



# STATE OF CONNECTICUT

DEPARTMENT OF EDUCATION



**TO:** Mrs. Patricia B. Luke, Chair  
Mr. Allan B. Taylor  
Mr. Stephen P. Wright

**FROM:** Mr. Richard G. LeMay, Supervising Accounts Examiner  
Office of Internal Audit

**DATE:** June 8, 2012

**SUBJECT:** **Finance, Audit and Department Matters Committee Meeting  
June 12, 2012, at 9:30a.m. in room 232**

The following is the agenda for the June 12, 2012, Finance, Audit and Department Matters Committee meeting:

- I. **Approval of Minutes** – March 14, 2012 (*attachment I*)
- II. **Office of Internal Audit Agenda Items** (*Mr. Richard G. LeMay*)
  - a) 2011-2012 Interim Audit Plan (close out)
  - b) Office of Internal Audit Personnel Issues Update:
    1. Director of the Office of Internal Audit
    2. School Construction Auditors
  - c) CTHSS Audit Activities
    1. Vinal and A.I. Prince Technical High Schools – Audit Implementation Review
    2. Henry Abbott Technical High School – Student Activity Fund Special Review
  - d) ARRA/SFSF Update
  - e) School Construction Audits and Transfer of Staff
  - f) Other Audits in Process
    1. A-133 Audit Reviews (Federal Single Audit)
    2. Title III on Site Reviews (two on-site reviews and six desk reviews)
    3. 2011-12 LEA, Charter School, RESC Magnet Schools Agreed Upon Procedures
    4. CREC Open Choice Transportation Review
    5. 2010-2011 ED001 Audit Issues
  - g) 2012-13 Audit Plan
  - h) Audit of Inventory Procedures
- III. **Other Matters**
  - a) Affirmative Action Plan Update

RL/pj

cc: Mr. Stefan Pryor  
Mrs. Pamela V. Charland  
Mr. Levy Gillespie  
Mr. Brian Mahoney

Attachments