,032		2,032	2,032	2,032	2,032	2,032	2,032	2,032
291	-7	Norwich Probate Court		1,893		2,124	2,187	2,187	2,187	2,187	2,187	2,187
292	-8	Council of Small Towns (COST)		725		725	725	725	725	725	725	725
293	-9	Quinebaug Walking Weekends		175		175	175	175	175	175	175	175
294	-10	SSAC of Eastern CT		300		300	300	300	300	300	300	300
295	-11	Southeastern CT Enterprise Region (SECTER)		1,169		1,540	1,540	1,540	1,540	1,540	1,540	1,540
296	-12	Regional Animal Control		9,201		9,179	9,795	9,795	9,795	9,795	9,795	9,795
297												
298	6500	INSURANCE		185,232		197,566	207,247	217,411	228,084	239,291		
299	-1	General Town		29,635		29,290	30,755	32,292	33,907	35,602		
300	-2	Fire Department		16,381		15,890	16,684	17,519	18,395	19,314		
301	-4	Water & Sewer Plants		7,567		7,532	7,908	8,304	8,719	9,155		
302	-5	CIRMA (Workers Comp.)		35,582		40,560	42,588	44,718	46,953	49,301		
303	-6	Employee Medical Insurance		92,116		100,344	110,361	116,629	123,161	129,969		
304	-7	Employee Insurance Waiver		3,950		3,950	3,950	3,950	3,950	3,950	3,950	3,950
305												
306	6600	POLICE DEPARTMENT		187,950		178,903	182,365	185,896	189,498	193,172		
307	-1	Resident Trooper Program		165,902		169,220	172,604	176,056	179,577	183,169		
308	-2	Overtime (See revenue account 5200-13)		18,132		5,000	5,000	5,000	5,000	5,000		
309	-3	Dare Program		-		300	300	300	300	300		
310	-4	Supplies & misc.		148		500	500	500	500	500		
311	-5	School Crossing Guards		3,768		3,883	3,961	4,040	4,121	4,203		
312												
313	6605	FIRE DEPARTMENT		106,960		110,329	107,329	107,329	107,329	107,329		
314	-1	Vehicle Maintenance		24,905		20,904	20,904	20,904	20,904	20,904		
315	-2	Fixed Expenses		35,652		36,700	36,700	36,700	36,700	36,700		
316	-3	Truck Supplies		7,400		7,400	7,400	7,400	7,400	7,400		
317	-4	Station Maintenance		9,034		9,325	9,325	9,325	9,325	9,325		
318	-5	Training		7,352		13,000	10,000	10,000	10,000	10,000		
319	-6	Business Expenses		12,617		13,000	13,000	13,000	13,000	13,000		
320	-7	Equipment Maintenance		10,000		10,000	10,000	10,000	10,000	10,000		
321	-8	Capital Expenses		-		-	-	-	-	-		
322												
323	6610	EMERGENCY MANAGEMENT/LEPC		4,022		4,030	4,030	4,030	4,030	4,030		
324	-1	Salary Director		2,200		2,200	2,200	2,200	2,200	2,200		
325	-4	Capital Expenses		-		-	-	-	-	-		
326	-5	Training Expense		500		500	500	500	500	500		
327	-6	Equipment Maintenance		822		830	830	830	830	830		
328	-8	Local Emergency Plan Chairperson (LEPC)		500		500	500	500	500	500		
329												
330	6615	FIRE MARSHAL/BURNING OFFICIAL		10,847		11,442	11,617	11,796	11,979	12,165		
331	-1	Salary		8,701		8,767	8,942	9,121	9,304	9,490		
332	-2	Office expenses, education, misc.		1,521		2,050	2,050	2,050	2,050	2,050		
333	-4	Burning Official		625		625	625	625	625	625		
334												



**TOWN OF SPRAGUE  
OPERATING BUDGET AND  
CAPITAL & NON-RECURRING ITEMS BUDGET**

APPROVED  
Town of Sprague  
October 10, 2018

	A	B	C	J	K	N	P	R	S	T	U	V
						.75 increase except elected w/0% increase in salaries and PW a 2% increase	2% increase in salaries 2020-2021	2% increase in salaries 2021-2022	2% increase in salaries 2022-2023	2% increase in salaries 2023-2024		
2	7/1/2018	TOWN OF SPRAGUE		Budget/Actual 2018-19		2019-2020						
3												
335	6620	<b>BUILDING OFFICIAL</b>		<b>20,697</b>		<b>21,141</b>		<b>21,530</b>		<b>21,928</b>		<b>22,746</b>
336	-1	Salary		19,326		19,471		19,860		20,258		21,076
337	-2	Mileage		371		800		800		800		800
338	-3	Membership fees		250		120		120		120		120
339	-6	Education, Training, Misc.		250		250		250		250		250
340	-7	Office Supplies, Code volumes		500		500		500		500		500
341												
342	6625	<b>BLIGHT ENFORCEMENT OFFICER</b>		<b>3,803</b>		<b>3,856</b>		<b>3,927</b>		<b>4,000</b>		<b>4,149</b>
343	-1	Salary		3,529		3,556		3,627		3,700		3,849
344	-2	Mileage		119		150		150		150		150
345	-3	Postage		155		150		150		150		150
346												
347	6700	<b>SANITATION &amp; WASTE REMOVAL</b>		<b>71,649</b>		<b>71,000</b>		<b>57,300</b>		<b>57,300</b>		<b>57,300</b>
348	-2	Materials & Misc.		5,723		5,000		5,000		5,000		5,000
349	-3	Recycling		65,926		66,000		52,300		52,300		52,300
350												
351	6702	<b>WASTE MANAGEMENT</b>		<b>62,736</b>		<b>63,000</b>		<b>63,000</b>		<b>63,000</b>		<b>63,000</b>
352												
353	6810	<b>COMMISSION ON AGING</b>		<b>91,229</b>		<b>91,767</b>		<b>93,238</b>		<b>94,810</b>		<b>98,051</b>
354	-1	Salary - Coordinator		20,437		19,143		19,525		19,916		20,721
355	-2	Municipal Agent		109		500		500		500		500
356	-4	Office, supplies, misc.		1,584		1,740		1,740		1,740		1,740
357	-5	Elevator contract		2,358		2,437		2,366		2,366		2,366
358	-6	Programs		2,144		3,000		3,000		3,000		3,000
359	-7	Van Driver/Bus Driver -1		22,413		25,110		25,612		26,124		27,180
360	-7a	Van Driver/Bus Driver-2		16,321		16,612		16,944		17,283		17,981
361	-8	Senior Center Aide		15,502		16,225		16,550		16,880		17,562
362	-9	Vehicle Expenses		10,361		7,000		7,000		7,000		7,000
363												
364	6950	<b>CAPITAL PROJECTS</b>		<b>11,012</b>		<b>11,000</b>		<b>11,000</b>		<b>11,000</b>		<b>11,000</b>
365	-1	Repairs to Central Plant		6,000		6,000		6,000		6,000		6,000
366	-2	Engineering Fees		5,013		5,000		5,000		5,000		5,000
367												
368	7000	<b>PARKS &amp; PLAYGROUND (BoS)</b>		<b>2,006</b>		<b>1,500</b>		<b>2,000</b>		<b>2,000</b>		<b>2,000</b>
369												
370	7002	<b>RECREATION COMMISSION</b>		<b>15,770</b>		<b>16,094</b>		<b>16,348</b>		<b>16,646</b>		<b>17,259</b>
371	-1	Recreation Salaries		12,919		14,594		14,886		15,184		15,797
372	-2	Recreation Supplies		2,851		1,500		1,462		1,462		1,462
373												
374	7003	<b>RECREATION FACILITIES</b>		<b>1,885</b>		<b>1,900</b>		<b>2,200</b>		<b>2,200</b>		<b>2,200</b>
375	-2	Electricity		1,885		1,900		2,200		2,200		2,200
376												
377	7004	<b>RECREATION EVENTS</b>		<b>7,728</b>		<b>7,833</b>		<b>7,833</b>		<b>7,833</b>		<b>7,833</b>
378	-1	Three Villages Fall Festival		5,978		5,912		5,912		5,912		5,912
379	-2	Earth Day		269		400		400		400		400
380	-3	Youth Year Long Activity		512		500		500		500		500
381	-4	Shetucket River Festival		469		521		521		521		521
382	-8	Other/Indoor Soccer		500		500		500		500		500
383												
384	7005	<b>OTHER RECREATION PROGRAMS (BoS)</b>		<b>1,250</b>		<b>1,250</b>		<b>1,250</b>		<b>1,250</b>		<b>1,250</b>
385	-1	Sprague/Franklin/Canterbury Little League		1,250		1,250		1,250		1,250		1,250
386												
387	7010	<b>GRIST MILL</b>		<b>18,150</b>		<b>19,388</b>		<b>17,122</b>		<b>17,122</b>		<b>17,122</b>
388	-1	Supplies, Maintenance		1,437		850		850		850		850
389	-2	Elevator Maintenance		2,151		2,218		2,158		2,158		2,158
390	-3	Heat & Lights		9,290		9,300		8,365		8,365		8,365
391	-4	Grist Mill Cleaner		5,273		7,020		5,749		5,749		5,749
392												
393	7012	<b>HISTORICAL MUSEUM</b>		<b>5,444</b>		<b>5,200</b>		<b>7,226</b>		<b>7,226</b>		<b>7,226</b>
394	-1	Museum Clerk		5,244		5,000		7,026		7,026		7,026
395	-14	Sprague Historical Society		200		200		200		200		200
396												
397	7015	<b>LIBRARY</b>		<b>71,857</b>		<b>90,448</b>		<b>80,952</b>		<b>82,355</b>		<b>85,245</b>
398	-1	Librarian Assistant - 1		10,655		12,872		13,129		13,392		13,933
399	-10	Library Director		21,628		28,160		28,723		29,298		30,481
400	-5	Librarian Assistant - 4		2,000		2,000		2,040		2,081		2,165
401	-11	Programs		407		500		2,000		2,000		2,000
402	-12	Staff Development		283		550		500		500		500
403	-13	State Library/iConn Membership		5,363		5,500		550		550		550
404	-2	Books & DVDs		2,250		2,250		5,500		5,500		5,500
405	-3	Supplies, misc.		11,129		12,872		2,250		2,250		2,250
406	-4	Librarian Assistant - 2		4,967		12,872		13,129		13,392		13,933
407	-6	Librarian Assistant - 3		13,186		12,872		13,129		13,392		13,933
408												



**TOWN OF SPRAGUE  
OPERATING BUDGET AND  
CAPITAL & NON-RECURRING ITEMS BUDGET**

APPROVED  
Town of Sprague  
October 10, 2018

	A	B	J	K	N	P	R	T	V
			Budget/Actual 2018-19		.75 increase except elected w/0% increase in salaries and PW a 2% increase 2019-2020	2% increase in salaries 2020-2021	2% increase in salaries 2021-2022	2% increase in salaries 2022-2023	2% increase in salaries 2023-2024
2	7/1/2018	<b>TOWN OF SPRAGUE</b>							
3									
409	7100	<b>MISCELLANEOUS</b>	<b>23,634</b>		<b>21,556</b>	<b>22,317</b>	<b>22,379</b>	<b>22,443</b>	<b>22,508</b>
410	-10	Newsletter - Salaries	3,033		3,056	3,117	3,179	3,243	3,308
411	-11	Bank Fees	482		-	-	-	-	-
412	-12	Newsletter- Misc.	4,150		4,000	4,500	4,500	4,500	4,500
413	-2	War Memorial/Lords Bridge Gazebo	599		600	800	800	800	800
414	-3	Cemeteries, Vets Graves	-		700	700	700	700	700
415	-4	Contingent Fund	3,471		3,000	3,000	3,000	3,000	3,000
416	-5	Memorial Day Celebration	896		1,200	1,200	1,200	1,200	1,200
417	-6	Legal Ads	11,004		9,000	9,000	9,000	9,000	9,000
418	-8	Unemployment Compensation	-		-	-	-	-	-
419									
420	7150	<b>SPRAGUE WATER &amp; SEWER AUTHORITY</b>	<b>8,201</b>		<b>8,500</b>	<b>8,500</b>	<b>7,500</b>	<b>7,500</b>	<b>7,500</b>
421	-1	Water & Sewer Public Services	8,201		8,500	8,500	7,500	7,500	7,500
422									
423	7200	<b>COMPUTER SERVICE/OFFICE MACHINES</b>	<b>51,515</b>		<b>50,777</b>	<b>51,172</b>	<b>51,572</b>	<b>51,975</b>	<b>52,382</b>
424	-1	Town Clerk	8,372		9,850	9,949	10,048	10,148	10,250
425	-2	Tax Collector	8,735		7,100	7,171	7,243	7,315	7,388
426	-3	Assessor/Building Inspector	10,265		12,317	12,440	12,565	12,690	12,817
427	-4	Selectmen/Treasurer	1,000		1,000	1,000	1,000	1,000	1,000
428	-5	Equipment Maintenance	10,063		7,900	7,070	7,141	7,212	7,284
429	-6	Supplies - Server Support - Virus Renewal	5,000		5,000	5,000	5,000	5,000	5,000
430	-7	Paychex Services	3,926		3,500	3,500	3,500	3,500	3,500
431	-8	Library Support	2,406		3,262	3,295	3,328	3,361	3,394
432	-9	Mail System	708		708	708	708	708	708
433	-10	Fixed Asset Inventory	1,040		1,040	1,040	1,040	1,040	1,040
434									
435	7255	<b>SHARED SERVICES W/SCHOOL</b>	<b>-</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
436									
437		<b>OPERATING BUDGET</b>	<b>1,958,715</b>		<b>2,016,879</b>	<b>2,030,826</b>	<b>2,060,805</b>	<b>2,093,205</b>	<b>2,126,559</b>
438									
439	7300	<b>DEBT - INTEREST PAYMENT</b>	<b>201,419</b>		<b>178,325</b>	<b>159,625</b>	<b>143,225</b>	<b>116,175</b>	<b>101,975</b>
440	-14	2005 Bonds; Land Acquisition and Roads	29,000		24,750	24,750	24,750	12,000	12,000
441	-15	2009 Bonds; Roads, Roof, Fire Truck; ADA; Truck; Pump	28,744		23,900	19,200	14,800	10,500	6,300
442	-16	2013 Bonds-Various Purposes	143,675		129,675	115,675	103,675	93,675	83,675
443									
444									
445	7305	<b>DEBT - PRINCIPAL PAYMENT</b>	<b>662,860</b>		<b>700,000</b>	<b>782,699</b>	<b>682,699</b>	<b>635,000</b>	<b>635,000</b>
446	-14	2005 Bonds; Land Acquisition and Roads	85,000		85,000	85,000	85,000	80,000	80,000
447	-15	2009 Bonds; Roads, Roof, Fire Truck; ADA; Truck; Pump	125,000		125,000	110,000	110,000	105,000	105,000
448	-16	2013 Bonds-Various Purposes	350,000		350,000	350,000	250,000	250,000	250,000
449	-16	Note Payment	102,860		140,000	237,699	237,699	200,000	200,000
450									
451			<b>864,279</b>		<b>878,325</b>	<b>942,324</b>	<b>825,924</b>	<b>751,175</b>	<b>736,975</b>
452									
453	7360	<b>Operating Transfer CNR Fund</b>	<b>9,000</b>		<b>8,000</b>	<b>22,000</b>	<b>22,000</b>	<b>25,000</b>	<b>22,000</b>
454	7400	<b>Non-Budgetary Expenditures</b>							
455	7600	<b>GAAP Accrued Payroll &amp; CWF</b>							
456		<b>Total General Town Expenditures</b>	<b>2,822,781</b>		<b>2,903,204</b>	<b>2,995,150</b>	<b>2,908,729</b>	<b>2,869,380</b>	<b>2,885,534</b>
457	7500	<b>Total Board of Education Expenditures</b>	<b>6,277,799</b>		<b>6,525,766</b>	<b>6,575,766</b>	<b>6,625,766</b>	<b>6,675,766</b>	<b>6,725,766</b>
458		<b>TOTAL SPRAGUE BUDGET</b>	<b>9,100,580</b>		<b>9,428,970</b>	<b>9,570,916</b>	<b>9,534,495</b>	<b>9,545,146</b>	<b>9,611,300</b>





TOWN OF SPRAGUE  
 OPERATING BUDGET AND  
 CAPITAL & NON-RECURRING ITEMS BUDGET

APPROVED  
 Town of Sprague  
 October 10, 2018

	A	B	C	J	K	N	P	R	S	T	U	V
2	7/1/2018	TOWN OF SPRAGUE		Budget/Actual 2018-19		.75 increase except elected w/0% increase in salaries and PW a 2% increase 2019-2020	2% increase in salaries 2020-2021	2% increase in salaries 2021-2022		2% increase in salaries 2022-2023		2% increase in salaries 2023-2024
3												
553		Requested Municipal Restructuring Funds		-		500,000	-	-		-		-
554												
555												
556		Budget Surplus/(Shortfall)		294,680		513,209	126,703	290,976		408,504		470,525
557		property sale/lease				356,882						
558		Ending General Fund Balance After Municipal Restructuring Funds		(790,320)		79,771	206,475	497,450		905,954		876,479
559		FB as % of total Expenditures		-8.7%		0.8%	2.2%	5.2%		9.5%		9.1%
560												
561		MILL RATE		33.25		34.75	35.75	36.25		36.75		37.25
562												

# Historical Mill Rate and Grand List Data

	<i>Revaluation</i>						<i>Revaluation</i>					
	<u>FY20</u>	<u>FY19</u>	<u>FY18</u>	<u>FY17</u>	<u>FY16</u>	<u>FY15</u>	<u>FY14</u>	<u>FY13</u>	<u>FY12</u>	<u>FY11</u>	<u>FY10</u>	<u>FY09</u>
<b>Approved Mill Rate:</b>	35.25 <i>PROPOSED</i>	33.25	32.00	31.50	31.00	31.00	30.00	26.75	25.75	25.75	25.75	25.75
<b>Approved Budgeted Expenditures:</b>												
Town Expenditures & Debt Service	\$ 2,024,055	\$ 1,964,779	\$ 1,949,963	\$ 1,888,903	\$ 1,903,412	\$ 1,856,006	\$ 1,950,099	\$ 2,024,424	\$ 2,069,849	\$ 2,085,217	\$ 2,070,175	\$ 2,080,055
BOE Expenditures	6,585,766	6,328,668	6,172,737	6,123,747	6,123,747	6,027,331	5,963,768	5,993,737	5,993,737	5,841,674	5,808,912	5,822,310
Debt Service & CNR Transfer	2,920,880	870,512	862,760	863,513	896,869	920,318	489,427	526,415	559,295	566,949	468,639	509,545
<b>Total Budgeted Expenditures</b>	<b>\$ 11,530,701</b>	<b>\$ 9,163,959</b>	<b>\$ 8,985,460</b>	<b>\$ 8,876,163</b>	<b>\$ 8,924,028</b>	<b>\$ 8,803,655</b>	<b>\$ 8,403,294</b>	<b>\$ 8,544,576</b>	<b>\$ 8,622,881</b>	<b>\$ 8,493,840</b>	<b>\$ 8,347,726</b>	<b>\$ 8,411,910</b>
<b>Rejected Mill Rate:</b>		35.00					31.50					
<b>Rejected Budgeted Expenditures:</b>												
Town Expenditures & Debt Service		\$ 1,972,586					\$ 1,891,506					
BOE Expenditures		6,533,906					6,036,331					
Debt Service & CNR Transfer		897,512					939,318					
<b>Total Rejected Budgeted Expenditures</b>		<b>9,404,004</b>					<b>8,867,155</b>					
<b>Referendum Votes: (First)</b>		<b>6/6/2018</b>	<b>6/12/2017</b>	<b>6/7/2016</b>	<b>5/5/2015</b>	<b>5/20/2014</b>	<b>5/21/2013</b>	<b>6/5/2012</b>	<b>6/14/2011</b>	<b>5/4/2010</b>	<b>5/5/2009</b>	
YES		52	97	137	210	101	192	109	139	143	198	
NO		280	52	84	70	106	176	60	17	22	31	
REJECTED / OTHER		1	1	0	1	3	2	-	1	-	0	
<b>Referendum Votes: (Second)</b>		<b>10/10/2018</b>				<b>6/10/2014</b>						
YES		127				266						
NO		94				212						
REJECTED / OTHER		0				0						
<b>Approved Budgeted Expenditures % Increase/Decrease:</b>												
Town Expenditures & Debt Service	3.0%	0.8%	3.2%	-0.8%	2.6%	-4.8%	-3.7%	-2.2%	-0.7%	0.7%		
BOE Expenditures	4.1%	2.5%	0.8%	0.0%	1.6%	1.1%	-0.5%	0.0%	2.6%	0.6%		
Debt Service & CNR Transfer	235.5%	0.9%	-0.1%	-3.7%	-2.5%	88.0%	-7.0%	-5.9%	-1.4%	21.0%		
<b>Total Budgeted Expenditures % Incr/Decr</b>	<b>25.8%</b>	<b>2.0%</b>	<b>1.2%</b>	<b>-0.5%</b>	<b>1.4%</b>	<b>4.8%</b>	<b>-1.7%</b>	<b>-0.9%</b>	<b>1.5%</b>	<b>1.8%</b>		
<b>Net Taxable Grand List:</b>												
Real Estate	132,424,620	132,577,780	135,937,610	136,543,280	136,788,220	136,670,890	135,934,030	156,939,540	156,977,140	156,029,040	155,166,300	
Elderly Home Owners	2,374,610	2,048,130	2,064,290	1,602,430	1,401,110	1,401,110	1,492,030	2,146,100	2,404,200	2,984,500	3,133,900	
<b>Total Real Estate</b>	<b>134,799,230</b>	<b>134,625,910</b>	<b>138,001,900</b>	<b>138,145,710</b>	<b>138,189,330</b>	<b>138,072,000</b>	<b>137,426,060</b>	<b>159,085,640</b>	<b>159,381,340</b>	<b>159,013,540</b>	<b>158,300,200</b>	
Motor Vehicle	19,688,670	19,333,870	19,141,150	18,650,290	18,788,180	18,752,160	18,297,930	18,384,220	17,752,530	16,634,810	16,110,460	
Personal Property	8,335,020	8,346,150	12,442,410	12,427,132	13,781,220	8,762,910	8,162,251	10,781,030	8,339,110	8,258,896	10,071,300	
<b>Total Net Assessment</b>	<b>162,822,920</b>	<b>162,305,930</b>	<b>169,585,460</b>	<b>169,223,132</b>	<b>170,758,730</b>	<b>165,587,070</b>	<b>163,886,241</b>	<b>188,250,890</b>	<b>185,472,980</b>	<b>183,907,246</b>	<b>184,481,960</b>	
<b>Net Taxable Grand List % Increase/Decrease:</b>												
Real Estate	-0.12%	-2.47%	-0.44%	-0.18%	0.09%	0.54%	-13.38%	-0.02%	0.61%			
Elderly Home Owners	15.94%	-0.78%	28.82%	14.37%	0.00%	-6.09%	-30.48%	-10.74%	-19.44%			
<b>Total Real Estate</b>	<b>0.13%</b>	<b>-2.45%</b>	<b>-0.10%</b>	<b>-0.03%</b>	<b>0.08%</b>	<b>0.47%</b>	<b>-13.62%</b>	<b>-0.19%</b>	<b>0.23%</b>			
Motor Vehicle	1.84%	1.01%	2.63%	-0.73%	0.19%	2.48%	-0.47%	3.56%	6.72%			
Personal Property	-0.13%	-32.92%	0.12%	-9.83%	57.27%	7.36%	-24.29%	29.28%	0.97%			
<b>Total Net Assessment % Increase/Decrease</b>	<b>0.32%</b>	<b>-4.29%</b>	<b>0.21%</b>	<b>-0.90%</b>	<b>3.12%</b>	<b>1.04%</b>	<b>-12.94%</b>	<b>1.50%</b>	<b>0.85%</b>			
		<i>Revaluation</i>					<i>Revaluation</i>					

Estimated Increases for Grand List 2019

	Additions/ New Construction	Orig. Assmnt	Potential 80% EZ abatement	Estimated Assessment	
<b>REAL ESTATE</b>					
Amgraph	AD	600000	480000	120,000	
50 Bushnell Hollow	NC			98,000	
2A Pinecrest	NC			130,000	
15 Whitehall	NC			95,000	
110 Scotland	AD			35,000	
104 Plain Hill	NC			120,000	
36 Westminster	AD			22,000	
Mission	NC			115,000	no bldg plans yet
Church	NC			115,000	no bldg plans yet
other renovations & outbuildings	Misc			200,000	
<b>Total Est. Real Estate</b>				<b>1,050,000</b>	
<b>MV- 1.83% estimated growth based on average increase of last three years</b>				<b>360,300</b>	
<b>PP - Amgraph increase for equipment in addition, less mfg exemption and 80% EZ abatement. Plus .2% growth</b>				<b>125,000</b>	
<b>Total Estimated GL increase for 2019</b>				<b><u>1,535,300</u></b>	

## New Home Construction By Year 1992 - 2018

<b>AYB</b>	<b>Bldg Assmnt</b>	<b>Counter</b>
<b>1985 Total</b>	393,190	4
<b>1986 Total</b>	613,060	7
<b>1987 Total</b>	2,558,740	24
<b>1988 Total</b>	1,121,930	11
<b>1989 Total</b>	1,762,270	15
<b>1990 Total</b>	1,343,990	12
<b>1991 Total</b>	393,850	4
<b>1992 Total</b>	883,750	9
<b>1993 Total</b>	611,610	7
<b>1994 Total</b>	457,070	3
<b>1995 Total</b>	569,550	5
<b>1996 Total</b>	203,010	2
<b>1997 Total</b>	966,240	8
<b>1998 Total</b>	340,010	3
<b>1999 Total</b>	653,160	5
<b>2000 Total</b>	412,490	3
<b>2001 Total</b>	393,740	3
<b>2002 Total</b>	1,719,300	15
<b>2003 Total</b>	715,210	6
<b>2004 Total</b>	1,783,760	14
<b>2005 Total</b>	3,213,360	24
<b>2006 Total</b>	649,420	6
<b>2007 Total</b>	698,810	6
<b>2008 Total</b>	1,260,170	12
<b>2009 Total</b>	561,470	5
<b>2010 Total</b>	560,450	5
<b>2011 Total</b>	97,400	1
<b>2012 Total</b>	142,720	1
<b>2013 Total</b>	500,760	4
<b>2014 Total</b>	299,170	3
<b>2016 Total</b>	112,880	1
<b>2018 Total</b>	269,170	2
<b>Grand Total</b>	26,261,710	230

**Current (FY 2018/19) Mill Rates in Sprague and Surrounding Municipalities**

<b>Municipality</b>	<b>2019 Mill Rate</b>	<b>2015 Population</b>
Bozrah	27.50	2,772
Brooklyn	28.09	8,671
Brooklyn - E. Brooklyn Fire	29.84	
Canterbury	26.20	5,332
Franklin	25.72	1,964
Griswold	27.95	12,584
Hampton	28.50	1,889
Lebanon	29.40	7,476
Lebanon - Amston Lake Dist.	32.20	
Lisbon	22.50	4,435
Norwich (paid Fire)	RE/PP: 48.39 MV: 45.00	
Norwich (vol. Fire)	41.46	
Preston	26.03	4,739
Scotland	RE/PP: 39.43 MV: 32.75	1,783
Sprague	33.25	3,016
Windham	37.51	25,610

**Current (FY 2018/19) Mill Rates in Sprague and Other  
Municipalities with Population <5,000**

<b>Municipality</b>	<b>2019 Mill Rate</b>	<b>2015 Population</b>
Andover	33.95	3,354
Ashford	34.77	4,413
Barkhamsted	29.86	3,881
Bethlehem	24.15	3,678
Bolton	39.00	4,953
Bozrah	27.50	2,772
Bridgewater	17.20	1,663
Canaan	23.90	1,233
Chaplin	32.50	2,293
Chester	27.11	3,996
Colebrook	30.90	1,480
Cornwall	16.62	1,384
Deep River	29.42	4,581
Eastford	26.11	1,822
Franklin	25.72	1,964
Goshen	19.60	3,095
Hampton	28.50	1,889
Hartland	26.50	2,104
Kent	18.61	3,008
Lisbon	22.50	4,435
Lyme	18.60	2,556
Middlefield	34.49	4,477
Morris	26.57	2,435
Norfolk	23.57	1,711
North Canaan	27.50	3,330
Pomfret	25.90	4,473
Preston	26.03	4,739
Roxbury	15.85	2,297
Salem	32.20	4,244
Salisbury	11.30	3,619
Scotland	RE/PP: 39.43 MV: 32.75	1,783
Sharon	14.70	2,676
Sherman	20.33	3,431
Sprague	33.25	3,016
Sterling	31.94	4,168
Union	31.10	912
Voluntown	28.92	2,590
Warren	14.25	1,540
Washington	14.25	3,535

**Current (FY 2018/19) Mill Rates in Sprague and Other  
Distressed Municipalities**

<b>Municipality</b>	<b>2019 Mill Rate</b>	<b>2015 Population</b>
Ansonia	37.32	19,714
Bridgeport	RE/PP: 54.37 MV: 45	147,710
Bristol	36.88	60,807
Chaplin	32.50	2,293
Derby	39.37	13,239
East Hartford	RE/PP: 47.66 MV: 45	52,305
East Haven	32.45	29,696
Enfield	33.4	43,570
Griswold	27.95	12,584
Hartford	RE/PP: 74.29 MV: 45	125,999
Killingly	27.76	17,738
Meriden	41.04	62,067
Montville	31.73	21,824
Naugatuck	RE/PP: 48.35 MV: 45	32,438
New Britain	RE/PP: 50.5 MV: 45	74,554
New Haven	42.98	135,175
New London	43.62	25,729
Norwich	41.01	42,810
Plymouth	39.69	12,550
Putnam	20.84	9,935
Sprague	33.25	3,016
Torrington	RE/PP: 46.17 MV: 45	36,936
Waterbury	RE/PP: 60.21 MV: 45	112,736
West Haven	RE/PP: 36.26 MV: 37	56,172
Windham	37.51	25,610

**STATE PARTNERSHIP PLAN- TRANSITION/IMPLEMENTATION TASK LIST**

UPDATED JULY 22, 2019

<b>TASK</b>	<b>EXPECTED DATE</b>	<b>RESPONSIBLE PARTY(IES)</b>	<b>Status</b>
IDENTIFY SOURCES for IBNR RUNOFF COSTS		CITY,OPM	Completed
MEDICAL NETWORK DISRUPTION	MAY 31	LOCKTON ,CITY,BOE	Completed
PHARMACY NETWORK DISRUPTION	JUNE 7	LOCKTON ,CITY,BOE	Completed
PHARMACYL NETWORK DISRUPTION	JUNE 7	LOCKTON ,CITY,BOE	Completed
DETAILED PLAN DESIGN COMPARISON	JUNE 14	LOCKTON ,CITY,BOE	Completed
LEGAL OPINION	JUNE 7	BERCHEM MOSES, CITY	Completed
SPP- APPLICATION REQUIREMENTS & PROCESS	ONGOING	S.P.P. STAFF	In process
DATA ANALYSIS & ADMIN./LEGAL STRATEGY	JUNE 21	CITY,BOE, BERCHEM MOSES, LOCKTON	In process
MEETING WITH NORWALK STAFF	JULY 9	CITY,BOE,	Completed
CITY PRESENTATION TEAM PLANNING MEETING	JULY 15	CITY, BOE, BERCHEM MOSES, LOCKTON	Completed
PRELIMINARY CENSUS TRANSMITTAL TO SPP	JULY 15	LOCKTON	Completed
MEETING INVITATION TO UNION PARTICIPANTS	JULY 18 & JULY22	CITY	Completed
FINALIZE/RECONCILE RATE COMPARISONS BY GROUPS & SUBGROUPS (CITY & BOE) CITY ACTIVE CITY PRE-65 RETIREES CITY POST -65 RETIREES	JULY 24	CITY, BOE, LOCKTON, S.P.P., OPM, BERCHEM MOSES	In process
CONTINUING ANALYSIS OF POST 65 RETIREES TRANSITION	ONGOING	CITY,LOCKTON, BERCHEM MOSES,OPM,S.P.P.	In process
CITY PRESENTATION TEAM REVIEW INDIVIDUAL PRESENTATIONS COMPLETE INFORMATION MATERIALS	JULY 22-25	CITY,LOCKTON, S.P.P., BERCHEM MOSES	In process
FINAL REVIEW/COORDINATE PRESENTATION	JULY 29	CITY,LOCKTON, S.P.P., BERCHEM MOSES	In process
MEETINGS WITH UNION LEADERSHIP TRANSITION OF ACTIVE CITY EMPLOYEE GROUP	JULY 30, JULY 31 & AUG. 20	CITY, BERCHEM MOSES, LOCKTON,S.P.P.	Scheduled
PARTNERSHIP NOTIFICATION TO ALL ACTIVE CITY EMPLOYEES	AUG. 12 & AUG. 30	CITY	In Process
PARTNERSHIP INFORMATIONAL SESSIONS	SEPT.3-6 OR SEPT. 9-13	CITY,LOCKTON,S.P.P.	To be scheduled
SPP IMPLEMENTATION-APPLICATION	90 DAYS PRIOR TO CHANGEOVER-DEADLINE SEPT. 30	CITY,LOCKTON	Pending
FINAL CENSUS DATA TO STATE COMPTROLLER	CONCURRENT WITH APPLICATION	CITY,LOCKTON	Pending
CENSUS ANALYSIS	90 DAYS - COMPLETE PRIOR TO JAN. 1,2020	S.P.P	Pending
ISSUANCE OF MEDICAL CARDS	30 DAYS-COMPLETE BY DEC. 13	S.P.P.	Pending
MISCELLANEOUS ADMINISTRATIVE DUTIES	90 DAYS - COMPLETE PRIOR TO JAN. 1	CITY	Pending

# City of West Haven

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June FY2019 Monthly Financial Report to the  
Municipal Accountability Review Board



**August 1st 2019**

**City of West Haven**  
**Budget and Financial Report to the**  
**Municipal Accountability Review Board**

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## **Interoffice Memorandum-Office of Mayor Nancy Rossi**

To: Municipal Accountability Review Board

From: Frank M. Cieplinski

Date: 7/3/2019

Subject: City of West Haven Monthly Financial Report May of FY19

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### I) Introduction

I am transmitting the City's monthly financial report for the period ended June 30, 2019 which includes the General Fund. The Sewer Fund, and the Allingtown Fire Department are transmitted under a separate cover.

This is our monthly report which provides a narrative overview on the status of budget and projected fiscal year ending revenue and expenditure estimates for the General Fund. These projections are based on a myriad of assumptions, which could change as the operational demands of the City evolve and we continue to refine the process and methodology used. However with this template now developed, we have a baseline of information to allow us to identify and adapt to monthly budget variations in a more timely and efficient manner.

As previously stated, we have continued to enhance our monitoring and analytical methods which have resulted in more accurate estimates of year-end expectations. Consequently, you will notice some variations in estimates from last month's report.

### II) General Fund Overview

#### **A. Revenues**

Operational revenues are expected to end the year at \$157,526,674 or \$1.2M over budget and in line with previously forecasted amounts. All major revenue items have been booked to MUNIS with the only large revenue item still outstanding is the final billings to the Fire Districts for their portion of the ERS costs.

Property taxes comprised 61.8% of the annual operating revenues compared to 61.5% in FY18 and 60.5% in FY17. These revenues continue to grow as a percentage of the total as funds from State programs continue to decrease. This increase comes even though the revenues from the lien sales were considerably less than anticipated and lower than prior years. The fact that overall taxes did not suffer is a testament to the efforts of the tax collection team.

Revenues from the use of money came in \$300k favorable to budget as the interest impact of the FY18 deficit bonding and MARB restructuring funds were not factored into the revenue plan in FY19.

Operational revenues increased 1.3% over FY18 revenues. This increase is the largest YOY increase in the past three years.

### Annual Revenue Comparisons FY16-FY19

Revenue Category	Fiscal 2016		Fiscal 2017		Fiscal 2018		Fiscal 2019	
	Actual	% of Total	Actual	% of Total	Actual	% of Total	Fcst	% of Total
Property Taxes	90.455	58.57%	93.976	60.51%	95.572	61.49%	97.289	61.76%
Licenses & Permits	1.439	0.93%	1.315	0.85%	1.992	1.28%	1.947	1.24%
Fines And Penalties	0.089	0.06%	0.209	0.13%	0.318	0.20%	0.281	0.18%
Revenue From Use Of Money	0.026	0.02%	0.023	0.02%	0.208	0.13%	0.401	0.25%
Fed/State Grants - Non MARB	57.344	37.13%	54.856	35.32%	52.935	34.06%	53.240	33.80%
Charges For Services	1.130	0.73%	1.103	0.71%	1.143	0.74%	1.189	0.75%
Other Revenues	2.236	1.45%	2.023	1.30%	1.918	1.23%	1.963	1.25%
Other Financing Sources	1.728	1.12%	1.797	1.16%	1.344	0.86%	1.217	0.77%
	<b>154.446</b>	<b>100.00%</b>	<b>155.302</b>	<b>100.00%</b>	<b>155.431</b>	<b>100.00%</b>	<b>157.527</b>	<b>100.00%</b>

Total revenue projections including MARB restructuring funds is expected to be \$163,776,674. Total amount of forecasted restructuring funds has been lowered to \$6,250,000 to reflect the holdback of the unneeded \$1,750,000 deficit financing.

Note that these projections do not include any revenues from the sales of the Stiles and Thompson elementary schools, as those sales have not been completed.

### **B. Expenditures**

Expenditure projections are adjusted downwards by \$700k resulting in an overall projection of \$161,485,339 inclusive of the Board of Education which is forecasting expenditures to be equal to budget.

Payroll and other personnel costs are projected to end the year at \$24.3M or 34% of total city expenditures. This amount is \$1.5M below prior year and \$1.2M below budget.

Debt Service for the year will be \$18.9M or 26% of expenditures. This represents a \$1.8M increase over prior year and a \$300k reduction to budget driven primarily by interest on the High School BANS charged directly to the project as opposed to the general fund debt service.

Health Insurance and Pension costs are projected to be \$13.7M or 19% of expenditures. These costs are \$300k below prior year and \$100k below budget. Costs increased 2% over prior year compared to the FY18 growth of 10% vs FY17.

Solid Waste including recycling costs are projected to be \$3.3M or 5% of expenditures. Coming in at \$300k higher than last year and \$400k higher than budget this shows the negative impact of skyrocketing costs related to recycling projects.

All other city expenditures are projected to be \$11.2M or 16% of the total. These costs are \$400k higher than last year and \$200k higher than budget, however these amounts include a \$350k contingency built into the encumbered costs to cover any unencumbered surprises that should be charged against FY19.

**Annual Cost Comparisons FY16-FY19 (Excluding BOE)**

	Fiscal 2016		Fiscal 2017		Fiscal 2018		Fiscal 2019	
	Actual	% of Total	Actual	% of Total	Actual	% of Total	Fcst	% of Total
Payroll and Personnel	24.929	37.44%	25.306	37.19%	25.818	36.81%	24.349	34.04%
Debt Service	15.818	23.76%	16.731	24.59%	17.114	24.40%	18.927	26.46%
Health Ins. & Pension	12.438	18.68%	12.179	17.90%	13.483	19.22%	13.767	19.25%
Other Fixed Charges	4.276	6.42%	4.398	6.46%	4.014	5.72%	3.947	5.52%
Solid Waste & Recycling	2.911	4.37%	3.049	4.48%	2.987	4.26%	3.298	4.61%
Other Contractual Svcs	2.750	4.13%	2.910	4.28%	2.862	4.08%	3.141	4.39%
Electricity/Gas/Water	1.655	2.49%	1.751	2.57%	1.553	2.21%	1.747	2.44%
Supplies & Materials	0.576	0.86%	0.638	0.94%	0.562	0.80%	0.570	0.80%
Capital Outlay	0.066	0.10%	0.067	0.10%	0.080	0.11%	0.052	0.07%
Other/Contingency	0.258	0.39%	0.233	0.34%	0.585	0.83%	0.788	1.10%
Fuel	0.532	0.80%	0.330	0.49%	0.348	0.50%	0.341	0.48%
Telephone	0.377	0.57%	0.460	0.68%	0.737	1.05%	0.597	0.83%
<b>Total City Expend.</b>	<b>66.586</b>	<b>100.00%</b>	<b>68.053</b>	<b>100.00%</b>	<b>70.143</b>	<b>100.00%</b>	<b>71.525</b>	<b>100.00%</b>

C. Summary

The current outlook is to end the year \$2.2M favorable to budget. This figure is higher than prior projections as estimates for Health, Heart & Hypertension are much lower than anticipated. Fuel costs are also significantly lower than what was expected, these are being looked into to see if any further encumbrances are needed.

While we are optimistic about our projections as our analytical tools and techniques have been enhanced the City reminds you that any forward looking expectations are subject to volatility. The ledger will remain open and entries/payments made until mid September when the books will be closed allowing for successful audit completion by Dec 31.

If there are any material adjustments uncovered updates will be communicated to the Review Board.

**CITY OF WEST HAVEN**  
**DEPARTMENT EXPENDITURES - FY19**  
**June 2019**

Variences favorable/(unfavorable)

Department	FY19 Adopted	FY19 Revised	Jun YTD Actual	Jun YTD % Budget	FY18 YTD % Actual	FY19 Projected	Δ to Budget
100 City Council	88,982	88,982	86,934	97.7%	100.0%	87,894	1,088
105 Mayor	317,111	317,111	296,692	93.6%	100.0%	301,603	15,508
110 Corporation Counsel	450,868	450,868	428,621	95.1%	100.0%	444,281	6,587
115 Personnel Department	170,585	170,585	165,057	96.8%	100.0%	168,179	2,406
120 Telephone Administration	315,336	315,336	390,312	123.8%	100.0%	390,312	(74,976)
125 City Clerk	298,198	298,198	292,020	97.9%	100.0%	305,077	(6,879)
130 Registrar Of Voters	140,525	140,525	144,858	103.1%	100.0%	145,583	(5,058)
165 Probate Court	8,020	8,020	7,040	87.8%	100.0%	7,040	980
190 Planning & Development	962,385	962,385	890,121	92.5%	100.0%	905,595	56,790
<b>Central Government Total</b>	<b>2,752,010</b>	<b>2,752,010</b>	<b>2,701,654</b>	<b>98.2%</b>	<b>100.0%</b>	<b>2,755,564</b>	<b>(3,554)</b>
200 Treasurer	7,600	7,600	7,600	100.0%	100.0%	7,600	0
210 Comptroller	972,571	972,571	1,067,170	109.7%	100.0%	1,082,099	(109,528)
220 Central Services	731,403	731,403	699,536	95.6%	100.0%	750,974	(19,571)
230 Assessment	451,157	451,157	437,568	97.0%	100.0%	445,729	5,428
240 Tax Collector	431,604	431,604	400,588	92.8%	100.0%	407,503	24,101
<b>Finance Total</b>	<b>2,594,335</b>	<b>2,594,335</b>	<b>2,612,462</b>	<b>100.7%</b>	<b>100.0%</b>	<b>2,693,905</b>	<b>(99,570)</b>
300 Emergency Report System I	1,838,583	1,838,583	1,503,768	81.8%	100.0%	1,815,883	22,700
310 Police Department	13,623,541	13,623,541	13,301,699	97.6%	100.0%	13,105,037	518,504
320 Animal Control	283,366	283,366	262,316	92.6%	100.0%	264,926	18,440
330 Civil Preparedness	14,198	14,198	9,000	63.4%	100.0%	12,000	2,198
<b>Public Service Total</b>	<b>15,759,688</b>	<b>15,759,688</b>	<b>15,076,783</b>	<b>95.7%</b>	<b>100.0%</b>	<b>15,197,845</b>	<b>561,843</b>
400 Public Works Administration	597,958	597,958	464,354	77.7%	100.0%	566,232	31,726
410 Engineering	189,311	189,311	115,882	61.2%	100.0%	189,349	(38)
440 Central Garage	1,280,901	1,280,901	1,078,468	84.2%	100.0%	1,086,731	194,170
450 Solid Waste	2,944,900	2,944,900	3,157,408	107.2%	100.0%	3,313,283	(368,383)
460 Building & Ground Maintena	1,221,681	1,221,681	1,230,468	100.7%	100.0%	1,238,811	(17,130)
470 Highways & Parks	4,033,581	4,033,581	3,923,703	97.3%	100.0%	3,967,592	65,989
<b>Public Works Total</b>	<b>10,268,332</b>	<b>10,268,332</b>	<b>9,970,282</b>	<b>97.1%</b>	<b>100.0%</b>	<b>10,361,998</b>	<b>(93,666)</b>
500 Human Resources	282,237	282,237	249,990	88.6%	100.0%	254,449	27,788
510 Elderly Services	487,745	487,745	504,967	103.5%	100.0%	508,148	(20,403)
520 Parks & Recreation	889,252	889,252	809,089	91.0%	100.0%	844,062	45,190
530 Health Department	354,970	354,970	297,234	83.7%	100.0%	303,040	51,930
<b>Health &amp; Human Services Total</b>	<b>2,014,204</b>	<b>2,014,204</b>	<b>1,861,280</b>	<b>92.4%</b>	<b>100.0%</b>	<b>1,909,698</b>	<b>104,506</b>
600 Library	1,521,000	1,546,000	1,546,000	101.6%	100.0%	1,546,000	-
800 City Insurance	825,977	825,977	845,676	102.4%	100.0%	845,676	(19,699)
810 Employee Benefits	16,761,500	16,761,500	16,480,082	98.3%	100.0%	16,492,082	269,418
820 Debt Service	19,213,849	19,213,849	18,926,611	98.5%	100.0%	18,926,611	287,238
830 C-Med	44,844	44,844	42,179	94.1%	100.0%	42,179	2,665
900 Unallocated Expenses	2,587,041	2,562,041	403,358	15.6%	100.0%	753,358	1,808,683
<b>Other Total</b>	<b>40,954,211</b>	<b>40,954,211</b>	<b>38,243,907</b>	<b>93.4%</b>	<b>100.0%</b>	<b>38,605,907</b>	<b>2,348,304</b>
<b>Total City Departments</b>	<b>74,342,780</b>	<b>74,342,780</b>	<b>70,466,369</b>	<b>94.8%</b>	<b>100.0%</b>	<b>71,524,918</b>	<b>2,817,862</b>
Board of Education	89,960,421	89,960,421	89,493,888	99.5%	100.0%	89,960,421	-
<b>Total General Fund Expenses</b>	<b>164,303,201</b>	<b>164,303,201</b>	<b>159,960,257</b>	<b>97.4%</b>	<b>100.0%</b>	<b>161,485,339</b>	<b>2,817,862</b>

**Note : YTD actuals include encumbrances**

**CITY OF WEST HAVEN**  
**DEPARTMENT EXPENDITURES - FY18**  
**June 2019**

Department	FY18 Budget	FY 18 Actual	Jun YTD FY18	Jun YTD % FY18 Act
100 City Council	110,356	101,695	101,695	100.0%
105 Mayor	345,581	324,962	324,962	100.0%
110 Corporation Counsel	627,662	590,209	590,209	100.0%
115 Personnel Department	173,968	169,981	169,981	100.0%
120 Telephone Administration	329,811	529,436	529,436	100.0%
125 City Clerk	300,330	316,197	316,197	100.0%
130 Registrar Of Voters	156,678	140,552	140,552	100.0%
165 Probate Court	14,520	10,406	10,406	100.0%
190 Planning & Development	1,018,148	1,004,758	1,004,758	100.0%
<b>Central Government Total</b>	<b>3,077,054</b>	<b>3,188,196</b>	<b>3,188,196</b>	<b>100.0%</b>
200 Treasurer	7,600	7,600	7,600	100.0%
210 Comptroller	1,147,481	1,025,542	1,025,542	100.0%
220 Central Services	828,559	734,502	734,502	100.0%
230 Assessment	443,121	440,315	440,315	100.0%
240 Tax Collector	413,409	424,045	424,045	100.0%
<b>Finance Total</b>	<b>2,840,170</b>	<b>2,632,003</b>	<b>2,632,003</b>	<b>100.0%</b>
300 Emergency Report System D	1,877,190	1,921,004	1,921,004	100.0%
310 Police Department	14,244,522	13,288,118	13,288,118	100.0%
320 Animal Control	307,474	292,458	292,458	100.0%
330 Civil Preparedness	16,512	12,000	12,000	100.0%
<b>Public Service Total</b>	<b>16,445,698</b>	<b>15,513,580</b>	<b>15,513,580</b>	<b>100.0%</b>
400 Public Works Administration	605,279	588,978	588,978	100.0%
410 Engineering	213,065	238,081	238,081	100.0%
440 Central Garage	1,325,093	1,123,146	1,123,146	100.0%
450 Solid Waste	3,128,401	3,016,565	3,016,565	100.0%
460 Building & Ground Maintenance	1,417,729	1,296,012	1,296,012	100.0%
470 Highways & Parks	4,164,272	4,137,169	4,137,169	100.0%
<b>Public Works Total</b>	<b>10,853,839</b>	<b>10,399,951</b>	<b>10,399,951</b>	<b>100.0%</b>
500 Human Resources	327,190	298,070	298,070	100.0%
510 Elderly Services	497,629	471,310	471,310	100.0%
520 Parks & Recreation	941,409	885,004	885,004	100.0%
530 Health Department	374,777	391,484	391,484	100.0%
<b>Health &amp; Human Services Total</b>	<b>2,141,005</b>	<b>2,045,868</b>	<b>2,045,868</b>	<b>100.0%</b>
600 Library	1,596,000	1,596,000	1,596,000	100.0%
800 City Insurance	775,977	629,482	629,482	100.0%
810 Employee Benefits	14,963,022	16,473,080	16,473,080	100.0%
820 Debt Service	19,769,411	17,401,021	17,401,021	100.0%
830 C-Med	44,844	18,316	18,316	100.0%
900 Unallocated Expenses	636,239	245,658	245,658	100.0%
<b>Other Total</b>	<b>37,785,493</b>	<b>36,363,558</b>	<b>36,363,558</b>	<b>100.0%</b>
<b>Total City Departments</b>	<b>73,143,259</b>	<b>70,143,155</b>	<b>70,143,155</b>	<b>100.0%</b>
Board of Education	89,626,581	89,606,906	89,606,906	100.0%
<b>Total General Fund Expenses</b>	<b>162,769,840</b>	<b>159,750,061</b>	<b>159,750,061</b>	<b>100.0%</b>

**CITY OF WEST HAVEN  
FY19 REVENUE DETAIL REPORT  
June 2019**

Variance favorable/(unfavorable)

Account Description	FY19 Adopted	FY19 Revised	Jun YTD Actual	Jun YTD % Collected	FY18 YTD % Collected	Projected FY19	Jun YTD % Projected	Δ to Budget
Tax Levy - Current Year	92,760,707	92,760,707	93,764,263	101.1%	100.0%	93,764,263	100.0%	1,003,556
Motor Vehicle Supplement	1,200,000	1,200,000	1,435,859	119.7%	100.0%	1,435,859	100.0%	235,859
Tax Levy - Prior Years	400,000	400,000	413,937	103.5%	100.0%	413,937	100.0%	13,937
Tax Levy - Suspense	100,000	100,000	128,427	128.4%	100.0%	128,427	100.0%	28,427
Tax Interest - Current Year	450,000	450,000	498,784	110.8%	100.0%	498,784	100.0%	48,784
Tax Interest - Prior Years	210,000	210,000	253,710	120.8%	100.0%	253,710	100.0%	43,710
Tax Interest - Suspense	105,000	105,000	137,974	131.4%	100.0%	137,974	100.0%	32,974
Prior Year Tax Lien Sale	1,700,000	1,700,000	655,808	38.6%	100.0%	655,808	100.0%	(1,044,192)
Non Current Per. Prop. Tax	100,000	100,000	-	0.0%	n/a	-	n/a	(100,000)
<b>41 Property Taxes</b>	<b>97,025,707</b>	<b>97,025,707</b>	<b>97,288,760</b>	<b>100.3%</b>	<b>100.0%</b>	<b>97,288,760</b>	<b>100.0%</b>	<b>263,053</b>
Building Permits	1,225,000	1,225,000	1,360,003	111.0%	100.0%	1,360,003	100.0%	135,003
Electrical Permits	160,000	160,000	203,904	127.4%	100.0%	203,904	100.0%	43,904
Zoning Permits	87,000	87,000	146,728	168.7%	100.0%	146,728	100.0%	59,728
Health Licenses	80,000	80,000	93,211	116.5%	100.0%	93,211	100.0%	13,211
Plumbing & Heating Permits	210,000	210,000	79,621	37.9%	100.0%	79,621	100.0%	(130,379)
Police & Protection Licenses	20,000	20,000	25,050	125.3%	100.0%	25,050	100.0%	5,050
Animal Licenses	13,000	13,000	13,700	105.4%	100.0%	13,700	100.0%	700
Excavation Permits	7,000	7,000	10,370	148.1%	100.0%	10,370	100.0%	3,370
City Clerk Fees	7,100	7,100	5,763	81.2%	100.0%	5,763	100.0%	(1,337)
Dog Pound Releases	2,000	2,000	1,992	99.6%	100.0%	1,992	100.0%	(8)
Marriage Licenses	3,000	3,000	4,912	163.7%	100.0%	4,912	100.0%	1,912
Sporting Licenses	200	200	115	57.5%	100.0%	115	100.0%	(85)
Alcoholic Beverage License	150	150	1,500	1000.0%	100.0%	1,500	100.0%	1,350
<b>42 Licenses &amp; Permits</b>	<b>1,814,450</b>	<b>1,814,450</b>	<b>1,946,868</b>	<b>107.3%</b>	<b>100.0%</b>	<b>1,946,868</b>	<b>100.0%</b>	<b>132,418</b>
Bldg Code Violations	-	-	25,709	n/a	100.0%	25,709	100.0%	25,709
Fines And Penalties	25,000	25,000	38,063	152.3%	100.0%	38,063	100.0%	13,063
Parking Tags	125,000	125,000	217,600	174.1%	100.0%	217,600	100.0%	92,600
<b>43 Fines And Penalties</b>	<b>150,000</b>	<b>150,000</b>	<b>281,372</b>	<b>187.6%</b>	<b>100.0%</b>	<b>281,372</b>	<b>100.0%</b>	<b>131,372</b>
Investment Income	55,000	55,000	379,245	689.5%	100.0%	379,245	100.0%	324,245
Rent from City Facilities	25,000	25,000	21,286	85.1%	100.0%	21,286	100.0%	(3,714)
<b>44 Revenue From Use Of Money</b>	<b>80,000</b>	<b>80,000</b>	<b>400,531</b>	<b>500.7%</b>	<b>100.0%</b>	<b>400,531</b>	<b>100.0%</b>	<b>320,531</b>
Educational Cost Sharing	45,140,487	45,140,487	45,238,618	100.2%	100.0%	45,238,618	100.0%	98,131
Health Services	60,000	60,000	66,528	110.9%	100.0%	66,528	100.0%	6,528
Pilot-Colleges & Hospitals	5,527,988	5,527,988	5,527,988	100.0%	100.0%	5,527,988	100.0%	-
Muni Revenue Sharing	147,516	147,516	147,516	100.0%	100.0%	147,516	100.0%	-
Prop Tax Relief - Elderly & Disabl	-	-	4,000	n/a	100.0%	4,000	100.0%	4,000
Prop Tax Relief - Total Disab	5,370	5,370	5,111	95.2%	100.0%	5,111	100.0%	(259)
Prop Tax Relief - Veterans	118,373	118,373	130,003	109.8%	100.0%	130,003	100.0%	11,630
Pilot-State Owned Property	181,198	181,198	181,198	100.0%	n/a	181,198	100.0%	-
Mashentucket Pequot Grant	807,097	807,097	807,097	100.0%	100.0%	807,097	100.0%	-
Town Aid Road	617,602	617,602	616,005	99.7%	100.0%	616,005	100.0%	(1,597)
State Miscellaneous Grants	122,000	122,000	120,535	98.8%	100.0%	120,535	100.0%	(1,465)
Telephone Access Grant	117,044	117,044	93,832	80.2%	100.0%	93,832	100.0%	(23,212)
SCCRWA-Pilot Grant	296,330	296,330	301,396	101.7%	100.0%	301,396	100.0%	5,066
<b>45 Fed/State Grants</b>	<b>53,141,005</b>	<b>53,141,005</b>	<b>53,239,827</b>	<b>100.2%</b>	<b>100.0%</b>	<b>53,239,827</b>	<b>100.0%</b>	<b>98,822</b>
Record Legal Instrument Fees	625,000	625,000	719,950	115.2%	100.0%	719,950	100.0%	94,950
Miscellaneous - Parks & Recreation	340,000	340,000	348,604	102.5%	100.0%	348,604	100.0%	8,604
Miscellaneous - General Gov't	90,000	90,000	57,925	64.4%	100.0%	57,925	100.0%	(32,075)
Miscellaneous - Public Works	37,059	37,059	38,854	104.8%	100.0%	38,854	100.0%	1,795
Police Charges	15,000	15,000	9,501	63.3%	100.0%	9,501	100.0%	(5,499)
All Other Public Works	2,000	2,000	13,988	699.4%	100.0%	13,988	100.0%	11,988
Health Fees	-	-	25	n/a	100.0%	25	100.0%	25
Sundry - Other	150	150	-	0.0%	n/a	-	n/a	(150)
<b>46 Charges For Services</b>	<b>1,109,209</b>	<b>1,109,209</b>	<b>1,188,847</b>	<b>107.2%</b>	<b>100.0%</b>	<b>1,188,847</b>	<b>100.0%</b>	<b>79,638</b>
Fire Dept Share of ERS	804,083	804,083	570,049	70.9%	100.0%	749,647	76.0%	(54,436)
Yale Contribution	422,651	422,651	437,317	103.5%	100.0%	437,317	100.0%	14,666
Sale of Property	-	-	298,807	n/a	100.0%	298,807	100.0%	298,807
Miscellaneous Revenue	210,000	210,000	85,000	40.5%	100.0%	85,000	100.0%	(125,000)
Pilot - Housing Authority	141,000	141,000	148,751	105.5%	100.0%	148,751	100.0%	7,751
Parking Meter Revenue	20,000	20,000	82,227	411.1%	100.0%	82,227	100.0%	62,227
Sewer Fee Collection Expenses	48,397	48,397	55,166	114.0%	100.0%	55,166	100.0%	6,769
Quigley/Yale Parking	40,000	40,000	43,603	109.0%	100.0%	43,603	100.0%	3,603
Insurance Reimbursement	20,000	20,000	43,912	219.6%	100.0%	43,912	100.0%	23,912
Organic Recycling Compost	13,000	13,000	18,978	146.0%	100.0%	18,978	100.0%	5,978
<b>47 Other Revenues</b>	<b>1,719,131</b>	<b>1,719,131</b>	<b>1,783,810</b>	<b>103.8%</b>	<b>100.0%</b>	<b>1,963,409</b>	<b>90.9%</b>	<b>244,278</b>
Residual Equity Transfers In	200,000	200,000	-	0.0%	100.0%	-	n/a	(200,000)
Transfer From Sewer Oper Fund	1,063,700	1,063,700	1,217,060	114.4%	100.0%	1,217,060	100.0%	153,360
<b>48 Other Financing Sources</b>	<b>1,263,700</b>	<b>1,263,700</b>	<b>1,217,060</b>	<b>96.3%</b>	<b>100.0%</b>	<b>1,217,060</b>	<b>100.0%</b>	<b>(46,640)</b>
<b>Total Operational Revenue</b>	<b>156,303,202</b>	<b>156,303,202</b>	<b>157,347,075</b>	<b>100.7%</b>	<b>100.0%</b>	<b>157,526,674</b>	<b>99.9%</b>	<b>1,223,472</b>
Bond Proceeds	-	-	-	n/a	1650.3%	-	n/a	-
MARB	8,000,000	8,000,000	2,000,000	25.0%	100.0%	6,250,000	32.0%	(1,750,000)
<b>Total General Fund Revenues</b>	<b>164,303,202</b>	<b>164,303,202</b>	<b>159,347,075</b>	<b>97.0%</b>	<b>109.8%</b>	<b>163,776,674</b>	<b>97.3%</b>	<b>(526,528)</b>

**CITY OF WEST HAVEN**  
**FY18 REVENUE DETAIL REPORT**  
**June 2019**

Account Description	FY18 Budget	FY18 Actual	Jun YTD FY18	Jun YTD % Collected
Tax Levy - Current Year	90,263,234	90,279,008	90,279,008	100.0%
Motor Vehicle Supplement	947,915	1,424,633	1,424,633	100.0%
Tax Levy - Prior Years	400,000	1,001,564	1,001,564	100.0%
Tax Levy - Suspense	100,000	137,605	137,605	100.0%
Tax Interest - Current Year	575,000	474,170	474,170	100.0%
Tax Interest - Prior Years	270,000	365,490	365,490	100.0%
Tax Interest - Suspense	150,000	166,348	166,348	100.0%
Prior Year Tax Lien Sale	1,700,000	1,723,419	1,723,419	100.0%
<b>41 Property Taxes</b>	<b>94,406,149</b>	<b>95,572,237</b>	<b>95,572,237</b>	<b>100.0%</b>
Building Permits	1,025,000	1,517,792	1,517,792	100.0%
Electrical Permits	150,000	177,901	177,901	100.0%
Zoning Permits	87,000	120,654	120,654	100.0%
Health Licenses	80,000	64,728	64,728	100.0%
Plumbing & Heating Permits	215,000	63,776	63,776	100.0%
Police & Protection Licenses	20,000	17,837	17,837	100.0%
Animal Licenses	13,000	16,455	16,455	100.0%
Excavation Permits	7,000	5,570	5,570	100.0%
City Clerk Fees	7,100	6,319	6,319	100.0%
Dog Pound Releases	4,000	(2,144)	(2,144)	100.0%
Marriage Licenses	3,000	2,420	2,420	100.0%
Sporting Licenses	200	276	276	100.0%
Alcoholic Beverage License	150	148	148	100.0%
<b>42 Licenses &amp; Permits</b>	<b>1,611,450</b>	<b>1,991,732</b>	<b>1,991,732</b>	<b>100.0%</b>
Bldg Code Violations	-	31,824	31,824	100.0%
Fines And Penalties	25,000	52,514	52,514	100.0%
Parking Tags	84,426	233,873	233,873	100.0%
<b>43 Fines And Penalties</b>	<b>109,426</b>	<b>318,210</b>	<b>318,210</b>	<b>100.0%</b>
Investment Income	5,000	193,375	193,375	100.0%
Rent from City Facilities	25,000	15,000	15,000	100.0%
<b>44 Revenue From Use Of Money</b>	<b>30,000</b>	<b>208,375</b>	<b>208,375</b>	<b>100.0%</b>
Educational Cost Sharing	41,558,928	45,003,667	45,003,667	100.0%
Special Education	8,458,199	-	-	n/a
Health Services	60,000	74,225	74,225	100.0%
Pilot-Colleges & Hospitals	5,461,372	5,412,671	5,412,671	100.0%
MRSA - Sales Tax Sharing	1,614,877	-	-	n/a
MRSA - Select Pilot	339,563	-	-	n/a
Muni Revenue Sharing	-	147,516	147,516	100.0%
Prop Tax Relief - Elderly & Disabl	400,000	6,000	6,000	100.0%
Prop Tax Relief - Total Disab	5,977	5,370	5,370	100.0%
Prop Tax Relief - Veterans	101,000	133,950	133,950	100.0%
Pilot-State Owned Property	63,554	-	-	n/a
Mashentucket Pequot Grant	951,618	951,618	951,618	100.0%
Town Aid Road	616,673	617,602	617,602	100.0%
State Miscellaneous Grants	122,000	177,681	177,681	100.0%
Telephone Access Grant	100,373	99,121	99,121	100.0%
SCCRWA-Pilot Grant	296,330	305,665	305,665	100.0%
MRSA - Motor Vehicle/MV Cap	2,255,190	-	-	n/a
<b>45 Fed/State Grants</b>	<b>62,405,654</b>	<b>52,935,087</b>	<b>52,935,087</b>	<b>100.0%</b>
Record Legal Instrument Fees	625,000	660,795	660,795	100.0%
Miscellaneous - Parks & Recreation	360,000	348,588	348,588	100.0%
Miscellaneous - General Gov't	90,000	79,910	79,910	100.0%
Miscellaneous - Public Works	38,578	37,819	37,819	100.0%
Police Charges	10,000	13,988	13,988	100.0%
All Other Public Works	4,000	2,330	2,330	100.0%
Health Fees	-	20	20	100.0%
Sundry - Other	150	-	-	n/a
<b>46 Charges For Services</b>	<b>1,127,728</b>	<b>1,143,450</b>	<b>1,143,450</b>	<b>100.0%</b>
Fire Dept Share of ERS	791,955	810,373	810,373	100.0%
Yale Contribution	413,060	427,290	427,290	100.0%
Sale of Property	-	199,200	199,200	100.0%
Miscellaneous Revenue	215,000	159,477	159,477	100.0%
Pilot - Housing Authority	141,000	141,536	141,536	100.0%
Parking Meter Revenue	20,000	72,042	72,042	100.0%
Sewer Fee Collection Expenses	48,397	55,166	55,166	100.0%
Quigley/Yale Parking	40,000	43,603	43,603	100.0%
Insurance Reimbursement	20,000	9,411	9,411	100.0%
Organic Recycling Compost	18,605	370	370	100.0%
<b>47 Other Revenues</b>	<b>1,708,017</b>	<b>1,918,468</b>	<b>1,918,468</b>	<b>100.0%</b>
Residual Equity Transfers In	200,000	172,130	172,130	100.0%
Transfer From Sewer Oper Fund	1,171,416	1,171,416	1,171,416	100.0%
<b>48 Other Financing Sources</b>	<b>1,371,416</b>	<b>1,343,546</b>	<b>1,343,546</b>	<b>100.0%</b>
<b>Total Operational Revenue</b>	<b>162,769,840</b>	<b>155,431,106</b>	<b>155,431,106</b>	<b>100.0%</b>
Bond Proceeds	-	1,040,796	17,175,796	1650.3%
MARB	-	8,000,000	8,000,000	100.0%
<b>Total General Fund Revenues</b>	<b>162,769,840</b>	<b>164,471,902</b>	<b>180,606,902</b>	<b>109.8%</b>

**CITY OF WEST HAVEN**  
**PROPERTY TAX COLLECTIONS REPORT**  
**June 2019**

Month	Tax Levy - Current Year		Tax Levy - Prior Years		Interest		Tax Lien Sale		Total Collections	
	FY18	FY19	FY18	FY19	FY18	FY19	FY18	FY19	FY18	FY19
July	40,636,486	36,896,969	14,397	32,266	55,864	36,845	-	-	40,706,747	36,966,079
August	5,734,471	11,747,612	73,857	6,353	90,136	79,005	-	-	5,898,463	11,832,970
September	568,217	883,587	68,395	24,425	58,821	72,392	-	-	695,433	980,404
October	822,118	493,826	42,873	59,260	59,668	42,923	-	-	924,658	596,009
November	558,796	548,481	75,895	11,266	105,278	33,487	-	-	739,969	593,235
December	9,739,833	5,353,068	28,737	37,588	54,646	56,452	-	-	9,823,216	5,447,108
January	24,813,164	28,991,624	101,369	19,029	64,391	51,888	-	-	24,978,924	29,062,542
February	6,497,672	6,655,587	87,409	(26,904)	113,242	122,514	-	-	6,698,323	6,751,198
March	1,418,868	1,695,458	106,971	141,603	142,497	177,402	-	-	1,668,337	2,014,463
April	875,085	991,489	192,068	56,756	189,572	150,806	-	-	1,256,726	1,199,050
May	263,825	332,013	102,075	43,455	101,609	84,243	-	-	467,509	459,710
June	(224,895)	610,407	107,519	8,841	107,888	110,937	-	-	(9,488)	730,184
Total Collections	91,703,641	95,200,121	1,001,564	413,937	1,143,613	1,018,894	-	-	93,848,818	96,632,952
<b>Jun YTD</b>	<b>91,703,641</b>	<b>95,200,121</b>	<b>1,001,564</b>	<b>413,937</b>	<b>1,143,613</b>	<b>1,018,894</b>	<b>-</b>	<b>-</b>	<b>93,848,818</b>	<b>96,632,952</b>
<b>Projected</b>	<b>91,703,641</b>	<b>95,200,121</b>	<b>1,001,564</b>	<b>413,937</b>	<b>1,143,613</b>	<b>1,018,894</b>	<b>-</b>	<b>655,808</b>	<b>93,848,818</b>	<b>97,288,760</b>
<b>% Total</b>	<b>100.00%</b>	<b>100.00%</b>	<b>100.00%</b>	<b>100.00%</b>	<b>100.00%</b>	<b>100.00%</b>	<b>#DIV/0!</b>	<b>0.00%</b>	<b>100.00%</b>	<b>99.33%</b>
<b>Excl. Lien Sales</b>									<b>100.00%</b>	<b>100.00%</b>

**CITY OF WEST HAVEN**  
**SUB CATEGORY EXPENDITURE REPORT**  
**June 2019**

	FY19 Adopted	FY19 Revised	Jun YTD Actual	Jun YTD % Budget	Projected FY19	FY18 Actual	Jun YTD Actual	% Actual
Regular Wages	20,470,663	20,495,663	19,116,127	93.3%	19,187,373	20,797,353	20,797,353	100.0%
Part Time	891,965	891,965	793,620	89.0%	796,620	963,286	963,286	100.0%
Overtime	1,909,700	1,909,700	2,259,164	118.3%	1,902,128	1,811,187	1,811,187	100.0%
Longevity	654,950	654,950	737,369	112.6%	737,369	723,828	723,828	100.0%
Fringe Reimbursements	1,260,000	1,260,000	1,179,093	93.6%	1,179,093	1,187,900	1,187,900	100.0%
Other Personnel Services	358,984	358,984	206,805	57.6%	206,805	334,187	334,187	100.0%
<b>51 Personnel Services</b>	<b>25,546,262</b>	<b>25,571,262</b>	<b>24,292,179</b>	<b>95.0%</b>	<b>24,009,389</b>	<b>25,817,741</b>	<b>25,817,741</b>	<b>100.0%</b>
Advertising	48,595	48,595	44,729	92.0%	44,729	56,153	56,153	100.0%
Building Maintenance	57,350	57,350	62,225	108.5%	62,225	53,764	53,764	100.0%
Copier Machine & Rental	45,000	45,000	45,345	100.8%	45,345	27,356	27,356	100.0%
Electricity	640,000	640,000	981,207	153.3%	981,207	794,176	794,176	100.0%
Equipment Repair and Maintenance	56,250	56,250	76,421	135.9%	76,421	77,561	77,561	100.0%
Financial Services	175,000	175,000	297,200	169.8%	297,978	197,517	197,517	100.0%
Legal Services	150,000	150,000	138,225	92.2%	150,000	175,758	175,758	100.0%
Maintenance Services	585,144	585,144	601,646	102.8%	647,921	571,976	571,976	100.0%
Town Aid Road & Tree Manintenance	484,000	484,000	365,317	75.5%	461,930	449,355	449,355	100.0%
Training	44,468	44,468	42,315	95.2%	41,111	28,676	28,676	100.0%
Trash Pickup, Tip Fees & Recycling	2,914,500	2,914,500	3,142,429	107.8%	3,287,305	2,987,106	2,987,106	100.0%
Travel	26,100	26,100	14,768	56.6%	14,768	14,112	14,112	100.0%
Uniforms	191,308	191,308	175,399	91.7%	175,399	183,300	183,300	100.0%
Other Contractual Services	1,131,814	1,131,814	1,106,764	97.8%	1,131,191	1,070,186	1,070,186	100.0%
<b>52 Contractual Services</b>	<b>6,549,529</b>	<b>6,549,529</b>	<b>7,093,989</b>	<b>108.3%</b>	<b>7,417,529</b>	<b>6,686,996</b>	<b>6,686,996</b>	<b>100.0%</b>
Motor Vehicle Parts	245,000	245,000	250,559	102.3%	250,469	212,934	212,934	100.0%
Construction Supplies	70,000	70,000	83,324	119.0%	83,324	56,642	56,642	100.0%
Office Supplies	62,000	62,000	64,550	104.1%	64,550	71,733	71,733	100.0%
Other Supplies & Materials	260,748	260,748	171,381	65.7%	169,915	221,022	221,022	100.0%
<b>53 Supplies &amp; Materials</b>	<b>637,748</b>	<b>637,748</b>	<b>569,814</b>	<b>89.3%</b>	<b>568,258</b>	<b>562,331</b>	<b>562,331</b>	<b>100.0%</b>
Health & General Liability Insurance	11,550,377	11,550,377	11,436,806	99.0%	11,587,206	11,017,157	11,017,157	100.0%
FICA	1,412,139	1,412,139	1,304,461	92.4%	1,304,461	1,445,497	1,445,497	100.0%
Pension	3,200,140	3,200,140	3,138,466	98.1%	3,138,466	3,185,251	3,185,251	100.0%
Workers Compensation	1,500,000	1,500,000	1,331,756	88.8%	1,481,756	1,582,375	1,582,375	100.0%
Debt Service	18,497,149	18,497,149	18,209,908	98.4%	18,209,908	16,298,503	16,298,503	100.0%
Debt Service (Water Purification)	716,700	716,700	716,703	100.0%	716,703	815,137	815,137	100.0%
Other Fixed Charges	292,869	292,869	202,929	69.3%	202,929	267,401	267,401	100.0%
<b>54 Fixed Charges</b>	<b>37,169,374</b>	<b>37,169,374</b>	<b>36,341,029</b>	<b>97.8%</b>	<b>36,641,429</b>	<b>34,611,321</b>	<b>34,611,321</b>	<b>100.0%</b>
Capital Outlay	92,890	92,890	52,317	56.3%	51,082	79,596	79,596	100.0%
<b>55 Capital Outlay</b>	<b>92,890</b>	<b>92,890</b>	<b>52,317</b>	<b>56.3%</b>	<b>51,082</b>	<b>79,596</b>	<b>79,596</b>	<b>100.0%</b>
Contingency Services	250,000	250,000	250,000	100.0%	250,000	-	-	0.0%
Other Contingency	628,491	603,491	188,195	31.2%	538,195	585,205	585,205	100.0%
<b>56 Other/Contingency</b>	<b>878,491</b>	<b>853,491</b>	<b>438,195</b>	<b>51.3%</b>	<b>788,195</b>	<b>585,205</b>	<b>585,205</b>	<b>100.0%</b>
Fuel	520,000	520,000	341,249	65.6%	341,249	348,457	348,457	100.0%
Telephone	509,486	509,486	597,099	117.2%	589,101	736,629	736,629	100.0%
Gas Heat	689,000	689,000	740,497	107.5%	740,497	714,879	714,879	100.0%
Deficit Reduction	1,750,000	1,750,000	-	0.0%	-	-	-	0.0%
<b>69 Deficit Reduction</b>	<b>1,750,000</b>	<b>1,750,000</b>	<b>-</b>	<b>0.0%</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>
<b>Total City Departments</b>	<b>74,342,780</b>	<b>74,342,780</b>	<b>70,466,369</b>	<b>94.8%</b>	<b>71,146,730</b>	<b>70,143,155</b>	<b>70,143,155</b>	<b>100.0%</b>
Tuition	7,939,386	7,939,386	8,280,821	104.3%	8,512,850	8,442,650	8,442,650	100.0%
Student Transportation	5,006,321	5,006,321	5,724,550	114.3%	5,224,550	5,791,448	5,791,448	100.0%
Salaries	52,370,421	52,370,421	52,167,224	99.6%	52,370,421	51,751,311	51,751,311	100.0%
Operation of Plant	3,847,829	3,847,829	3,506,949	91.1%	3,847,829	3,856,215	3,856,215	100.0%
Health Insurance	14,105,092	14,105,092	13,742,398	97.4%	13,313,399	13,388,901	13,388,901	100.0%
Benefits & Fixed Charges	4,110,714	4,110,714	3,746,002	91.1%	4,110,714	3,428,917	3,428,917	100.0%
Purchased Services	1,161,159	1,161,159	949,602	81.8%	1,161,159	1,546,280	1,546,280	100.0%
Instruction	1,419,500	1,419,500	1,376,342	97.0%	1,419,500	1,401,184	1,401,184	100.0%
<b>Board of Education</b>	<b>89,960,421</b>	<b>89,960,421</b>	<b>89,493,888</b>	<b>99.5%</b>	<b>89,960,421</b>	<b>89,606,906</b>	<b>89,606,906</b>	<b>100.0%</b>
<b>Total General Fund Expenses</b>	<b>164,303,201</b>	<b>164,303,201</b>	<b>159,960,257</b>	<b>97.4%</b>	<b>161,107,151</b>	<b>159,750,061</b>	<b>159,750,061</b>	<b>100.0%</b>

Note : YTD actuals include encumbrances

**CITY OF WEST HAVEN**  
**Summary of Revenues and Expenditures**  
**June 2019**

	FY19 Adopted	FY19 Revised	Jun YTD Actual	Jun YTD % Budget	FY18 Actual	Jun YTD Actual	% PY Act	FY19 Projected	Δ to Budget	Jun YTD % Fcst
<b>REVENUE</b>										
41 Property Taxes	95,325,707	95,325,707	96,632,952	101.4%	93,848,818	93,848,818	100.0%	96,632,952	1,307,245	100.0%
41 Property Taxes (Lien Sale)	1,700,000	1,700,000	655,808	38.6%	1,723,419	1,723,419	100.0%	655,808	(1,044,192)	100.0%
42 Licenses & Permits	1,814,450	1,814,450	1,946,868	107.3%	1,991,732	1,991,732	100.0%	1,946,868	132,418	100.0%
43 Fines And Penalties	150,000	150,000	281,372	187.6%	318,210	318,210	100.0%	281,372	131,372	100.0%
44 Revenue From Use Of Money	80,000	80,000	400,531	500.7%	208,375	208,375	100.0%	400,531	320,531	100.0%
45 Fed/State Grants - Non MARB	53,141,005	53,141,005	53,239,827	100.2%	52,935,087	52,935,087	100.0%	53,239,827	98,822	100.0%
46 Charges For Services	1,109,209	1,109,209	1,188,847	107.2%	1,143,450	1,143,450	100.0%	1,188,847	79,638	100.0%
47 Other Revenues	1,719,131	1,719,131	1,783,810	103.8%	1,918,468	1,918,468	100.0%	1,963,409	244,278	90.9%
48 Other Financing Sources	1,263,700	1,263,700	1,217,060	96.3%	1,343,546	1,343,546	100.0%	1,217,060	(46,640)	100.0%
Total Operational Revenues	156,303,202	156,303,202	157,347,075	100.7%	155,431,106	155,431,106	100.0%	157,526,674	1,223,472	99.9%
<i>Operational Rev. Excluding Lien Sales</i>	<i>154,603,202</i>	<i>154,603,202</i>	<i>156,691,267</i>	<i>101.4%</i>	<i>153,707,686</i>	<i>153,707,686</i>	<i>100.0%</i>	<i>156,870,866</i>	<i>2,267,664</i>	<i>99.9%</i>
48 Bond Proceeds	-	-	-	n/a	1,040,796	17,175,796	1650.3%	-	-	n/a
45 Fed/State Grants - MARB	8,000,000	8,000,000	2,000,000	25.0%	8,000,000	8,000,000	100.0%	6,250,000	(1,750,000)	32.0%
<b>Total Revenue</b>	<b>164,303,202</b>	<b>164,303,202</b>	<b>159,347,075</b>	<b>97.0%</b>	<b>164,471,902</b>	<b>180,606,902</b>	<b>109.8%</b>	<b>163,776,674</b>	<b>(526,528)</b>	<b>97.3%</b>
<b>EXPENDITURES</b>										
Central Government	2,752,010	2,752,010	2,701,654	98.2%	3,188,196	3,188,196	100.0%	2,755,564	(3,554)	98.0%
Finance	2,594,335	2,594,335	2,612,462	100.7%	2,632,003	2,632,003	100.0%	2,693,905	(99,570)	97.0%
Public Service	15,759,688	15,759,688	15,076,783	95.7%	15,513,580	15,513,580	100.0%	15,197,845	561,843	99.2%
Public Works	10,268,332	10,268,332	9,970,282	97.1%	10,399,951	10,399,951	100.0%	10,361,998	(93,666)	96.2%
Health & Human Services	2,014,204	2,014,204	1,861,280	92.4%	2,045,868	2,045,868	100.0%	1,909,698	104,506	97.5%
City Insurance	825,977	825,977	845,676	102.4%	629,482	629,482	100.0%	845,676	(19,699)	100.0%
Employee Benefits	16,761,500	16,761,500	16,480,082	98.3%	16,473,080	16,473,080	100.0%	16,492,082	269,418	99.9%
Debt Service	19,213,849	19,213,849	18,926,611	98.5%	17,401,021	17,401,021	100.0%	18,926,611	287,238	100.0%
Library / Other	1,565,844	1,590,844	1,588,179	99.8%	1,590,844	1,588,179	99.8%	1,588,179	2,665	100.0%
Contingency Services	250,000	250,000	250,000	100.0%	-	-	n/a	250,000	-	100.0%
Other Contingency	587,041	562,041	153,358	27.3%	269,130	271,795	101.0%	503,358	58,683	30.5%
Deficit Reduction	1,750,000	1,750,000	-	0.0%	-	-	n/a	-	1,750,000	n/a
Total City Departments	74,342,780	74,342,780	70,466,369	94.8%	70,143,155	70,143,155	100.0%	71,524,918	2,817,862	98.5%
Board of Education	89,960,421	89,960,421	89,493,888	99.5%	89,606,906	89,606,906	100.0%	89,960,421	-	99.5%
<b>Total Expenditures</b>	<b>164,303,201</b>	<b>164,303,201</b>	<b>159,960,257</b>	<b>97.4%</b>	<b>159,750,061</b>	<b>159,750,061</b>	<b>100.0%</b>	<b>161,485,339</b>	<b>2,817,862</b>	<b>99.1%</b>
<b>Surplus / (Deficit)</b>	<b>1</b>	<b>1</b>	<b>(613,182)</b>		<b>4,721,841</b>	<b>20,856,841</b>		<b>2,291,335</b>		



**Interoffice Memorandum-Office of Mayor Nancy Rossi**

To: Municipal Accountability Review Board

From: Frank M. Cieplinski

Date: 7/26/2019

Subject: City of West Haven Monthly Financial Report of June FY19

Addendum - Sewer Fund and Allingtown Fire Department

I am transmitting an addendum to the General Fund monthly financial report for the period ended June 30, 2019 to include the monthly financial reports for the City's Sewer Fund, and Allingtown Fire Department. Since each of their operations is special revenue funds, segregated from the General Fund, they have separate and distinct budgets.

To simplify the financial status of each of these operations, the following summaries have been developed.

I) West Haven Sewer Fund as of June 30, 2019

**Annual Revenue Comparisons FY16-FY19**

\$ Millions Revenue Category	Fiscal 2016		Fiscal 2017		Fiscal 2018		Fiscal 2019	
	Actual	% of Total	Actual	% of Total	Actual	% of Total	Fcst	% of Total
Charges For Services	11.028	96.31%	11.672	96.72%	11.992	96.86%	11.661	98.02%
Fed/State Grants - Non MARB	0.152	1.33%	0.017	0.14%	0.141	1.14%	0.009	0.07%
Other Revenues	0.270	2.36%	0.379	3.14%	0.248	2.00%	0.227	1.91%
	<b>11.450</b>	<b>100.00%</b>	<b>12.067</b>	<b>100.00%</b>	<b>12.381</b>	<b>100.00%</b>	<b>11.896</b>	<b>100.00%</b>

**Annual Cost Comparisons FY16-FY19**

\$ Millions Cost Category	Fiscal 2016		Fiscal 2017		Fiscal 2018		Fiscal 2019	
	Actual	% of Total	Actual	% of Total	Actual	% of Total	Fcst	% of Total
Payroll and Personnel	2.165	19.40%	2.301	21.73%	2.184	20.71%	2.192	21.23%
Capital Outlay	2.593	23.25%	2.387	22.55%	2.418	22.92%	2.353	22.79%
Electricity/Gas/Water	1.349	12.10%	1.314	12.41%	1.342	12.73%	1.333	12.91%
Debt Service	1.027	9.20%	1.011	9.55%	0.815	7.73%	0.717	6.94%
Contractual Services	1.174	10.52%	1.175	11.10%	1.171	11.10%	0.866	8.39%
Other Fixed Charges	1.092	9.79%	0.860	8.12%	0.987	9.36%	0.955	9.25%
Supplies & Materials	0.974	8.73%	0.833	7.87%	0.934	8.86%	0.963	9.33%
Health Ins. & Pension	0.186	1.67%	0.128	1.21%	0.112	1.07%	0.206	2.00%
Other/Contingency	0.563	5.05%	0.545	5.15%	0.558	5.29%	0.714	6.91%
Fuel	0.019	0.17%	0.021	0.20%	0.018	0.17%	0.023	0.22%
Telephone	0.012	0.11%	0.011	0.11%	0.007	0.07%	0.002	0.02%
	<b>11.155</b>	<b>100.00%</b>	<b>10.586</b>	<b>100.00%</b>	<b>10.548</b>	<b>100.00%</b>	<b>10.324</b>	<b>100.00%</b>

Current expectations are that the revenues will come in roughly on budget, however expense projections are to end roughly \$1M below budget generating a surplus for the year of \$1M

II) Allingtown Fire Department as of June 30, 2019

**Annual Revenue Comparisons FY16-FY19**

\$ Millions Revenue Category	Fiscal 2016		Fiscal 2017		Fiscal 2018		Fiscal 2019	
	Actual	% of Total	Actual	% of Total	Actual	% of Total	Fcst	% of Total
Property Taxes	5.523	76.73%	5.248	82.00%	5.985	88.23%	7.085	91.51%
Licenses & Permits	0.039	0.54%	0.037	0.58%	0.198	2.91%	0.129	1.66%
Revenue From Use Of Money	0.000	0.01%	-	0.00%	0.004	0.05%	0.000	0.00%
Fed/State Grants - Non MARB	0.022	0.30%	0.966	15.10%	0.441	6.50%	0.198	2.56%
Charges For Services	0.011	0.15%	0.014	0.22%	0.012	0.17%	0.012	0.16%
Other Revenues	0.244	3.40%	0.135	2.11%	0.145	2.13%	0.318	4.11%
Other Financing Sources	1.358	18.87%	-	0.00%	-	0.00%	-	0.00%
	<b>7.198</b>	<b>100.00%</b>	<b>6.400</b>	<b>100.00%</b>	<b>6.784</b>	<b>100.00%</b>	<b>7.742</b>	<b>100.00%</b>

**Annual Cost Comparisons FY16-FY19**

\$ Millions Cost Category	Fiscal 2016		Fiscal 2017		Fiscal 2018		Fiscal 2019	
	Actual	% of Total	Actual	% of Total	Actual	% of Total	Fcst	% of Total
Payroll and Personnel	2.307	37.74%	2.583	40.54%	2.260	36.19%	2.000	30.96%
Health Ins. & Pension	2.780	45.48%	2.830	44.43%	3.055	48.93%	3.243	50.18%
Telephone	0.284	4.64%	0.275	4.32%	0.256	4.09%	0.259	4.00%
Other Fixed Charges	0.318	5.20%	0.192	3.02%	0.179	2.87%	0.199	3.09%
Electricity/Gas/Water	0.173	2.82%	0.114	1.79%	0.189	3.02%	0.194	3.01%
Other/Contingency	0.041	0.66%	0.109	1.71%	0.053	0.85%	0.312	4.83%
Other Contractual Svcs	0.077	1.26%	0.118	1.85%	0.102	1.64%	0.110	1.71%
Capital Outlay	0.096	1.58%	0.103	1.62%	0.096	1.54%	0.099	1.54%
Supplies & Materials	0.026	0.43%	0.041	0.65%	0.037	0.59%	0.034	0.53%
Fuel	0.011	0.18%	0.006	0.09%	0.017	0.28%	0.010	0.16%
	<b>6.114</b>	<b>54.80%</b>	<b>6.370</b>	<b>60.17%</b>	<b>6.244</b>	<b>59.20%</b>	<b>6.462</b>	<b>62.60%</b>

Revenues are currently projected to be above budget by \$300k, Expenditures are expected to come in \$400k under budget generating a surplus for the year of \$700k

While we are optimistic about our projections as our analytical tools and techniques have been enhanced the City reminds you that any forward looking expectations are subject to volatility. The ledger will remain open and entries/payments made until mid September when the books will be closed allowing for successful audit completion by Dec 31.

If there are any material adjustments uncovered updates will be communicated to the Review Board.

**WEST HAVEN SEWER  
SUB CATEGORY EXPENDITURE REPORT  
June 2019**

	Jun YTD			Jun YTD		
	FY19 Budget	Forecast	% Budget	FY18 Actual	Actual	% Actual
Regular Wages	1,883,368	1,670,890	88.7%	1,651,252	1,651,252	100.0%
Part Time	-	-	0.0%	-	-	0.0%
Overtime	486,153	519,734	106.9%	529,012	529,012	100.0%
Longevity	-	-	0.0%	-	-	0.0%
Fringe Reimbursements	-	-	0.0%	-	-	0.0%
Other Personnel Services	1,500	1,200	80.0%	4,020	4,020	100.0%
<b>51 Personnel Services</b>	<b>2,371,021</b>	<b>2,191,824</b>	<b>92.4%</b>	<b>2,184,284</b>	<b>2,184,284</b>	<b>100.0%</b>
Advertising	-	-	0.0%	-	-	0.0%
Building Maintenance	-	-	0.0%	-	-	0.0%
Copier Machine & Rental	-	-	0.0%	-	-	0.0%
Electricity	1,200,000	1,190,316	99.2%	1,138,444	1,138,444	100.0%
Equipment Repair and Maintenance	220,000	121,668	55.3%	322,963	322,963	100.0%
Financial Services	55,166	55,166	100.0%	55,166	55,166	100.0%
Legal Services	-	-	0.0%	-	-	0.0%
Maintenance Services	80,000	50,883	63.6%	67,022	67,022	100.0%
Town Aid Road & Tree Manintenance	-	-	0.0%	-	-	0.0%
Training	-	-	0.0%	-	-	0.0%
Trash Pickup, Tip Fees & Recycling	15,000	14,533	96.9%	12,286	12,286	100.0%
Travel	-	-	0.0%	-	-	0.0%
Uniforms	-	-	0.0%	-	-	0.0%
Other Contractual Services	849,000	731,230	86.1%	885,233	885,233	100.0%
<b>52 Contractual Services</b>	<b>2,419,166</b>	<b>2,163,795</b>	<b>89.4%</b>	<b>2,481,113</b>	<b>2,481,113</b>	<b>100.0%</b>
Motor Vehicle Parts	-	-	0.0%	-	-	0.0%
Construction Supplies	-	-	0.0%	-	-	0.0%
Office Supplies	-	-	0.0%	-	-	0.0%
Other Supplies & Materials	1,105,000	962,799	87.1%	934,047	934,047	100.0%
<b>53 Supplies &amp; Materials</b>	<b>1,105,000</b>	<b>962,799</b>	<b>87.1%</b>	<b>934,047</b>	<b>934,047</b>	<b>100.0%</b>
Health & General Liability Insurance	200,000	206,119	103.1%	112,419	112,419	100.0%
FICA	160,000	154,639	96.6%	160,167	160,167	100.0%
Pension	-	-	0.0%	-	-	0.0%
Workers Compensation	50,000	23,738	47.5%	245,604	245,604	100.0%
Debt Service	-	-	0.0%	-	-	0.0%
Debt Service (Water Purification)	716,701	716,700	100.0%	815,136	815,136	100.0%
Other Fixed Charges	665,318	776,894	116.8%	581,357	581,357	100.0%
<b>54 Fixed Charges</b>	<b>1,792,019</b>	<b>1,878,089</b>	<b>104.8%</b>	<b>1,914,683</b>	<b>1,914,683</b>	<b>100.0%</b>
Capital Outlay	2,857,987	2,353,026	82.3%	2,417,704	2,417,704	100.0%
<b>55 Capital Outlay</b>	<b>2,857,987</b>	<b>2,353,026</b>	<b>82.3%</b>	<b>2,417,704</b>	<b>2,417,704</b>	<b>100.0%</b>
Contingency Services	-	-	0.0%	-	-	0.0%
Other Contingency	1,150,000	713,814	62.1%	558,485	558,485	100.0%
<b>56 Other/Contingency</b>	<b>1,150,000</b>	<b>713,814</b>	<b>62.1%</b>	<b>558,485</b>	<b>558,485</b>	<b>100.0%</b>
Fuel	25,000	22,879	91.5%	17,841	17,841	100.0%
Telephone	12,000	2,023	16.9%	7,230	7,230	100.0%
Gas Heat	65,000	35,290	54.3%	32,185	32,185	100.0%
Deficit Reduction	-	-	0.0%	-	-	0.0%
<b>Total City Departments</b>	<b>11,797,193</b>	<b>10,323,539</b>	<b>87.5%</b>	<b>10,547,573</b>	<b>10,547,573</b>	<b>100.0%</b>

**Note : YTD actuals include encumbrances**

**ALLINGTOWN FIRE DEPARTMENT**  
**SUB CATEGORY EXPENDITURE REPORT**  
**June 2019**

	Jun YTD			Jun YTD		
	FY19 Budget	Forecast	% Budget	FY18 Actual	Actual	% Actual
Regular Wages	1,902,140	1,512,998	79.5%	1,709,364	1,709,364	100.0%
Part Time	-	-	0.0%	-	-	0.0%
Overtime	450,000	444,590	98.8%	503,781	503,781	100.0%
Longevity	-	-	0.0%	-	-	0.0%
Fringe Reimbursements	-	42,860	0.0%	46,939	46,939	100.0%
Other Personnel Services	-	-	0.0%	-	-	0.0%
<b>51 Personnel Services</b>	<b>2,352,140</b>	<b>2,000,447</b>	<b>85.0%</b>	<b>2,260,084</b>	<b>2,260,084</b>	<b>100.0%</b>
Advertising	-	-	0.0%	-	-	0.0%
Building Maintenance	10,000	9,919	99.2%	18,567	18,567	100.0%
Copier Machine & Rental	-	-	0.0%	-	-	0.0%
Electricity	19,000	16,035	84.4%	18,430	18,430	100.0%
Equipment Repair and Maintenance	27,000	40,813	151.2%	24,923	24,923	100.0%
Financial Services	12,500	27,200	217.6%	9,750	9,750	100.0%
Legal Services	-	-	0.0%	-	-	0.0%
Maintenance Services	-	-	0.0%	-	-	0.0%
Town Aid Road & Tree Manintenance	-	-	0.0%	-	-	0.0%
Training	25,000	8,828	35.3%	21,292	21,292	100.0%
Trash Pickup, Tip Fees & Recycling	-	-	0.0%	-	-	0.0%
Travel	-	-	0.0%	-	-	0.0%
Uniforms	16,000	9,017	56.4%	15,103	15,103	100.0%
Other Contractual Services	193,400	181,770	94.0%	174,637	174,637	100.0%
<b>52 Contractual Services</b>	<b>302,900</b>	<b>293,584</b>	<b>96.9%</b>	<b>282,703</b>	<b>282,703</b>	<b>100.0%</b>
Motor Vehicle Parts	-	-	0.0%	-	-	0.0%
Construction Supplies	-	-	0.0%	-	-	0.0%
Office Supplies	6,000	5,949	99.2%	5,131	5,131	100.0%
Other Supplies & Materials	30,000	28,232	94.1%	31,854	31,854	100.0%
<b>53 Supplies &amp; Materials</b>	<b>36,000</b>	<b>34,181</b>	<b>94.9%</b>	<b>36,985</b>	<b>36,985</b>	<b>100.0%</b>
Health & General Liability Insurance	1,265,552	1,307,290	103.3%	1,184,078	1,184,078	100.0%
FICA	60,000	50,045	83.4%	47,519	47,519	100.0%
Pension	2,022,216	1,976,684	97.7%	1,918,832	1,918,832	100.0%
Workers Compensation	150,000	108,285	72.2%	84,066	84,066	100.0%
Debt Service	-	-	0.0%	-	-	0.0%
Debt Service (Water Purification)	-	-	0.0%	-	-	0.0%
Other Fixed Charges	-	-	0.0%	-	-	0.0%
<b>54 Fixed Charges</b>	<b>3,497,768</b>	<b>3,442,304</b>	<b>98.4%</b>	<b>3,234,495</b>	<b>3,234,495</b>	<b>100.0%</b>
Capital Outlay	103,300	99,429	96.3%	95,962	95,962	100.0%
<b>55 Capital Outlay</b>	<b>103,300</b>	<b>99,429</b>	<b>96.3%</b>	<b>95,962</b>	<b>95,962</b>	<b>100.0%</b>
Contingency Services	-	-	0.0%	-	-	0.0%
Other Contingency	167,000	162,284	97.2%	53,061	53,061	100.0%
<b>56 Other/Contingency</b>	<b>167,000</b>	<b>162,284</b>	<b>97.2%</b>	<b>53,061</b>	<b>53,061</b>	<b>100.0%</b>
Fuel	18,000	10,175	56.5%	17,173	17,173	100.0%
Telephone	291,742	258,787	88.7%	255,569	255,569	100.0%
Gas Heat	11,000	11,100	100.9%	8,412	8,412	100.0%
Deficit Reduction	150,000	150,000	100.0%	-	-	0.0%
<b>Total City Departments</b>	<b>6,929,850</b>	<b>6,462,292</b>	<b>93.3%</b>	<b>6,244,444</b>	<b>6,244,444</b>	<b>100.0%</b>

*Note : YTD actuals include encumbrances*

**OFFICE OF POLICY AND MANAGEMENT  
MEMORANDUM**

**To:** Members of the MARB  
**From:** Julian Freund, OPM  
**Date:** July 26, 2019  
**Subject:** West Haven FY 2020 Budget

**Background**

MARB approval of a FY 2020 budget for the City of West Haven is one of the conditions for payment of FY 2019 Municipal Restructuring Funds (MRF). On May 30, 2019, the MARB took action on a series of adjustments to the FY 2020 budget as submitted (and subsequently revised). The budget action of May 30 specified that, among other things, the FY 2020 budget should include a mill rate of 36.68 and MRF of up to \$4.115 million.

At the June 12<sup>th</sup> meeting of the MARB, the board approved another resolution requiring the West Haven City Council adopt a FY 2020 budget consistent with the MARB budget action of May 30 as a condition for entering into an agreement for FY 2020 MRF. While the resolution indicated that the City Council should act before the July MARB meeting, due to scheduling, the City Council final approval of the budget occurred on July 22 (after the July MARB meeting). The West Haven City Council resolution approving the FY 2020 budget consistent with the MARB action of May 30 is attached.

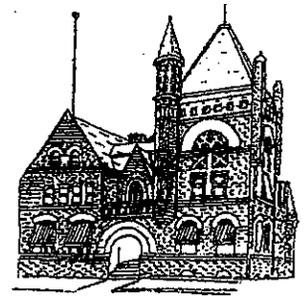
**Action**

Now that the West Haven City Council has approved the FY 2020 budget, the MARB is in a position to make its final approval of the budget. The MARB may also amend its resolution of June 12<sup>th</sup> to accommodate the fact that the City Council took action on July 22.



# OFFICE OF THE CITY COUNCIL

City of West Haven  
355 Main Street  
West Haven, Ct 06516



City Hall  
1896-1968

**Nancy R. Rossi**  
*Mayor*

## Council Members

**Ronald M. Quagliani**  
*Chairman*

**Bridgette J. Hoskie**  
*First District*

July 23, 2019

**Nicholas Ruickoldt**  
*Second District*

Attorney Lee Tiernan  
Corporation Counsel  
355 Main Street  
West Haven, CT 06516

**Aaron Charney**  
*Third District*

**Mitchell Gallignano**  
*Fourth District*

**Robbin W. Hamilton**  
*Fifth District*

RE: M.O.U. – Municipal Accountability Review Board

**Peter Massaro**  
*Sixth District*

Dear Attorney Tiernan:

**Portia Bias**  
*Seventh District*

The City Council Approved the following motion at a regular meeting held on July 22, 2019.

**Tracy Morrissey**  
*Eighth District*

RESOLVED: The City Council should consider for approval the following motion at its next regular meeting July 22, 2019.

**Sean P. Ronan**  
*Ninth District*

RESOLVED: Be it resolved by the City Council of the City of West Haven that it is in the best interest of the City of West Haven to enter into a contract Memorandum of Agreement (MOA) with the Connecticut Office of Policy Management (OPM) as a requirement to receive \$4,115,542.00 in state restructuring funds in the fiscal 2020 West Haven city budget.

**Louise Martone**  
*Tenth District*

THEREFORE, in order to satisfy the demands of OPM through its Municipal Accountability Review Board (MARB) and requirements for approval of the MOA and to insure receipt of the \$4,115,542.00 in state restructuring funds, the City Council acknowledges that the current operating budget for fiscal 2020, for which the City of West Haven is currently operating, is indeed and in fact and identical to the fiscal 2020 recommended and approved West Haven City budget by MARB at its meeting of May 30, 2019 as reflected in the MARB minutes and further reflected in the "RECOMMENDED AND APPROVED MARB CHANGES TO FY20 BUDGET" attached and made part of this record; and

**David C. Forsyth**  
*Councilman-at-Large*

**Ronald M. Quagliani**  
*Councilman-at-Large*

**Richard DePalma**  
*Councilman-at-Large*

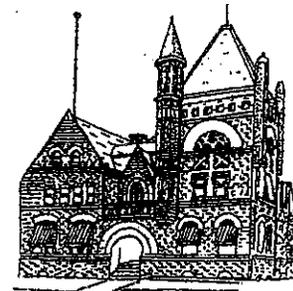
**Stacy Riccio**  
*Clerk of the Council*

FURTHERMORE, City Council does acknowledge that the legal operating mill rate for the City of West Haven for fiscal 2020 is indeed and in fact 36.68; and



# OFFICE OF THE CITY COUNCIL

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355 Main Street  
West Haven, Ct 06516



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**Nancy R. Rossi**  
*Mayor*

## Council Members

**Ronald M. Quagliani**  
*Chairman*

**Bridgette J. Hoskie**  
*First District*

**Nicholas Ruickoldt**  
*Second District*

**Aaron Charney**  
*Third District*

**Mitchell Gallignano**  
*Fourth District*

**Robbin W. Hamilton**  
*Fifth District*

**Peter Massaro**  
*Sixth District*

**Portia Bias**  
*Seventh District*

**Tracy Morrissey**  
*Eighth District*

**Sean P. Ronan**  
*Ninth District*

**Louise Martone**  
*Tenth District*

**David C. Forsyth**  
*Councilman-at-Large*

**Ronald M. Quagliani**  
*Councilman-at-Large*

**Richard DePalma**  
*Councilman-at-Large*

**Stacy Riccio**  
*Clerk of the Council*

FURTHERMORE, that this action by the City Council is consistent with prior actions by the City Council concerning the Fiscal 2020 budget and its implementation for the city of West Haven and consistent with a legally binding MOA the city entered into with the OPM in December, 2018 which required MARB approval of the West Haven City budget as one of the conditions for receipt of restructuring funds.

The Mayor is authorized to impress the seal of the City of West Haven, Connecticut on any such document, amendment, rescission or revision.

Very truly yours,

Stacy Riccio  
Clerk of the Council

CC: Mayor Nancy R. Rossi



# BUREAU OF ENGINEERING

City of West Haven  
355 Main Street  
West Haven, CT 06516



City Hall  
1896-1968

**Nancy R. Rossi**  
*Mayor*

**Abdul Quadir**  
*Engineer*

July 29, 2019

Catherine Shu

Engineer II

Connecticut Department of Energy and Environmental Protection  
Water Protection and Land Reuse, Planning and Standards Division

79 Elm Street

Hartford, Ct. 06106-5127

Re: Improvements to the Cove River Wastewater Pumping Station

Contract No: 2019-03, CWF No. 222-CSL

City of West Haven, Connecticut

Dear Ms. Shu:

The above referred project bids were received on June 20, 2019. Three bidders submitted the bids from a low of \$3,103,230 to a high of \$ 4,292,000. City's consultant CDM evaluated all three bids and recommended to award the bid to low bidder, Delray Contracting, Inc. of Ellington, Connecticut for total bid price of \$3,103,230.

City has reviewed the bids and CDM recommendation and concur with this recommendation. City has issued a tentative award letter to the contractor pending DEEP approval.

City is submitting all relevant documentation including loan application material for your review and approval so that City can proceed with this project.

Should you have any questions, please feel free to contact me @ 203-937-3577.

Sincerely,

Abdul Quadir, P.E.

City Engineer

CC: Jack Crosby, City of West Have

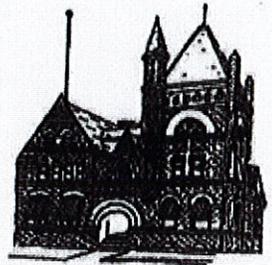
Daniel Murphy, CDM

Rob Sandella, City of West Haven



# BUREAU OF ENGINEERING

City of West Haven  
355 Main Street  
West Haven, CT 06516



City Hall  
1896-1968

**Nancy R. Rossi**  
*Mayor*

**Abdul Quadir**  
*Engineer*

*July 29, 2019*

*Ms. Jean L. Burns, President  
Delray Contracting, Inc.  
10 Nutmeg Drive  
Ellington, Connecticut 06029*

**Subject: City of West Haven  
Improvements to the Cove River Wastewater Pumping Station  
Contract No. 2019-03, CWF No. 222-CSL  
Intent to Award**

Dear Ms. Burns,

The City of West Haven intends to award your firm the above project based on your Total Base Bid Price of \$3,103,230 that was received on June 20, 2019. The City has elected not to select any of the Deduct Alternates included in Part II of the Bid Form.

Award of the project is subject to approval from the Connecticut Department of Energy & Environmental Protection. This letter of intent to award will become null and void, and will not obligate the City of West Haven to award if approval is not obtained.

Please contact Dan Murphy of CDM Smith to obtain contract documents to be completed relative to contract award. Dan can be reached at (860) 808-2265 or at [murphydr@cdmsmith.com](mailto:murphydr@cdmsmith.com).

Sincerely,

Abdul Quadir  
City Engineer

CC: Dan Murphy, CDM Smith



77 Hartland Street, Suite 201  
East Hartford, Connecticut 06108  
tel: 860 529-7615

July 26, 2019

Mr. Abdul Quadir, P.E.  
City Engineer  
355 Main Street  
West Haven, CT 06516

Subject: City of West Haven  
Improvements to the Cove River Wastewater Pumping Station  
Contract No. 2019-03, CWF No. 222-CSL  
Recommendation to Award

Dear Mr. Quadir:

CDM Smith has reviewed the three bids for the above-mentioned project, which were received and opened on Thursday, June 20, 2019. The base bid prices received ranged from a low of \$3,103,230 to a high of \$4,292,000. A copy of the bid tabulation is attached.

The bidder list is as follows:

<b>General Contractor</b>	<b>Bid Price</b>
Delray Contracting, Inc.	\$3,103,230
Kovacs Construction Corp	\$3,317,820
Holzner Construction	\$4,292,000

The low bidder for the project is Delray Contracting Inc., 10 Nutmeg Drive, Ellington, CT 06029. The company is led by President Jean Burns and provides general contracting services including wastewater facility and pump station construction throughout southern New England.

CDM Smith is familiar with the qualifications of Delray Contracting, Inc., having worked with them on several past projects of similar type and value. Our experience with Delray Contracting, Inc. has been in general positive with above average results, good quality work, and qualified supervisory personnel.





Mr. Abdul Quadir, P.E.  
City Engineer  
July 26, 2019  
Page 2

We have not reviewed Delray's bonding company or financial status at this time, but can do so if requested by the City.

As requested in the bid instructions and bid form, Delray Contracting, Inc. submitted bid prices for six deduct alternate items which will remove scope from construction if selected by the City. These were included in case the bids received exceeded the City's budget for the project. Because the base bid price is lower than the project budget, it is recommended to not select any of the deduct alternate items.

Based on CDM Smith's experience with Delray Contracting, Inc., we believe that they are capable of successfully completing this project and recommend award to them based on their bid price of \$3,103,230 without selecting any deduct alternate items.

We have also attached the required paperwork that needs to be submitted to DEEP to secure the Clean Water Fund loan for this project. Please note that you (or another City official) will need to sign the Intent to Award letter included in the package. Also, the Mayor will need to sign on Page 21 of the application.

Please contact us should you have any questions or require any further information.

Sincerely,

A handwritten signature in black ink, appearing to read "Daniel Murphy".

Daniel Murphy, P.E.  
Project Manager  
CDM Smith Inc.

C: Lee Tiernan - City of West Haven  
Jack Crosby - City of West Haven

Clean Water Fund Application Form

Task Order 9: Cove River Pump Station Design and Task Order 14: Cove River  
Pump Station Construction

City of West Haven, CT

Part 1: Section 2(d)(4a)

Bid Tabulations Received

City of West Haven, Connecticut  
 Improvements to the Cove River Wastewater Pumping Station  
 CONTRACT PROJECT No. 2019-03  
 CWF No. 222-CSL  
 SUMMARY OF BIDS  
 BID DATE: JUNE 20, 2019

Bidders		Delray Contracting, Inc.		
Addendum #1 Acknowledged		yes		
Bid Item No.	Bid Item Description	Unit Measure	Estimated Quantity	Total Price
<b>Part I: Base Bid</b>				
1	General Construction for all Work not listed separately in Bid Items 2 through 8	LS	1	\$ 3,060,960.00 \$ 3,060,960.00
2	Temporary Trench Pavement Repair	SY	30	\$ 20.00 \$ 600.00
3	Permanent Pavement	SY	400	\$ 30.00 \$ 12,000.00
4	Biofilter Media	CY	155	\$ 30.00 \$ 4,650.00
5	Crushed Stone for Biofilter	CY	85	\$ 22.00 \$ 1,870.00
6	PVC Pipe Biofilter Header	LF	25	\$ 110.00 \$ 2,750.00
7	PVC Pipe Biofilter Aeration	LF	200	\$ 52.00 \$ 10,400.00
8	Utility Coordination	Allowance	1	\$ 10,000.00 \$ 10,000.00
<b>Base Bid Total</b>				<b>\$ 3,103,230.00</b>

Kovacs Construction Corp		yes	
Unit Price	Total Price		
\$ 3,269,000.00	\$ 3,269,000.00		
\$ 55.00	\$ 1,650.00		
\$ 60.00	\$ 24,000.00		
\$ 44.00	\$ 6,820.00		
\$ 40.00	\$ 3,400.00		
\$ 54.00	\$ 1,350.00		
\$ 8.00	\$ 1,600.00		
\$ 10,000.00	\$ 10,000.00		
		<b>\$ 3,317,820.00</b>	

Holzner Construction		yes	
Unit Price	Total Price		
\$ 4,211,150.00	\$ 4,211,150.00		
\$ 50.00	\$ 1,500.00		
\$ 45.00	\$ 18,000.00		
\$ 75.00	\$ 11,625.00		
\$ 85.00	\$ 7,225.00		
\$ 500.00	\$ 12,500.00		
\$ 100.00	\$ 20,000.00		
\$ 10,000.00	\$ 10,000.00		
		<b>\$ 4,292,000.00</b>	

Part II Deduct Alternates				
Item	Description	Unit Measure	Quantity	Total Price
A	Station Bypass Piping	LS	1	\$ 11,200.00 \$ 11,200.00
B	Air Conditioned Cooling for VFD Cabinets	LS	1	\$ 12,750.00 \$ 12,750.00
C	Replacement of Station Lighting	LS	1	\$ 58,000.00 \$ 58,000.00
D	Wet Well Aeration System	LS	1	\$ 76,500.00 \$ 76,500.00
E	Sandblasting and Painting of Intermediate and Lower Drywell Levels	LS	1	\$ 18,000.00 \$ 18,000.00
F	Biofilter Improvements	LS	1	\$ 24,500.00 \$ 24,500.00

Unit Price	Total Price		
\$ 27,000.00	\$ 27,000.00		
\$ 25,300.00	\$ 25,300.00		
\$ 47,000.00	\$ 47,000.00		
\$ 145,000.00	\$ 145,000.00		
\$ 18,000.00	\$ 18,000.00		
\$ 51,000.00	\$ 51,000.00		

Unit Price	Total Price		
\$ 110,000.00	\$ 110,000.00		
\$ 25,000.00	\$ 25,000.00		
\$ 50,000.00	\$ 50,000.00		
\$ 45,000.00	\$ 45,000.00		
\$ 50,000.00	\$ 50,000.00		
\$ 85,000.00	\$ 85,000.00		

City of West Haven, Connecticut  
 Improvements to the Cove River Wastewater Pumping Station  
 CONTRACT PROJECT No. 2019-03  
 CWF No. 222-CSL  
 SUMMARY OF BIDS  
 BID DATE: JUNE 20, 2019

Bidders		Delray Contracting, Inc.			Holzner Construction		
Addendum #1 Acknowledged		yes			yes		
Bid Item No.	Bid Item Description	Unit Measure	Estimated Quantity	Unit Price	Total Price	Unit Price	Total Price
<b>Part I: Base Bid</b>							
1	General Construction for all Work not listed separately in Bid Items 2 through 8	LS	1	\$ 3,060,960.00	\$ 3,060,960.00	\$ 4,211,150.00	\$ 4,211,150.00
2	Temporary Trench Pavement Repair	SY	30	\$ 20.00	\$ 600.00	\$ 50.00	\$ 1,500.00
3	Permanent Pavement	SY	400	\$ 30.00	\$ 12,000.00	\$ 45.00	\$ 18,000.00
4	Biofilter Media	CY	155	\$ 30.00	\$ 4,650.00	\$ 75.00	\$ 11,625.00
5	Crushed Stone for Biofilter	CY	85	\$ 22.00	\$ 1,870.00	\$ 85.00	\$ 7,225.00
6	PVC Pipe Biofilter Header	LF	25	\$ 110.00	\$ 2,750.00	\$ 500.00	\$ 12,500.00
7	PVC Pipe Biofilter Aeration	LF	200	\$ 52.00	\$ 10,400.00	\$ 100.00	\$ 20,000.00
8	Utility Coordination	Allowance	1	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00
<b>Base Bid Total</b>					<b>\$ 3,103,230.00</b>		<b>\$ 4,292,000.00</b>

Kovacs Construction Corp		yes		
Unit Price	Total Price	Unit Price	Total Price	
\$ 3,269,000.00	\$ 3,269,000.00			
\$ 55.00	\$ 1,650.00			
\$ 60.00	\$ 24,000.00			
\$ 44.00	\$ 6,820.00			
\$ 40.00	\$ 3,400.00			
\$ 54.00	\$ 1,350.00			
\$ 8.00	\$ 1,600.00			
\$ 10,000.00	\$ 10,000.00			
			<b>\$ 3,317,820.00</b>	

Part II Deduct Alternates		yes			
Item	Description	Unit Measure	Quantity	Unit Price	Total Price
A	Station Bypass Piping	LS	1	\$ 11,200.00	\$ 11,200.00
B	Air Conditioned Cooling for VFD Cabinets	LS	1	\$ 12,750.00	\$ 12,750.00
C	Replacement of Station Lighting	LS	1	\$ 58,000.00	\$ 58,000.00
D	Wet Well Aeration System	LS	1	\$ 76,500.00	\$ 76,500.00
E	Sandblasting and Painting of Intermediate and Lower Drywell Levels	LS	1	\$ 18,000.00	\$ 18,000.00
F	Biofilter Improvements	LS	1	\$ 24,500.00	\$ 24,500.00
					<b>\$ 185,950.00</b>
<b>Base Bid Total</b>					<b>\$ 3,103,230.00</b>

Kovacs Construction Corp		yes		
Unit Price	Total Price	Unit Price	Total Price	
\$ 27,000.00	\$ 27,000.00			
\$ 25,300.00	\$ 25,300.00			
\$ 47,000.00	\$ 47,000.00			
\$ 145,000.00	\$ 145,000.00			
\$ 18,000.00	\$ 18,000.00			
\$ 51,000.00	\$ 51,000.00			
			<b>\$ 317,820.00</b>	

Holzner Construction		yes		
Unit Price	Total Price	Unit Price	Total Price	
\$ 110,000.00	\$ 110,000.00			
\$ 25,000.00	\$ 25,000.00			
\$ 50,000.00	\$ 50,000.00			
\$ 45,000.00	\$ 45,000.00			
\$ 50,000.00	\$ 50,000.00			
\$ 85,000.00	\$ 85,000.00			
\$ 100,000.00	\$ 100,000.00			
\$ 10,000.00	\$ 10,000.00			
			<b>\$ 4,292,000.00</b>	

Clean Water Fund Application Form

Task Order 9: Cove River Pump Station Design and Task Order 14: Cove River  
Pump Station Construction

City of West Haven, CT

Part 1: Section 2(d)(4b)

Proposal of Bidder You Propose Awarding Contract

BID FORM  
TO  
CITY OF WEST HAVEN, CT  
IMPROVEMENTS TO THE COVE RIVER WASTEWATER PUMPING STATION  
CONTRACT NO. 2019-03  
CWF NO. 222-CSL

The undersigned declares that the only persons or parties interested in this Bid as principals are as stated; that the Bid is made without any collusion with other persons, firms, or corporations; that all the Contract Documents as prepared by CDM Smith, 77 Hartland Street, Suite 201, East Hartford, CT 06108 and dated April 2019 have been carefully examined; that the undersigned is fully informed in regard to all conditions pertaining to the Work and the place where it is to be done, and from them the undersigned makes this Bid. These prices shall cover all expenses incurred in performing the Work required under the Contract Documents, of which this Bid Form is a part.

If a Notice of Award accompanied by at least six unsigned copies of the Agreement and all other applicable Contract Documents is delivered to the undersigned within ~~125 days~~ excluding Saturdays, Sundays, and legal holidays, after the actual date of the opening of the Bids, the undersigned will within five days, excluding Saturdays, Sundays, and legal holidays, after the date of receipt of such notification, execute and return all copies of the Agreement and all other applicable Contract Documents to OWNER. The premiums for all Bonds required shall be paid by CONTRACTOR and shall be included in the Contract Price. The undersigned Bidder further agrees that the Bid Security accompanying this Bid shall become the property of OWNER if the Bidder fails to execute the Agreement as stated above.



The undersigned hereby agrees that the Contract Time shall commence twenty days following the Effective Date of the Agreement and to fully complete the Work within 365 Calendar Days and in accordance with the terms as stated in the Agreement. The undersigned further agrees to pay OWNER, as liquidated damages, \$1,000 per day for each calendar day beyond the Contract Time Limit or extension thereof that the Work remains incomplete, in accordance with the terms of the Agreement.

The undersigned acknowledges receipt of addenda numbered:

Addendum #1 dtd 6/13/19

In accordance with the above understanding, the undersigned proposes to perform the Work, furnish all materials and complete the Work in its entirety in the manner and under the conditions required at the prices listed as follows:

The undersigned agrees that extra work, if any, will be performed in accordance with Article 10 of the Conditions of the Contract and will be paid for in accordance with Article 11 of the Conditions of the Contract.

The undersigned has previously performed work subject to the President's Executive Order No. 11246, which relates to nondiscrimination.

Amounts shall be shown in both words and figures, where indicated. In case of discrepancy, the amount shown in words for the unit prices will govern.

IMPROVEMENTS TO THE COVE RIVER WASTEWATER PUMPING STATION  
CONTRACT NO. 2019-03  
CWF NO. 222-CSL

BIDDER MUST FILL IN THE UNIT PRICES AND COMPUTE THE TOTALS (In case of error or discrepancies "UNIT PRICES" govern.)				
PART I: BASE BID				
ITEM NO.	DESCRIPTION OF SCHEDULED ITEM	UNIT PRICES Dollar Figure Dollars & Cents	ESTIMATED QTY./ UNIT OF MEASURE	TOTAL PRICE Dollar Figure
				TOTAL PRICE Written Words
1	General Construction for all Work Not listed separately in Bid Items 2 through 8		Lump Sum	\$ 3,060,960. <sup>00</sup> Three million sixty thousand nine hundred sixty
2	Temporary Trench Pavement Repair (Section 02576)	\$ 20. <sup>00</sup> / square yard	30 square yards	\$ 600. <sup>00</sup> Six hundred dollars
3	Permanent Pavement (Section 02576)	\$ 30. <sup>00</sup> / square yard	400 square yards	\$ 12,000. <sup>00</sup> Twelve thousand
4	Biofilter Media (Section 02801)	\$ 30. <sup>00</sup> / cubic yard	155 cubic yards	\$ 4,650. <sup>00</sup> Four thousand six hundred fifty
5	Crushed Stone for Biofilter (Section 02230)	\$ 22. <sup>00</sup> / cubic yard	85 cubic yards	\$ 1,870. <sup>00</sup> One thousand eight hundred seventy
6	Polyvinyl Chloride Pipe - Biofilter Header - 24-in	\$ 110. <sup>00</sup> / linear foot	25 linear feet	\$ 2,750. <sup>00</sup> Two thousand seven hundred fifty
7	Polyvinyl Chloride Pipe - Biofilter Aeration - 10-in	\$ 52. <sup>00</sup> / linear foot	200 linear feet	\$ 10,400. <sup>00</sup> Ten thousand four hundred

IMPROVEMENTS TO THE COVE RIVER WASTEWATER PUMPING STATION  
 CONTRACT NO. 2019-03  
 CWF NO. 222-CSL

BIDDER MUST FILL IN THE UNIT PRICES AND COMPUTE THE TOTALS (In case of error or discrepancies "UNIT PRICES" govern.)				
PART I: BASE BID				
ITEM NO.	DESCRIPTION OF SCHEDULED ITEM	UNIT PRICES Dollar Figure Dollars & Cents	ESTIMATED QTY./ UNIT OF MEASURE	TOTAL PRICE Dollar Figure
				TOTAL PRICE Written Words
8	Utility Coordination		Allowance	\$10,000
				Ten Thousand
<b>BASE BID TOTAL</b> (Items 1 through 8)				\$ 3,103,230. <sup>00</sup>

IMPROVEMENTS TO THE COVE RIVER WASTEWATER PUMPING STATION  
CONTRACT NO. 2019-03  
CWF NO. 222-CSL

BIDDER MUST FILL IN THE UNIT PRICES AND COMPUTE THE TOTALS (In case of error or discrepancies "UNIT PRICES" govern.)				
PART II: DEDUCT ALTERNATES				
ITEM NO.	DESCRIPTION OF SCHEDULED ITEM	UNIT PRICES Dollar Figure Dollars & Cents	ESTIMATED QTY./ UNIT OF MEASURE	TOTAL PRICE Dollar Figure
				TOTAL PRICE Written Words
A	Station Bypass Piping		Lump Sum	\$ 11,200.00 Eleven thousand two hundred
B	Air Conditioned Cooling for VFD Cabinets		Lump Sum	\$ 12,750.00 Twelve thousand seven hundred fifty
C	Replacement of Station Lighting		Lump Sum	\$ 58,000.00 Fifty eight thousand
D	Wet Well Aeration System		Lump Sum	\$ 76,500.00 Seventy six thousand five hundred
E	Sandblasting and Painting of Intermediate and Lower Drywell Levels		Lump Sum	\$ 18,000.00 Eighteen thousand
F	Biofilter Improvements		Lump Sum	\$ 24,500.00 Twenty four thousand five hundred

If accepted by OWNER, deduct alternate prices shall be subtracted from the Base Bid as described in the Instructions to Bidders, Section 00100.

The above prices shall include all labor, materials, bailing, shoring, removal, overhead, profit, insurance and incidentals required to complete the Work.

The names and residences of all persons and parties interested in the foregoing Bid as principals are as follows:

(Give first and last names in full. In the case of a corporation, see Article 8.3 of the Instructions to Bidders, in the case of a limited liability company (LLC), see Article 8.4 of the Instructions to Bidders, in the case of a partnership, see Article 8.5 of the Instructions to Bidders.)

Jean Burns, President 10 Nutmeg Drive, Ellington, CT 06029

Guy Burns, Vice President 10 Nutmeg Drive, Ellington, CT 06029

Fred Hawran, Acting Secretary 10 Nutmeg Drive, Ellington, CT 06029

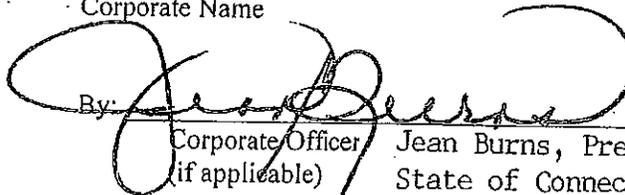
The undersigned hereby certifies that he is able to furnish labor that can work in harmony with all other elements of labor employed or to be employed on the work.

The undersigned hereby certifies under the penalties of perjury that this bid is in all respects bona fide, fair and made without collusion or fraud with any other person. As used in this section, the word "person" shall mean any natural person, joint venture, partnership, corporation, or other business or legal entity.

06-1102982  
Social Security Number  
or Federal Identification  
Number

Delray Contracting, Inc.

Signature of Individual or  
Corporate Name

By: 

Corporate Officer  
(if applicable) Jean Burns, President  
State of Connecticut

Notice of acceptance should be mailed, faxed, or delivered to the following:

Jean Burns  
(Name)

By: President  
(Title)

10 Nutmeg Drive  
(Business Address)

Ellington, CT 06029  
(City and State)

Date June 20, 2019

Note: If the Bidder is a corporation, indicate State of incorporation under signature, and affix corporate seal; if a partnership, give full names and residential addresses, if different from business address.

BID FORM  
TO  
CITY OF WEST HAVEN, CT  
IMPROVEMENTS TO THE COVE RIVER WASTEWATER PUMPING STATION  
CONTRACT NO. 2019-03  
CWF NO. 222-CSL

The undersigned declares that the only persons or parties interested in this Bid as principals are as stated; that the Bid is made without any collusion with other persons, firms, or corporations; that all the Contract Documents as prepared by CDM Smith, 77 Hartland Street, Suite 201, East Hartford, CT 06108 and dated April 2019 have been carefully examined; that the undersigned is fully informed in regard to all conditions pertaining to the Work and the place where it is to be done, and from them the undersigned makes this Bid. These prices shall cover all expenses incurred in performing the Work required under the Contract Documents, of which this Bid Form is a part.

If a Notice of Award accompanied by at least six unsigned copies of the Agreement and all other applicable Contract Documents is delivered to the undersigned within ~~125 days~~ excluding Saturdays, Sundays, and legal holidays, after the actual date of the opening of the Bids, the undersigned will within five days, excluding Saturdays, Sundays, and legal holidays, after the date of receipt of such notification, execute and return all copies of the Agreement and all other applicable Contract Documents to OWNER. The premiums for all Bonds required shall be paid by CONTRACTOR and shall be included in the Contract Price. The undersigned Bidder further agrees that the Bid Security accompanying this Bid shall become the property of OWNER if the Bidder fails to execute the Agreement as stated above.



The undersigned hereby agrees that the Contract Time shall commence twenty days following the Effective Date of the Agreement and to fully complete the Work within 365 Calendar Days and in accordance with the terms as stated in the Agreement. The undersigned further agrees to pay OWNER, as liquidated damages, \$1,000 per day for each calendar day beyond the Contract Time Limit or extension thereof that the Work remains incomplete, in accordance with the terms of the Agreement.

The undersigned acknowledges receipt of addenda numbered:

Addendum #1 dtd 6/13/19

In accordance with the above understanding, the undersigned proposes to perform the Work, furnish all materials and complete the Work in its entirety in the manner and under the conditions required at the prices listed as follows:

The undersigned agrees that extra work, if any, will be performed in accordance with Article 10 of the Conditions of the Contract and will be paid for in accordance with Article 11 of the Conditions of the Contract.

The undersigned has previously performed work subject to the President's Executive Order No. 11246, which relates to nondiscrimination.

Amounts shall be shown in both words and figures, where indicated. In case of discrepancy, the amount shown in words for the unit prices will govern.

IMPROVEMENTS TO THE COVE RIVER WASTEWATER PUMPING STATION  
CONTRACT NO. 2019-03  
CWF NO. 222-CSL

BIDDER MUST FILL IN THE UNIT PRICES AND COMPUTE THE TOTALS (In case of error or discrepancies "UNIT PRICES" govern.)				
PART I: BASE BID				
ITEM NO.	DESCRIPTION OF SCHEDULED ITEM	UNIT PRICES Dollar Figure Dollars & Cents	ESTIMATED QTY./ UNIT OF MEASURE	TOTAL PRICE Dollar Figure
				TOTAL PRICE Written Words
1	General Construction for all Work Not listed separately in Bid Items 2 through 8		Lump Sum	\$ 3,060,960. <sup>00</sup> Three million sixty thousand nine hundred sixty
2	Temporary Trench Pavement Repair (Section 02576)	\$ 20. <sup>00</sup> / square yard	30 square yards	\$ 600. <sup>00</sup> Six hundred dollars
3	Permanent Pavement (Section 02576)	\$ 30. <sup>00</sup> / square yard	400 square yards	\$ 12,000. <sup>00</sup> Twelve thousand
4	Biofilter Media (Section 02801)	\$ 30. <sup>00</sup> / cubic yard	155 cubic yards	\$ 4,650. <sup>00</sup> Four thousand six hundred fifty
5	Crushed Stone for Biofilter (Section 02230)	\$ 22. <sup>00</sup> / cubic yard	85 cubic yards	\$ 1,870. <sup>00</sup> One thousand eight hundred seventy
6	Polyvinyl Chloride Pipe - Biofilter Header - 24-in	\$ 110. <sup>00</sup> / linear foot	25 linear feet	\$ 2,750. <sup>00</sup> Two thousand seven hundred fifty
7	Polyvinyl Chloride Pipe - Biofilter Aeration - 10-in	\$ 52. <sup>00</sup> / linear foot	200 linear feet	\$ 10,400. <sup>00</sup> Ten thousand four hundred

IMPROVEMENTS TO THE COVE RIVER WASTEWATER PUMPING STATION  
 CONTRACT NO. 2019-03  
 CWF NO. 222-CSL

BIDDER MUST FILL IN THE UNIT PRICES AND COMPUTE THE TOTALS (In case of error or discrepancies "UNIT PRICES" govern.)				
PART I: BASE BID				
ITEM NO.	DESCRIPTION OF SCHEDULED ITEM	UNIT PRICES Dollar Figure Dollars & Cents	ESTIMATED QTY./ UNIT OF MEASURE	TOTAL PRICE Dollar Figure
				TOTAL PRICE Written Words
8	Utility Coordination		Allowance	\$10,000
				Ten Thousand
<b>BASE BID TOTAL</b> (Items 1 through 8)				\$ 3,103,230. <sup>00</sup>

IMPROVEMENTS TO THE COVE RIVER WASTEWATER PUMPING STATION  
CONTRACT NO. 2019-03  
CWF NO. 222-CSL

BIDDER MUST FILL IN THE UNIT PRICES AND COMPUTE THE TOTALS (In case of error or discrepancies "UNIT PRICES" govern.)				
PART II: DEDUCT ALTERNATES				
ITEM NO.	DESCRIPTION OF SCHEDULED ITEM	UNIT PRICES Dollar Figure Dollars & Cents	ESTIMATED QTY./ UNIT OF MEASURE	TOTAL PRICE Dollar Figure
				TOTAL PRICE Written Words
A	Station Bypass Piping		Lump Sum	\$ 11,200.00 Eleven thousand two hundred
B	Air Conditioned Cooling for VFD Cabinets		Lump Sum	\$ 12,750.00 Twelve thousand seven hundred fifty
C	Replacement of Station Lighting		Lump Sum	\$ 58,000.00 Fifty eight thousand
D	Wet Well Aeration System		Lump Sum	\$ 76,500.00 Seventy six thousand five hundred
E	Sandblasting and Painting of Intermediate and Lower Drywell Levels		Lump Sum	\$ 18,000.00 Eighteen thousand
F	Biofilter Improvements		Lump Sum	\$ 24,500.00 Twenty four thousand five hundred

If accepted by OWNER, deduct alternate prices shall be subtracted from the Base Bid as described in the Instructions to Bidders, Section 00100.

The above prices shall include all labor, materials, bailing, shoring, removal, overhead, profit, insurance and incidentals required to complete the Work.

The names and residences of all persons and parties interested in the foregoing Bid as principals are as follows:

(Give first and last names in full. In the case of a corporation, see Article 8.3 of the Instructions to Bidders, in the case of a limited liability company (LLC), see Article 8.4 of the Instructions to Bidders, in the case of a partnership, see Article 8.5 of the Instructions to Bidders.)

Jean Burns, President                      10 Nutmeg Drive, Ellington, CT 06029

Guy Burns, Vice President              10 Nutmeg Drive, Ellington, CT 06029

Fred Hawran, Acting Secretary        10 Nutmeg Drive, Ellington, CT 06029

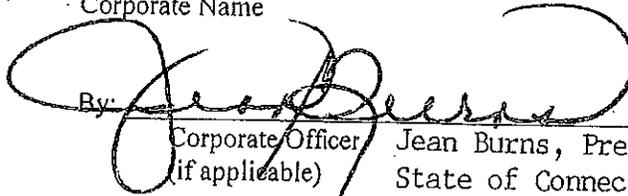
The undersigned hereby certifies that he is able to furnish labor that can work in harmony with all other elements of labor employed or to be employed on the work.

The undersigned hereby certifies under the penalties of perjury that this bid is in all respects bona fide, fair and made without collusion or fraud with any other person. As used in this section, the word "person" shall mean any natural person, joint venture, partnership, corporation, or other business or legal entity.

06-1102982  
Social Security Number  
or Federal Identification  
Number

Delray Contracting, Inc.

Signature of Individual or  
Corporate Name

By: 

Corporate Officer    Jean Burns, President  
(if applicable)        State of Connecticut

Notice of acceptance should be mailed, faxed, or delivered to the following:

Jean Burns  
(Name)

By: President  
(Title)

10 Nutmeg Drive  
(Business Address)

Ellington, CT 06029  
(City and State)

Date June 20, 2019

Note: If the Bidder is a corporation, indicate State of incorporation under signature, and affix corporate seal; if a partnership, give full names and residential addresses, if different from business address.

Clean Water Fund Application Form

Task Order 9: Cove River Pump Station Design and Task Order 14: Cove River  
Pump Station Construction

City of West Haven, CT

Part 1: Section 2(d)(4c)

Intent to Award Letter



# BUREAU OF ENGINEERING

City of West Haven  
335 Main Street  
West Haven, CT 06516



City Hall  
1894-1908

**Nancy R. Rosol**  
*Mayor*

**Abdul Quadir**  
*Engineer*

*July 29, 2019*

*Ms. Jean L. Burns, President  
Delray Contracting, Inc.  
10 Nutmeg Drive  
Ellington, Connecticut 06029*

**Subject: City of West Haven  
Improvements to the Cove River Wastewater Pumping Station  
Contract No. 2019-03, CWF No. 222-CSL  
Intent to Award**

Dear Ms. Burns,

The City of West Haven intends to award your firm the above project based on your Total Base Bid Price of \$3,103,230 that was received on June 20, 2019. The City has elected not to select any of the Deduct Alternates included in Part II of the Bid Form.

Award of the project is subject to approval from the Connecticut Department of Energy & Environmental Protection. This letter of intent to award will become null and void, and will not obligate the City of West Haven to award if approval is not obtained.

Please contact Dan Murphy of CDM Smith to obtain contact documents to be completed relative to contract award. Dan can be reached at (860) 808-2265 or at [murphydr@cdmsmith.com](mailto:murphydr@cdmsmith.com).

Sincerely,

Abdul Quadir  
City Engineer

CC: Dan Murphy, CDM Smith

Clean Water Fund Application Form

Task Order 9: Cove River Pump Station Design and Task Order 14: Cove River  
Pump Station Construction

City of West Haven, CT

Part 1: Section 2(d)(4d)

Resubmittal of Updated Sections 3 through 6

## Section 2: Supporting Documents (continued)

The following *additional* documents are required only for Construction Projects: (Section 2(a) must be submitted also).

- Section 2(d): Include the following:
- 1. As provided by an attorney, a final legal opinion stating that the acquisition of all sites, easements or rights-of-way necessary to assure undisturbed construction and operation and maintenance of the proposed project have been or will be acquired. The cost of any real property eligible for funding assistance must reflect fair market value as determined by standard recognized appraisal methods
  - 2. A copy of the DEEP plans and specifications approval letter
  - 3. A copy of the DEEP approval letter for the user charge system developed in accordance with the requirements set forth in section 22a-482-3(e) of the Regulations of Connecticut State Agencies
  - 4. If bids have been received:
    - a. Two (2) copies of a tabulation of all bids received.
    - b. Two (2) copies of the proposal of the bidder to whom you propose awarding the contract.
    - c. A letter, signed by the authorized representative of the Applicant, indicating the name of the bidder to whom you propose awarding the contract and the amounts involved.
    - d. Resubmittal of updated Sections 3 through 6.
    - e. One (1) copy of the bid advertisement for the project, with affidavit of publication.
    - f. One (1) copy of the most recent Clean Water Fund Memorandum completed and signed by the bidder to whom you propose awarding the contract. If this application is being submitted 14 days or more beyond the bid opening include Subcontractor Verification Forms for each MBE or WBE subcontractor to be employed in the completion of this contract along with a copy of the subcontractor's current, valid MBE/WBE certification.
    - g. One (1) copy of the State of Connecticut Department of Administrative Services Contractor Prequalification Certificate for the bidder to whom you propose awarding the contract.
    - h. One (1) copy of the State of Connecticut Department of Administrative Services Contractor Prequalification Update (Bid) Statement completed and signed by the bidder to whom you propose awarding the contract.

## Section 3: Project Information

1. Type of Project (check all that apply):  Planning  Design  Construction
2. Project Description: Task Order 9: Work for Improvements to the Cove River Pumping Station (Design) and Task Order 14: Cove River Pump Station Construction Services

The Cove River Pump Station was originally constructed in 1973 and upgraded twenty years ago in 1998. The typical life expectancy to the mechanical equipment in the station is fifteen to twenty years. To address the mechanical and electrical reliability, wholesale improvements are proposed. The improvements include mechanical and electrical rehabilitation to return the station to full operating capacity and provide continued pumping of wastewater flows. All pumps and motors will be replaced as well as valves that have outlasted their intended life. To provide improved pump protection, grinders will be installed in the channels upstream of the pumps to protect from "flushable" wipes, rags and other debris in the wastewater. The electrical system has also outlasted its intended life and will be completely replaced. To support the mechanical and electrical improvements, the building's roof, the HVAC system, and the pump station control panel will be replaced.

Additionally, minor structural and plumbing improvements will be made in the building. These improvements will extend the life and improve the operation of the pump station.

**Section 4: Project Costs Summary**

	Contract	Subcontract	Other	Subcontract	Other	Total
<b>Technical Services:</b>						
Planning:						
<b>Technical Services:</b>	\$400,000			\$400,000		\$400,000
Design:						
<b>Technical Services:</b>	\$215,300			\$215,300		\$215,300
Construction Admin:						
<b>Technical Services:</b>	\$316,700			\$316,700		\$316,700
Resident Representative:						
<b>Technical Services:</b>						
Tech Serv at a later date:						
<b>Subtotal Tech Srvs:</b>						
<b>Legal</b>						
<b>Other:</b>						
<b>Subtotal Legal &amp; Other</b>						
<b>Construction</b>	\$3,103,230			\$3,103,230		\$3,103,230
Contract No.: 222-CSL						
Contract No.:						
Contract No.:						
<b>Later Contracts</b>						
<b>Equipment/ Materials</b>						
<b>Subtotal</b>	\$4,035,230			\$4,035,230		\$4,035,230
<b>Contingency</b>	\$443,770			\$443,770		\$443,770
<b>Interest During Construction</b>						
<b>Other:</b>						
<b>Other:</b>						
<b>Grand Total</b>	\$4,479,000			\$4,479,000		\$4,479,000

## Section 5: Project Funding Summary

Clean Water Fund (check all that apply and provide amount)		Other Funding Sources (check all that apply and provide amount)	
<input type="checkbox"/> 20% Grant		<input type="checkbox"/> USDA – Rural Development	
<input type="checkbox"/> 25% Small Community Grant		<input type="checkbox"/> Utility Assistance Grant	
<input type="checkbox"/> 30% Nitrogen Grant		<input type="checkbox"/> Other (specify):	
<input type="checkbox"/> 50% CSO Grant		<input type="checkbox"/> Other (specify):	
<input type="checkbox"/> 55% Planning Grant		<input type="checkbox"/> Local Share <small>(where there may be project costs ineligible for any funding, or for balance of funding on a planning project, where no loan exists)</small>	
<input checked="" type="checkbox"/> CWF Loan	\$4,479,000		
<b>Total CWF Assistance</b>	<b>\$4,479,000</b>	<b>Total Other Assistance</b>	
<b>Total Project Cost: \$4,479,000</b>			

## Section 6: Applicant Certification

The authorized representative must sign this section. An application will be considered incomplete unless the required signature(s) are provided.

<p>“I hereby make application to the State of Connecticut for grants and/or loans for the project described herein.</p> <p>I have personally examined and am familiar with the information submitted in this document and all attachments thereto, and I certify that based on reasonable investigation, including my inquiry of the individuals responsible for obtaining the information, the submitted information is true, accurate and complete to the best of my knowledge and belief.</p> <p>I certify that this application is on complete and accurate forms as prescribed by the commissioner without alteration of the text.”</p>	
Signature of Authorized Representative	Date
Nancy R. Rossi	Mayor
Name of Authorized Representative (print or type)	Title (if applicable)

Note: **Part 1** is information for the Department of Energy & Environmental Protection. Please submit **two copies** of the completed **Part 1: Clean Water Fund Application Form** and all Supporting Documents to:

SUSAN HAWKINS, SUPERVISING ACCOUNTANT  
 BUREAU OF FINANCIAL AND SUPPORT SERVICES, 1<sup>ST</sup> FLOOR  
 DEPARTMENT OF ENERGY & ENVIRONMENTAL PROTECTION  
 79 ELM STREET  
 HARTFORD, CT 06106-5127

If you have questions related to **Part 1** of the **Clean Water Fund Application Form**, please contact Susan Hawkins at 860-424-3325.

Clean Water Fund Application Form

Task Order 9: Cove River Pump Station Design and Task Order 14: Cove River  
Pump Station Construction

City of West Haven, CT

Part 1: Section 2(d)(4e)

Bid Advertisement

**CITY OF WEST HAVEN DEPARTMENT OF FINANCE 355 MAIN ST WEST**

CITY OF WEST HAVEN DEPARTMENT OF FINANCE 355 MAIN ST WEST HAVEN, CT 06516 (203)937-3620  
Request for Qualifications NOTICE IS HEREBY GIVEN THAT SEALED BIDS ON THE FOLLOWING WILL BE  
RECEIVED AT THE DEPARTMENT OF FINANCE UNTIL: 11:00 AM, JUNE 20, 2019 IMPROVEMENTS TO COVE  
RIVER WASTEWATER PUMPING STATION BID # 2019-03 CWF NO.222-CSL AT THE FOLLOWING TIME THEY  
WILL BE PUBLICLY OPENED AND READ. THE CITY OF WEST HAVEN RESERVES THE RIGHT TO ACCEPT ANY  
OR ALL THE OPTIONS, BIDS OR PROPOSALS; TO WAIVE ANY TECHNICALITY IN A BID OR PART THEREOF  
SUBMITTED, AND TO ACCEPT THE BID DEEMED TO BE IN THE BEST INTEREST OF THE CITY OF WEST HAVEN  
COMPLETE INSTRUCTIONS MAY BE OBTAINED BY VISITING [WWW.MERRITPLANROOM.COM/JOBS/PUBLIC](http://WWW.MERRITPLANROOM.COM/JOBS/PUBLIC).

Appeared in: ***New Haven Register*** on Thursday, 05/09/2019

[Back](#)

Clean Water Fund Application Form

Task Order 9: Cove River Pump Station Design and Task Order 14: Cove River  
Pump Station Construction

City of West Haven, CT

Part 1: Section 2(d)(4f)

Bidders MBE/WBE Forms

**Clean Water Fund Memorandum (2016-003)**

**Disadvantaged Business Enterprise (DBE) Subcontractor Participation on Clean Water Fund  
(CWF) Construction Projects**

**I. PURPOSE**

The municipality, through its Prime Contractor must make specified good faith efforts to attain the DBE goals as specified in this document in Section III. This is an administrative condition of the U.S. Environmental Protection Agency (EPA) Grant which funds Clean Water Fund Projects.

This memorandum supersedes the Clean Water Fund Memorandum Dated June 24, 2014

**II. GOVERNING STATUTE OR REGULATION**

**General Compliance (Federal), 40 CFR, Part 33:** The municipality, through its Prime Contractor must comply with the requirements of EPA's Program for Utilization of Small, Minority, and Women's Business Enterprises (MBE/WBE).

**III. EPA REQUIREMENTS**

The following clause shall be included in all construction contract documents for goods and services to be funded under the CWF:

The requirement for DBE subcontractor participation, expressed as a percentage of the total eligible contract amount, shall be a minimum of 8.0 percent with the following makeup:

**MBE 3.0 percent    WBE 5.0 percent**

Failure to meet or exceed the required percentage or submit acceptable documentation of the six good faith efforts may render a bid non-responsive and may cause the bid to be rejected.

**IV. CERTIFICATION**

A DBE must be certified at the time that the subcontract for their services is executed. A business that is pending new certification, recertification, or whose certification has expired cannot be counted toward the goals.

In the case where a subcontractor DBE is certified as both a MBE and a WBE:

1. The prime contractor may count the entire value of the subcontract as either a MBE or a WBE.
2. The prime contractor may choose to split the subcontract between the MBE and the WBE categories to fulfill both goals. If the prime contractor chooses this route:
  - a. They must indicate the dollars to be apportioned to the categories either on the face of the copy of the fully executed subcontract submitted to the DEEP or by some other written method.

- b. The certification submitted to DEEP must indicate that the principal of the subcontractor is both a woman and a minority.
- c. For a certification that only identifies the subcontractor as a DBE, additional documentation is required as proof of dual status. In the case of ConnDOT, the detailed information page within their online database suffices as proof.

## V. THE SIX GOOD FAITH EFFORTS AS SPECIFICALLY DEFINED BY EPA

The Six Good Faith Efforts are required methods employed by all DEEP Clean Water Fund recipients to ensure that all DBEs have the opportunity to compete for procurements funded by DEEP financial assistance dollars.

1. Ensure DBEs are made aware of contracting opportunities to the fullest extent practicable through outreach and recruitment activities. For Indian Tribal, State and Local and Government recipients, this will include placing DBEs on solicitation lists and soliciting them whenever they are potential sources.
2. Make information on forthcoming opportunities available to DBEs and arrange time frames for contracts and establish delivery schedules, where the requirements permit, in a way that encourages and facilitates participation by DBEs in the competitive process. This includes, whenever possible, posting solicitations for bids or proposals for a minimum of 30 calendar days before the bid or proposal closing date.
3. Consider in the contracting process whether firms competing for large contracts could subcontract with DBEs. For Indian Tribal, State and local Government recipients, this will include dividing total requirements when economically feasible into smaller tasks or quantities to permit maximum participation by DBEs in the competitive process.
4. Encourage contracting with a consortium of DBEs when a contract is too large for one of these firms to handle individually.
5. Use the services and assistance of the SBA and the Minority Business Development Agency of the Department of Commerce.
6. If the Prime Contractor awards subcontracts, require the Prime Contractor to take the above steps.

The Prime Contractor's certification as a DBE has no effect on this requirement. Therefore, if the Prime Contractor is a DBE, the Six Good Faith Efforts defined above must be employed in the procurement of subcontracts to be secured to achieve the MBE 3.0% and WBE 5.0% participation. Also, for subcontracts for material suppliers, only 25% of the dollar value of their contracts may be applied toward the required percentage listed above unless that supplier manufactures those supplies and/or adds specialized input to the process.

## VI. ACCEPTABLE CERTIFICATION OPTIONS

1. **Connecticut Department of Administrative Services (DAS)** - DEEP will continue to accept DAS certification until such time as other State entities are identified whose certification processes meet the EPA criteria. DAS will only certify Connecticut based firms that meet the criteria under CGS 4a-60g.
2. **Connecticut Department of Transportation (ConnDOT)** - Companies that desire to do business with ConnDOT as well as the DEEP should seek ConnDOT certification which will be accepted by the DEEP. DBE firms are advised that the certification process can take 90 days to complete. ConnDOT will certify both in state as well as out of state firms.

3. **The Environmental Protection Agency (EPA)** – In the event an entity cannot be certified by ConnDOT as a DBE, that entity should seek certification with EPA. Such entities must provide EPA with evidence from ConnDOT denying certification.
4. **Small Business Administration (SBA-Federal)**-SBA certification is available to companies under the Woman Owned Small Business (WOSB) program and the SBA 8(a) Business Development Program ([www.sba.gov/8abd/](http://www.sba.gov/8abd/)) which has a net worth ceiling of \$250,000 for initial applicants.
5. **Other states certification**- Prime Contractors and Engineering Consultants may utilize certification from other states. Such certification must specify the DBE designation. Where there is no DBE certification option within a state, the instance must be presented to the DEEP Financial Administrator assigned to the project for consideration on a per case basis.

## VII. DBE COMPLIANCE PROCESS

Within fourteen (14) calendar days after bid opening the apparent low bidder shall complete and submit to the municipality the Subcontractor Verification Form provided in the contract documents along with corresponding DBE certification for each subcontractor. The municipality must then submit copies as part of the bid application to DEEP as demonstration of compliance with this memorandum. **Failure to submit these documents by the close of business of the fourteenth calendar day after bid opening may result in the bid being deemed non-responsive and may cause the bid to be rejected.** Two executed copies of the DBE subcontracts must be submitted to the municipality, who must then submit one copy to the DEEP Financial Administrator as demonstration of compliance with this memorandum.

**No payment requests will be processed by DEEP until the executed copies of the subcontracts are on file in the DEEP office.**

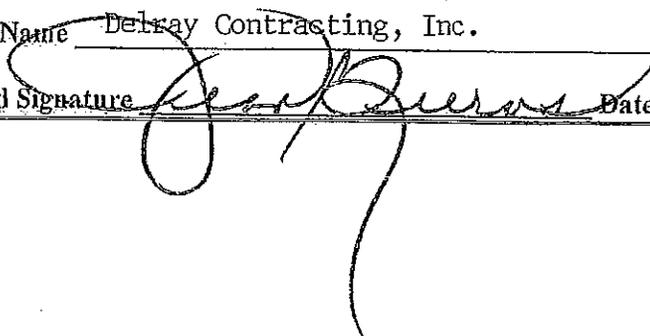
It is understood that the Prime Contractor must make and document the good faith efforts as defined above. Should the contractor not meet the goals, documentation of good faith efforts will be required to be submitted to the DEEP Municipal Facilities Engineer for consideration that the good faith effort was extensive enough to warrant the acceptance of a lower goal for the specific contract in question.

The prime contractor is required to employ the six good faith efforts in that the DBE percentages shall be maintained or exceeded in the event of one subcontractor being substituted for another.

I hereby verify that I have read and understand the DBE requirements in this memorandum and will procure subcontracts whose percentages will meet or exceed the minimums listed above.

Contract Name Improvements to Cove River Wastewater Pumping Station

Prime Contractor Company Name Delray Contracting, Inc.

Prime Contractor Authorized Signature  Date 6/20/19

## VIII. DEFINITIONS

CGS: Connecticut General Statutes

ConnDOT: Connecticut Department of Transportation

CWF: Clean Water Fund

DAS: Connecticut Department of Administrative Services

DBE: Disadvantaged Business Enterprise

DEEP: Department of Energy and Environmental Protection

EPA: Environmental Protection Agency (Federal)

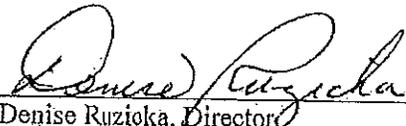
MBE: Minority Business Enterprise

SBA: Small Business Administration (Federal)

WBE: Woman Business Enterprise

WOSB: Woman Owned Small Business (Federal program - SBA)

May 25, 2016  
Date

  
Denise Ruzicka, Director  
Planning and Standards Division  
Bureau of Water Protection and Land Reuse



# Disadvantage Business Enterprise (DBE)

## Subcontractor Verification Form

Prime Contractor Company Name: Delray Contracting, Inc.

Contract Name/Number: Improvements to Cove River Wastewater Pumping Station No. 2019-03

Contract Award Amount: \$ 3,103,230.00

Note to general contractor: You are required to complete this form listing each DBE (MBE or WBE) subcontractor to be employed in work eligible for the Clean Water Fund within the table below. Please submit an original of this completed form, along with each subcontractor's current, valid DBE certificate, to the municipality within 14 days of bid opening. In the event that this form is not submitted with the bid application, the bid could be rendered nonresponsive and rejected.

Subcontractor Name	Address/Phone/E-mail	Name of Contact	Dollar Amount* (25% for Suppliers)	MBE %	WBE %
Decco International	67 Poland Street, Bridgeport 203-334-5100	CT Ray Clevenger	\$80,000	2.6	
CT Paving	678 Cromwell Ave, Cromwell CT 860-529-7447	Tom Avery	\$18,000	.6	
Beacon Electric	248 Clark Street Milldale, CT 860-621-3818	Lindsay Velodota	\$130,000		4.2
Total Fence	525 Ella Grasso Blvd, New Haven 203-497-9096	Gina D'Errico	\$25,600		.85
Totals:				3.2	5.05

*\*Supplier is defined as follows: A supplier is a business which acts as a distributor of materials or equipment and which provides a commercially useful function when such activity is traditional in the industry manufacturing the material or equipment supplied. Suppliers will receive 25% credit for providing supplies and receive 100% for manufacturing or fabrication of supply items. Haulers will receive 100% credit if they provide the material that is hauled. Commercially useful function will normally include:*

- 1. Providing Technical Assistance to the purchaser prior to the purchase, during installation and after the supplies or equipment are placed in service;*
- 2. Manufacturing or being first tier below manufacturer of the supplies or equipment supplied;*
- 3. Providing Functions other than just accepting and referring request for supplies or equipment to another party for direct shipment to a contractor.*

The completion and submission of this form does not constitute a contractual agreement between the general contractor and the named subcontractor, but is solely for documenting proposed compliance with DBE participation under the Department of Energy and Environmental Protection's (DEEP) Clean Water Fund (CWF). Should another subcontractor be substituted in place of any firm named above, both the municipality and the DEEP (Clean Water Fund Unit, 79 Elm Street, Hartford 06106-5127) should be notified in writing within three (3) business days of the change. This form must be updated for each instance in which a subcontractor is replaced or added. The DBE percentages shall be maintained or exceeded in the event of one subcontractor being substituted for another.

Prime Contractor Authorized Signature: \_\_\_\_\_



Date: \_\_\_\_\_

7/1/2019

# State of Connecticut

Department of Administrative Services  
Supplier Diversity Program

*This Certifies*

**Decco International**

**67 Poland St. Bridgeport CT 06605**

*As a*

*Small/Minority Business Enterprise  
October 23, 2017 through October 23, 2019*

**Owner(s):** Deep Singh; Neil Singh

**Contact:** Francesco Zaffina

**E-Mail:** [fzaffina@decco-int.com](mailto:fzaffina@decco-int.com)

**\*\*Affiliate Companies:**

**Telephone:** (203) 334-5100 Ext:

**FAX:** (203) 362-1040

**Web Address:** [www.decco-int.com](http://www.decco-int.com)



Supplier Diversity Director



Supplier Diversity Specialist

\*\* A contractor awarded a contract or a portion of a contract under the set-aside program shall not subcontract with any person(s) with whom the contractor is affiliated.

# State of Connecticut

Department of Administrative Services  
Supplier Diversity Program

*This Certifies*

**CT Paving, LLC**

**678 Cromwell Avenue Rocky Hill CT 06067-1808**

*As a*

*Small/Minority Business Enterprise  
May 16, 2019 through May 16, 2021*

**Owner(s):** Christian F. Hamilton; Thomas G. Avery

**Contact:** Christian F. Hamilton

**E-Mail:** [ctp@ctpavingllc.com](mailto:ctp@ctpavingllc.com)

**\*\*Affiliate Companies:**

**Telephone:**

(860) 529-7447 Ext:

**FAX:** (860) 529-4998

**Web Address:**

*Meg Yetiselsky*

Supplier Diversity Director

*[Signature]*

Supplier Diversity Specialist

\*\* A contractor awarded a contract or a portion of a contract under the set-aside program shall not subcontract with any person(s) with whom the contractor is affiliated.

# State of Connecticut

Department of Administrative Services  
Supplier Diversity Program

*This Certifies*

**Beacon Electric Inc**

298 Clark Street Milldale CT 06467

*As a*

*Small/Minority Business Enterprise  
December 26, 2017 through December 26, 2019*

**Owner(s):** Peter DiClementi; Sandra DiClementi

**Contact:** Lindsay Velodota

**E-Mail:** [lindsay@beaconelec.com](mailto:lindsay@beaconelec.com)

**Telephone:** (860) 621-3818 Ext: 310 **FAX:** (860) 621-3288

**Web Address:** [www.beaconelec.com](http://www.beaconelec.com)

**\*\* Affiliate Companies:** D&B Realty Associates, LLC.; Preferred Equipment, LLC.

*Meg Yetishelsky*

*Supplier Diversity Director*

*M. Murray*

*Supplier Diversity Specialist*

\*\* A contractor awarded a contract or a portion of a contract under the set-aside program shall not subcontract with any person(s) with whom the contractor is affiliated.

# State of Connecticut

Department of Administrative Services

Supplier Diversity Program

*This Certifies*

**Total Fence, LLC**

**525 Ella T. Grasso Blvd. New Haven CT 06519**

*As a*

*Small/Minority Business Enterprise  
August 25, 2017 through August 25, 2019*

**Owner(s):** Gina D'Errico

**Contact:** Gina D'Errico

**E-Mail:** [gina@totalfencellc.com](mailto:gina@totalfencellc.com)

**\*\* Affiliate Companies:**

**Telephone:** 203-497-9096 Ext:

**Web Address:**

**FAX:**

*Meg Yetishofsky*

*Supplier Diversity Director*

*M. Mumony*

*Supplier Diversity Specialist*

\*\* A contractor awarded a contract or a portion of a contract under the set-aside program shall not subcontract with any person(s) with whom the contractor is affiliated.

Clean Water Fund Application Form

Task Order 9: Cove River Pump Station Design and Task Order 14: Cove River  
Pump Station Construction

City of West Haven, CT

Part 1: Section 2(d)(4g)

DAS Prequalification Certificate

# State of Connecticut

Department of Administrative Services  
Construction Contractor Prequalification Program

This certifies

**Delray Contracting, Inc.**

10 Nutmeg Drive, Ellington, CT 06029-3044

As a

Prequalification Construction Contractor

October 12, 2018 through October 11, 2019

#### CONTACT INFORMATION

Name: Jean Burns, Owner  
Phone: (860) 870-8100 ext. None  
Fax: (860) 870-9554  
Email: jburns@delrayinc.com

Effective Date  
10/12/2018

Aggregate Work Capacity (AWC)  
\$15,000,000.00

Single Limit (SL)  
\$7,000,000.00

Classifications  
GENERAL BUILDING  
CONSTRUCTION (GROUP B); WATER  
TREATMENT PLANTS

This certificate prequalifies the named company to bid. It is not a license and does not constitute an offer of the Contractor's capacity to perform a specific project. The responsibility lies with the awarding authority. Company Licenses/registrations for the Contractor's responsibility to update their license information by submitting their electronic application. For information regarding the DAS Contractor Prequalification Program visit <http://portal.ct.gov/das/prequal> (860) 741-3280.

**Classification Name**  
GENERAL BUILDING  
CONSTRUCTION (GROUP B)

**Description**

The undertaking of general contracts for the construction of buildings i.e. new construction, renovation, rehabilitation, alteration, addition, etc. The contract must include a variety of construction practices and supervision of a minimum of three sub-trades. Includes most of the structures that normally house State functions. These all require normal mechanical/electrical systems for today's standards of operation for quality space, security and environmental comfort. Examples include office buildings, general classroom and administrative offices, college buildings, auditoriums and maintenance buildings. Note: if you are prequalified for General Building Construction under Group B, you are automatically prequalified for Group A. Also if you are prequalified for General Building Group B you will automatically be prequalified for General Trades. Note: For the purposes of DAS Construction Contractor Prequalification, contractors in this classification are not required to be registered as a major contractor with the Department of Consumer Protection. However, there may be specific projects within this classification that require a major contractor registration from the Department of Consumer Protection. Projects that are threshold buildings may require a Major Contractor Registration.

**WATER TREATMENT PLANTS** The construction, rehabilitation and/or reconstruction of sewage treatment plants, water treatment plants and ancillary works. To prequalify for Water Treatment Plants you must have a Major Contractor Registration through the State of Connecticut Department of Consumer Protection.

This certificate prequalifies the named company to bid, but does not constitute a statement of the Contractor's capacity to perform a specific project. That responsibility lies with the awarding authority. Company Licenses/Registration for the Contractor's responsibility to update third party records to comply with the electronic application process are confirmed by the Department of Administrative Services (DAS) at the time of initial response. You may check on DAS website. For information regarding the DAS Contractor's qualification program visit <http://portal.ct.gov/das> or call (860) 713-5286.

Clean Water Fund Application Form

Task Order 9: Cove River Pump Station Design and Task Order 14: Cove River  
Pump Station Construction

City of West Haven, CT

Part 1: Section 2(d)(4h)

DAS Prequalification Update

State of Connecticut  
 Department of Administrative Services (DAS) Contractor Prequalification  
**Update (Bid) Statement**  
 (Statement to be included with the bid)

Connecticut General Statute §4a-100 and Connecticut General Statute §4b-91

Each bid submitted for a contract shall include a copy of a prequalification certificate issued by the Commissioner of Administrative Services. The bid shall also be accompanied by an update bid statement in such form as the Commissioner of Administrative Services prescribes. The form for such update bid statement shall provide space for information regarding all projects completed by the bidder since the date the bidder's prequalification certificate was issued or renewed, all projects the bidder currently has under contract, including the percentage of work on such projects completed by the names and qualifications of the personnel who will have supervisory responsibility for the performance of the contract, any significant changes in the bidder's financial position or corporate structure since the date the certificate was issued or renewed, any change in the contractor's qualification status, and such other relevant information as the Commissioner of Administrative Services prescribes. Any bid submitted without a copy of the prequalification certificate and an update bid statement shall be invalid. Any public agency that accepts a bid submitted without a copy of such prequalification certificate and an update bid statement, as required by this section, may become ineligible for the receipt of funds related to such bid.

Name of Project that company is bidding on:

Improvements to Cove River Wastewater Pumping Station

Project Number:

Contract No. 2019-03 CWF No. 222-CSL

Name of Company:

Delray Contracting, Inc.

FEIN:

#06-1102982

Company Address:

10 Nutmeg Drive, Ellington, CT 06029

Prequalification Contact:

Jean Burns

Date of Prequalification with the DAS:

2004

Single Limit:

\$7,000,000.00

Telephone Number:

860-870-8100

Aggregate Work Capacity (AWC):

\$10,000,000.00

\* Remaining Aggregate Work Capacity:

\$9,167,688.00

\* This amount equals your company's AWC minus the Total \$ Amount of Work Remaining.

Please list all of your company's BONDED PROJECTS (BOTH PUBLIC AND PRIVATE) WHICH WERE 100% COMPLETED SINCE THE DATE YOUR PREQUALIFICATION WAS ISSUED OR RENEWED: (Please add additional page(s) if required)

Name of Project	Owner of Project	Date Project Completed	Total Contract Amount
Fishtown Road Pump Station	Town of Groton	7/15/2018	\$1,342,786.00
Woodford Avenue Pump Station	Valley Water Systems (Town of Plainville)	6/30/2018	\$901,566.00

Please list all of your company's BONDED PROJECTS (BOTH PUBLIC AND PRIVATE) CURRENTLY UNDER CONTRACT:  
 (Please add additional page(s) if required. Please total the Work Remaining column)

Name of Project	Owner of Project	Total Contract Amount	% Complete	Work Remaining (\$)
West Johnson Avenue Pump Station	Town of Cheshire	2,104,215.00	96	84,169.00
Dexter Pump Station Upgrades	Town of Windsor Locks	1,912,515.00	75	478,129.00
Montville Disinfection	Town of Montville	931,081.00	71	270,014.00
Total \$ Amount of Work Remaining				832,312.00

Please list the names and titles of the personnel who will have supervisory responsibility for the performance of the contract being bid on:  
 (Please add additional page(s) if required)

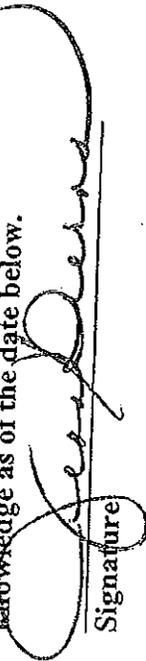
Individual Name	Title of Individual
Guy Burns	Vice President

Have there been any changes in your company's financial condition or business organization, which might affect your company's ability to successfully complete this contract?

Yes  No

If yes, please explain:

I certify under penalty of law that all of the information contained in this Update (Bid) Statement is true and accurate to the best of my knowledge as of the date below.

  
 Signature

June 20, 2019  
 Date

It is the responsibility of the Awarding Authority to determine if any of the information provided above will impact the contractor's performance on this project.  
 The DAS' Contractor Prequalification Program can be reached at (860) 713-5280

**West Haven MOA Compliance**

<b>Funding Payable Date</b>	<b>Requirements</b>	<b>Deliverable/Milestone</b>	<b>Received/ Not Received</b>	<b>On-Time/ Late</b>	<b>Deadline</b>	<b>Submitted/ Presented</b>	<b>Notes</b>
<b>Dec. 31, 2018 \$8 million</b>							
	Plan/timeline for Fire Service study completion	Plan submitted to OPM	Received	On-Time	12/15/2018	11/29/2018	Completed
	Preliminary 2018 operating results	Draft statement of revenues, expenditures and change in fund balance	Received	Late	12/20/2018	12/26/2018	Completed
<b>Feb. 28, 2019 \$2 million (\$250K remitted back to OPM for MARB expenses)</b>							
	Update on development of plan for administrative and operational efficiencies	Status report to MARB	Received	On-Time	1/15/2019	1/15/2019	Completed
	Remit \$250,000 for MARB expenses	Funds received by OPM	Received	On-Time	1/18/2019	1/11/2019	Completed
	Selection of vendor for Fire Service Study	Vendor selected and approved by OPM Secretary	Received	Late	1/1/2019	Selection: 1/4/19 Approved: 1/11/19	Completed
	Completion of FY 2018 Audit	Submittal of audit, management letter, single audits to OPM	Received	Late	2/22/2019	Audit: 2/28/19 Mgt Ltr: 3/22/18	Completed
	Preliminary plan for administrative and operational efficiencies completed	Preliminary plan submitted	Received	On-Time	2/15/2019	2/15/2019	Completed
	Organizational plan to address administrative capacity issues completed	Plan submitted to MARB	Not Received	Late	2/15/2019		Current focus is on employee benefits. Consultant selected to evaluate procedures and develop recommendations for improvements. Kickoff meeting scheduled for week of 6/7/19
<b>Apr. 30, 2019 \$2 million</b>							
	Submittal of Mayor's FY20 recommended budget	Recommended budget submitted	Received	On-Time	3/21/2019	3/21/2019	Completed
	Proposed Update to 5-Year Plan	Updated plan included as part of budget	Received	Late	3/21/2019	6/7/2019	
	Presentation of preliminary Fire Study report	Presentation to MARB	Presented	On-Time	4/1/2019	4/4/2019	Presented at MARB meeting on 4/4
	Plan for sale of City owned assets	Plan submitted	Received	On-Time	4/1/2019	4/1/2019	Completed
<b>Jun. 30, 2019 \$4 million</b>							
	MARB approval of City budget	Approval by MARB	MARB approved	On-Time	6/30/2019	5/30/2019	Completed - City Council approved 7/22. MARB final approval pending 8/1/19.
	MARB approval of Update to 5-Year Plan	Approval by MARB	Pending review	Late	6/30/2019		Pending City Council action
	Final Fire Service Study	Final study submitted (present to MARB at June meeting)	Not Received	Late	5/31/2019	7/19/2019	Presentation at MARB August meeting
	Final plan for administrative and operational efficiencies completed	Final plan submitted	Received	On-Time	5/31/2019	5/31/2019	Completed
	Contribute FY 2019 and budget FY 2020 ADC for Police and Fire pensions	Evidence that FY 2019 payment made and FY 2020 amounts budgeted	Pending	Pending	6/30/2019		FY20 estimated ADEC budgeted. Verify payment of FY19 ADEC at close of fiscal year.
	Reserve policy for General Fund and health insurance plans	Reserve policy submitted to MARB	Received	On-Time	6/30/2019	6/24/2019	Received