



CT TEACHERS' RETIREMENT BOARD  
765 ASYLUM AVENUE HARTFORD, CT 06105-2822  
"An Affirmative Action/Equal Opportunity Employer"  
Toll-Free 1-800-504-1102 (860) 241-8400 Fax (860) 241-9295 www.ct.gov/trb

TO: All CORE Payroll Users with Employees who are Members of the CT Teachers' Retirement System

FROM: Loc Pho, Fiscal Administrative Manager, CT Teachers' Retirement Board (CTRB)

DATE: August 12, 2019

SUBJECT: MSA Payroll Schedule 2019-2020

In order to standardize contributions to CTRB, you should begin 2019-2020 payroll contributions with the payroll check dated September 27, 2019 (pay period ending September 12, 2019).

Two bi-weekly payrolls will constitute a month, to be remitted by the Comptroller's Office to CTRB for the following paychecks:

<b><u>PAY PERIOD END DATES</u></b>	<b><u>PAY CHECK DATED</u></b>	<b><u>MONTH COVERED</u></b>
9/12, 9/26	September 27, 2019 and October 11, 2019	September 2019
10/10, 10/24	October 25, 2019 and November 8, 2019	October 2019
11/7, 11/21	November 22, 2019 and December 6, 2019	November 2019
12/5, 12/19	December 20, 2019 and January 3, 2020	December 2019
1/2, 1/16	January 17, 2020 and January 31, 2020	January 2020
1/30, 2/13	February 14, 2020 and February 28, 2020	February 2020
2/27, 3/12	March 13, 2020 and March 27, 2020	March 2020
3/26, 4/9	April 10, 2020 and April 24, 2020	April 2020
4/23, 5/7	May 8, 2020 and May 22, 2020	May 2020
5/21, 6/4	June 5, 2020 and June 19, 2020	June 2020

**CONTRIBUTIONS ARE BASED ON 8.25% OF THE ANNUAL SALARY RATE, NOT ON ACTUAL GROSS BI-WEEKLY SALARY. LONGEVITY AND MIP/PIP PAYMENTS ARE INCLUDABLE IN THE REPORTED SALARY ON WHICH 8.25% IS TO BE CONTRIBUTED.**

Please direct questions concerning this memorandum to Benjamin Villa at (860) 241-8433 or [benjamin.villa@ct.gov](mailto:benjamin.villa@ct.gov).