

Tobacco and Health Trust Fund Board Meeting

Thursday, December 15, 2016

10:00 a.m.

Legislative Office Building

Room 1A

Hartford, Connecticut

Members Present: Anne Foley (Chair), Patricia Checko, Elaine O’Keefe, Richard Baltimore, Kelly Leppard, Ken Ferrucci, Elizabeth Keyes, Ellen Dornelas, Larry Deutsch, Michael Rell, Barbara Walsh for Raul Pino, Andrew Salner, and Robert Zavoski.

Members Absent: Diane Becker, Cheryl Resha, Suchitra Krishnan-Sarin, and Lisa Hammersley.

Welcome and Introductions	The Chair, Anne Foley convened the meeting at 10:05 a.m. The Chair introduced Richard Baltimore, Chief Legal Counsel for the Speaker of the House as a new board member replacing Robert Leighton. Richard thanked the Speaker of the House for appointing him and stated that he is looking forward to working with the Board.
Approval of November 18, 2015 Meeting Minutes	Andrew Salner moved approval of the December 15, 2015 meeting minutes. The motion was seconded by Robert Zavoski. The minutes were approved on a voice vote with abstentions by Ken Ferrucci, Larry Deutsch, Richard Baltimore and Elizabeth Keyes.
Update on Board Disbursement	The Chair reminded members that in 2015 the Board recommended about \$3.5 million and about \$1.6 million in 2016 for disbursements. The Chair asked Barbara Walsh from DPH to give an update on the status of the 2015 and 2016 Board disbursements. Highlights include: <u>2016 disbursements</u> <ul style="list-style-type: none">• DHP released a Request for Proposal (RFP) in September 2016.

There were four components included in the RFP: state and community interventions, mass-reach health communication, cessation interventions and evaluation. DPH has received proposals and anticipates that contract selections will be made by the end of the calendar year.

- DPH is working on a contract modification with the Hispanic Health Council to provide Administration and Management services for the contracts funded by the trust fund.

2015 disbursements

- Due to the loss of staffing in DPH's grants and contract division there was a considerable delay in executing the 2015 contracts. Four out of nine contracts have yet to be executed.

The following contracts have been fully executed and work has begun.

- Rescue Social Change Group for mass-reach health communication, the Meriden Department of Health and Human, Southern Connecticut State University and Community Mental Health Affiliates for cessation programs, and the University of North Carolina for evaluation.

The following issues were raised as a result of the update on the Board's disbursements:

- Determine other approaches to assist DPH with programs funded by the trust fund.
- Consider keeping some of the evaluation funding locally.
- Seek funding opportunities for the Board.

<p>Status of Tobacco and Health Trust Funds</p>	<p>The Chair reminded members that there were no disbursements made in FY 16 and FY 17 to the Tobacco and Health Trust fund. She noted that the next statutory deposit into the Tobacco and Health Trust fund will be \$6 million in April 2018. OPM is currently engaged in determining the amount of unobligated funds that might also be available to the Board.</p>
<p>Review Draft Tobacco Report</p>	<p>The Board reviewed the draft report. The members offered the following changes to the report:</p> <p>Add “up to the unobligated balance” on page 3 under the Introduction.</p> <p>Add “Update on 2016 disbursement” on page 3 as a heading under Recent Activities and Accomplishments.</p> <p>Add definitions under each of the intervention strategies on page 4.</p> <p>Clarify the difference between the 2014 and 2015 Connecticut Alliance of Boys and Girls Clubs contracts on page 6.</p> <p>Clarify if the Midwest Connecticut Council of Alcoholism program is a continuation of its existing tobacco related programs on page 8.</p> <p>Include start dates for the contracts that have been fully executed.</p> <p>Add “Current Work” to the heading Establishing Baselines and change “female population” to adult female population under DOC’s section on page 10.</p> <p>Change “general population” to other Connecticut residents. Clarify the average cost per quit and the average cost per participant under the community-based smoking cessation programs paragraph on page 15.</p>

	<p>Add "QuitLine" under the statewide comprehensive free telephone and web-based tobacco use cessation coaching service paragraph on page 17.</p> <p>Add the total amount of trust funds allocation under section III Report on Disbursements and Other Expenditures and revise the graph on page 18.</p> <p>Retitle Table B on page 21.</p> <p>Several Board members will develop a short briefing document on the current status of tobacco use in Connecticut to be submitted with the report. Information may include: data on tobacco use, prevalence of use, information from CDC, and recommendations on how to leverage trust funds.</p> <p>Members will send any additional information or comments to Pamela Trotman by the end of December. All comments will be incorporated into a revised report and will be sent out to members. If there are no significant issues or concerns the report will be forwarded to the legislature.</p> <p>Ken Ferrucci moved approval to transmit the revised report to the legislature based on members' comments. The motion was seconded by Larry Deutsch. The motion was approved on a voice vote with one abstention by Barbara Walsh.</p>
Next Steps	<p>The Board may hold a public hearing in June 2017 to receive input on disbursement recommendations. Beginning next summer the Board will work to determine recommendations for disbursement in FY 2018.</p>
Adjournment	<p>Andy Salner motioned to adjourn was seconded by Ken Ferrucci. The meeting adjourned at 11:15 a.m.</p>

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