



STATE OF CONNECTICUT  
DEPARTMENT OF EDUCATION



**TO:** 2015 Summer Food Service Program (SFSP) Sponsors

**FROM:** John Frassinelli, Chief  
Bureau of Health/Nutrition, Family Services and Adult Education

**DATE:** July 6, 2015

**SUBJECT: Operational Memorandum #03-15 – SFSP  
Operational Issues and Rates**

1. Maximum Rates of Reimbursement for 2015
2. Registration of Food Service Management Companies (FSMCs)
3. Contracting with a FSMC for Meals
4. Eligibility for Commodities
5. Qualified Food Operator (QFO) Regulations

1. Maximum Rates of Reimbursement for 2015 were published in the Federal Register in January 2015. The new rates reflect changes in the Consumer Price Index as required by federal regulation. A listing of the 2015 rates is attached. These rates apply only to the regular SFSP and **not** to sponsors participating under the Seamless Summer Option (SSO) of the National School Lunch Program (NSLP).
2. Registration of FSMCs – SFSP sponsors have three options for food service for the 2015 SFSP: (a) be a self-prep sponsor; (b) competitively procure meals from a Connecticut State Department of Education (CSDE) approved FSMC; or (c) enter into an agreement with a School Food Authority (SFA) which does not obtain meals or management services from a FSMC, unless the school's Request for Proposal, Invitation for Bid, and/or the contract with the FSMC included the provision of SFSP meals. In contracting with a FSMC, the sponsor must adhere to the procurement standards as outlined in SFSP regulations 225.17. A sponsor may contract only with a FSMC that is registered in Connecticut. For additional information regarding procuring meals from a FSMC, contact Andrew Paul at 860-807-2048 or [andrew.paul@ct.gov](mailto:andrew.paul@ct.gov).
3. Contracting with a FSMC for Meals – In the past, SFSP sponsors who contracted with a FSMC to provide SFSP meals had to bid each year. Beginning in 2008, SFSP sponsors had the option of including in their bid, language that allowed for the renewal of the contract for four additional one-year contract periods. Sponsors who included this option in their 2010 FSMC contracts must go out to bid for 2015. Sponsors who included this option in their 2011, 2012, 2013 or 2014 contract can renew the contract for 2015 if both parties agree. Any increase in cost for the 2015 SFSP contract must have been spelled out in the 2011, 2012, 2013 or 2014 contract. If no clause was included in the 2011, 2012, 2013 or 2014 contract that gave the basis for a cost increase in the 2015 contract, then a cost increase would not be allowed for the 2015 contract renewal. Sponsors wishing to renew their contract or who must go out to bid to obtain a new FSMC should contact Andrew Paul at 860-807-2048 or [andrew.paul@ct.gov](mailto:andrew.paul@ct.gov).

4. Eligibility for Commodities – Sponsors preparing meals on site or at a central kitchen; those purchasing meals from a SFA that participates in the NSLP; and SFA sponsors that procure their SFSP meals from the same FSMC that competitively provided their most recent meals, are eligible to receive donated commodities under the SFSP.

The United States Department of Agriculture Food Distribution Program (commodity) office is responsible for allocation and distribution of commodities. Eligible sponsors have been contacted regarding orders for the upcoming summer program.

5. Qualified Food Operator (QFO) Regulation – The Connecticut State Department of Public Health regulations require at least one QFO in each food service establishment which prepares and/or serves potentially hazardous foods prepared using hot processes. The regulations define the responsibilities of both the food service establishment and the QFO as outlined in the attached document, [Qualified Food Operator \(QFO\) Responsibilities](#).

Questions may be directed to the Summer Meals Coordinator, Caroline Cooke at 860-807-2144 or [caroline.cooke@ct.gov](mailto:caroline.cooke@ct.gov).

JF:csc

Attachments: (2)

Important: This is a numbered Operational Memorandum that contains important program information. Please read carefully and retain for your future reference. Operational Memoranda are also posted on the Summer Food Service Program Web page at the following link: <http://www.sde.ct.gov/sde/cwp/view.asp?a=2626&q=333792>.

**CONNECTICUT STATE DEPARTMENT OF EDUCATION**  
**Bureau of Health/Nutrition, Family Services and Adult Education**  
**25 Industrial Park Road**  
**Middletown, Connecticut 06457-1543**

**SUMMER FOOD SERVICE PROGRAM REIMBURSEMENT RATES**  
**EFFECTIVE DATE: JANUARY 1, 2015**

Sponsors may receive reimbursement up to the following rate in each appropriate category. The new operating rates represent a 2.9 percent increase in the food away from home series of the Consumer Price Index.

The 2015 reimbursement rates are presented as a combined set of rates to highlight simplified cost accounting procedures. SFSP reimbursements are based on the number of reimbursable meals served multiplied by the combined operating and administrative rates.

**2015 COMBINED OPERATING AND ADMINISTRATIVE RATES**

<b>Type of Meal</b>	<b>Self-Preparation or Rural Sites</b>	<b>Other Types of Sites (Vended)</b>
Breakfast	\$ 2.0775	\$ 2.0375
Lunch/Supper	\$ 3.6450	\$ 3.5875
Snack	\$ .8650	\$ .8450