



STATE OF CONNECTICUT
TEACHERS' RETIREMENT BOARD
21 GRAND STREET HARTFORD, CT 06106-1500
Toll-Free 1-800-504-1102 ext. 8426 (860) 241-8426 Fax (860) 525-6018 www.ct.gov/trb

TO: School Business Officials
DATE: June 10, 2004
SUBJECT: 2004-2005 Electronic Funds Transfer (EFT) Due Dates and Contribution Schedule

**EFT DUE DATES AND CONTRIBUTION SCHEDULE
FOR LOCAL SCHOOL DISTRICTS
SCHOOL YEAR 2004-2005**

MONTH COVERED	DUE DATE
September 2004	October 7, 2004
October 2004	November 5, 2004
November 2004	December 7, 2004
December 2004	January 7, 2005
January 2005	February 7, 2005
February 2005	March 7, 2005
March 2005	April 7, 2005
April 2005	May 6, 2005
May 2005	June 7, 2005
June 2005	July 8, 2005

Important Notes:

- Electronic Funds Transfer (EFT) must be received no later than the fifth business day of the following month. For example, the EFT due date for the September 2004 deductions is October 7, 2004.
- Make sure that the three digit town code (without # number sign) on your EFT transmission to our bank is the same three digit town number you are using on your end of month transmittal.
- Starting with the September 2004 file, the mandatory health contribution is 1.25% of Pensionable Salary.
- The EFT need only be a single dollar amount transferred from your bank to our bank. It is not necessary to allocate your deposit by 6%, 1.25%, Voluntary and Service Contract payments. This allocation will be determined when you send your monthly transmittal to us at the end of each month.
- There is no provision in the current statute that would permit any Teachers' Retirement Board staff member to waive any interest assessment that has been levied due to a late deposit of the mandatory contributions.

PLEASE POST AND DISTRIBUTE TO PAYROLL/PERSONNEL STAFF