



STATE OF CONNECTICUT

DEPARTMENT OF EDUCATION

REVISED



TO: Mr. Allan B. Taylor
Mr. Stephen P. Wright

FROM: Ms. Gloria McCree, Director
Office of Internal Audit

DATE: August 6, 2014

SUBJECT: **Finance, Audit and Budget Committee Meeting**
August 21, 2014, at 9:30a.m. in room 232

The following is the agenda for the August 21, 2014, Finance, Audit and Budget Committee meeting:

- I. **Approval of Minutes** – May 29, 2014 (*attachment I*)
- II. **Affirmative Action** – (*Mr. Levy Gillespie*)
- III. **Financial Matters** – (*Ms. Kathy Demsey*)
 - A. Process for Submitting Agency Budget Requests for 2015-16/2016-17 (Current Services, Capital, Budget Reduction, Expansion)
- IV. **Office of Internal Audit Agenda Items** (*Ms. Gloria McCree*)
 - A. Annual Audit Report and Status of Current Projects
 1. School Construction Audits
 2. Education Cost Sharing Grant
 3. Federal and State Single Audit Reviews
 4. Charter/Magnet School issues
 5. Grant Forms Reviews
 6. CTHSS Audit Activities
 7. Winchester MBR Review
 8. Special Reviews
 - B. Office of Internal Audit Personnel Update:
 1. School Construction Auditors
 2. Training
 - C. Auditors of Public Accounts (APA)
 - D. Technology Improvements
- V. **Other Matters**

GM/pj

cc: Mr. Stefan Pryor
Mrs. Pamela V. Charland
Ms. Kathy Demsey
Mr. Levy Gillespie
Mr. Richard LeMay

Attachments