



STATE OF CONNECTICUT
TEACHERS' RETIREMENT BOARD
765 ASYLUM AVE HARTFORD, CT 06105
Toll-Free 1-800-504-1102 (860) 241-8429 Fax (860) 241-9295 www.ct.gov/trb

TO: School Business Officials

DATE: August 23, 2010

SUBJECT: 2010-2011 Electronic Funds Transfer (EFT) and Transmittal File Due Dates and Contribution Schedule

**EFT AND TRANSMITTAL FILE DUE DATES
FOR LOCAL SCHOOL DISTRICTS
SCHOOL YEAR 2010-2011**

MONTH COVERED	DUE DATE
September 2010	October 7, 2010
October 2010	November 5, 2010
November 2010	December 7, 2010
December 2010	January 7, 2011
January 2011	February 7, 2011
February 2011	March 7, 2011
March 2011	April 7, 2011
April 2011	May 6, 2011
May 2011	June 7, 2011
June 2011	July 8, 2011

Important Notes:

- Teachers' Retirement Board (TRB) must receive both the EFT and the transmittal no later than the fifth business day of the following month. For example, the due date for the September 2010 deductions and transmittal is October 7, 2010. An interest charge of 9% per year will be applied if TRB does not receive either the members' contributions or the transmittal by the due date.
- Make sure that the three digit town code (without the number sign) on your EFT transmission to our bank is the same three digit town number you are using on your transmittal.
- The EFT need only be a single dollar amount transferred from your bank to our bank. It is not necessary to allocate your deposit by Regular, Health Fund, Voluntary and Service Contract payments. The transmittal will determine this allocation.

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