

**Connecticut State Department of Education**  
**REQUEST FOR PROPOSAL**  
**RECOMMENDATION FOR AWARD AND AGENCY HEAD ACCEPTANCE**

**Date:** June 30, 2014

**Scoring Committee Members:** Claudine Primack, Sharon Fuller, Teresa Boyd-Cowles, Kim Traverso

**RFP Title:** RFP #14SDE0017 - Validation of Observation Protocols and Ongoing Calibration for Evaluators:  
Talent Office

**RFP Section (If Applicable):** This Recommendation for Award for Sections 1 and 2 of the RFP. Each proposal was holistically scored based the four selection criteria indicated in the RFP, based on section(s) addressed. Three vendors submitted a proposal only for section 1; four vendors submitted a proposal only for section 2; and one vendor submitted a proposal both sections 1 and 2. This recommendation of award is split between the two vendors that had the top score in each section.

**The following identifies the three top scoring vendors for each of the two sections of the RFP, and their related score, based on the adopted scoring model below:**

**0 = Vendor does not meet Requirements (and/or no response);**  
**1 = Uncertain if vendor meets Requirements**  
**2 = Vendor meets some of the Requirements**  
**3 = Vendor Meets Requirements**  
**4 = Vendor Exceeds Requirements**

## **Section 1: Validation of Rubrics**

The following breakout identifies the top three scoring proposers for section 1- Validation. Attached is a matrix identifying the overall scores for all proposers for Section 1- Validation.

### ***QUALIFICATIONS AND EXPERIENCE***

***a. Demonstrated ability to provide services***

1. Professional Examination Services (4.0)
1. AIR (4.0)
1. BloomBoard (4.0)

***b. Staff working on project***

1. Professional Examination Services (4.0)
1. AIR(4.0)
2. BloomBoard (3.0)

### ***METHODOLOGY***

***a. Proposed method of providing service***

1. Professional Examination Services (4.0)
2. BloomBoard (3.0)
3. AIR (2.0)

***b. Proposed resources of providing services***

1. Professional Examination Services (4.0)
1. BloomBoard (4.0)
2. AIR (2.0)

***PRICING***

***a. Proposed pricing***

1. Professional Examination Services (3.0)
1. BloomBoard (3.0)
2. AIR (2.0)

***b. Additional savings and/or sustainability plan***

1. Professional Examination Services (3.0)
1. AIR (3.0)
2. BloomBoard (2.0)

***ORGANIZATIONAL INFORMATION***

***a. Financial stability***

1. Professional Examination Services(4.0)
1. AIR(4.0)
2. BloomBoard (2.0)

***b. References***

1. Professional Examination Services(4.0)
1. AIR(4.0)
2. BloomBoard (3.0)

***c. Quality assurance***

1. Professional Examination Services(3.0)
1. AIR(3.0)
1. BloomBoard (3.0)

***d. Appropriate insurance***

1. Professional Examination Services(3.0)
1. AIR(3.0)
2. BloomBoard (2.0)

**Section 2: Calibration**

The following breakout identifies the top three scoring proposers for section 2- Calibration. Attached is a matrix identifying the overall scores for all proposers for Section 2- Calibration.

***QUALIFICATIONS AND EXPERIENCE***

***a. Demonstrated ability to provide services***

1. CAS/ReVision Learning (4.0)
1. TeachingLearningSolutions (4.0)
2. BloomBoard (3.0)

***b. Staff working on project***

1. BloomBoard (3.0)
1. CAS/ReVision Learning (3.0)
1. TeachingLearningSolutions (3.0)

***METHODOLOGY***

***a. Proposed method of providing service***

1. CAS/ReVision Learning (4.0)
1. TeachingLearningSolutions (4.0)
2. BloomBoard (3.0)

***b. Proposed resources of providing services***

1. BloomBoard (4.0)
2. CAS/ReVision Learning (3.0)
2. TeachingLearningSolutions (3.0)

***PRICING***

***a. Proposed pricing***

1. CAS/ReVision Learning (3.0)
1. TeachingLearningSolutions (3.0)
1. BloomBoard (3.0)

***b. Additional savings and/or sustainability plan***

- i. CAS/ReVision Learning (4.0)
- ii. TeachingLearningSolutions (3.0)
- iii. BloomBoard (2.0)

***ORGANIZATIONAL INFORMATION***

***a. Financial stability***

1. CAS/ReVision Learning (3.0)
2. TeachingLearningSolutions (2.0)
2. BloomBoard (2.0)

***b. References***

1. CAS/ReVision Learning BloomBoard (4.0)
2. TeachingLearningSolutions (3.0)
2. BloomBoard (3.0)

***c. Quality assurance***

1. CAS/ReVision Learning (3.0)
1. TeachingLearningSolutions (3.0)
1. BloomBoard (3.0)

***d. Appropriate insurance***

1. CAS/ReVision Learning (3.0)
1. TeachingLearningSolutions (3.0)
2. BloomBoard (2.0)

## Committee Recommendation:

The recommendation of the review committee is to issue awards to two separate vendors : one award for Section 1- Validation of Rubric and one award for Section 2- Calibration based on their proposals which best meet the Agency's needs. This recommendation would yield the following results: Professional Examination Services and CAS/ReVision Learning would each receive a contract with specific duties and functions as outlined in sections 1 and 2 of the RFP respectively.

### **Section 1 Validation of Rubrics:**

*Develop and facilitate a process to validate three separate rubrics used for the observation of educators: CCT Rubric for Effective Teaching, the CCT Rubric for Student and Educator Support Specialists and the Connecticut Leader Evaluation Rubric. The provider must work in collaboration with Talent Office staff and other CT stakeholders and partners to conduct validation studies of the observation rubrics to ensure that each rubric measures, as accurately as possible, the knowledge, skills and abilities required for effective practice and to determine whether the interpretation, use and consequences of decisions made using the rubrics are reliable and valid measurements of educator performance and practice.*

### **Section 2 Calibration:**

*Develop a process to provide ongoing calibration for school and district administrators/observers executing formal and informal teacher and administrator observations. The provider(s) must work in collaboration with Talent Office staff and other CT stakeholders and partners to develop training and strategies to assist districts in providing ongoing calibration for evaluators/observers of both teachers and administrators. Training and strategies should stress the importance of building inter-rater reliability within the observation process (i.e. increasing the likelihood that another evaluator/observer would make the same judgment, based upon the same evidence) and the ability to communicate meaningful and actionable feedback based on observation data. Inter-rater reliability does not represent a one-time event, but reflects an ongoing process. The provider(s) should provide a description of the systems and tools to support an ongoing process of calibration.*

**Justification for Recommendation- Parameters could include, Score, Agency Needs, Capacity, Price and any rationale used to provide a greater knowledge as to the recommendation:**

*The two vendors recommended for award best meet the needs of the Agency as outlined in the RFP. Each vendor is particularly qualified to provide the services as outlined in Section 1 and Section 2 of the RFP. The proposals submitted by each of these two vendors were the highest scoring in each of their respective sections. Therefore, the committee recommends these two vendors for award, pending their agreement to work in collaboration with the Agency and to agree on a final contract for the services.*

### **Submitter Certification:**

*By signing below and being a member of the scoring committee for this RFP solicitation, I am confirming that the actions of the committee, to arrive at this recommendation, have abided by the process, rules, and laws identified in the "Procurement Standards for Personal Service Agreements and Purchase of Service Contracts" issued by the Office of Policy and Management.*

**Signature of Submitter:** Claudine Primack

**Printed Name/Title:** Claudine Primack, Education Consultant **Date:** June 30, 2014

**Agency Head Acceptance:**

*By signing below I agree with the Scoring Committee's recommendation above and authorize notification to the selected proposer(s), and to begin negotiations leading to the issuance of the necessary contract awards to the vendors stated. To the best of my knowledge, I confirm that the process used has conformed to the process, rules and laws identified in the "Procurement Standards for Personal Service Agreements and Purchase of Service Contracts" issued by the Office of Policy and Management.*

Signature of Agency Head: \_\_\_\_\_



Printed Name / Title: Stefan Pryor, Commissioner

Date: 7/8/14

**Proposals Received with Date**

| DATE REC'D | VENDOR                      | Section 1: Validation | Section 2: Calibration |
|------------|-----------------------------|-----------------------|------------------------|
| 4/29/2014  | CAS/ReVision Learning       |                       | X                      |
| 4/29/2014  | Teaching Learning Solutions |                       | X                      |
| 4/30/2014  | AIR                         | X                     |                        |
| 4/30/2014  | BloomBoard                  | X                     | X                      |
| 4/30/2014  | Professional Exam Services  | X                     |                        |
| 4/30/2014  | LEARN                       |                       | X                      |
| 4/30/2014  | School Improvement Network  |                       | X                      |

**Instructions:**

1. Weight each category (first column)
2. Evaluate each vendor and give them a rating (based on their proposal and findings from the visit.
3. Multiply the weight times the rating to get your score
4. Total the score for each vendor

**Ratings:**

0 = Vendor does not meet Requirements (and/or no response);

1 = Uncertain if vendor meets Requirements

2 = Vendor meets some of the Requirements

3 = Vendor Meets Requirements

4 = Vendor Exceeds Requirements

**#14SDE0017-RFP: VALIDATION OF OBSERVATION PROTOCOLS AND ONGOING CALIBRATION FOR EVALUATORS: TALENT OFFICE**

**Section 1 - Validation of Rubrics**

| CATEGORY: OVERALL SCORES            | WEIGHTED CATEGORIES | PROPOSER SCORES |                  |                            |                  |            |                  |        |                  |        |                  |        |                  |        |                  |        |                  |        |                  |
|-------------------------------------|---------------------|-----------------|------------------|----------------------------|------------------|------------|------------------|--------|------------------|--------|------------------|--------|------------------|--------|------------------|--------|------------------|--------|------------------|
|                                     |                     | AIR             |                  | Professional Exam Services |                  | BloomBoard |                  | 4      |                  | 5      |                  | 6      |                  | 7      |                  | 8      |                  | 9      |                  |
|                                     |                     | Scores          | Weighted Results | Scores                     | Weighted Results | Scores     | Weighted Results | Scores | Weighted Results | Scores | Weighted Results | Scores | Weighted Results | Scores | Weighted Results | Scores | Weighted Results | Scores | Weighted Results |
| Qualifications and Experience       | 35%                 | 4.0             | 1.40             | 4.0                        | 1.40             | 3.5        | 1.23             | 0.0    | 0.00             | 0.0    | 0.00             | 0.0    | 0.00             | 0.0    | 0.00             | 0.0    | 0.00             | 0.0    | 0.00             |
| Methodology                         | 35%                 | 2.0             | 0.70             | 4.0                        | 1.40             | 3.5        | 1.23             | 0.0    | 0.00             | 0.0    | 0.00             | 0.0    | 0.00             | 0.0    | 0.00             | 0.0    | 0.00             | 0.0    | 0.00             |
| Reporting and accounting procedures | 0%                  | 0.0             | 0.00             | 0.0                        | 0.00             | 0.0        | 0.00             | 0.0    | 0.00             | 0.0    | 0.00             | 0.0    | 0.00             | 0.0    | 0.00             | 0.0    | 0.00             | 0.0    | 0.00             |
| Pricing                             | 20%                 | 2.2             | 0.44             | 3.0                        | 0.60             | 2.8        | 0.56             | 0.0    | 0.00             | 0.0    | 0.00             | 0.0    | 0.00             | 0.0    | 0.00             | 0.0    | 0.00             | 0.0    | 0.00             |
| Organizational Information          | 10%                 | 3.5             | 0.35             | 3.5                        | 0.35             | 2.5        | 0.25             | 0.0    | 0.00             | 0.0    | 0.00             | 0.0    | 0.00             | 0.0    | 0.00             | 0.0    | 0.00             | 0.0    | 0.00             |
| <b>TOTAL SCORE:</b>                 | <b>100%</b>         |                 | <b>2.89</b>      |                            | <b>3.75</b>      |            | <b>3.26</b>      |        | <b>0.00</b>      |

By signing below, committee members verify that scoring for each criteria has been reached as consensus on the date indicated.

| Name               | Agency | Signature  | Date      |
|--------------------|--------|------------|-----------|
| Teresa Boyd-Cowles | CSDE   | [Redacted] | 5-22-14   |
| Sharon Fuller      | CSDE   | [Redacted] | 22 May 14 |
| Kimberly Traverso  | CSDE   | [Redacted] | 5-22-14   |
| Claudine Primack   | CSDE   | [Redacted] | 5-22-14   |

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- Ratings:
- 0 = Vendor does not meet Requirements (and/or no response)
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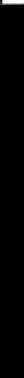
Section 2 - Calibration

RFP# 14SDE0017-RFP

PROPOSER SCORES

| WEIGHTED CATEGORIES                 | CAS/REVISION |                  | T.L.S       |                  | LEARN       |                  | School Improvement Network |                  | BloomBoard  |                  | 6           |                  | 7           |                  | 8           |                  | 9           |                  |
|-------------------------------------|--------------|------------------|-------------|------------------|-------------|------------------|----------------------------|------------------|-------------|------------------|-------------|------------------|-------------|------------------|-------------|------------------|-------------|------------------|
|                                     | Scores       | Weighted Results | Scores      | Weighted Results | Scores      | Weighted Results | Scores                     | Weighted Results | Scores      | Weighted Results | Scores      | Weighted Results | Scores      | Weighted Results | Scores      | Weighted Results | Scores      | Weighted Results |
| Qualifications and Experience       | 3.5          | 1.23             | 3.5         | 1.23             | 3.0         | 1.05             | 3.0                        | 1.05             | 3.0         | 1.05             | 0.0         | 0.00             | 0.0         | 0.00             | 0.0         | 0.00             | 0.0         | 0.00             |
| Methodology                         | 3.5          | 1.23             | 3.5         | 1.23             | 2.0         | 0.70             | 2.0                        | 0.70             | 3.5         | 1.23             | 0.0         | 0.00             | 0.0         | 0.00             | 0.0         | 0.00             | 0.0         | 0.00             |
| Reporting and accounting procedures | 0.0          | 0.00             | 0.0         | 0.00             | 0.0         | 0.00             | 0.0                        | 0.00             | 0.0         | 0.00             | 0.0         | 0.00             | 0.0         | 0.00             | 0.0         | 0.00             | 0.0         | 0.00             |
| Pricing                             | 3.2          | 0.64             | 3.0         | 0.60             | 1.8         | 0.36             | 1.8                        | 0.36             | 2.8         | 0.56             | 0.0         | 0.00             | 0.0         | 0.00             | 0.0         | 0.00             | 0.0         | 0.00             |
| Organizational Information          | 3.3          | 0.33             | 2.8         | 0.28             | 3.0         | 0.30             | 2.3                        | 0.23             | 2.5         | 0.25             | 0.0         | 0.00             | 0.0         | 0.00             | 0.0         | 0.00             | 0.0         | 0.00             |
| <b>TOTAL SCORE:</b>                 | <b>100%</b>  | <b>3.42</b>      | <b>3.33</b> | <b>3.33</b>      | <b>2.41</b> | <b>2.41</b>      | <b>2.34</b>                | <b>2.34</b>      | <b>3.09</b> | <b>3.09</b>      | <b>0.00</b> | <b>0.00</b>      | <b>0.00</b> | <b>0.00</b>      | <b>0.00</b> | <b>0.00</b>      | <b>0.00</b> | <b>0.00</b>      |

By signing below, committee members verify that scoring for each criteria has been reached as consensus on the date indicated.

| Name               | Agency | Signature  | Date       |
|--------------------|--------|--|------------|
| Teresa Boyd-Cowles | CSDE   |  | 5-22-14    |
| Sharon Fuller      | CSDE   |  | 02 May '14 |
| Kimberly Traverso  | CSDE   |  | 5-22-14    |
| Claudine Primack   | CSDE   |  | 5-22-14    |