



CT TEACHERS' RETIREMENT BOARD

765 ASYLUM AVENUE 2ND FLOOR HARTFORD, CT 06105-2822
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"An Affirmative Action/Equal Opportunity Employer"
www.ct.gov/trb

TO: School Business Officials

DATE: August 1, 2018

SUBJECT: 2018-2019 Electronic Funds Transfer (EFT) and Transmittal File Due Dates and Contribution Schedule

**EFT AND TRANSMITTAL FILE DUE DATES
FOR LOCAL SCHOOL DISTRICTS
SCHOOL YEAR 2018-2019**

MONTH COVERED	DUE DATE
September 2018	October 5, 2018
October 2018	November 7, 2018
November 2018	December 7, 2018
December 2018	January 8, 2019
January 2019	February 7, 2019
February 2019	March 7, 2019
March 2019	April 5, 2019
April 2019	May 7, 2019
May 2019	June 7, 2019
June 2019	July 8, 2019

Important Notes:

- CT Teachers' Retirement Board (CTRB) must receive both the EFT and the transmittal no later than the fifth business day of the following month. For example, the due date for the September 2018 deductions and transmittal is October 5, 2018. An interest charge of 9% per year will be applied if CTRB does not receive either the members' contributions or the transmittal by the due date.
- Make sure that the three digit town code (without the number sign) on your EFT transmission to our bank is the same three digit town number you are using on your transmittal.
- The EFT need only be a single dollar amount transferred from your bank to our bank. It is not necessary to allocate your deposit by Regular, Health Fund, Voluntary and Service Contract payments. The transmittal will determine this allocation.

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