



STATE OF CONNECTICUT  
TEACHERS' RETIREMENT BOARD  
765 ASYLUM AVE HARTFORD, CT 06105  
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TO: Business Managers and Transmittal Processors  
DATE: August 14, 2008  
SUBJECT: 2008-2009 Electronic Funds Transfer (EFT) and Transmittal File Due Dates and Contribution Schedule

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**EFT AND TRANSMITTAL FILE DUE DATES  
FOR LOCAL SCHOOL DISTRICTS  
SCHOOL YEAR 2008-2009**

<b>MONTH COVERED</b>	<b>DUE DATE</b>
September 2008	October 7, 2008
October 2008	November 7, 2008
November 2008	December 5, 2008
December 2008	January 8, 2009
January 2009	February 6, 2009
February 2009	March 6, 2009
March 2009	April 7, 2009
April 2009	May 7, 2009
May 2009	June 5, 2009
June 2009	July 8, 2009

**Important Notes:**

- Public Act No. 05-153 became effective July 1, 2005. Both the Electronic Funds Transfer (EFT) and the transmittal must be received no later than the fifth business day of the following month. For example, the EFT due date for the September 2008 deductions is October 7, 2008. The interest charge of 9% per year will be applied if either the members' contributions or the transmittal is not submitted by the due date.
- Make sure that the three digit town code (without the number sign) on your EFT transmission to our bank is the same three digit town number you are using on your end of month transmittal.
- The EFT need only be a single dollar amount transferred from your bank to our bank. It is not necessary to allocate your deposit by Regular, Health Fund, Voluntary and Service Contract payments. This allocation will be determined when you send your monthly transmittal to us at the end of each month.
- There is no provision in the current statute that would permit any Teachers' Retirement Board staff member to waive any interest assessment that has been levied due to a late deposit of the mandatory contributions or a late submission of the transmittal file.

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