



STATE OF CONNECTICUT

STATE DEPARTMENT OF EDUCATION



SERIES: 2005-2006

CIRCULAR LETTER: C-16

TO: Superintendents of Schools

FROM: Dr. Betty J. Sternberg
Commissioner of Education

DATE: June 1, 2006

SUBJECT: Survey of Title IX Coordinators

Title IX is the Federal Law that was passed in 1972 to ensure that male and female students and employees in educational settings were treated equally and fairly. It protects against discrimination based on gender. The preamble to Title IX of the Education Amendments of 1972 states that:

"No person in the United States shall, on the basis of sex, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any education program or activity receiving Federal financial assistance."

Title IX requires that each school district have at least one person designated as the Title IX Coordinator, commonly referred to as the District Title IX Coordinator. Many school districts now have a Title IX Coordinator in each school building. This year we are expanding our survey to include Private Special Education Programs.

Attached you will find the survey form, ED 607 - Title IX Coordinator Survey. Please complete the information indicating your District Title IX Coordinator, as well as any other individuals who are designated. Please fax or e-mail the form no later than September 1, 2006.

You will also find attached a summary of the Title IX legislation along with the basic requirements. If you have any questions, please contact Dr. William A. Howe, State Title IX Coordinator, at 860-713-6542 or e-mail at: william.howe@ct.gov.

BJS:wah
Attachments

Box 2219 • Hartford, Connecticut 06145

An Equal Opportunity Employer

Summary of Title IX Regulations and Requirements

What is Title IX?

Title IX is a federal law that was passed in 1972 to ensure that male and female students and employees in educational settings are treated equally and fairly. It protects against discrimination based on gender. The preamble to Title IX of the Education Amendments of 1972 states that:

"No person in the United States shall, on the basis of sex, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any education program or activity receiving Federal financial assistance."

Title IX requires that each school district have at least one person designated as the Title IX Coordinator.

Regulations governing Title IX taken from the Education Amendments of 1972:

106.8 Designation of responsible employee and adoption of grievance procedures.

- (a) *Designation of responsible employee.* Each recipient shall designate at least one employee to coordinate its efforts to comply with and carry out its responsibilities under this part, including any investigation of any complaint communicated to such recipient alleging its noncompliance with this part or alleging any actions which would be prohibited by this part. The recipient shall notify all its students and employees of the name, office address and telephone number of the employee or employees appointed pursuant to this paragraph.
- (b) *Complaint procedure of recipient.* A recipient shall adopt and publish grievance procedures providing for prompt and equitable resolution of student and employee complaints alleging any action which would be prohibited by this part.

(Authority: Secs. 901, 902, Education Amendments of 1972, 86 Stat. 373, 374; 20 U.S.C. 1681, 1682)

106.9 Dissemination of policy.

- (a) *Notification of policy.* (1) Each recipient shall implement specific and continuing steps to notify applicants for admission and employment, students and parents of elementary and secondary school students, employees, sources of referral of applicants for admission and employment, and all unions or professional organizations holding collective bargaining or professional agreements with the recipient, that it does not discriminate on the basis of sex in the educational program or activity which it operates, and that it is required by title IX and this part not to

discriminate in such a manner. Such notification shall contain such information, and be made in such manner, as the Assistant Secretary finds necessary to apprise such persons of the protections against discrimination assured them by title IX and this part, but shall state at least that the requirement not to discriminate in the education program or activity extends to employment therein, and to admission thereto unless Subpart C does not apply to the recipient, and that inquiries concerning the application of title IX and this part to such recipient may be referred to the employee designated pursuant to regulation 106.8, or to the Assistant Secretary.

- (2) Each recipient shall make the initial notification required by paragraph (a)(1) of this section within 90 days of the effective date of this part or of the date this part first applies to such recipient, whichever comes later, which notification shall include publication in:
 - (i) Local newspapers;
 - (ii) Newspapers and magazines operated by such recipient or by student, alumnae, or alumni groups for or in connection with such recipient; and
 - (iii) Memoranda or other written communications distributed to every student and employee of such recipient.
- (b) *Publications.*
 - (1) Each recipient shall prominently include a statement of the policy described in paragraph (a) of this section in each announcement, bulletin, catalog, or application form which it makes available to any person of a type, described in paragraph (a) of this section, or which is otherwise used in connection with the recruitment of students or employees.
 - (2) A recipient shall not use or distribute a publication of the type described in this paragraph which suggests, by text or illustration, that such recipient treats applicants, students, or employees differently on the basis of sex except as such treatment is permitted by this part.
- (c) *Distribution.* Each recipient shall distribute without discrimination on the basis of sex each publication described in paragraph (b) of this section, and shall apprise each of its admission and employment recruitment representatives of the policy of nondiscrimination described in paragraph (a) of this section, and require such representatives to adhere to such policy.

(Authority: Secs. 901, 902, Education Amendments of 1972, 86 Stat. 373, 374; 20 U.S.C. 1681, 1682)

Connecticut State Department of Education
TITLE IX COORDINATOR SURVEY
2006-2007

I have checked the following website and all information listed on the site for my district is current: http://www.state.ct.us/sde/equity/titleIX/TitleIX_coordinators.htm

Confirmed by: Name (print): _____ Date: _____
School District: _____ Telephone: _____
Email: _____

NEW INFORMATION OR CORRECTIONS

PLEASE PRINT OR TYPE

Name: _____

Job Title: _____

School/Institution: _____

District: _____ District Code: _____

Mailing Address: _____
(Street) (Town) (State) (Zip)

Telephone Number: _____ Fax Number: _____

E-Mail Address: _____

This person is the (check box):

District Title IX Coordinator

Building Title IX Coordinator (indicate school) _____ School Code: _____

PLEASE E-MAIL OR FAX THIS FORM to:

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State Title IX Coordinator
Connecticut State Department of Education, Bureau of Educational Equity
Fax: 860-713-7496
E-mail: william.howe@ct.gov