



CT TEACHERS' RETIREMENT BOARD
765 ASYLUM AVENUE HARTFORD, CT 06105-2822
"An Affirmative Action/Equal Opportunity Employer"
Toll-Free 1-800-504-1102 (860) 241-8400 Fax (860) 241-9295 www.ct.gov/trb

TO: All CORE Payroll Users with Employees who are Members of the CT Teachers' Retirement System

FROM: Loc Pho, Associate Accountant, CT Teachers' Retirement Board (CTRB)

DATE: July 25, 2018

SUBJECT: MSA Payroll Schedule 2018-2019

In order to standardize contributions to CTRB, you should begin 2018-2019 payroll contributions with the payroll check dated September 14, 2018 (pay period ending August 30, 2018).

Two bi-weekly payrolls will constitute a month, to be remitted by the Comptroller's Office to CTRB for the following paychecks:

<u>PAY PERIOD END DATES</u>	<u>PAY CHECK DATED</u>	<u>MONTH COVERED</u>
8/30, 9/13	September 14, 2018 and September 28, 2018	September 2018
9/27, 10/11	October 12, 2018 and October 26, 2018	October 2018
10/25, 11/8	November 9, 2018 and November 23, 2018	November 2018
11/22, 12/6	December 7, 2018 and December 21, 2018	December 2018
12/20, 1/03	January 4, 2019 and January 18, 2019	January 2019
1/17, 1/31	February 1, 2019 and February 15, 2019	February 2019
2/14, 2/28	March 1, 2019 and March 15, 2019	March 2019
3/14, 3/28	March 29, 2019 and April 12, 2019	April 2019
4/11, 4/25	April 26, 2019 and May 10, 2019	May 2019
5/9, 5/23	May 24, 2019 and June 7, 2019	June 2019

CONTRIBUTIONS ARE BASED ON 8.25% OF THE ANNUAL SALARY RATE, NOT ON ACTUAL GROSS BI-WEEKLY SALARY. LONGEVITY AND MIP/PIP PAYMENTS ARE INCLUDABLE IN THE REPORTED SALARY ON WHICH 8.25% IS TO BE CONTRIBUTED.

Please direct questions concerning this memorandum to me at (860) 241-8422 or loc.pho@ct.gov.