



STATE OF CONNECTICUT

DEPARTMENT OF EDUCATION



TO: Mr. Allan B. Taylor
Mr. Stephen P. Wright
Ms. Andrea Comer

FROM: Ms. Gloria McCree, Director
Office of Internal Audit

DATE: January 28, 2014

**SUBJECT: Finance, Audit and Budget Committee Meeting
February 18, 2014, at 9:30 a.m. in room 232**

The following is the agenda for the February 18, 2014, Finance, Audit and Department Matters Committee meeting:

- I. **Approval of Minutes** – September 25, 2013 (*Attachment I*)
- II. **Financial Matters** – (*Ms. Kathy Demsey*)
- III. **Office of Internal Audit Agenda Items** (*Ms. Gloria McCree*)
 - A. Office of Internal Audit Personnel Update:
 - 1. School Construction Auditors
 - 2. Promotion within OIA
 - 3. Employee Cross Training
 - B. Annual Audit Report and Status of Current Projects
 - 1. School Construction Audits
 - 2. Education Cost Sharing Grant
 - 3. Federal and State Single Audit Reviews
 - 4. Charter/Magnet School Issues
 - 5. Grant Forms Reviews
 - 6. CTHSS Audit Activities
 - 7. Other Grant Related and Special Reviews
 - C. Technology Improvements
- IV. **Other Matters**

GM/pj

cc: Mr. Stefan Pryor
Mrs. Pamela V. Charland
Mr. Levy Gillespie
Mr. Richard LeMay
Ms. Kathy Demsey

Attachment