



STATE OF CONNECTICUT
DEPARTMENT OF EDUCATION



TO: Sponsors of all School Child Nutrition Programs

FROM: Therese Dandeneau, Education Consultant *Therese A. Dandeneau*
Bureau of Health/Nutrition, Family Services and Adult Education

DATE: February 14, 2013

SUBJECT: Operational Memorandum #13-13
Federal Small Purchase Threshold Adjustment

There has been a change in the Federal Small Purchase Threshold as it relates to all Food and Nutrition Service (FNS) program procurements under Federal grants. The simplified acquisition threshold is confirmed as \$150,000; replacing the previous threshold of \$100,000. The change was made through statutorily required administrative action.

State and local agencies may use the simplified acquisition procedures for small purchases up to the threshold set by 41 U.S.C. 403(11), which is \$150,000. This increase in the threshold will allow for more small purchase procurements to be conducted using relatively simple and informal methods for securing services, supplies, or other property [7 CFR §3016.36(d)] provided that each procurement, regardless of amount, is conducted in a manner that *ensures free and open competition*. It is important to note that local agencies may set a lower small purchase threshold and thereby impose more restrictive procurement procedures as authorized by 7 CFR §3016.36(a), §3016.37(a), and §3016.60(a). Therefore, all local procurement requirements still apply and school food authorities must check with their business official to determine if their local requirements are more restrictive than the federal regulations.

Questions may be directed to:

COUNTY ASSIGNMENTS	CONSULTANT
Litchfield County New London County	Fionnuala Brown fionnuala.brown@ct.gov 860-807-2129
Fairfield County Middlesex County (towns/cities beginning with C-E) New Haven County (towns/cities beginning with A-M)	Jackie Schipke jackie.schipke@ct.gov 860-807-2123
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