



STATE OF CONNECTICUT  
 TEACHERS' RETIREMENT BOARD  
 21 GRAND STREET HARTFORD, CT 06106-1500  
 Toll-Free 1-800-504-1102 ext. 8426 (860) 241-8426 Fax (860) 525-6018 www.ct.gov/trb

TO: School Business Officials  
 DATE: August 15, 2007  
 SUBJECT: 2007-2008 Electronic Funds Transfer (EFT) and Transmittal File Due Dates and Contribution Schedule

**EFT AND TRANSMITTAL FILE DUE DATES  
 FOR LOCAL SCHOOL DISTRICTS  
 SCHOOL YEAR 2007-2008**

MONTH COVERED	DUE DATE
September 2007	October 5, 2007
October 2007	November 7, 2007
November 2007	December 7, 2007
December 2007	January 8, 2008
January 2008	February 7, 2008
February 2008	March 7, 2008
March 2008	April 7, 2008
April 2008	May 7, 2008
May 2008	June 6, 2008
June 2008	July 8, 2008

**Important Notes:**

- Electronic Funds Transfer (EFT) must be received no later than the fifth business day of the following month. For example, the EFT due date for the September 2007 deductions is October 5, 2007.
- Make sure that the three digit town code (without # number sign) on your EFT transmission to our bank is the same three digit town number you are using on your end of month transmittal.
- The EFT need only be a single dollar amount transferred from your bank to our bank. It is not necessary to allocate your deposit by 6%, 1.25%, Voluntary and Service Contract payments. This allocation will be determined when you send your monthly transmittal to us at the end of each month.
- There is no provision in the current statute that would permit any Teachers' Retirement Board staff member to waive any interest assessment that has been levied due to a late deposit of the mandatory contributions or a late submission of the transmittal file.
- [Public Act No. 05-153](#) became effective July 1, 2005. This law requires that not only members' contributions but also the transmittal which supports and documents the amount of the contribution be submitted by the due date. Contributions received after the due dates are subject to an interest charge of 9% per year. The interest charge may be applied if either the members' contributions or the transmittal is not submitted on a timely basis.

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