

## 2019 TRB TRANSMITTAL TRAINING

The Teachers' Retirement Board will hold two training sessions for transmittal processors on Wednesday September 11, 2019 and Friday September 13, 2019 from 10:00-12:30 at 55 Farmington Avenue, Conference Room # 1005, Hartford CT 06105. Parking is available in the garage across the street. This session will provide hands-on training in the preparation and submission of a transmittal. It will primarily be directed toward transmittal processors who are new to this role and transmittal processors that have never attended this training.

Attendance is on a first-come, first-served basis and is limited to one person per school district and twenty people in total. Please R.S.V.P by replying to this email with the following:

- Name
- Position
- School District
- Date 9/11/19 or 9/13/19
- Topics or Questions you would like addressed

For those who cannot attend, the TRB will be hosting the training through a live webinar.

### 2019 TRB Transmittal Training

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